



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the City Operations Committee



## Minutes of the meeting of the Community Services Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Robert Fendrick – Chair Deputy Mayor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O'Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Community Services Committee



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Robert Fendrick – Chair Deputy Mayor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, there is no report from the Public Health and Safety Committee



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Roslyn Woodcock
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, the Development Services Committee respectfully submits the following report:

### **1. Environmental Grant Allocations**

The City annually allocates funds for grants to assist non-profits, community groups, and commercial organizations with environmental projects that advance the Whitehorse Strategic Sustainability Plan. The Environmental Grant Policy governs the allocation of these grants. Unused funds not allocated at this intake will be available for use throughout the year.

An internal committee reviewed the applications received at the February intake and determined that five applications met the policy requirements. Partial funding is recommended for the Yukon Conservation Society application as the primary focus is the Porcupine caribou herd. However, the project addresses general caribou management and biology that is applicable to the Whitehorse area and contributes to the environmental education of Whitehorse residents.

**Recommendation of the Development Services Committee**

THAT the allocation of Environmental Grants in the amount of \$7,415.00 be approved as recommended by the review committee:

<u>Grant Recipient</u>	<u>Grant Amount</u>
École Whitehorse Elementary School Fish Bike Rack	\$ 1,500.00
Friends of McIntyre Creek Brochure Printing	\$ 520.00
Midnight Sun Dive Club Underwater Clean-up, Schwatka Lake	\$ 1,445.00
Shannon Powell Consultants Ecological Integrity Monitoring, Chadburn Lake Park	\$ 2,450.00
Yukon Conservation Society Caribou Celebration	<u>\$ 1,500.00</u>
<b>Total</b>	<b><u>\$ 7,415.00</u></b>



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Roslyn Woodcock – Chair Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Betty Irwin
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications

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Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Public Art Policy**

In September 2016 administration was directed to undertake a review of the Arts Policy prior to issuing a tender for the new Operations Building. Six specific objectives were identified for this review. Administration met with representatives of the arts community to collect their input. Each of the policy review objectives was carefully investigated, and the proposed policy fully incorporates the input received from the arts community representatives and from Council members.

Administration provided details regarding the composition of the proposed Ad Hoc Working Group and the extent of stakeholder engagement during the review of the policy. Administration also clarified that the policy provides flexibility for allocating the 1% public art funding for building construction to locations across the community.

### **Recommendation of the Corporate Services Committee**

THAT the Public Art Policy dated March 2017 be adopted as presented.

**2. Resolutions for Submission to the AYC Annual Meeting**

Each year the Association of Yukon Communities invites communities to submit resolutions for consideration at the annual meeting. These are typically resolutions that require the support of the membership of the Association.

This year the City of Whitehorse is submitting two resolutions encouraging the Yukon Government to take action to support communities with the issues of sustainable funding and the development of territory-wide waste management programs.

**Recommendation of the Corporate Services Committee**

THAT the following two resolutions be forwarded to the Association of Yukon Communities for consideration by the membership at the 2017 Annual General Meeting:

**(1) Municipal Funding**

WHEREAS the Yukon Government has pledged to work in partnership with communities, including municipal governments, to build sustainable and diverse economies and support local solutions to local problems; and

WHEREAS the Yukon Government has also pledged to enable local interests and make investments to realize economic and community development; and

WHEREAS the regular five-year review of the Comprehensive Municipal Grant is approaching;

BE IT RESOLVED that the Association of Yukon Communities encourage the Yukon Government to work with municipalities to provide all municipalities with an increased and predictable level of funding through a new five-year funding plan; and

BE IT FURTHER RESOLVED that the Association of Yukon Communities encourage the Yukon Government to develop a longer-term plan to support investments in community infrastructure.

**(2) Territory-Wide Waste Management Programs**

WHEREAS the Association of Yukon Communities has petitioned the Yukon Government to review Beverage Container Regulations and Designated Materials Regulations with the intent to expand the range of materials designated under the regulations; and

WHEREAS it is recognized that a territory-wide solution is required to address issues of waste management, recycling and other diversion programs that reduce waste and illegal dumping;

BE IT RESOLVED that the Association of Yukon Communities strongly encourage the Yukon Government to continue to collaborate with municipal governments, businesses and stakeholders to expeditiously develop comprehensive waste management programs.

**3. Authorize Council Travel**

Council's Expense Policy requires prior approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel by members of council outside the City of Whitehorse. Two councillors have indicated that they will be travelling to Mayo to attend the March meeting of the Board of Directors of the Association of Yukon Communities.

