

CITY OF WHITEHORSE



Operating Budget 2020-2022



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1) Important Dates and Contacts

Important Dates

December 9, 2019- 1st Reading of:

- Bylaw 2019-26 Operating Budget
- Bylaw 2019-27 Tax Levy
- Bylaw 2019-28 Fees & Charges

January 13, 2020 – Public Input night in Council Chambers 5:30 pm at City Hall

January 20, 2020 – Report on Public Input

January 27, 2020 – 2nd and 3rd Reading of:

- Bylaw 2019-26 Operating Budget
- Bylaw 2019-27 Tax Levy
- Bylaw 2019-28 Fees & Charges

Contacts

Public Input e-mail: budgetinput@whitehorse.ca

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2) Mayor's Budget Address

2020 Operating Budget Speech

Mayor Dan Curtis

December 9, 2019

Good evening members of Council, City Administration and citizens of Whitehorse. I am very pleased to be presenting the proposed Operating Budget for 2020 and the provisional budgets for 2021 and 2022.

The City's Operating budget is the blueprint that explains how its resources are allocated on a day-to-day basis.

As you may be aware, Council recently brought forward a \$33-million Capital Budget for 2020. The Capital Budget makes important investments in infrastructure that are needed to deliver key municipal services, but also ones in financial sustainability and climate change mitigation.

The operating budget, on the other hand, outlines the cost of daily services such as transit, road maintenance, snow removal, and recreation programs. It ensures the City of Whitehorse always has funding for lifeguards, accountants, engineers, planners, firefighters, bylaw officers and many other employees to deliver the City's programs and services.

The total proposed Operating Budget to deliver these services to our residents in 2020 is just under \$85 million.

This budget allows us to move forward in a fiscally responsible way and to live within our means.

Council and Administration's hard work on this Operating Budget allows us to deliver services that are relevant to the residents of Whitehorse, while still keeping taxes and fees affordable.

When establishing service levels, the City considers where the money to cover municipal programs and services should come from.

One major source of revenue for any Canadian municipality is property taxes. The City of Whitehorse only collects enough taxes to support its programs and services.

By paying your property taxes, you are contributing to the financial stability of our community and supporting the quality of life that has made Whitehorse world-famous.

2020's proposed residential tax increase is 2.2 per cent. That represents the third lowest since 2006, and is below the 2.3 per cent provisional budget council approved in 2019.

About half of the Operating Budget is funded by property taxes and the rest comes from fees and government grants, which can present challenges as a municipal government tries to keep taxes predictable for all citizens. Though tax increases are not usually welcome, it is a necessary action in order to cover the essential services for our growing community.

In 2020, the average homeowner will pay \$54 more in taxes, which amounts to just over \$1 a week.

The average commercial property will pay an additional \$739 in taxes, or about \$14 a week.

This is a far cry from less than a decade ago, when property taxes increased by 4 per cent in 2009, 2010 and 2011.

The City's program and service improvements for the next 3 years align with Council's Strategic Topics, which were established in early 2019. They include actions such as improving First Nations relations, working collaboratively with intergovernmental agencies, environmental leadership, public engagement and service excellence.

When it comes to the environment, City of Whitehorse staff are hard at work on important tasks such as those envisioned in our Sustainability Plan.

In order to achieve these goals, the Planning and Sustainability department will increase its capacity by adding an Environmental Coordinator 1 position.

This new position will help the City achieve actions around climate change mitigation and adaptation, helping to address Council's declaration of a climate change emergency.

Moreover, it will support the City's efforts towards environmental sustainability by researching, scoping, designing and analyzing community-based social marketing campaigns on a variety of topics, such as wildfire risk reduction and the City's bicycle network.

The City of Whitehorse is striving to improve service excellence in its day-to-day operations by adopting more technological tools that can benefit staff and residents alike.

We recognize that the city of the future is one that uses technology to enhance customer-based interactions, and that finds more efficient ways of serving its citizens.

Over the past number of years, the City has committed to a number of projects to design business process improvements. In order to finish these projects, it is necessary to provide adequate resources to upgrade our systems, provide

residents with more options of online transactions, and improve existing systems for city departments.

When it comes to water and sewer facilities around Whitehorse, the Utilities Stations division of our Water and Waste department is responsible for over 75 of them.

More than half of them are considered 'major,' and 20 of them require daily attention. There is a need for a new Utility Stations Mechanic, one who will start in 2020 and train with the incumbent mechanic in order to maximize the retention of corporate memory. By allowing for this training time, routine maintenance will be able to proceed uninterrupted.

As climate change leads to more unpredictable weather, we've had to deal with rain in November and icy conditions brought on by cycles of freeze and thaw. We believe that it would be a prudent decision to allocate additional resources to our winter road maintenance crew. This will help ensure that snow and ice control on priority roads is complete, as per the City's Snow and Ice Control policy.

The City's roads are getting busier and busier, and as a result, require even more care and attention.

Council identified asset management as a Strategic Priority moving forward and recognized the importance of managing the community's assets in order to ensure they are being used in a sustainable and fiscally responsible way.

2020 will see an increase in resources to allow the Operations department to complete line painting work on priority 1 and 2 roads in specific areas of the City.

The addition of a Transportation Engineer position to the Engineering Services department will allow the City to address the increasingly complex transportation issues that have arisen over recent years. The benefit of this new position is in-

house expertise. The additional capacity will also help with the implementation of City plans, such as the Transportation Demand Management Plan and the Bicycle Network Plan.

Our citizens remain our number one focus and we are making the best possible use of limited tax dollars. We are working hard to keep taxes low, and maintaining top quality services.

