

CITY OF WHITEHORSE



OPERATING BUDGET PACKAGE

2017-2019



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1) Important Dates and Contacts

Important Dates

December 12, 2016 - 1st Reading of:

- Bylaw 2016-42 Operating Budget
- Bylaw 2016-43 Tax Levy
- Bylaw 2016-44 Fees & Charges

January 16, 2017 – Public Input night in Council Chambers 5:30 pm at City Hall

January 23, 2017 – Report on Public Input

January 30, 2017 – 2nd and 3rd Reading of:

- Bylaw 2016-42 Operating Budget
- Bylaw 2016-43 Tax Levy
- Bylaw 2016-44 Fees & Charges

Contacts

Public Input e-mail: budgetinput@whitehorse.ca

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2) Mayor's Budget Address

2017 Operating Budget Speech

Mayor Dan Curtis

Good evening, members of council and citizens of Whitehorse. I am very pleased to be presenting the proposed Operating Budget for 2017 and the provisional budgets for 2018 and 2019.

As you may know Council recently brought forward a \$47 million Capital Budget for 2017 and tonight that bylaw will have second and third reading. The Capital Budget makes important investments in infrastructure that are needed to deliver key municipal services such as water and waste systems, roads, recreation, trails, and fire protection.

The total proposed Operating Budget for 2017 is \$73 million. This is a balanced budget that allows us to live within our means. We are doing this by asking our administration to find additional efficiencies and keep operational increases to a minimum. The result of their hard work is a lean and fiscally responsible budget for the upcoming year.

For the past several years the City has been committed to keeping costs as low as possible. We have consistently kept a low tax rate for the last three years at 1.7 percent which was the lowest in over a decade. We know this is important for our taxpayers and ratepayers and we have made every effort to predict tax increases for the next three years.

We are pleased that administration has provided for council's consideration an historically low 1.2 percent tax increase in this budget.

About half of the operating budget is funded through taxes and the rest comes from government fees and grants. This can present challenges for a municipal government to keep taxes predictable for all citizens.

Though tax increases aren't usually welcome it is a necessary action in order to cover essential services for our community. In 2017 the average homeowner will pay \$47 more in taxes, which amounts to 90 cents a week. The average business will pay an extra \$358 in taxes, or about \$6.88 per week.

Taxes help pay for our roads, fire protection, recreation facilities, parks and trails, transit, planning, engineering, and other operations that help keep our city running. Taxes in Whitehorse remain lower than many other comparable municipalities and our proposed low tax increase will help keep it that way.

We continue to direct administration to look for efficiencies that can improve service delivery and save money. The new Operations Building will make our operations safer and more efficient in future years by relocating and consolidating those services. This project means that fewer pieces of heavy equipment will be seen in the downtown core due to its central location, and prime real estate will be available for development in our downtown and industrial areas. This is one of many steps our growing City is taking to become a more efficient, cost-effective and sustainably run community.

2017 Operating Budget Speech

Mayor Dan Curtis

This operating budget will allow us to improve several of our services for the community. For example:

- Council met with residents of Whistle Bend and they continue to tell us how proud they are of their new neighbourhood. They have been patiently waiting for services to be added and I am pleased to announce that this budget includes extended transit hours. A growing community along with the new long term care facility will create higher demand on our transit service. I am very excited about the future of Whistle Bend. Eventually we will see shops, cafes, schools, and more as it is envisioned to grow to be twice the population of Riverdale.
- Another much needed resource identified in this budget is within our Fire Department. A new Fire Prevention Officer will benefit our community by providing more fire prevention education, and will help us ensure all our residents, including our most vulnerable, live in safe buildings that meet the fire codes.
- This budget also includes budgeting in anticipation of hosting the Arctic Winter Games in 2020. The games are a tremendous benefit to our businesses and residents. Whitehorse last hosted the games in 2012 and it is an excellent opportunity for our community to celebrate sport, social exchange, and cultures with our northern neighbours.

I would also like to highlight our efforts in 2017 to listen to what our residents need. The Citizen Survey is an important tool we have used since 1998 to find out how citizens feel about City programs and services. The survey helps City Council and administration assess what is working well and identify areas for improvement. In 2017, for the first time, we will be collaborating with the Yukon Bureau of Statistics to conduct the survey. I would like to encourage everyone that is contacted to please participate so that our Council can make decisions that better help our community.

Our community is our number one focus and we are making the best possible use of limited tax dollars, and working hard to keep taxes low. At the same time, we are working to maintain top quality services for our residents.

The cost of water and sewer services and waste collection is recovered from the ratepayers who receive these services. These services are not funded through taxes.

The water and sewer rate will increase by 4% in 2017 for flat rate customers. Monthly water and sewer rates will rise from \$75.94 to \$78.98. In addition to the 4% fee increase metered customers will see an extra 3.5% on the actual water used. These increases are needed to keep pace with additional costs.

Our taxpayers continue to subsidize 50 percent of recreation costs to the public and strive to recover 50 percent of recreation facility costs from those using these services. Our recreation locations include the Canada Games Centre, Takhini Arena, Mount McIntyre Recreation Centre, and the Frank Slim Building in Shipyards Park. We have an abundance of scheduled and drop-in recreation opportunities available to our community.

2017 Operating Budget Speech

Mayor Dan Curtis

We continue to increase rental rates, passes, and memberships by only 1.5 percent annually. The City is also continuing to promote the Transit and Canada Games Centre Super Pass that offers a 12.5% savings on monthly passes and memberships.

With your tax dollars our City will continue to deliver top quality services to all citizens. This includes snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and a number of other important services. These municipal services are some of the many, many reasons why Whitehorse is an ideal place for employment, business, education and pure enjoyment of our Wilderness city.

Council appreciates the efforts of employees across the City. We would like to thank our City Manager and administration for their expertise and ideas to continue operating the City in a fiscally responsible manner. We have an exceptional team of employees on the ground delivering a variety of services day in and day out. City departments are continuing to do more with less and we know that isn't easy. Thank you for delivering an outstanding level of service to our community.

The City is also an important economic driver for Whitehorse. Within our community we understand the importance of local purchasing and we are proud that most of the City's budget is spent locally and put right back into our local businesses and services. These dollars are invested in our people and in local goods and services that positively impact our community. A great example of the City's support for local spending is Yukoner Appreciation Day. This year we provided free parking downtown for our residents so they were better able to support our local businesses. Community efforts such as this help strengthen our economic prosperity.

Tonight we are tabling the proposed 2017 to 2019 operating budget for public review and input.

On behalf of Council, I invite all citizens to attend the Public Input Session at the regular Council meeting on January 16 to share ideas and suggestions for this budget.

A report on public input will be presented to Standing Committee on January 23rd. Second and third reading of the operating budget bylaw is scheduled for January 30.

We appreciate hearing your opinions and I can tell you that we are listening. We continue to hear from many citizens on various funding priorities and issues. We would like to continue these discussions on the budget this month and in January.

We look forward to hearing from you.

Thank you.

3) 2017 Operating Budget Highlights

2017 OPERATING BUDGET HIGHLIGHTS

- Total Operating Budget is \$73 million
- Holds taxes to a historically low 1.2% increase
- The average homeowner will pay \$47 more in taxes, that's about 90 cents a week
- The average business will pay an extra \$358 in taxes, or about \$6.88 per week
- Taxes help pay for snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and many other important services that keep the city running
- Water and sewer rates need to increase by 4% in 2017 to keep pace with additional costs, which increases water and sewer rates from \$75.94 per month to \$78.98
- We continue to promote the Transit and Canada Games Centre Super Pass that offers 12.5% savings on monthly passes and memberships
- We are continuing to only increase rental rates and passes and memberships by 1.5% annually to balance fairness, affordability and community benefits
- Most of the budget is spent locally and put right back into our community
- We are making the best possible use of tax dollars, and working hard to keep taxes low
- The Public Input Session will be held at the regular Council meeting January 16, 2017
- A report on public input will be presented to Council on January 23rd, 2017
- Second and Third Reading is scheduled for January 30th, 2017

Citizens are invited to provide input on the proposed Operating Budget. Written submissions can be emailed to budgetinput@whitehorse.ca.

