

CITY OF WHITEHORSE
COUNCIL POLICY

POLICY: **COMMUNITY CLEANUP LITTER PROGRAM**

PURPOSE: To provide an opportunity for Whitehorse clubs, groups and organizations to earn money by participating in litter clean-up projects that will enhance the environment and aesthetic appearance of the community of Whitehorse.

AUTHORITY: Council Resolution # 2015-08-07 dated April 13, 2015

COMMUNITY CLEANUP LITTER PROGRAM POLICY

Background

The *Municipal Act* gives the City of Whitehorse the authority to make grants to any person or associations of persons. The City has established a Community Clean-up Litter Program which offers grants to clubs, groups and organizations for community clean-up projects on City-owned land.

Definitions

"Administration" means the Parks and Community Development Department of the City of Whitehorse.

"Assigned area" means any City-owned or leased property designated for clean-up by administration.

"City" means the City of Whitehorse.

"Council" means the council of the City of Whitehorse.

"Grant" means funds allocated by council for the purpose of this policy.

"Litter" means any trash, waste paper, plastic or garbage including any wood or wood products not natural to the area lying scattered about.

Eligible Organizations

Eligible organizations include any Whitehorse non-profit association of individuals whose purpose is to provide a service to the community. Registration under the *Societies Act* is not a requirement for this grant.

The following organizations have previously been deemed eligible:

Challenge – Community Vocational Alternatives	Golden Age Society
Whitehorse Minor Soccer	Teegatha'Oh Zheh
Whitehorse Cross Country Ski Club	Whitehorse Schools

Filipino Association of Yukon
Various Whitehorse Sports Teams

Whitehorse Cadets

Grant Fund

Council shall annually identify an amount in the City's operating and maintenance budget from which grants approved under the provisions of this policy shall be allocated.

Administration shall allocate grant funds based on the following steps:

1. Eligible clubs, groups and organizations shall apply to participate in this program.
2. Members of clubs, groups, or organizations approved to participate in this program will provide garbage pick-up and a general clean-up of an area assigned by administration.
3. Clubs, groups and organizations approved to participate in this program will receive \$300.00 for the performance of the assigned duties. Payment is based on a minimum of 30 person hours of litter pick up.

Application Procedures

The City shall advertise its Community Clean-up Litter Program each year through the City's website. Program information, application forms and deadline information for this grant will also be available on the City's website at www.whitehorse.ca

It is the responsibility of applicants to apply prior to the specified deadline, on the appropriate application form, and to include all required information.

In order for an application to be considered:

1. The applicant must be a Whitehorse club, group, or organization whose purpose is to provide a service to the community, and
2. The application must be received prior to the deadline, and
3. Areas designated for clean-up must be available to be assigned.

Approval Procedures

Administration shall review grant applications and assign clean-up areas on a first come, first serve basis for successful applicants.

Every effort shall be made to advise successful applicants of their assigned areas by April 30.

Funds will only be issued to a club, group, or organization once the assigned area has been cleaned by the applicant, inspected by administration, and an invoice has been submitted to the City.

■ 2015-04-14