The cost of water and sewer services, as well as waste collection, is recovered from the ratepayers who receive these services. These services are not funded through taxes.

The water and sewer rate will increase by 1.71 per cent in 2020 for flat rate customers. Monthly water and sewer rates will rise from \$84.41 to \$85.85.

The City produces a number of events every year to highlight the cultural vibrancy and diversity of Whitehorse.

In 2020, the City is proud to support the Arctic Winter Games that will be taking place in Whitehorse. These Games will bring 2,000 participants from 9 contingents around the circumpolar region to Whitehorse over 7 days. This event will have significant economic and tourism impact on the community.

Another important cultural event the City is pledging to support through the budget is next year's Indigenous Day Live, presented by APTN. Given the popularity and importance of this national event, we strongly believe it will be a wonderful event for the City to support and an opportunity to showcase local Indigenous artists. Showcasing local artists, collaborative opportunities for indigenous organizations, and connecting with youth in a meaningful way are the main goals of Indigenous Day Live.

This is part of the City's work towards reconciliation and improving its relationship with the Kwanlin Dun First Nation and the Ta'an Kwäch'än Council.

We also promote civic pride and opportunities for celebration through our support for special events such as the Street Eats Festival, Canada Day, Halloween Spooktacular, the Santa Land and City Lights Tour and 20-Minute Makeover, just to name a few.

With your tax dollars our City will continue to deliver top quality services and programs to all residents and visitors alike. This includes snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and a number of other important regulatory services. Quality municipal services are a significant contribution to what makes Whitehorse an ideal place for citizens and businesses to thrive, and visitors to enjoy in our Wilderness City.

Council appreciates the efforts of all employees across the City to constantly innovate and provide high quality services to residents within tight budgets.

We have an exceptional team of employees on the ground delivering a variety of services every day. City departments are continuing to do more with less and we know that isn't easy. Thank you for delivering an outstanding level of service to our community.

Tonight we are tabling the proposed 2020 to 2022 Operating Budget for public review and input.

On behalf of Council, I invite all citizens to attend the Public Input Session at the Regular Council meeting on January 13th to share ideas and suggestions for this budget. A report on public input will be presented to Council on January 20th. Second and Third reading is scheduled for January 27th.

We appreciate hearing your opinions and I can tell you we are listening. We continue to hear from many citizens on various funding priorities and issues. We

would like to continue these discussions on the budget this month and in January.

We look forward to hearing from you. Thank you.

3) 2020 Operating Budget Highlights

2020 OPERATING BUDGET HIGHLIGHTS

- Total Operating Budget is \$84.7 million
- Holds taxes to a 2.2% increase
- The average homeowner will pay \$54 more in taxes
- Taxes help pay for snow clearing, road maintenance, fire protection and first response, transit, park and trail maintenance, recreation programs and many other important services that keep the city running
- Water and sewer rates need to increase by 1.71% in 2020 to keep pace with additional costs, which increases water and sewer rates from \$84.41 per month to \$85.85
- We are continuing to only increase rental rates and passes and memberships by 1.5% annually to balance fairness, affordability and community benefits
- Most of the budget is spent locally and put right back into our community
- We are making the best possible use of tax dollars, and working hard to keep taxes low
- The Public Input Session will be held at the regular Council meeting January 13th, 2020
- A report on public input will be presented to Council on January 20th, 2020
- Second and Third Reading is scheduled for January 27th, 2020

Citizens are invited to provide input on the proposed Operating Budget. Written submissions can be emailed to budgetinput@whitehorse.ca.

4) Bylaws

CITY OF WHITEHORSE

BYLAW 2019-26

A bylaw to adopt the 2020 annual operating and maintenance budget and the 2021 and 2022 provisional budgets

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause an annual operating budget to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program;

NOW THEREFORE the council of the municipality of the City of Whitehorse in open meeting assembled HEREBY ENACTS AS FOLLOWS:

1. The 2020 annual operating and maintenance budget and the provisional budgets for 2021 and 2022, attached hereto as Appendix "A" and forming part of this bylaw, is hereby adopted.
2. No expenditure may be made that is not provided for in the 2020 annual operating budget unless such expenditure is approved:
 - (1) by resolution of council to a maximum expenditure of \$500,000.00; or
 - (2) by bylaw for expenditures in excess of \$500,000.00.
3. Expenditures authorized in accordance with section 2(1) of this bylaw that result in an increase in total expenditures above what was approved in the 2020 operating and maintenance budget shall be brought forward for final approval through an umbrella bylaw at year end.
4. The Director of Corporate Services is hereby authorized to re-allocate funds within the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. The Director of Corporate Services and City Manager may jointly re-allocate funds between the line items in Appendix "A" to a maximum expenditure of \$100,000.00.
5. This bylaw shall be deemed to have been in full force and effect on January 1, 2020.