NON - RESIDENTIAL TAX ANALYSIS
City of Whitehorse
Tax Analysis - Non-Res - v5

Analysis of Taxes Paid on Typical Non-Residential								
Year	Average Non - Residential Assessment	Non - Residential Mil Rate	Non - Residential Mil Rate Percent Change	Non - Residential Taxes	\$ Tax Change on Average Non Res	% Council mandated increase	Whitehorse Consumer Price Index History	Average Annual CPI
2019	\$ 887,153	1.792%	2.34%	\$ 15,898	\$ 355	2.30%	-	-
2018	\$ 887,153	1.752%	2.36%	\$ 15,543	\$ 355	2.30%	-	-
2017	\$ 887,153	1.712%	1.14%	\$ 15,188	\$ 358	1.20%		
2016	\$ 876,482	1.692%	-3.64%	\$ 14,830	\$ 250	1.70%	-	-
2015	\$ 830,301	1.756%	1.68%	\$ 14,580	\$ 561	1.70%	124.1	-0.2%
2014	\$ 811,764	1.727%	-0.69%	\$ 14,019	\$ 224	1.70%	124.4	1.3%
2013	\$ 793,283	1.739%	3.83%	\$ 13,795	\$ 297	3.83%	122.8	1.7%
2012	\$ 805,906	1.675%	-0.56%	\$ 13,498	\$ 843	3.00%	120.8	2.3%
2011	\$ 751,331	1.684%	4.00%	\$ 12,654	\$ 469	4.00%	118.1	3.0%
2010	\$ 752,445	1.619%	-1.13%	\$ 12,186	\$ 458	4.00%	114.7	0.8%
2009	\$ 715,965	1.638%	4.00%	\$ 11,728	\$ (314)	4.00%	113.8	0.4%
2008	\$ 764,561	1.575%	3.82%	\$ 12,042	\$ 872	9.50%	113.4	3.6%
2007	\$ 736,294	1.517%	4.55%	\$ 11,170	\$ 532	5.00%	109.5	2.5%
2006	\$ 733,130	1.451%	-0.27%	\$ 10,638	\$ (171)	2.00%	106.8	1.4%
2005	\$ 742,842	1.455%	2.03%	\$ 10,808	\$ 244	2.00%	105.3	2.2%
2004	\$ 740,822	1.426%	2.00%	\$ 10,564	\$ 233	2.00%	103.0	1.1%
2003	\$ 739,001	1.398%	0.00%	\$ 10,331	\$ (20)	0.00%	101.9	1.9%
2002	\$ 740,399	1.398%	0.79%	\$ 10,351	\$ 510	2.00%	100.0	0.7%
2001	\$ 709,521	1.387%	0.00%	\$ 9,841	\$ (37)	0.00%	99.3	1.8%
2000	\$ 712,206	1.387%	-1.28%	\$ 9,878	\$ (350)	0.00%	97.5	2.3%
1999	\$ 727,975	1.405%	-0.43%	\$ 10,228	\$ (156)	0.00%	95.3	1.1%
1998	\$ 735,943	1.411%	0.00%	\$ 10,384	\$ 78	0.00%	94.3	1.0%
1997	\$ 730,396	1.411%	-8.97%	\$ 10,306	\$ (69)	0.00%	93.4	2.3%
1996	\$ 669,328	1.550%		\$ 10,375		0.00%	91.3	1.60%

RESIDENTIAL TAX ANALYSIS
City of Whitehorse
Tax Analysis - Res - v5

Analysis of taxes paid on a typical home								
Year	Average Residential Assessment	Residential Mil Rate	Residential Mil Rate Percent Change	Residential Taxes	\$ Tax Change on Average House	% Council mandated increase	Whitehorse Consumer Price Index History	Average Annual CPI
2019	\$ 211,024	1.166%	2.37%	\$ 2,461	\$ 57	2.30%		
2018	\$ 211,024	1.139%	2.24%	\$ 2,404	\$ 53	2.30%		
2017	\$ 211,024	1.114%	1.18%	\$ 2,351	\$ 47	1.20%		
2016	\$ 209,237	1.101%	-1.34%	\$ 2,304	\$ 39	1.70%		
2015	\$ 202,932	1.116%	1.73%	\$ 2,265	\$ 29	1.70%	124.1	-0.2%
2014	\$ 203,785	1.097%	-6.88%	\$ 2,236	\$ 41	1.70%	124.4	1.3%
2013	\$ 186,308	1.178%	3.79%	\$ 2,195	\$ 64	3.83%	122.8	1.7%
2012	\$ 187,711	1.135%	-7.47%	\$ 2,130	\$ 29	3.00%	120.8	2.3%
2011	\$ 171,301	1.227%	4.00%	\$ 2,101	\$ 92	4.00%	118.1	3.0%
2010	\$ 170,362	1.179%	-1.14%	\$ 2,009	\$ 114	4.00%	114.7	0.8%
2009	\$ 158,901	1.193%	4.01%	\$ 1,896	\$ 100	4.00%	113.8	0.4%
2008	\$ 156,557	1.147%	-7.28%	\$ 1,796	\$ 155	7.50%	113.4	3.6%
2007	\$ 132,637	1.237%	4.56%	\$ 1,641	\$ 82	5.00%	109.5	2.5%
2006	\$ 131,766	1.183%	-5.13%	\$ 1,559	\$ 21	2.00%	106.8	1.4%
2005	\$ 123,350	1.247%	1.96%	\$ 1,538	\$ 53	2.00%	105.3	2.2%
2004	\$ 121,477	1.223%	2.00%	\$ 1,486	\$ 43	2.00%	103.0	1.1%
2003	\$ 120,320	1.199%	0.00%	\$ 1,443	\$ 10	0.00%	101.9	1.9%
2002	\$ 119,492	1.199%	-4.39%	\$ 1,433	\$ 36	2.00%	100.0	0.7%
2001	\$ 111,365	1.254%	0.00%	\$ 1,397	\$ 1	0.00%	99.3	1.8%
2000	\$ 111,272	1.254%	-1.26%	\$ 1,395	\$ (18)	0.00%	97.5	2.3%
1999	\$ 111,308	1.270%	-0.39%	\$ 1,414	\$ 7	0.00%	95.3	1.1%
1998	\$ 110,336	1.275%	0.00%	\$ 1,407	\$ 23	0.00%	94.3	1.0%
1997	\$ 108,533	1.275%	-8.93%	\$ 1,384	\$ 16	0.00%	93.4	2.3%
1996	\$ 97,669	1.400%	0.00%	\$ 1,367	\$ 7	0.00%	91.3	1.60%
1995	\$ 97,169	1.400%	0.00%	\$ 1,360	\$ (5)	0.00%		
1994	\$ 97,504	1.400%		\$ 1,365				

5) Bylaws

CITY OF WHITEHORSE

BYLAW 2016-42

A bylaw to adopt the 2017 annual operating and maintenance budget and the 2018 and 2019 provisional budgets

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause an annual operating budget to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program;

NOW THEREFORE the council of the municipality of the City of Whitehorse in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1. The 2017 annual operating and maintenance budget and the provisional budgets for 2018 and 2019, attached hereto as Appendix "A" and forming part of this bylaw, is hereby adopted.
2. No expenditure may be made that is not provided for in the 2017 annual operating budget unless such expenditure is approved:
 - (1) by resolution of council to a maximum expenditure of \$500,000.00; or
 - (2) by bylaw for expenditures in excess of \$500,000.00.
3. Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2017 operating and maintenance budget shall be brought forward for final approval through an umbrella bylaw at year end.
4. The Chief Financial Officer is hereby authorized to re-allocate funds within the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. The Chief Financial Officer and City Manager may jointly re-allocate funds between the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST READING:

PUBLIC NOTICE:

