

**Collective Agreement – P.S.A.C. Local Y023
2013 - 2017**

LETTER OF UNDERSTANDING #18

BY AND BETWEEN: THE CITY OF WHITEHORSE
AND: PUBLIC SERVICE ALLIANCE OF CANADA, LOCAL Y023

The parties agree to the attached changes to Schedule "A" of the collective agreement:

1. Addition of Position Number column for ease of reference.
2. New positions or corrections to current Schedule "A"

| JE # | Position Title | Salary Range | Hours of Work | Hours Per Day | Hours of Work Day | Standard Days of Week | Split Shifts | Meal Break Hours |
|------|---|--------------|---------------|---------------|-------------------|-----------------------|--------------|-------------------------|
| 089 | Admin Assistant, Outreach & Events Parks & Community Development Note: Department name change | 8 | 35 | 7 | 0800 – 1700 | Mon. to Fri. | no | 1 |
| 083 | Specialist Administrator, Network Note: • Job Title Change • Revised PD to include supervisory responsibilities. | 44 12 | 35 | 7 | 0800 – 1700 | Mon. to Fri. | no | 1 |
| 084 | Supervisor, Operations • JEC rated May 22, 2014 • Missed on LOU #11 dated July 31, 2014. | 44 16 | 40 | 8 or 10 | 0500 - 0100 | Sun. to Sat. | yes by agr. | 1 or 0.5 ⁽³⁾ |
| 193 | Analyst 3, Financial Note: • JEC rated Apr 4, 2014; • LOU not found; • Verified rating with scoresheet. | 44 12 | 35 | 7 | 0800 - 1700 | Mon. to Fri. | No | 1 |
| 213 | Attendant, Corporate Events • Note: New position; LOU # 14 | 4 | by agr | by agr | by agr | Sun. to Sat. | yes by agr | 0.5 or 1 |

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|------|---|-----------------|---------------|---------------|--|-----------------------|--------------|-------------------------|
| 025 | <ul style="list-style-type: none"> Matched hours wk/day/week to Casual Admin Assist <p>Specialist-Credit & Collections Clerk 2, Accounts Receivable</p> <p>Note:</p> <ul style="list-style-type: none"> Job title change. Formerly Job # 025 Specialist, Credit & Collection | 10 | 35 | 7 | 0800 - 1700 | Mon. to Fri. | no | 1 |
| 044 | <p>Agent, Facility Booking</p> <p>Note:</p> <ul style="list-style-type: none"> To correct error in pay grade in current collective agreement. Previous collective agreement = 9 Current collective agreement = 13 JE database = 9 Change in start time from 06:00 to 05:00 | 13 9 | 35 | 7 | 0500 - 2400 6:00 <i>9:00</i> | Sun. to Sat. | yes | 1 or 0.5 ⁽³⁾ |
| 187 | <p>Coordinator 1, Environmental</p> <p>Note:</p> <ul style="list-style-type: none"> Job title change in 2015. Formerly Job # 187 Coordinator, Organics Collection (Grade 11) and Archived position #185 Zero Waste Coordinator (grade 12) Education requirement reduced from a degree to a diploma resulting in a reduction in pay grade from 11 to 10. | 44 10 | 35 | 7 | 0800 - 1700 | Mon. to Fri. | No | 1 |
| 039 | <p>Coordinator 2, Environmental</p> <p>Note:</p> <ul style="list-style-type: none"> Job title change; Formerly Job # 039 Coordinator, | 14 | 35 | 7 | 0800 - 1700 | Mon. to Fri. | no | 1 |

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| | Environmental | | | | | | | |
| 187 | Coordinator, Organics Collection Delete position; replaced with Coordinator 1, Environmental in 2015. | 40 | 35 | 7 | 0800-1700 | Mon.-to-Fri. | No | 4 |
| 185 | Coordinator, Zero-Waste Note: • Delete position; • Position archived; not staffed. | 42 | 35 | 7 | 0800-1700 | Mon.-to-Fri. | No | 4 |
| 024 | Clerk, Council Services Note: LOU #15 (2009-2013 c/a) not captured in current collective agreement. | 7 8 | 35 | 7 | 0700 - 1800 | Mon. to Fri. | no | 1 |
| 064 | Labourer, Public Works Operations Note: • Department name change from Public Works to Operations | 5 | 40 | 10 | 0700 - 0700 | Sun- Sat(2) | no | 0.5 |
| 121 | Maintenance Person 1, System Note: • LOU not found. • JET = Grade 10 • Verified with scoresheet. | 9 10 | 40 | 10 | 0700 - 0700 | Sun- Sat(2) | no | 0.5 |
| 029 | Representative, Customer Service – Indoor Facilities Note: • LOU #15 (2009-2013 c/a) not captured in current collective agreement. • Change in start time from 05:30 to 05:00 | 6 7 | 35 | 7 | 0500 - 2400 530 <i>[Signature]</i> | Sun. to Sat. | Yes | 1 or 0.5 ⁽³⁾ |
| 093 | Supervisor, Parks Note: | 14 15 | 40 | 8 or 10 ⁽⁵⁾ | 0700-1730 (5) | Sun- Sat(5) | yes by agr. | 1 or 0.5 ⁽³⁾ |