FIRST READING:

PUBLIC NOTICE:

PUBLIC INPUT:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk

City of Whitehorse
2020 - 2022 Operating Budget



Revenues

Appendix A

	2019 Revised Budget	2020 Budget	2021 Provisional	2022 Provisional
01 General Government				
300 Business & Information Technology Services	(108,901)	(112,116)	(1,000)	(1,000)
240 Engineering Services	(275,000)	(588,800)	(593,049)	(597,814)
260 Financial Services	(52,451,024)	(54,515,296)	(55,706,862)	(55,945,787)
220 Legislative & Administrative Services	(1,988)	(500)	(81,961)	(500)
720 Planning & Sustainability		(100,000)	(100,000)	(100,000)
200 Strategic Communications	(10,000)			
650 Water & Waste Services		(43,642)	(43,561)	(44,219)
Total Revenues	(52,846,913)	(55,360,354)	(56,526,433)	(56,689,320)
02 Protective Services				
400 Bylaw Services	(1,378,150)	(1,333,350)	(1,333,350)	(1,333,350)
260 Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
440 Fire & Emergency Services	(14,500)	(14,500)	(14,500)	(14,500)
721 Land & Building Services	(1,240,000)	(1,275,000)	(1,275,000)	(1,275,000)
460 Safety Services	(20,000)	(20,000)	(20,000)	(20,000)
Total Revenues	(2,677,650)	(2,667,850)	(2,667,850)	(2,667,850)
03 Transportation Services				
260 Financial Services	(4,514,964)	(4,722,845)	(4,770,855)	(4,770,855)
500 Operations	(440,327)	(590,791)	(605,908)	(576,502)
580 Transit Services	(1,453,300)	(1,438,167)	(1,438,167)	(1,438,167)
Total Revenues	(6,408,591)	(6,751,803)	(6,814,930)	(6,785,524)
04 Environmental Services				
260 Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
500 Operations	(26,592)	(26,925)	(26,925)	(26,925)
720 Planning & Sustainability	(25,000)	(25,000)	(25,000)	(25,000)
650 Water & Waste Services	(14,201,938)	(14,658,525)	(14,888,272)	(14,872,881)
Total Revenues	(14,315,530)	(14,772,450)	(15,002,197)	(14,986,806)
05 Public Health Services				
740 Parks & Community Development	(52,780)	(59,987)	(59,987)	(59,987)
Total Revenues	(52,780)	(59,987)	(59,987)	(59,987)
06 Community Development Services				
721 Land & Building Services	(814,915)	(869,878)	(869,878)	(869,878)
720 Planning & Sustainability	(65,500)	(177,000)	(177,000)	(177,000)
Total Revenues	(880,415)	(1,046,878)	(1,046,878)	(1,046,878)
07 Recreation & Cultural Services				
740 Parks & Community Development	(194,804)	(199,851)	(199,851)	(86,268)
750 Recreation & Facility Services	(3,928,236)	(3,897,941)	(3,911,462)	(3,911,462)
Total Revenues	(4,123,040)	(4,097,792)	(4,111,313)	(3,997,730)
Total	(81,304,919)	(84,757,114)	(86,229,588)	(86,234,095)

City of Whitehorse
2020 - 2022 Operating Budget



Expenses

Appendix A

	2019 Revised Budget	2020 Budget	2021 Provisional	2022 Provisional
01 General Government				
100 City Manager	395,171	395,637	402,458	407,833
140 Community & Recreation Services	229,333	233,002	236,834	240,136
110 Corporate Services	232,098	229,280	232,534	235,836
130 Development Services	224,137	237,841	241,633	244,935
120 Infrastructure & Operations	224,993	228,548	232,187	235,489
300 Business & Information Technology Services	1,141,414	1,705,385	1,607,465	1,626,845
240 Engineering Services	1,133,987	1,576,740	1,666,580	1,683,408
260 Financial Services	11,425,974	11,920,315	12,692,891	12,567,021
280 Human Resources	1,756,905	1,430,043	1,365,613	1,377,544
220 Legislative & Administrative Services	1,297,375	1,219,935	1,350,132	1,256,875
500 Operations	3,182,204	3,115,388	3,095,659	3,105,997
720 Planning & Sustainability		101,300	100,700	100,700
200 Strategic Communications	423,154	424,437	432,710	438,220
650 Water & Waste Services		106,069	165,139	44,219
Total Expenses	21,666,745	22,923,920	23,822,535	23,565,058
02 Protective Services				
400 Bylaw Services	1,945,584	1,937,470	1,954,821	1,974,746
440 Fire & Emergency Services	6,207,171	6,341,710	6,444,500	6,541,741
721 Land & Building Services	645,862	644,267	651,168	659,138
500 Operations	999,024	1,075,520	1,076,487	1,077,734
460 Safety Services	413,017	421,057	173,204	174,964
Total Expenses	10,210,658	10,420,024	10,300,180	10,428,323
03 Transportation Services				
500 Operations	13,887,954	14,816,887	15,120,397	15,183,700
580 Transit Services	4,234,129	4,709,741	4,749,292	4,691,485
Total Expenses	18,122,083	19,526,628	19,869,689	19,875,185
04 Environmental Services				
500 Operations	298,240	312,984	313,811	314,881
740 Parks & Community Development	55,899	56,317	56,584	56,928
720 Planning & Sustainability	206,935	261,535	315,770	319,024
650 Water & Waste Services	13,784,156	14,170,818	14,341,825	14,448,563
Total Expenses	14,345,230	14,801,654	15,027,990	15,139,396
05 Public Health Services				
500 Operations	1,069	1,087	1,087	1,087
740 Parks & Community Development	246,345	249,592	261,902	254,363
Total Expenses	247,414	250,679	262,989	255,450
06 Community Development Services				
721 Land & Building Services	2,014,299	2,063,043	2,076,706	2,092,395
720 Planning & Sustainability	1,178,335	1,283,943	1,293,854	1,305,079
Total Expenses	3,192,634	3,346,986	3,370,560	3,397,474
07 Recreation & Cultural Services				
500 Operations	1,193,547	1,131,863	1,135,449	1,140,083
740 Parks & Community Development	3,284,872	3,205,456	3,248,190	3,156,319
750 Recreation & Facility Services	9,041,736	9,149,904	9,192,006	9,276,807
Total Expenses	13,520,155	13,487,223	13,575,645	13,573,209
Total	81,304,919	84,757,114	86,229,588	86,234,095

CITY OF WHITEHORSE
BYLAW 2019-27

EXPLANATORY NOTES

The attached bylaw sets out the 2020 tax rates. The tables below show how the 2020 rates compare to the previous four years.

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Agricultural	1.154	1.167	1.141	1.185	1.171
Non-Residential	1.636	1.649	1.612	1.712	1.692
Residential	1.084	1.097	1.072	1.114	1.101

Average Residential Property (RSC, RS1, RR1 and RS2)

<u>Assessment</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Improvements	\$157,265	\$153,694	\$152,290	\$144,241	\$142,509
Land	\$75,933	\$71,823	\$72,030	\$66,783	\$66,727
Total Assessed Value	\$233,198	\$225,517	\$224,321	\$211,024	\$209,237
Tax Levy	2,528	\$2,474	\$2,405	\$2,351	\$2,304

CITY OF WHITEHORSE
BYLAW 2019-27

EXPLANATORY NOTES

The attached bylaw sets out the 2020 tax rates. The tables below show how the 2020 rates compare to the previous four years.

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Agricultural	1.154	1.167	1.141	1.185	1.171
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Average Residential Property (RSC, RS1, RR1 and RS2)

<u>Assessment</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Improvements	\$157,265	\$153,694	\$152,290	\$144,241	\$142,509
Land	\$75,933	\$71,823	\$72,030	\$66,783	\$66,727
Total Assessed Value	\$233,198	\$225,517	\$224,321	\$211,024	\$209,237
Tax Levy	2,528	\$2,474	\$2,405	\$2,351	\$2,304

CITY OF WHITEHORSE

BYLAW 2019-27

A bylaw to levy taxes for the year 2020

WHEREAS section 55(2) of the *Assessment and Taxation Act* requires that each municipality shall levy taxes upon all taxable real property within its jurisdiction; and

WHEREAS section 55(3) of the *Assessment and Taxation Act* provides for the establishment of different classes of real property, and varied tax rates according to the class of real property to be taxed;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. In this bylaw,

"Agricultural" means all property used primarily for agricultural purposes and designated on the Whitehorse Assessment Roll as AGR.

"Non-Residential" means all property used primarily for commercial, industrial and public purposes and designated on the Whitehorse Assessment Roll as CH, CMC, CMH, CML, CR, CMS, INS, MHI, MSI, PI, PRC and QRY.

"Residential" means all property used primarily for residential use and designated on the Whitehorse Assessment Roll as OSP, POS, REC, RMH, RR1, RSA, RSC, RSM, RS1, RS2 and TRA.

2. A general tax for the year 2020 shall be levied upon all taxable real property in the City of Whitehorse classified "agricultural" at the rate of 1.167 percent.
3. A general tax for the year 2020 shall be levied upon all taxable real property in the City of Whitehorse classified "non-residential" at the rate of 1.649 percent.
4. A general tax for the year 2020 shall be levied upon all taxable real property in the City of Whitehorse classified "residential" at the rate of 1.097 percent.
5. This bylaw shall be deemed to have been in full force and effect on January 1, 2020.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk

CITY OF WHITEHORSE

BYLAW 2019-28

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect the 2020 Operating and Maintenance Budget and the provisional budgets for 2021 and 2022;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 3, 5, 8, 9, 10 and 12 and substituting therefore new Schedules 3, 5, 8, 9, 10 and 12 attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall be deemed to have been in full force and effect on the 1st day of January 2020.

FIRST READING:

SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk

CITY OF WHITEHORSE
BYLAW 2019-28

Explanatory Notes

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required as part of the annual budget process. The changes are highlighted and include fee increases, new fees to reflect new or reinstated services, the deletion of discontinued or redundant fees, and some minor wording amendments to provide clarity as detailed herein:

- Increase application fees for zoning amendments and amendments to the Official Community Plan from \$1500 to \$2000. The fee increase is intended to recover more of the costs associated with processing these applications.
- Introduce a combination fee of \$3000 for applications for both zoning amendments and amendments to the OCP where text or mapping changes are similar.
- Effective January 1, 2020 increase the Parks Rental Fees and Cemetery Fees by 1.5%. This is the standard annual increase.
- Increase Water and Sewer Flat Rate and Metered Rate by 1.71% to ensure the full costs of the program are covered.
- Increase Waste Management Fees by \$1.00 per tonne.
- Increase Recreation and Facility Services fees and charges by 1.5% effective September 1, 2020. This is the standard annual increase, affecting building rentals, meeting rooms, sports fields and arenas, pool, equipment rentals, storage, memberships and admissions.
- Increase advertising fees for Active Living Guides by 1.5%. Fees effective September 2020.
- Increase advertising rates for rink boards, sign boards, re-surfacer and ice logos by 10% as these fees have not been increased since 2012 and the increase in rates will bring them in line with market rates.