PUBLIC INPUT:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

City of Whitehorse
2017 - 2019 Operating Budget



Revenues

Appendix A

	2016 Revised Budget	2017 Budget	2018 Provisional	2019 Provisional
01 General Government				
Engineering Services	(180,000)	(180,000)	(180,000)	(180,000)
Financial Services	(45,451,559)	(47,646,792)	(50,211,471)	(50,992,438)
Business & Information Technology Services	(1,000)	(1,000)	(1,000)	(1,000)
Legislative & Administrative Services	(7,100)	(500)	(81,908)	(500)
Strategic Communications	(10,000)	(10,000)	(10,000)	(10,000)
Total Revenues	(45,649,659)	(47,838,292)	(50,484,379)	(51,183,938)
02 Protective Services				
Building Inspection	(1,021,000)	(852,000)	(702,000)	(702,000)
Bylaw Services	(1,875,950)	(1,849,100)	(1,855,600)	(1,855,600)
Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
Fire & Emergency Services	(64,000)	(64,000)	(64,000)	(64,000)
Total Revenues	(2,985,950)	(2,790,100)	(2,646,600)	(2,646,600)
03 Transportation Services				
Financial Services	(3,269,512)	(3,659,514)	(3,659,514)	(3,659,514)
Operations	(357,963)	(333,333)	(333,333)	(333,333)
Transit Services	(1,364,958)	(1,385,068)	(1,385,068)	(1,385,068)
Total Revenues	(4,992,433)	(5,377,915)	(5,377,915)	(5,377,915)
04 Environmental Services				
Environmental Sustainability	(339,000)	(339,000)	(339,000)	(339,000)
Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
Operations	(43,989)	(41,766)	(42,672)	(43,191)
Water & Waste Services	(12,075,875)	(12,705,702)	(12,958,563)	(13,184,409)
Total Revenues	(12,520,864)	(13,148,468)	(13,402,235)	(13,628,600)
05 Public Health Services				
Parks & Community Development	(52,000)	(52,000)	(52,000)	(52,000)
Total Revenues	(52,000)	(52,000)	(52,000)	(52,000)
06 Community Development Services				
Planning Services	(670,778)	(668,132)	(669,915)	(669,915)
Economic Development	(93,875)	(50,000)	(50,000)	(50,000)
Total Revenues	(764,653)	(718,132)	(719,915)	(719,915)
07 Recreation & Cultural Services				
Parks & Community Development	(107,665)	(79,809)	(79,809)	(79,809)
Recreation & Facility Services	(3,586,201)	(3,654,351)	(3,660,781)	(3,660,781)
Total Revenues	(3,693,866)	(3,734,160)	(3,740,590)	(3,740,590)
Total	(70,659,425)	(73,659,067)	(76,423,634)	(77,349,558)

City of Whitehorse
2017 - 2019 Operating Budget



Expenses

Appendix A

	2016 Revised Budget	2017 Budget	2018 Provisional	2019 Provisional
01 General Government				
City Manager	377,700	381,328	385,187	388,609
Community & Recreation Services	224,197	223,393	225,676	227,796
Development Services	218,977	218,121	220,351	222,471
Infrastructure & Operations	219,707	219,250	221,454	223,574
Engineering Services	1,003,503	1,012,925	1,037,699	1,061,904
Financial Services	11,409,772	11,139,267	11,527,603	11,688,550
Human Resources	1,082,242	1,138,456	1,127,135	1,108,305
Business & Information Technology Services	1,201,950	1,313,164	1,342,315	1,369,952
Legislative & Administrative Services	1,112,525	1,110,032	1,254,448	1,178,881
Operations	1,160,104	1,820,153	2,876,879	2,896,393
Strategic Communications	346,658	400,747	404,279	437,631
Water & Waste Services		2,024	2,124	2,224
Total Expenses	18,357,335	18,978,860	20,625,150	20,806,290
02 Protective Services				
Building Inspection	601,932	616,039	631,657	647,441
Bylaw Services	1,760,210	1,865,537	1,904,685	1,958,575
Fire & Emergency Services	5,328,734	5,897,958	6,079,999	6,157,212
Human Resources	180,439	241,760	318,215	161,854
Operations	979,410	979,914	988,196	1,006,431
Total Expenses	8,850,725	9,601,208	9,922,752	9,931,513
03 Transportation Services				
Operations	11,628,123	12,074,256	12,245,030	12,389,697
Transit Services	4,112,663	4,445,140	4,518,639	4,574,269
Total Expenses	15,740,786	16,519,396	16,763,669	16,963,966
04 Environmental Services				
Environmental Sustainability	483,185	486,052	491,658	496,583
Operations	201,628	306,553	311,359	315,474
Parks & Community Development	48,618	48,506	49,253	49,911
Water & Waste Services	11,793,037	12,304,305	12,555,949	12,780,950
Total Expenses	12,526,468	13,145,416	13,408,219	13,642,918
05 Public Health Services				
Operations	2,000	2,048	2,049	2,050
Parks & Community Development	239,489	247,961	253,655	258,996
Total Expenses	241,489	250,009	255,704	261,046
06 Community Development Services				
Planning Services	2,278,707	2,382,642	2,413,092	2,451,420
Economic Development	256,961	201,424	204,678	207,940
Total Expenses	2,535,668	2,584,066	2,617,770	2,659,360
07 Recreation & Cultural Services				
Operations	1,175,301	1,046,626	1,063,968	1,073,518
Parks & Community Development	2,964,188	3,030,206	3,085,223	3,174,523
Recreation & Facility Services	8,267,465	8,503,280	8,681,179	8,836,424
Total Expenses	12,406,954	12,580,112	12,830,370	13,084,465
Total	70,659,425	73,659,067	76,423,634	77,349,558

CITY OF WHITEHORSE

BYLAW 2016-43

A bylaw to levy taxes for the year 2017

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. In this bylaw,

"Agricultural" means all property used primarily for agricultural purposes and designated on the Whitehorse Assessment Roll as AGR.

"Non-Residential" means all property used primarily for commercial, industrial and public purposes and designated on the Whitehorse Assessment Roll as CH, CMC, CMH, CML, CR, CMS, INS, MHI, MSI, PI, PRC and QRY.

"Residential" means all property used primarily for residential use and designated on the Whitehorse Assessment Roll as OSP, POS, REC, RMH, RR1, RSA, RSC, RSM, RS1, RS2 and TRA.

2. A general tax for the year 2017 shall be levied upon all taxable real property in the City of Whitehorse classified "agricultural" at the rate of 1.185 percent.
3. A general tax for the year 2017 shall be levied upon all taxable real property in the City of Whitehorse classified "non-residential" at the rate of 1.712 percent.
4. A general tax for the year 2017 shall be levied upon all taxable real property in the City of Whitehorse classified "residential" at the rate of 1.114 percent.
5. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

CITY OF WHITEHORSE
BYLAW 2016-43

EXPLANATORY NOTES

This bylaw sets out the 2017 tax rates.

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Agricultural	1.185	1.171	1.151	1.132	1.209
Non-Residential	1.712	1.692	1.756	1.727	1.739
Residential	1.114	1.101	1.116	1.097	1.178

Total 2016 tax revenue (Residential and Non-Residential) increased by 1.2%

Average Residential Property (RSC, RS1, RR1 and RS2)

<u>Assessment</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Improvements	\$144,241	\$142,509	\$135,984	\$135,464	\$124,671
Land	\$66,783	\$66,727	\$66,948	\$67,564	\$61,637
Total Assessed Value	\$211,024	\$209,237	\$202,932	\$203,028	\$186,308
Tax Levy	\$2,351	\$2,304	\$2,265	\$2,227	\$2,195

CITY OF WHITEHORSE

BYLAW 2016-44

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the 2017 Operating and Maintenance Budget;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 3, 4, 5, 8, 10 and 12 and substituting therefore new Schedules 3, 4, 5, 8, 10 and 12 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall be deemed to have been in full force and effect on the 1st day of January, 2017.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

CITY OF WHITEHORSE
BYLAW 2016-44

Explanatory Notes:

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required as part of the annual budget process. The changes are highlighted and include fee increases, new fees to reflect new or reinstated services, the deletion of discontinued or redundant fees, and some minor wording amendments to provide clarity as detailed herein:

- Effective January 1, 2017 increase the Parks Rental Fees and Cemetery Fees by 1.5%. This is the standard annual increase.
- Add a new fee for Parks Rental for portable fire pits and bleacher rentals due to the popular demand from public request for these items to be used. Price is determined on cost recovery.
- Delete key replacement fee from Parks to avoid fee duplication. This fee currently exists in the Recreation and Facility Services as they are the ones responsible for issuing keys.
- Increase labour charge out rate for Water and Waste to fully cover costs of providing the service.
- Replace Public Works name area with Operations / Water and Waste to fit with the current departmental structure
- Increase Sewer and Water shut off and turn on fees as well as change service call fee from actual to \$100 in order to fully cover costs of providing the service or replacing the equipment
- Add a new fee Hydrant Meter and Backflow Preventer Install or Removal to fully recover costs of equipment and labour for providing this service
- Increase Water and Sewer Flat Rate over the next three years 2017-2019 by 4% and Metered Rate for 2017 by 3.5% as a result of an increase in operating costs
- Increase Waste Management fees including compostable, controlled, residual and banned landfill waste to fully cover costs of providing the service
- Increase fee for Official Community Plan Amendments to match the fee for zoning amendments

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- Increase Recreation and Facility Services fees and charges by 1.5% effective September 1, 2017. This is the standard annual increase, affecting building rentals, memberships and admissions
- Continue to increase Pool Youth Non-Profit fees until the rates reach 50% cost recovery, effective September 2017
- Increase Advertising fees for Active Living Guides by 4.5% to catch up with other standard annual increase of fees of 1.5% for the last three years
- Increase Theme Party Package fees by 7.5% to catch up with other standard annual increase of fees of 1.5% for the last five years
- Add to Rec Facilities an hourly rate in place of a 6 hour and 12 hour rates for parking lot and dry floor rentals, which allows for more flexibility when booking and to provide consistency with other recreation rental fees applied
- Add to Rec Facilities Large and Small Meeting rental fees to replace fees for Grey Mountain Room, Wellness Studio, Literacy Centre, Child Play Area, Meeting Rooms and Concourse
- Update descriptions to rental fees for outdated language and consistency with current operational requirements

FEE DESCRIPTION				Bylaw 2016-44		Final Fee if GST Applicable + 5% GST	UNITS
				Approved Base Fee	Date Fee Effective		
Cemetery	Disinterment	urn	only for forensic purposes	352.50	01-Jan-17	370.10	each
Cemetery	Disinterment	casket	only for forensic purposes	840.82	01-Jan-17	882.90	each
Cemetery	Interment	urn -after normal business hours	includes interment permit fee	492.16	01-Jan-17	516.80	each
Cemetery	Interment	casket-after normal business hours	includes vault, shoring & interment permit fee	1,966.63	01-Jan-17	2,065.00	each
Cemetery	Interment-winter	casket	includes vault, shoring & interment permit fee	1,658.22	01-Jan-17	1,741.10	additional each
Cemetery	Interment	urn -during normal business hours	includes interment permit fee	328.11	01-Jan-17	344.50	each
Cemetery	Interment	casket-during normal business hours	includes vault, shoring & interment permit fees	1,533.54	01-Jan-17	1,610.20	each
Cemetery	Plot Purchase & Reservation Certificate	urn or casket -includes perpetual care & headstone placement for standard sized headstone		656.22	01-Jan-17	689.00	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		standard -included in plot purchase	-	01-Jan-17	-	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 24 inches	216.93	01-Jan-17	227.80	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 48 inches	341.65	01-Jan-17	358.70	each

FEE DESCRIPTION				Bylaw 2016-44		Final Fee	UNITS
				Approved	Date Fee		
				Base Fee	Effective	5% GST Inc	
Operations	Equipment Charge	Tandem Dump & Tractor	Charge out rate for Tandem Dump Truck & Tractor	76.00	01-Jan-11	79.80	per hour
Operations/Water&Waste	Equipment Charge	Eductors - Vactors	Charge out rate for Eductor - Vactors	170.00	01-May-15	178.50	per hour
Operations/Water&Waste	Equipment Charge	Road Grader	Charge out rate for Road Grader	94.00	01-Jan-11	98.70	per hour
Operations/Water&Waste	Equipment Charge	Pickups	Charge out rate for Pickups	19.00	01-Jan-11	19.95	per hour
Operations/Water&Waste	Equipment Charge	One Tons	Charge out rate for One Tons	30.00	01-Jan-11	31.50	per hour
Operations/Water&Waste	Equipment Charge	Loaders	Charge out rate for Loaders	90.00	01-Jan-11	94.50	per hour
Operations/Water&Waste	Equipment Charge	Single Axle 5 Ton	Charge out rate for Single Axle 5 Ton	74.00	01-Jan-11	77.70	per hour
Operations/Water&Waste	Equipment Charge	Track Hoe	Charge out rate for Track Hoe	125.00	01-Jan-11	131.25	per hour
Operations/Water&Waste	Equipment Charge	Wheel Case Hoe	Charge out rate for Wheel Case Hoe	65.00	01-Jan-11	68.25	per hour
Operations/Water&Waste	Equipment Charge	Street Sweepers	Charge out rate for Street Sweepers	83.00	01-Jan-11	87.15	per hour
Operations/Water&Waste	Equipment Charge	Skid Steer	Charge out rate for Skid Steer	50.00	01-Jan-11	52.50	per hour
Operations/Water&Waste	Equipment Charge	Steamer Truck	Charge out rate for Steamer Truck	192.00	01-Jan-11	201.60	per hour
Operations/Water&Waste	Equipment Charge	Bucket Truck	Charge out rate for Bucket Truck	150.00	01-Jan-11	157.50	per hour
Operations/Water&Waste	Equipment Charge	Vibrator Roller	Charge out rate for Vibrator Roller	50.00	01-Jan-11	52.50	per hour
Operations/Water&Waste	Equipment Charge	Paver	Charge out rate for Paver	100.00	01-Jan-11	105.00	per hour
Operations/Water&Waste	Equipment Charge	Pothole Patcher	Pothole Patcher with 2 Operators	600.00	01-Jan-11	630.00	per hour
Operations/Water&Waste	Equipment Charge	Compressor	Charge out rate for Compressor	50.00	01-Jan-11	52.50	per hour
Operations/Water&Waste	Equipment Charge	Tapping Tool	Charge out rate for Tapping Tool	80.00	01-Jan-11	84.00	per hour
Operations/Water&Waste	Equipment Charge	Camera	Charge out rate for Camera	40.00	01-Jan-11	42.00	per hour
Operations/Water&Waste	Equipment Charge	Brush Chipper	Charge out rate for Brush Chipper	50.00	01-Jan-11	52.50	per hour
Operations/Water&Waste	Equipment Charge	Water Service Freeze Machine	Charge out rate for Water Service Freeze Machine	20.00	01-Jul-13	21.00	per hour
Operations/Water&Waste	Equipment Charge	Sewer Router	Charge out rate for Sewer Router	20.00	01-Jul-13	21.00	per hour
Operations/Water&Waste	Equipment Charge	Water Service Thaw Machine	Charge out rate for Water Service Thaw Machine	20.00	01-Jul-13	21.00	per hour
Operations/Water&Waste	Equipment Charge	Sewer Camera -Large diameter pipe		50.00	01-May-15	52.50	per hour
Operations/Water&Waste	Labour	Operations/Water&Waste Personnel	Charge out rate for Water & Waste or Operations Personnel	70.00	01-Jan-17	73.50	per hour

FEE DESCRIPTION				Bylaw 2016-44			
				Approved	Date Fee	Final Fee	
				Base Fee	Effective	5% GST Inc	UNITS
Rec Facilities	Administration	Withdrawal/Change	All Programs	25.00	01-Jul-13		Each
Rec Facilities	***non-profit groups charging admission pay the regular rate - this will apply to all non-profit rates				23-Feb-09		
Rec Facilities	***for profit groups minimum full cost recovery plus negotiated terms by the Department Manager or designate				01-Mar-11		
Rec Facilities	Dry Floor (Arenas/Fieldhouses)	Bookings greater than 12 hrs/day without prior notification staff OT Actual will be charged		Actual Cost	01-Jan-10	Actual Cost Plus GST	hour
Rec Facilities	Dry Floor (Arenas/Fieldhouses/Flexihall)	Regular Rate	12 hour day plus cost for staff	1902.23	01-Sep-16	1967.80	ea 12hr day+
Rec Facilities	Dry Floor (Arenas/Fieldhouses/Flexihall)	Regular Rate	One half (1/2) day plus cost for staff	951.27	01-Sep-16	984.05	ea half day+
Rec Facilities	Dry Floor (Arenas/Fieldhouses/Flexihall)	City Clean Up Non Profit Organization	12 hour day plus cost for staff	1522.45	01-Sep-16	1574.95	ea 12hr day+
Rec Facilities	Dry Floor (Arenas/Fieldhouses/Flexihall)	City Clean Up Non Profit Organization	One half (1/2) day plus cost for staff	761.12	01-Sep-16	787.35	ea half day+
Rec Facilities	Rental, Leisure Ice	Dry-Floor Leisure Ice	1/3 of Arena rates		01-Sep-17	0.00	hour
Rec Facilities	Dry Floor (Arenas)	Regular Rate + cost of staff		158.50	01-Sep-17	166.45	hour
Rec Facilities	Dry Floor (Arenas)	Y/S/D Non Profit Discount	plus cost of staff	79.25	01-Sep-17	83.20	hour
Rec Facilities	Dry Floor (Arenas)	Adult Non Profit Discount	plus cost of staff	118.88	01-Sep-17	124.80	hour
Rec Facilities	Rental - 1/3 of Fieldhouse/Flexihall	1/3 Field	1/3 of Fieldhouse Rate	0.00	01-Jan-11	0.00	
Rec Facilities	Rental - 1/2 of Fieldhouse/Flexihall	1/2 Field	1/2 of Fieldhouse Rate	0.00	01-Jan-11	0.00	
Rec Facilities	Rental, Fieldhouses	Non-prime Y/S/D Discount	6am-3pm Mon-Fri/ all summer	54.71	01-Sep-17	57.45	hour
Rec Facilities	Rental, Fieldhouses	Non-prime Adult Discount	6am-3pm Mon-Fri/ all summer	82.02	01-Sep-17	86.10	hour
Rec Facilities	Rental, Takhini Arena	Summer	min 3 hour rental outside operating season				
Rec Facilities	Rental, Takhini Arena	Mezzanine	Summer	59.96	01-Sep-17	62.95	hour
Rec Facilities	Rental, Mezzanine (Takhini Arena)	winter season (ice in)	Renter Clean Up	39.98	01-Sep-16	41.35	hour
Rec Facilities	Rental, Outdoor Training Field (Takhini Arena)	April 1 - Sept 30 (based on field condition)		Actual Cost	23-Feb-09	Actual Cost Plus GST	each
Rec Facilities	Rental, Snowball	Maximum 1.5 hours -rental ea per 15 min		50.34	01-Sep-17	52.85	ea 15 min
Rec Facilities	Rental, Parking Lot	per 12 hour day	valid April 1-Sept 30 (outside regular season)	491.86	01-Sep-16	508.80	per day
Rec Facilities	Rental, Parking Lot	per 6 hour half day	valid April 1-Sept 30 (outside regular season)	245.93	01-Sep-16	254.40	per 1/2 day
Rec Facilities	Rental, Parking Lot	regular rate	valid April 1-Sept 30 (outside regular season)	41.16	01-Sep-17	43.20	hour
Rec Facilities	Rental, Winter Ice	Non-prime Adult Discount	6am-3pm Mon-Fri	120.87	01-Sep-17	126.90	hour
Rec Facilities	Rental, Winter Ice	Non-prime Y/S/D Discount	6am-3pm Mon-Fri	76.71	01-Sep-17	80.55	hour
Rec Facilities	Rental, Winter Ice	Adult Non Profit Discount	Sept -April	161.26	01-Sep-17	169.35	hour
Rec Facilities	Rental, Winter Ice	S/Y/D Non Profit Discount	Sept -April	102.25	01-Sep-17	107.35	hour
Rec Facilities	Rental Ice	Regular rate	January 1-December 31	206.47	01-Sep-17	216.80	hour

FEE DESCRIPTION				Bylaw 2016-44			
				Approved	Date Fee	Final Fee	
				Base Fee	Effective	5% GST Inc	UNITS
Rec Facilities	Rental, Ice Summer	Not For Profit Groups	May - August	158.71	01-Sep-17	166.65	hour
Rec Facilities	Storage/Exclusive Use Space	Storage Locker	Less Than 100 Cu Ft	119.98	01-Sep-17	126.00	year
Rec Facilities	Storage/Exclusive Use Space	Small areas - 100-299 cu ft		478.99	01-Sep-17	502.95	year
Rec Facilities	Storage/Exclusive Use Space	Medium areas - 300-699 cu ft		718.15	01-Sep-17	754.05	year
Rec Facilities	Storage/Exclusive Use Space	Large areas - 700-1000 cu ft		956.26	01-Sep-17	1004.10	year
Rec Facilities	Storage/Exclusive Use Space	Other areas	Over 1000 Cu Ft. or has specialized services	1196.63	01-Sep-17	1256.45	year
Rec Facilities	Office Space	office space rental		216.52	01-Sep-17	227.35	Monthly
Rec Facilities	Rental	Kiosk Space	Non-Profit	28.45	01-Sep-17	29.85	Day
Rec Facilities	Booking Amendment Fee	Request for changes to their rentals after being firm		5.00	01-Sep-15	No GST	Day
Rec Facilities	Rental	Static Display Space	with written approval by Manager	11.18	01-Sep-17	11.75	Day
Rec Facilities	Rental	Additional Staff	Extra rec staff required for rental or event support	hourly rate + staff	01-Sep-15	hourly rate + staff	hour
Rec Facilities	Rental, Concourse	with written approval by Manager		55.78	01-Sep-16	57.70	hour
Rec Facilities	Rental, Grey Mountain Room	Mt McIntyre Rec Centre - Grey Mountain Room		39.98	01-Sep-16	41.35	hour
Rec Facilities	Rental, Kitchen	Mt McIntyre Rec Centre - Kitchen		37.89	01-Sep-17	39.80	Day
Rec Facilities	Rental, Meeting Space	Large meeting area	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	39.98	01-Sep-17	42.00	hour
Rec Facilities	Rental, Meeting Space	Small meeting area	Meeting rooms and portion of Concourse	19.99	01-Sep-17	21.00	hour
Rec Facilities	Rental, Wellness Studio, Family Literacy Centre	Can. Games Centre	with written approval	39.98	01-Sep-16	41.35	hour
Rec Facilities	Rental, Meeting Rooms	Can. Games Centre		19.99	01-Sep-16	20.70	hour
Rec Facilities	Rental, Child Play Area	Canada Games Centre	Sat/Sun 10 - 11 am only	54.62	01-Sep-16	56.50	hour
Rec Facilities	Rental, Pool	Regular Rate	2 Lifeguards for up to 50 people	313.38	01-Sep-17	329.05	hour
Rec Facilities	Rental, Pool	Pool-Adult Non-Profit Discount	2 Lifeguards for up to 50 people	235.03	01-Sep-17	246.80	hour
Rec Facilities	Rental, Pool	Pool - Youth/Senior/Disabled Non-Profit Discount	2 Lifeguards for up to 50 people	104.80	01-Sep-17	110.05	hour
Rec Facilities	Rental, Pool Lane	Pool Lane	1/8 of Pool Rental Rates	0.00	01-Jan-11	0.00	hour
Rec Facilities	Daily Single Admission	Adult		7.43	01-Sep-17	7.80	each
Rec Facilities	Daily Single Admission	Youth/Senior/Student	13 to 18 years: 60 yrs or older, or Valid Student ID is required	6.07	01-Sep-17	6.35	each
Rec Facilities	Daily Single Admission	Child/Disabled		3.87	01-Sep-17	4.05	each
Rec Facilities	Daily Single Admission	Family	Family living in one household	17.37	01-Sep-17	18.25	each
Rec Facilities	Daily Single Admission	Small Child		No Charge	15-Oct-05	No Charge	each
Rec Facilities	Swimming Lessons	See Leisure Guide		See Leisure Guide			each

FEE DESCRIPTION				Bylaw 2016-44			
				Approved	Date Fee	Final Fee	
				Base Fee	Effective	5% GST Inc	UNITS
Rec Facilities	Fitness Classes	See Leisure Guide		See Leisure Guide			each
Rec Facilities	Annual Pass	Adult	19 - 59 years	510.69	01-Sep-17	536.25	each
Rec Facilities	Annual Pass	Youth/Senior/Student	13 to 18 years: 60 yrs or older, or Valid Student ID is required	412.32	01-Sep-17	432.95	each
Rec Facilities	Annual Pass	Child/Disabled	2 to 12 years: Disabled Person	254.82	01-Sep-17	267.55	each
Rec Facilities	Monthly Pass	Adult	19 - 59 years	51.07	01-Sep-17	53.65	each
Rec Facilities	Monthly Pass	Youth/Senior/Student	13 to 18 years: 60 yrs or older, or Valid Student ID is required	41.23	01-Sep-17	43.30	each
Rec Facilities	Monthly Pass	Child/Disabled	2 to 12 years: Disabled Person	25.54	01-Sep-17	26.80	each
Rec Facilities	Group Membership		10 or more people - 10% off annual membership rates	0.00	01-Sep-15	0.00	each
Rec Facilities	Family Monthly Pass	Family (Adult)	1st Adult in Household	51.07	01-Sep-16	52.85	each
Rec Facilities	Family Monthly Pass	Family (Adult)	2nd Adult in Household	43.74	01-Sep-17	45.95	each
Rec Facilities	Family Monthly Pass	Family (Senior/Student)	1st Senior/Student in Household	41.23	01-Sep-16	42.65	each
Rec Facilities	Family Monthly Pass	Family (Senior/Student)	2nd Senior/Student in Household	35.37	01-Sep-17	37.15	each
Rec Facilities	Family Monthly Pass	Family (Disabled)	1st Disabled in Household	25.54	01-Sep-16	26.40	each
Rec Facilities	Family Monthly Pass	Family (Youth, Child, Disabled)	Each Youth/Child/Disabled Person added to a family	11.20	01-Sep-17	11.75	each
Rec Facilities	Family Annual Pass	Family (Adult)	1st Adult in Household	510.69	01-Sep-16	528.30	each
Rec Facilities	Family Annual Pass	Family (Adult)	2nd Adult in Household (15% off)	437.65	01-Sep-17	459.55	each
Rec Facilities	Family Annual Pass	Family (Senior/Student)	1st Senior/Student in Household	412.32	01-Sep-16	426.55	each
Rec Facilities	Family Annual Pass	Family (Senior/Student)	2nd Senior/Student in Household (15% Off)	353.30	01-Sep-17	370.95	each
Rec Facilities	Family Annual Pass	Family (Disabled)	1st Disabled in Household	254.82	01-Sep-16	263.60	each
Rec Facilities	Family Annual Pass	Family (Youth, Child, Disabled)	Each Youth/Child/Disabled Person added to a family	112.08	01-Sep-17	117.70	each
Rec Facilities	Adult Programming	min. 100% recoverable		See Leisure Guide	01-Jan-10	See Leisure Guide	each
Rec Facilities	Children/Youth/Senior/Disabled Programming	min. 50% recoverable	not including daycamp	See Leisure Guide	01-Jan-10	See Leisure Guide	each
Rec Facilities	Daycamp Programming	min. 60% recoverable		See Leisure Guide	01-Mar-11	See Leisure Guide	each
Rec Facilities	Punchcard (10)	Adult		65.82	01-Sep-17	69.10	each
Rec Facilities	Punchcard (10)	Youth/Senior/Student	13 to 18 years: 60 yrs or older, or Valid Student ID is required	53.06	01-Sep-17	55.70	each
Rec Facilities	Punchcard (10)	Child/Disabled		33.17	01-Sep-17	34.85	each
Rec Facilities	Punchcard (10)	Family	Family living in one household	156.98	01-Sep-17	164.85	each
Rec Facilities	Rental, set up	1/2 of regular rental rate		1/2 of regular rental rate	01-Jan-10	1/2 of regular rental rate	per booking
Rec Facilities	Rental, Fieldhouses	S/Y/D Non Profit Discount	Flexihall or Fieldhouse	72.94	01-Sep-17	76.60	hour

FEE DESCRIPTION				Bylaw 2016-44		Final Fee	UNITS
				Approved	Date Fee		
				Base Fee	Effective	5% GST Inc	
Rec Facilities	Rental, Fieldhouses	Adult Non Profit Discount	Flexihall or Fieldhouse	109.36	01-Sep-17	114.85	hour
Rec Facilities	Rental, Fieldhouses	Regular Rate	Flexihall or Fieldhouse	145.88	01-Sep-17	153.20	hour
Rec Facilities	Rental Sports Equipment	skate rentals/badminton racquets		3.55	01-Sep-17	3.70	per unit
Rec Facilities	Rental	Portable Bleachers	Staff costs	Actual Cost	01-Sep-13	Actual Cost	each
Rec Facilities	Rental	Mobile Electric Cart	240 Volts	90.48	01-Sep-13	95.00	each
Rec Facilities	Rental	AV Equipment	TV/VCR/Overhead Projector	10.48	01-Sep-13	11.00	each
Rec Facilities	Rental	LCD Projector and screen		53.33	01-Sep-13	56.00	each
Rec Facilities	Rental	Fitness/Party Equipment	DDR/Treadmills etc	53.33	01-Sep-13	56.00	each
Rec Facilities	Rental	Activity Bag	Includes variety of equipment, activities, games and facilitation boo	20.00	01-Sep-16	21.00	each
Rec Facilities	Rental	Podium		10.48	01-Sep-13	11.00	each
Rec Facilities	Rental	Table		10.48	01-Sep-13	11.00	each
Rec Facilities	Rental	Chairs		1.90	01-Sep-13	2.00	each
Rec Facilities	Pipe & Drape Rental	8'-12' section		33.33	01-Sep-15	35.00	per section
Rec Facilities	Floor covering installation	staff costs		Actual Cost	01-Sep-06	Actual Cost Plus GST	actual cost
Rec Facilities	Stage (4' X 8' Risers)			62.75	01-Sep-14	65.90	each
Party Package	Party set-up for 5-10 people			21.43	01-Jan-15	22.50	per unit
Party Package	Party set-up for 11-20 people			30.95	01-Jan-15	32.50	per unit
Party Package	Party set-up for 21-30 people			40.48	01-Jan-15	42.50	per unit
Party Package	Party set-up for 31-40 people			50.00	01-Jan-15	52.50	per unit
Party Package	Party set-up for over 40 people	each person over 40		1.40	23-Feb-09	1.45	each
Party Package	Theme Party Package (Member Rate)	include party rm,party leader,supplies		156.64	01-Sep-17	164.45	each
Party Package	Theme Party Package (Non-Memeber)	include party rm,party leader,supplies		199.64	01-Sep-17	209.60	each
Rec Facilities	Advertising	Board Advertising - CGC	Board advertising for arenas and fieldhouses	785.72	01-Jan-14	825.00	annual
Rec Facilities	Advertising	Poster Ads	Poster Ads up to 11x17	23.81	01-Jan-14	25.00	Monthly
Rec Facilities	Advertising	4x8 Sign - CGC	4x8 Sign Advertising	519.05	01-Jan-14	545.00	annual
Rec Facilities	Advertising	Takhini Arena	65% of CGC Advertising rates	65% of CGC rates	01-Sep-11	65% of CGC rates	annual
Rec Facilities	Advertising	Resurfacer - CGC	1 Side	1000.00	01-Jun-12	1050.00	annual
Rec Facilities	Advertising	Resurfacer - CGC	2 Sides	1500.00	01-Jun-12	1575.00	annual
Rec Facilities	Advertising	Resurfacer - CGC	Top	750.00	01-Jun-12	787.50	annual

FEE DESCRIPTION				Bylaw 2016-44		Final Fee	UNITS
				Approved	Date Fee		
				Base Fee	Effective		
Rec Facilities	Advertising	Resurfacers - CGC	Front	500.00	01-Jun-12	525.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	Rear	250.00	01-Jun-12	262.50	annual
Rec Facilities	Advertising	Resurfacers - CGC	Entire Machine	2000.00	01-Jun-12	2100.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	1/2 Centre Ice	1500.00	01-Jun-12	1575.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Full Centre Ice	2000.00	01-Jun-12	2100.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Neutral Zone	1000.00	01-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	End Zone	1000.00	01-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Blue Line	1000.00	01-Jun-12	1050.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Face Off Dots	250.00	01-Jun-12	262.50	annual
Rec Facilities	Advertising	Hallway Beams	Takhini Arena Only	75.00	01-Jun-12	78.75	annual
Rec Facilities	Advertising	Active Living Guide-Non Profit Organizations	HALF PAGE	84.92	01-Sep-17	89.15	each
Rec Facilities	Advertising	Active Living Guide-Non Profit Organizations	FULL PAGE	139.63	01-Sep-17	146.60	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	HALF PAGE	139.63	01-Sep-17	146.60	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	FULL PAGE	251.80	01-Sep-17	264.40	each
Rec Facilities	Advertising	Summer Fun Flyer - Non-Profit Organizations	Active Living Guide - Fun Flyer 9 cm x 7 cm	29.83	01-Sep-17	31.35	each
Rec Facilities	Advertising	Summer Fun Flyer - Profit Organizations	Active Living Guide - Fun Flyer 9 cm x 7 cm	59.67	01-Sep-17	62.65	each
Rec Facilities	Advertising	Active Living Guide - Cover Pages	10% off 2 editions, 15% off 3 editions	1566.24	01-Jan-14	1644.55	each
Rec Facilities	Deposit, Key-Joint Use		All Facilities	50.00	01-Jan-10	no gst	each
Rec Facilities	Joint Use Agreement	Yukon Government	Arenas	Actual Cost	01-Sep-03	no gst	each
Rec Facilities	Joint Use Agreement	Yukon Government	Lions Aquatic Centre	Actual Cost	01-Sep-03	no gst	each
Rec Facilities	Joint Use Agreement	Yukon Government	Arenas	50.00	01-Jan-10	no gst	each
Rec Facilities	Keys Replacement	all facilities	all facilities	50.00	01-Jan-10	no gst	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual	23.82	01-Mar-15	25.00	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Team	119.06	01-Mar-15	125.00	each
Rec Facilities	Bag of Pins	Whitehorse Pins	Bag of 25	9.52	01-Jan-15	10.00	bag of 25