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| | LOU #15 (2009-2013 c/a) not captured in current collective agreement. | | | | | | | |
| 173 | Supervisor, Programs Note: • LOU not found. • JET = Grade 15 • Verified with scoresheet | 15 | 40 | 8 | 0600 - 0100 | Sun. to Sat. | yes | 1 |
| 104 | Technologist, Sr., Operations Note: • Name change only from Technologist 2, Operations to Sr. Technologist. | 14 | 35 | 7 | 0700 – 1700 | Sun- Sat(2) | no | 1 |
| 189 | Coordinator, Economic Development Note: • Experience changed from 3-4 years to 5-6 years resulted in a change in pay grade from level 13 to 14. | 4-3 14 | 35 | 7 | 0830-16:30 | Mon. to Fri. | No | 1 |
| 061 | Instructor/Lifeguard Note: Change in start time from 05:30 to 05:00 | 6 | 35 | 7 | 0530 - 2400 0530 | Sun. to Sat. | yes | 1 or 0.5 (3) |
| 055 | Leadhand, Aquatic Note: Change in start time from 05:30 to 05:00 | 11 | 35 | 7 | 0530 - 2400 0530 | Sun. to Sat. | Yes | 1 or 0.5 (3) |
| 003 | Monitor, Activity Note: Change in start time from 06:00 to 05:00 | 5 | 35 | 7 | 600 0650 - 0100 0530 | Sun. to Sat. | Yes | 1 or 0.5(3) |
| 062 | Team Leader, Aquatic Note: Change in start time from 05:30 to 05:00 | 9 | 35 | 7 | 0530 - 2400 0530 | Sun. to Sat. | yes | 1 or 0.5(3) |
| 166 | Leadhand, Program | 12 | 35 | 7 | 0530 - 0100 600 | Sun. - Sat. | yes | 1 |



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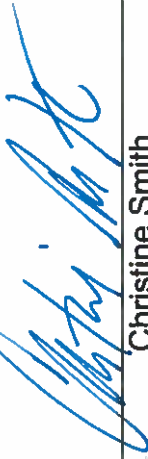

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| | Note: Change in start time from 06:00 to 05:00 | | | | | | | |
| | Coordinator, Activity Note: Change in start time from 06:00 to 05:00 | | | | | | | |
| 205 | <ul style="list-style-type: none"> Position rate by JE May 21, 2014 at range 10. Notification of rating decision sent to employee on May 22, 2014 | 44 10 | 35 | 7 | 06590 - 0100 600 APU & | Sun. to Sat. | Yes | 1 |
| 067 | Coordinator, Community Engagement Note: Change in start time from 05:30 to 05:00 | 12 | 35 | 7 | 06590 - 0100 530 | Sun. to Sat. | Yes | 1 |
| 052 | Specialist, Fitness Note: Change in start time from 05:30 to 05:00 | 9 | 35 | 7 | 05500 - 2490 530 - 2930 | Sun - Sat | yes | 1 or 0.5 ⁽³⁾ |
| 172 | Coordinator, Special Events Note: Change in start time from 06:00 to 05:00 | 11 | 35 | 7 | 06500 - 0100 6:00 | Sun. to Sat. | Yes | 1 |
| 159 | Coordinator, Wellness Note: Change in start time from 06:00 to 05:00 | 10 | 35 | 7 | 06590 - 0100 600 | Sun to Sat | Yes | 1 |
| 030 | Supervisor, Customer Service -Indoor Facilities Note: Change in start time from 07:00 to 05:00 Note: Corrected end time to match other positions at CGC. | 13 | 35 | 7 | 07590 - 2490 700 - 1730 APU | Sun. to Sat. | Yes | 1 |
| 173 | Supervisor, Programs Note: Change in start time from 06:00 to 05:00 | 15 | 40 | 8 | 06590 - 0100 600 | Sun. to Sat. | yes | 1 |
| 084 | Supervisor, Operations LOU 11; 2014 missed capturing change in collective agreement. | 16 | 40 | 8 or 10 | 0590 - 0100 600 | Sun. to Sat. | yes by agr. | 1 or 0.5 ⁽³⁾ |

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Signed on the 25 day of October, 202016

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| CITY OF WHITEHORSE | PSAC, Local Y023 |
|  |  |
| Christine Smith City Manager | Steve Geick President |