Fees & Charges Manual

Bylaw 2014-36 - Appendix "A"

Consolidated to Bylaw 2019-28

FEE DESCRIPTION				Bylaw 2019-28		Final Fee if GST Applicable + 5% GST	UNITS
				Approved	Date Fee		
				Base Fee	Effective		
Cemetery	Disinterment	urn	only for forensic purposes	368.62	01-Jan-19	387.05	each
Cemetery	Disinterment	casket	only for forensic purposes	879.24	01-Jan-19	923.20	each
Cemetery	Interment	urn -after normal business hours	includes interment permit fee	514.62	01-Jan-19	540.35	each
Cemetery	Interment	casket-after normal business hours	includes vault, shoring & interment permit fee	2,056.48	01-Jan-19	2,159.30	each
Cemetery	Interment-winter	casket	includes vault, shoring & interment permit fee	1,733.95	01-Jan-19	1,820.65	additional each
Cemetery	Interment	urn -during normal business hours	includes interment permit fee	343.10	01-Jan-19	360.25	each
Cemetery	Interment	casket-during normal business hours	includes vault, shoring & interment permit fees	1,603.57	01-Jan-19	1,683.75	each
Cemetery	Plot Purchase & Reservation Certificate	urn or casket -includes perpetual care & headstone placement for standard sized headstone		686.19	01-Jan-19	720.50	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 24 inches	226.86	01-Jan-19	238.20	each
Cemetery	Monument/Headstone/Memorial tablet Installation charge		upright to 48 inches	357.24	01-Jan-19	375.10	each

FEE DESCRIPTION				Bylaw 2019-19		Final Fee 5% GST Inc	Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		Approved Base Fee	Date Fee Effective		
Rec Facilities	Administration	Withdrawal/Change	All Programs	25.00	01-Jul-13		25.00	01-Jul-13		Each
Rec Facilities	***non-profit groups charging admission pay the regular rate -				23-Feb-09			23-Feb-09		
Rec Facilities	***for profit groups minimum full cost recovery plus				01-Mar-11			01-Mar-11		
Rec Facilities	Rental, Leisure Ice	Dry-Floor Leisure Ice	1/3 of Dry floor arena rates		01-Jan-11	0.00	0.00	01-Jan-11	0.00	1/2 day
Rec Facilities	Damage Deposit	Dry floor rentals or any rentals where liquor is served or consumed-\$500 per booking		500.00	01-Jan-10	no gst	500.00	01-Jan-10	no gst	per booking
Rec Facilities	Dry Floor (Arenas)	Regular Rate + cost of staff	plus cost of staff	163.29	01-Sep-19	171.45	165.76	01-Sep-20	174.05	hour
Rec Facilities	Dry Floor (Arenas)	Y/S/D Non-Profit Discount	plus cost of staff	75.14	01-Sep-19	78.90	76.29	01-Sep-20	80.10	hour
Rec Facilities	Dry Floor (Arenas)	Adult Non-Profit Discount	plus cost of staff	112.66	01-Sep-19	118.30	114.33	01-Sep-20	120.05	hour
Rec Facilities	Rental, Fieldhouses	Y/S/D Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	56.36	01-Sep-19	59.20	57.19	01-Sep-20	60.05	hour
Rec Facilities	Rental, Fieldhouses	Adult Non-profit Discount	Non-Prime Time 6am-3pm Mon-Fri & all summer	84.50	01-Sep-19	88.70	85.76	01-Sep-20	90.05	hour
Rec Facilities	Rental, Takhini Arena	Mezzanine	Summer(minimum 3 hr Rental)	61.78	01-Sep-19	64.85	66.67	01-Sep-20	70.00	hour
Rec Facilities	Rental, Outdoor Training Field (Takhini Arena)	April 1 - Sept 30 (based on field condition)		Actual Cost	23-Feb-09	Actual Cost Plus GST	Actual Cost	23-Feb-09	Actual Cost Plus GST	each
Rec Facilities	Rental, Snowball	Maximum 1.5 hours operation	With Leisure Ice rental	51.86	01-Sep-19	54.45	52.62	01-Sep-20	55.25	each 15 min
Rec Facilities	Rental, Parking Lot	Regular Rate	valid April 1-Sept 30, outside regular season	42.40	01-Sep-19	44.50	43.05	01-Sep-20	45.20	hour
Rec Facilities	Rental, Winter Ice	Adult Discount	Non-Prime Time 6am-3pm Mon-Fri	124.52	01-Sep-19	130.75	126.38	01-Sep-20	132.70	hour
Rec Facilities	Rental, Winter Ice	Y/S/D Discount	Non-Prime Time 6am-3pm Mon-Fri	79.03	01-Sep-19	83.00	80.19	01-Sep-20	84.20	hour
Rec Facilities	Rental, Winter Ice	Adult Non-Profit Discount	Sept -April	166.14	01-Sep-19	174.45	168.62	01-Sep-20	177.05	hour
Rec Facilities	Rental, Winter Ice	Y/S/D Non-Profit Discount	Sept-April	105.34	01-Sep-19	110.60	106.90	01-Sep-20	112.25	hour
Rec Facilities	Rental Ice	Regular rate	January 1-December 31	212.71	01-Sep-19	223.35	215.90	01-Sep-20	226.70	hour
Rec Facilities	Rental, Ice Summer	Non-Profit Discount	May - August	161.09	01-Sep-19	169.15	163.52	01-Sep-20	171.70	hour
Rec Facilities	Storage/Exclusive Use Space	Storage Locker	Less Than 100 Cu Ft	123.60	01-Sep-19	129.80	125.48	01-Sep-20	131.75	year
Rec Facilities	Storage/Exclusive Use Space	Small areas	100-299 cu ft.	493.47	01-Sep-19	518.15	500.86	01-Sep-20	525.90	year
Rec Facilities	Storage/Exclusive Use Space	Medium areas	300-699 cu ft.	739.86	01-Sep-19	776.85	750.95	01-Sep-20	788.50	year
Rec Facilities	Storage/Exclusive Use Space	Large areas	700-1000 cu ft.	985.17	01-Sep-19	1034.45	999.95	01-Sep-20	1049.95	year
Rec Facilities	Storage/Exclusive Use Space	Other areas	Over 1000 Cu Ft. or has specialized services	1232.79	01-Sep-19	1294.45	1251.29	01-Sep-20	1313.85	year
Rec Facilities	Office Space	office space rental		223.06	01-Sep-19	234.20	226.43	01-Sep-20	237.75	Monthly
Rec Facilities	Rental	Kiosk Space	Non-Profit	29.31	01-Sep-19	30.75	29.76	01-Sep-20	31.25	Day
Rec Facilities	Booking Amendment Fee	Request for changes to their rentals after being firmed up		5.00	01-Sep-15	No GST	5.00	01-Sep-15	No GST	Day
Rec Facilities	Rental	Static Display Space	with written approval by Manager	11.52	01-Sep-19	12.10	11.67	01-Sep-20	12.25	Day