**Recommendation of the Corporate Services Committee**

THAT travel expenses from the council-representative allocation and per diem expenses from the councillor-initiated allocation be authorized for Councillors Boyd and Irwin to attend the Association of Yukon Communities March Board Meeting in Mayo.

**4. Reschedule June 5<sup>th</sup> Meeting**

The 2017 Annual General Meeting of the Federation of Canadian Municipalities will be held in Ottawa during the first weekend in June. As many members of council will be attending, there will not be a quorum available for the June 5 Standing Committee meeting. When it is known in advance that a quorum will be unavailable, a meeting is either rescheduled or cancelled. Rather than cancel the meeting, it would be beneficial to use the fifth Monday in May and reschedule the meeting to May 29<sup>th</sup>.

**Recommendation of the Corporate Services Committee**

THAT the Standing Committee meeting scheduled for June 5, 2017 be rescheduled to Monday, May 29, 2017.





## Minutes of the meeting of the City Planning Committee

<b>Date</b>	Monday, March 6, 2017
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Deputy Mayor Jocelyn Curteanu Councillor Robert Fendrick Councillor Roslyn Woodcock
<b>Absent</b>	Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland
<b>Staff Present</b>	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Valerie Braga, Chief Financial Officer Jeff O’Farrell, Manager of Legislative Services Jessica Apolloni, Manager of Strategic Communications Patrick Ross, Manager of Planning Services

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Your Worship, the City Planning Committee respectfully submits the following report:

**1. Public Hearing Report – Zoning Amendment (9023 Quartz Road)**

Bylaw 2017-06 proposes changing the zoning of a parcel of First Nations land on Quartz Road to allow the establishment of several long term commercial leases on the site. The property is listed in the Kwanlin Dün Self Government Agreement and is currently zoned Mixed Use Commercial-Industrial. The requested zoning is Commercial Service. No one appeared to address the application at the public hearing and no written submissions were received. No issues were raised.

**Recommendation of the City Planning Committee**

THAT Bylaw 2017-06, a bylaw to amend the zoning of a First Nations parcel at 9023 Quartz Road to allow for the development of long term commercial leases, be brought forward for second and third reading under the bylaw process.

**2. Public Hearing Report – Zoning Amendment (32 Lorne Road)**

Annie Lake Trucking has applied to amend the zoning of a parcel of land on Lorne Road in the MacRae Subdivision to allow for Mixed Use Industrial-Commercial development.

Under the YESAB process the proposed use has been determined to have no significant adverse environmental effects. The proposed zoning is consistent with the land use designation under the Official Community Plan.

At the public hearing one person spoke in favour of the application but raised concerns regarding safety issues with respect to the existing access to the Alaska Highway adjacent to this property.

The Yukon Government is responsible for the Alaska Highway and is currently working on a plan that will see this highway access road abandoned in favour of a frontage road access at Fraser Road.

No written submissions were received and no other issues were raised.

**Recommendation of the City Planning Committee**

THAT Bylaw 2017-07, a bylaw to amend the zoning at 32 Lorne Road in MacRae to allow for Mixed Use Commercial/Industrial development, be brought forward for second and third reading under the bylaw process.

**3. Public Hearing Report – Zoning Amendment (163 Collins Lane)**

The owner of the property at 163 Collins Lane in the Whitehorse Copper Subdivision has applied to amend the zoning of a parcel of adjacent land to allow for a lot expansion for the existing trucking and construction business.

There are no known trails or recreation values within the expansion parcel, and development for industrial activity is not expected to have any impact on the surrounding area. The application is consistent with the land use designation under the Official Community Plan.

At the public hearing two written submissions raised a number of concerns including impacts on the existing trail system, the historic Copper Belt Spur Line, the wildlife, ecosystem, and hydrological values within the subject area. It has been determined that the proposed lot expansion is unlikely to have any adverse effects on the area.

Mr. Ian Robertson spoke to information contained within the public hearing report. He specifically addressed the report's references to noise impacts and the location of nearby ski trails. Mr. Robertson also asserted that that mapping provided is incorrect as it shows a spur line which has long been abandoned and has now grown in.

**Recommendation of the City Planning Committee**

THAT Bylaw 2017-08, a bylaw to amend the zoning of a parcel of vacant land in the Whitehorse Copper Subdivision to allow for the expansion of the lot at 163 Collins Lane, be brought forward for second and third reading under the bylaw process.

There being no further business, the meeting adjourned at 6:10 p.m.

**Adopted** at the regular council meeting on March 13, 2017

*ORIGINAL MINUTES SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk