

**2017**

**COMMUNITY SERVICE GRANTS**

Please note the following are among the criteria that apply:

1. **Eligible Organizations**

Non-profit, religious, recreational and/or charitable Whitehorse organizations registered and in good standing under the Societies Act, primarily concerned with:

- Providing services to disadvantaged members of the community of Whitehorse, including but not limited to the elderly, persons with disabilities, low income or special needs persons; and
- Providing general services to the community of Whitehorse, including but not limited to organizations that lease municipally owned property, museums, and animal shelter facilities.

2. **Eligible Purposes**

Grants are available for the following purposes:

- Municipal Taxes
- Rent paid in lieu of taxes

3. **Notes**

When a grant is requested for the property taxes, please provide the roll number and address of the property.

2017 Tax Notices won't be received by the application deadline. Therefore, City staff will be available to provide the Property Tax information by calling 668-8608.

The application must be accompanied by a current signed financial statement.

The application must be received by the deadline date.

Please review the Municipal Charges and Community Service Grants policy for recent changes and updates regarding the calculation of eligible amounts.

**\*\*Due to the length of the review and Bylaw process required prior to City Council approving any grant; it is recommended that all applicants who are required to **pay property taxes** directly to the City do so **before the July 2<sup>nd</sup> Tax deadline** to prevent any late penalty or interest charges being applied to their accounts.**

**DEADLINE FOR RECEIPT OF 2017 APPLICATIONS IS **May 12****

If you have any questions, please call the Financial Analyst at 668-8634 or email [csg@whitehorse.ca](mailto:csg@whitehorse.ca)

**2017**  
**CITY OF WHITEHORSE**  
**COMMUNITY SERVICE GRANT APPLICATION FORM**

<b>NAME OF ORGANIZATION:</b>	
<hr/> <b>Mailing Address:</b>	
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<b>Street Address</b> (for the building occupied by the applicant):	
<hr/> <hr/>	
<b>Roll Number</b> (for the building occupied by the applicant): _____	
<b>AUTHORIZED OFFICERS:</b>	
<b>NAME:</b>	<b>OFFICE HELD:</b>

**I. ELIGIBILITY:**

- 1) Non-profit, religious, recreational and/or charitable Whitehorse based organizations providing service to needy residents of Whitehorse.

**Description of service to needy:**

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- 2) **Registered** and in Good Standing under the Societies Act:      Yes / No

- 3) Number of clients served:
- a) In previous year \_\_\_\_\_
  - b) Estimate for current year \_\_\_\_\_
  - b) Estimated for the following year \_\_\_\_\_

4) Other City of Whitehorse funding applied for:

\_\_\_\_\_

5) Latest available signed Financial Statement **must** be attached. Please explain purpose of Surplus, if any.

**II. GRANT REQUEST - Amount and Purpose:**

**Municipal Taxes** (for the building occupied by the applicant): YES/NO

- % of space building occupied for eligible purpose % \_\_\_\_\_

**OR**

**Rent paid in Lieu of taxes:** YES/NO

- Rent Amount: \$ \_\_\_\_\_
- % of the occupied space by the applicant: % \_\_\_\_\_
- Landlord name: \_\_\_\_\_
- Landlord telephone number: \_\_\_\_\_
- Municipal Taxes paid by the landlord: YES/NO
- Attached Landlord confirmation letter (regards applicant renting) YES/NO

**CONTACT PERSON:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Office Held: \_\_\_\_\_ email \_\_\_\_\_

Phone # \_\_\_\_\_ fax #: \_\_\_\_\_

**SIGNATURES:**

\_\_\_\_\_  
(name) (Office)

\_\_\_\_\_  
(name) (Office)

**DATE:** \_\_\_\_\_

**ADDITIONAL INFORMATION:** *Please feel free to attach whatever information you feel will assist in evaluating your application.*

**Please return completed forms to the Financial Analyst at the City of Whitehorse:  
2121 Second Avenue, Whitehorse, Yukon, Y1A 1C2.**