FEE DESCRIPTION				Bylaw 2019-19		Final Fee 5% GST Inc	Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		Approved Base Fee	Date Fee Effective		
Rec Facilities	Rental	Additional Staff	Extra rec staff required for rental or event support	hourly rate + staff	01-Sep-15	hourly rate + staff	hourly rate + staff	01-Sep-15	hourly rate + staff	hour
Rec Facilities	Rental, Meeting Space	Large meeting area	Grey Mountain Room, Wellness Studio, Literacy Centre, Mezzanine	41.19	01-Sep-19	43.25	47.62	01-Sep-20	50.00	hour
Rec Facilities	Rental, Meeting Space	Small meeting area	Meeting rooms, Kitchen and portion of Concourse	20.59	01-Sep-19	21.60	23.81	01-Sep-20	25.00	hour
Rec Facilities	Rental, Pool	Regular Rate	2 Lifeguards for up to 50 people	322.85	01-Sep-19	339.00	327.71	01-Sep-20	344.10	hour
Rec Facilities	Rental, Pool	Pool-Adult Non-Profit Discount	2 Lifeguards for up to 50 people	242.14	01-Sep-19	254.25	245.76	01-Sep-20	258.05	hour
Rec Facilities	Rental, Pool	Pool - Youth/Senior/Disabled Non-Profit Discount	2 Lifeguards for up to 50 people	130.29	01-Sep-19	136.80	163.86	01-Sep-20	172.05	hour
Rec Facilities	Rental, Pool Lane	Pool Lane	1/8 of Pool Rental Rates	0.00	01-Jan-11	0.00	0.00	01-Jan-11	0.00	hour
Rec Facilities	Daily Single Admission	Adult	19 - 59 years	7.65	01-Sep-19	8.05	7.76	01-Sep-20	8.15	each
Rec Facilities	Daily Single Admission	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	6.25	01-Sep-19	6.55	6.33	01-Sep-20	6.65	each
Rec Facilities	Daily Single Admission	Youth or Disabled	2 to 18 years or permanent disability	3.98	01-Sep-19	4.20	4.05	01-Sep-20	4.25	each
Rec Facilities	Daily Single Admission	Family	2 guardians with up to 5 dependents 18 and under, at the same address	17.67	01-Sep-19	18.55	17.95	01-Sep-20	18.85	each
Rec Facilities	Daily Single Admission	Small Child	Under 2	No Charge	15-Oct-05	No Charge	No Charge	15-Oct-05	No Charge	each
Rec Facilities	Swimming Lessons	See Leisure Guide		See Leisure Guide						each
Rec Facilities	Fitness Classes	See Leisure Guide		See Leisure Guide						each
Rec Facilities	6 Month Membership	Adult	19 - 59 years	285.71	02-Oct-19	300.00	289.52	01-Sep-20	304.00	per 6 Months
Rec Facilities	6 Month Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	234.29	02-Oct-19	246.00	238.10	01-Sep-20	250.00	per 6 Months
Rec Facilities	6 Month Membership	Youth or Disabled	2 to 18 years or permanent disability	142.86	02-Oct-19	150.00	144.76	01-Sep-20	152.00	per 6 Months
Rec Facilities	6 Month Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	365.71	02-Oct-19	384.00	371.43	01-Sep-20	390.00	per 6 Months
Rec Facilities	6 Month Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	622.86	02-Oct-19	654.00	632.38	01-Sep-20	664.00	per 6 Months
Rec Facilities	1 year Membership	Adult	19 - 59 years	514.29	02-Oct-19	540.00	521.90	01-Sep-20	548.00	annual
Rec Facilities	1 year Membership	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	422.86	02-Oct-19	444.00	429.52	01-Sep-20	451.00	annual
Rec Facilities	1 year Membership	Youth or Disabled	2 to 18 years or permanent disability	262.86	02-Oct-19	276.00	266.67	01-Sep-20	280.00	annual
Rec Facilities	1 year Membership	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	662.86	02-Oct-19	696.00	672.38	01-Sep-20	706.00	annual
Rec Facilities	1 year Membership	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	1131.43	02-Oct-19	1188.00	1148.57	01-Sep-20	1206.00	annual
Rec Facilities	30 Day Pass	Adult	19 - 59 years	52.38	02-Oct-19	55.00	53.33	01-Sep-20	56.00	each
Rec Facilities	30 Day Pass	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment	42.86	02-Oct-19	45.00	43.81	01-Sep-20	46.00	each
Rec Facilities	30 Day Pass	Youth or Disabled	2 to 18 years or permanent disability	26.31	02-Oct-19	28.00	26.67	01-Sep-20	28.00	each
Rec Facilities	30 Day Pass	1 Adult Family	1 guardian with up to 5 dependents 18 and under, at the same address	67.69	02-Oct-19	71.00	68.57	01-Sep-20	72.00	each
Rec Facilities	30 Day Pass	2 Adult Family	2 guardians with up to 5 dependents 18 and under, at the same address	114.77	02-Oct-19	121.00	116.19	01-Sep-20	122.00	each
Rec Facilities	Group Membership	On 6 Month & 1 Year Memberships	10 or more people in a group will receive 10% off individual memberships	0.00	01-Sep-17	0.00	0.00	01-Sep-20	0.00	