FEE DESCRIPTION				Bylaw 2016-44		Final Fee 5% GST Inc	UNITS
				Approved	Date Fee		
				Base Fee	Effective		
Amended by Bylaw 2012-XX	Rec Facilities	Dry floor rentals or any rentals where liquor is served or consumed-\$500 per booking		500.00	01-Jan-10	no gst	per booking
Parks	Deposit, Damage- All booking	fully refundable if all rental conditions met		500.00	01-Jan-15	no gst	each
Keys Replacement	all facilities	all facilities		50.00	01-Jan-10	no gst	each
Shipyards Park	Non Profit Rental - full day			287.22	01-Jan-17	301.60	full day
Shipyards Park	Not Profit Rental - half day			143.76	01-Jan-17	150.90	half day
Shipyards Park	For Profit Rental - full day			574.43	01-Jan-17	603.20	full day
Shipyards Park	For Profit Rental - half day			287.50	01-Jan-17	301.90	half day
Parks	For Profit in Designated Areas ONLY- Hourly	Programmed Activities in Area- Per Hour -no staff		24.16	01-Jan-17	25.40	per hour
Parks	Non Profit Rental -per portion of Shipyards Park Building	per portion, per hour		33.15	01-Jan-17	34.80	per hour
Parks	Non Profit rental -Outdoor Fire Pit Rental			33.15	01-Jan-17	34.80	per hour
Parks	For Profit Rental -per portion of Shipyards Park Building	per portion, per hour		66.31	01-Jan-17	69.60	per hour
Parks	For Profit rental -Outdoor Fire Pit Rental			66.31	01-Jan-17	69.60	per hour
Parks	Memorial Bench	Supply and Install		2,352.78	01-Jan-17	2470.40	each
Parks	Memorial Tree	Supply and Install		1,568.52	01-Jan-17	1646.90	each
Parks	Portable Firepits	Portable Firepits		50.00	01-Jan-17	52.50	each
Parks	Parks	Bleacher Rentals	Delivery anc Pick Up for 2 Bleachers	300.00	01-Jan-17	315.00	per two bleachers

FEE DESCRIPTION				Bylaw 2016-44		Units
				Approved Fee	Date Fee Effective	
Address Changes	changing a municipal address	no relocation		200.00	22-Jun-98	each
Development Cost Charge	residential, single family	Secondary Suite		2,185.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	unserviced Country Residential secondary Suite		1,040.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	urban serviced lot		3,641.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential serviced lot		3,641.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential non serviced lot		1,769.00	01-Jul-14	per dwelling
Development Cost Charge	residential, duplex	duplex housing		5,826.00	01-Jul-14	per 2 dwellings
Development Cost Charge	residential, multiple housing	townhouse		2,913.00	01-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	apartment		2,185.00	01-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	multiple detached dwellings		2,913.00	01-Jul-14	per dwelling
Development Agreement	Incentive	Minor		75.00	08-Oct-13	each
Development Agreement	Incentive	Standard/Major		200.00	08-Oct-13	each
Development Permit	Conditional Use - \$500 plus applicable Permitted Use fee.			500.00	01-Jan-15	each +
Development Permit	Designated municipal historic resource			-	27-Jan-03	each
Development Permit	Permitted Use: Non-residential Zone (No new construction)			275.00	29-Jan-07	each
Development Permit	Permitted Use: Non-residential Zone(New Construction) \$275.00 + 1.10/sq.metre			275.00+	29-Jan-07	each +
Development Permit	Permitted Use:Residential Zone	Multiple Housing & Commercial use	\$275. base plus \$1.10/sq metre (new Con)	275.00 +	22-Jun-98	each
Development Permit	Permitted Use:Residential Zone	Multiple Housing & Commercial use	\$275. (Change of use)	275.00	01-Feb-09	each
Development Permit	Permitted Use:Residential Zone	Secondary commercial uses (change of use)		25.00	01-Feb-09	each
Development Permit	Placement of Sign			25.00	01-Feb-09	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Annual permit		300.00	01-May-16	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Refundable deposit		1,500.00	01-May-16	each
Development Permit	Demolition of a Structure	Commercial		275.00	01-Feb-09	each
Development Permit	Demolition of a Structure	Residential		200.00	01-Feb-09	each
Development Permit	Relocation of a Structure			25.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Community Event		25.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Commercial Event/Development		275.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Temporary Use Permit<7 days		25.00	01-Feb-09	each
Development Permit	Mobile food Vendor on public site	Annual permit		275.00	01-May-15	each
Development Permit	Mobile food Vendor on public site: electricity charge	Monthly permit		50.00	01-May-15	each
Development Permit Refund	written request fm applicant within 6 months of original date of issue-no permit related work on site has begun-deduction of \$55. or 20% of fee whichever is MORE.			Varies	01-Feb-09	each
Land Management	Development agreement			200.00	29-Jan-07	each
Land Management	Road Closure Bylaw			500.00	29-Jan-07	each
Land Management	Subdivision Approval Extension			250.00	29-Jan-07	each
Official Community Plan Amendment Fee	(OCP Amendment Fee)			1,500.00	01-Jan-17	each
Parking	Payment in lieu of providing parking space		Space in the CC, CPG and CMW Zones	18,706.00	13-Nov-01	each space
Parking	Payment in lieu of providing parking space		space in the CM1 and CM2 zones	7,967.00	13-Nov-01	each space
Subdivision Application	Condominium (non refundable fee)	\$50.00 per unit being created to a maximum of \$500.00		50.00	08-Jan-01	each
Subdivision Application	Consolidation (non refundable fee)			50.00	22-Jun-98	each
Subdivision Application	Subdivision (non refundable fee)	min. charge \$250. max. charge \$1000.	ea lot \$100	100.00	22-Jun-98	each
Subdivision Application	Property line adjustment or realignment (non refundable fee)		ea adjustment/realignment \$50	50.00	08-Jan-01	each
Variance, Board of-Appeal	non refundable fee each appeal			500.00	01-Feb-05	each
Zoning Amendment				1,500.00	08-Oct-13	each
Zoning Amendment	Designated municipal historic resource			-	27-Jan-03	each

FEE DESCRIPTION				Bylaw 2016-44			UNITS
				Approved FEE	Date Fee Effective	Final Fee 5% GST Inc	
Water and Waste Services	Private Fire Hydrant Servicing			170.00	01-Jan-12		each
Water and Waste Services	Utility Service Tie-Ins	Regular hours - fee + materials + 35% administration fee		225.00	01-Jan-12		per hour
Water and Waste Services	Utility Service Tie-Ins	After hours - fee + materials + 35% administration fee		450.00	01-Jan-12		per hour
Water and Waste Services	Sewer	flat rate/month	dwelling:single, multiple, duplex or semi-detached for each unit	16.43	01-Jan-17		month
Water and Waste Services	Sewer & Water	flat rate/month - Single family dwelling	dwelling:single, multiple, duplex or semi-detached for each unit	78.98	01-Jan-17		month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 1 suite		118.48	01-Jan-17		month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 2 suites		157.90	01-Jan-17		month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 3 suites		197.39	01-Jan-17		month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 4 suites		315.87	01-Jan-17		month
Water and Waste Services	Sewer & Water	Flat rate/minth - Duplex Dwelling		157.90	01-Jan-17		month
Water and Waste Services	Sewer & Water	metered rate - each additional 1000 gallons over minimum	per 1,000 gallons	8.85	01-Jan-17		1000 gal
Water and Waste Services	Sewer & Water	metered rate - based on 8500 gallons	minimum charge	78.98	01-Jan-17		month
Water and Waste Services	Sewer & Water	metered rate - minimum based on 38.64 cubic meters		78.98	01-Jan-17		month
Water and Waste Services	Sewer & Water	metered rate - each additional 1 cubic meter over minimum		2.09	01-Jan-17		cubic meter
Water and Waste Services	Sewer & Water	Installation, Inspection Fee during regular hours		750.00	23-Feb-09		each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee after hours and weekends		1,125.00	01-Jan-12		each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee - No Shows (Contractor not ready; cancellations require 24 hours notice)		250.00	01-Jan-12		each
Water and Waste Services	Sewer & Water	Freeze Protection Testing Fee		250.00	23-Feb-09		each
Water and Waste Services	Sewer & Water	install by City: actual cost of installation as determined by the application of third party rates for labour & equipment, plus the full cost of all materials used together with a handling charge of 15%		varies	22-Jun-98		each
Water and Waste Services	Sewer & Water	service call not specified		100.00	01-Jan-17		each
Water and Waste Services	Sewer & Water	Hydrant Meter & Backflow Preventer Rental		50.00	01-Jan-17		weekly
Water and Waste Services	Sewer & Water	greasing or removing grease from lines		actual	27-Jan-03		each
Water and Waste Services	Sewer & Water	permanent disconnection of service at the main plus restoration		actual	22-Jun-98		each
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) after normal business hours		actual	22-Jun-98		each
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) during normal business hours		95.00	01-Jan-17		each
Water and Waste Services	Sewer & Water	thawing or clearing private service		actual	22-Jun-98		each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment after normal business hours		actual	22-Jun-98		each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment during normal business hours		80.00	01-Mar-11		each
Water and Waste Services	Sewerage Dumping	flat rate for each truck load dumped	annual permit must be purchased	50.00	01-Jan-12		each load
Water and Waste Services	Sewerage Dumping	Airport Sewage Dump Station Fee-discharging sewage from aircraft	Monthly Fee	200.00	01-Apr-15		month
Water and Waste Services	Sewerage Dumping Discharge Permit		annual fee	100.00	01-Jan-12		per year
Water and Waste Services	Water Bulk	Key Deposit		200.00	23-Feb-04		each
Water and Waste Services	Water Bulk	coin operated bulk water station	per 1,000 litres	2.00	01-Jan-11		1000 litres
Water and Waste Services	Service Cards	prepare and provide accurate service cards for new privately developed services		250.00	23-Feb-09		
Water and Waste Services	Water meter and remote test, repair, supply, or installation			actual	22-Jun-98		actual
Water and Waste Services	Water meter reading, special			80.00	01-Jan-12		each
Water and Waste Services	Water only	flat rate/month - Single family dwelling, Commercial & Bulk Water-based on 17000 gallons	dwelling, duplex or semi-detached for each unit	62.55	01-Jan-17		month
Water and Waste Services	Water only	metered rate/bulk rate - each additional 1000 gallons over minimum	per 1,000 gallons	7.72	01-Jan-17		1000 gal