FEE DESCRIPTION				Bylaw 2019-19		Final Fee 5% GST Inc	Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		Approved Base Fee	Date Fee Effective		
Rec Facilities	Adult Programming	min. 100% recoverable	Including all partnership Programs	See Leisure Guide	01-Jan-10	See Leisure Guide	See Leisure Guide	01-Jan-10	See Active Living Guide	each
Rec Facilities	Children/Youth/Senior/Disabled Programming	min. 50% recoverable	not including day camp	See Leisure Guide	01-Jan-10	See Leisure Guide	See Leisure Guide	01-Jan-10	See Active Living Guide	each
Rec Facilities	Day-camp Programming	min. 60% recoverable		See Leisure Guide	01-Mar-11	See Leisure Guide	See Leisure Guide	01-Mar-11	See Active Living Guide	each
Rec Facilities	10-Day Flex Pass (max 2 year)	Adult	19 - 59 years and it expires in 2 years from the date of purchase	67.81	02-Oct-19	71.00	68.57	01-Sep-20	72.00	each
Rec Facilities	10-Day Flex Pass (max 2 year)	Senior/Student	60 yrs. or older, or proof of current post-secondary enrollment and expires in 2 years from the date of purchase	54.67	02-Oct-19	57.00	55.49	01-Sep-20	58.00	each
Rec Facilities	10-Day Flex Pass (max 2 year)	Child/Youth or Disabled	2 to 18 years or permanent disability and it expires in 2 years from the date of purchase	34.18	02-Oct-19	36.00	34.69	01-Sep-20	36.00	each
Rec Facilities	10-Day Flex Pass (max 2 year)	Family	2 guardians with up to 5 dependents 18 and under, at the same address and it expires in 2 years from the date of purchase	158.86	02-Oct-19	167.00	161.24	01-Sep-20	169.00	each
Rec Facilities	Rental, set up	1/2 of regular rental rate	1/2 of regular rental rate		01-Jan-10	1/2 of regular rental rate	of regular rental rate	01-Jan-10	1/2 of regular rental rate	per booking
Rec Facilities	Rental, Fieldhouses	Y/S/D Non-Profit Discount	Flexihall or Fieldhouse	75.15	01-Sep-19	78.90	76.27	01-Sep-20	80.10	hour
Rec Facilities	Rental, Fieldhouses	Adult Non-Profit Discount	Flexihall or Fieldhouse	112.67	01-Sep-19	118.30	114.36	01-Sep-20	120.05	hour
Rec Facilities	Rental, Fieldhouses	Regular Rate	Flexihall or Fieldhouse	150.29	01-Sep-19	157.80	152.55	01-Sep-20	160.15	hour
Rec Facilities	Rental Sports Equipment	skate rentals/badminton racquets		3.65	01-Sep-19	3.85	3.71	01-Sep-20	3.90	per unit
Rec Facilities	Rental	Portable Bleachers	Staff costs	Actual Cost	01-Sep-13	Actual Cost	Actual Cost	01-Sep-20	Actual Cost	each
Rec Facilities	Rental	Mobile Electric Cart	240 Volts	98.72	01-Sep-19	103.65	100.21	01-Sep-20	105.20	each
Rec Facilities	Rental	AV Equipment	TV/VCR/Overhead Projector	11.43	01-Sep-19	12.00				each
Rec Facilities	Rental	LCD Projector and screen		58.19	01-Sep-19	61.10				each
Rec Facilities	Rental	Fitness/Party Equipment	DDR/Treadmills etc.	57.33	01-Sep-19	60.20				each
Rec Facilities	Rental	Activity Bag	Includes variety of equipment, activities, games and facilitation booklet	20.91	01-Sep-19	21.95				each
Rec Facilities	Rental	Podium		11.43	01-Sep-19	12.00				each
Rec Facilities	Rental	Basic Equipment	Table, Podium				11.90	01-Sep-20	12.50	each
Rec Facilities	Rental	Minor Equipment	AV Equipment, Projector, Activity Bag				23.81	01-Sep-20	25.00	each
Rec Facilities	Rental	Major Equipment	Fitness, High Value or Set of Equipment				71.43	01-Sep-20	75.00	each
Rec Facilities	Rental	Table		11.43	01-Sep-19	12.00				each
Rec Facilities	Rental	Chairs		2.07	01-Sep-19	2.20	2.38	01-Sep-20	2.50	each
Rec Facilities	Rental	Outside Hours Operation	Charges at Regular Rental Rate, Non-profit discounts do not apply				Per Rental Type	01-Sep-20	Per Rental Type	each
Rec Facilities	Pipe & Drape Rental	8'-12' section		33.33	01-Sep-15	35.00				per section
Rec Facilities	Floor covering installation	Staff Costs	Full Flexi is 8 hours	Actual Cost	01-Sep-06	Actual Cost Plus GST	Actual Cost	01-Sep-20	Actual Cost Plus GST	actual cost
Rec Facilities	Stage (4' X 8' Risers)	Staff Costs	One Section is one Hour	62.75	01-Sep-14	65.90	Actual Cost	01-Sep-20	Actual Cost Plus GST	each