FEE DESCRIPTION

			Bylaw 2016-44		
			Approved Fee	Date Fee Effective	UNITS
Waste	Curbside Collection	Eligible premises	11.00	01-Apr-16	unit/month
Waste	Curbside Collection	Eligible premises - 2 Carts at \$11.00 + \$2.00 admin fee	24.00	01-Apr-16	unit/month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers -Weekly Collection & includes 1 Cart	25.00	01-Jun-15	per site/ month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers - Bi-Weekly Collection & includes 1 Cart	20.00	01-Jun-15	per site/ month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers - Per additional collection Cart	20.00	01-Jun-15	per site/ month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers - LARGE VOLUME -2 yard bin weekly collection	145.00	01-Jul-16	per site/ month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers - LARGE VOLUME -3 yard bin weekly collection	155.00	01-Jul-16	per site/ month
Waste	Organics Collection	Industrial, Commercial & Institutional (ICI) Customers - LARGE VOLUME -2nd bin at site weekly collection	130.00	01-Jul-16	per site/ month
Waste	Compostable Waste	Sorted compostable waste; loose or in approved compostable bags	40.00	01-Jan-17	tonne
Waste	Compostable Waste	Organic material - small load	5.00	01-Jan-14	per load
Waste	Compostable Waste	Organic material - bagged in compostable bags - 8-20kg	3.00	01-Jan-14	per load
Waste	Compostable Waste	Clean, untreated, uncontaminated sawdust or 2" and smaller diameter wod chips	0.00	01-Jun-15	per tonne
Waste	Brushing	Sorted, uncontaminated brush	38.00	01-Apr-16	per tonne
Waste	Clean, sorted, untreated dimensional lumber	Sorted untreated dimensional lumber	38.00	01-Apr-16	per tonne
Waste	Recyclable Waste	Recyclable Waste	0.00	11-Jul-00	no charge
Waste	Controlled Waste	animal carcasses-small	7.00	01-May-13	each
Waste	Controlled Waste	animal carcasses-large	25.00	01-Jan-17	each
Waste	Controlled Waste	Asbestos - in addition to materials containing asbestos charge	160.00	01-May-13	per load
Waste	Controlled Waste	Materials containing asbestos	105.00	01-Jun-15	per tonne
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries	300.00	01-Jun-15	per tonne
Waste	Controlled Waste	minimum charge - to be weighed	35.00	01-May-13	each
Waste	Controlled Waste	Bulky items ie. Couch, recliners etc.	10.00	01-May-13	each
Waste	Controlled Waste	Bedsprings, mattresses	15.00	01-May-13	each
Waste	Controlled Waste	C&D and wood - small load	23.50	01-May-13	each
Waste	Controlled Waste	C&D Sorted large load - to be weighed	99.00	01-Jan-17	tonne
Waste	Controlled Waste	Clean fill	0.00	30-May-12	each
Waste	Controlled Waste	Designated municipal historic resource	0.00	28-Jun-99	each
Waste	Controlled Waste	Large metal recovery (small load)	35.00	01-Jan-17	each
Waste	Controlled Waste	Large metal recovery (weighed)	99.00	01-Jan-17	Tonne
Waste	Controlled Waste	Re-useable items	charged per item as per relevant category		
Waste	Controlled Waste	White goods	15.00	01-May-13	each
Waste	Controlled Waste	White goods (containing refrigerant)	40.00	01-May-13	each
Waste	Residual Waste	Residual waste-up to 8 bags	5.00	01-May-13	1 to 8 bags
Waste	Residual Waste	Small load (Max 2mX2.5mX.3m or 6'X8'X2')	10.00	01-May-13	each
Waste	Residual Waste	Medium load (Max 2mX2.5mX1.2m or 6'X8'X4')	20.00	01-May-13	each
Waste	Residual Waste	Sorted large load - to be weighed	99.00	01-Jan-17	Tonne
Waste	Residual Waste	Sorted waste from outside city boundaries	155.00	01-Feb-15	Tonne
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste	15.00	01-May-13	cubic metre
Waste	Mixed Waste	C&D unsorted large load - to be weighed	250.00	23-Feb-09	Tonne
Waste	Mixed Waste	Soil mixed with other controlled waste	250.00	01-May-13	Tonne
Waste	Mixed Waste	Un-sorted large load - to be weighed	250.00	23-Feb-09	Tonne
Waste	Mixed waste	Un-sorted waste from outside city boundaries	250.00	01-Jan-10	Tonne
Waste	Mixed waste	volume equivalent for contaminated residual or C&D waste	30.00	01-May-13	cubic metre
Waste	Banned Landfill Waste	E-Waste - Audio - Small	5.00	01-Jan-12	each
Waste	Banned Landfill Waste	E-Waste - Audio - Large	10.00	01-Jan-12	each

Waste	Banned Landfill Waste	E-Waste - Computer - Small	10.00	01-Jan-12	each
Waste	Banned Landfill Waste	E-Waste - Computer - Large	15.00	01-Jan-12	each
Waste	Banned Landfill Waste	E-Waste - Monitors - Small Flat	17.00	01-Jan-17	each
Waste	Banned Landfill Waste	E-Waste - Monitors - Large Flat	34.50	01-Jan-17	each
Waste	Banned Landfill Waste	E-Waste - Monitors - Small CRT	23.00	01-Jan-17	each
Waste	Banned Landfill Waste	E-Waste - Monitors - Large CRT	45.00	01-Jan-17	each
Waste	Banned Landfill Waste	E-Waste - Handheld	1.00	01-Jan-12	each
Waste	Banned Landfill Waste	E-Waste - Copy Equipment - Small	12.00	01-Jan-17	each
Waste	Banned Landfill Waste	E-Waste - Copy Equipment - Large	46.00	01-Jan-17	each
Waste	Banned Landfill Waste	Tires with an inner diameter greater than 62 cm (24.5 inches)	80.00	01-Jan-17	each
Waste	Other	clean-up of waste not disposed of properly or spilled on street or lane	actual	22-Jun-98	each
Waste	Other	Load inspection fee	100.00	01-Jan-10	per inspection
Waste	Other	removal of condemned waste receptacle	actual	28-Jun-99	each
Waste	Other	removal of waste receptacle on street other than collection day	actual	28-Jun-99	each
Waste	Other	testing weigh scale for accuracy	actual	28-Jun-99	each
Waste	Other	Uncovered Load	250.00	23-Feb-09	each
Waste	Permit	Permit to Collect Waste	0.00	30-May-12	each
Waste	Permit	Permit to Dispose Waste	0.00	30-May-12	each
Waste	Permit	Permit to Transport Waste	0.00	30-May-12	each
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost	45.00	01-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost	30.00	01-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale	1-9 cubic yard bulk compost	45.00	01-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale	10 + cubic yard bulk compost	30.00	01-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale	Bagged Compost	5.00	01-Jan-15	20 L bag

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