FEE DESCRIPTION				Bylaw 2019-19		Final Fee 5% GST Inc	Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		Approved Base Fee	Date Fee Effective		
Party Package	Party set up for up to 10 people			24.14	01-Sep-19	25.30				per-unit
Party Package	Party set up + 10 people			9.54	01-Sep-17	10.00	9.54	01-Sep-17	10.00	per unit
Rec Facilities	Advertising	Board Advertising - CGC	Board advertising for arenas and fieldhouses	785.72	01-Jan-14	825.00	864.76	01-Jan-20	908.00	annual
Rec Facilities	Advertising	Poster Ads	Poster Ads up to 11x17	23.81	01-Jan-14	25.00	26.67	01-Jan-20	28.00	Monthly
Rec Facilities	Advertising	4x8 Sign - CGC	4x8 Sign Advertising	519.05	01-Jan-14	545.00	570.48	01-Jan-20	599.00	annual
Rec Facilities	Advertising	Takhini Arena	65% of CGC Advertising rates	65% of CGC rates	01-Sep-11	65% of CGC rates	65% of CGC rates	01-Jan-20	65% of CGC rates	annual
Rec Facilities	Advertising	Resurfacers - CGC	1 Side	1000.00	01-Jun-12	1050.00	1100.00	01-Jan-20	1155.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	2 Sides	1500.00	01-Jun-12	1575.00	1650.48	01-Jan-20	1733.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	Top	750.00	01-Jun-12	787.50	824.76	01-Jan-20	866.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	Front	500.00	01-Jun-12	525.00	550.48	01-Jan-20	578.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	Rear	250.00	01-Jun-12	262.50	275.24	01-Jan-20	289.00	annual
Rec Facilities	Advertising	Resurfacers - CGC	Entire Machine	2000.00	01-Jun-12	2100.00	2200.00	01-Jan-20	2310.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	1/2 Centre Ice	1500.00	01-Jun-12	1575.00	1650.48	01-Jan-20	1733.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Full Centre Ice	2000.00	01-Jun-12	2100.00	2200.00	01-Jan-20	2310.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Neutral Zone, End Zone, Blue Line	1000.00	01-Jun-12	1050.00	1100.00	01-Jan-20	1155.00	annual
Rec Facilities	Advertising	Ice Logo - CGC	Face Off Dots	250.00	01-Jun-12	262.50	275.24	01-Jan-20	289.00	annual
Rec Facilities	Advertising	Hallway Beams	Takhini Arena Only	82.50	01-Jun-12	86.65	86.67	01-Jan-20	91.00	annual
Rec Facilities	Advertising	Active Living Guide-Non-Profit Organizations	HALF PAGE	86.19	01-Sep-19	90.50	87.48	01-Sep-20	92.00	each
Rec Facilities	Advertising	Active Living Guide-Non-Profit Organizations	FULL PAGE	143.85	01-Sep-19	151.05	146.01	01-Sep-20	153.00	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	HALF PAGE	143.85	01-Sep-19	151.05	146.01	01-Sep-20	153.00	each
Rec Facilities	Advertising	Active Living Guide - Profit Organizations	FULL PAGE	255.58	01-Sep-19	268.35	259.41	01-Sep-20	272.00	each
Rec Facilities	Advertising	Active Living Guide - Cover Pages	10% off 2 editions, 15% off 3 editions	1566.24	01-Jan-14	1644.55	1566.24	01-Jan-14	1644.55	each
Rec Facilities	Keys Deposit	all facilities	all facilities	50.00	01-Jan-10	no gst	50.00	01-Jan-10	no gst	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Member	23.82	01-Jan-19	25.00	23.82	01-Sep-20	25.00	each
Rec Facilities	Wellness Service	Basic Body Comp or Program Design	Individual Non-member	47.62	01-Jan-19	50.00	47.62	01-Sep-20	50.00	each
Rec Facilities	Bag of Pins	Whitehorse Pins	Bag of 25	9.52	01-Jan-15	10.00	9.52	01-Jan-15	10.00	bag of 25

FEE DESCRIPTION				Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Parks	Deposit, Damage- All booking	fully refundable if all rental conditions met		500.00	01-Jan-15	no gst	each
Parks	Shipyards Park	Non-Profit Rental - full day	24 Hours	408.33	01-Jan-20	428.75	full day
Parks	Shipyards Park	Non-Profit Rental - half day	6 Hours	204.38	01-Jan-20	214.60	half day
Parks	Shipyards Park	For Profit Rental - full day	24 Hours	816.67	01-Jan-20	857.50	full day
Parks	Shipyards Park	For Profit Rental - half day	6 Hours	408.76	01-Jan-20	429.20	half day
Parks	All Parks excluding Shipyards	Profit Rental - full day	24 Hours	601.67	01-Jan-20	631.75	full day
Parks	All Parks excluding Shipyards	Profit Rental - half day	6 Hours	300.81	01-Jan-20	315.85	half day
Parks	All Parks excluding Shipyards	Profit Rental - Hourly	1 Hour	69.05	01-Jan-20	72.50	hourly
Parks	All Parks excluding Shipyards	Non-Profit Rental - full day	24 Hours	300.81	01-Jan-20	315.85	half day
Parks	All Parks excluding Shipyards	Non-Profit Rental - half day	6 Hours	150.43	01-Jan-20	157.95	full day
Parks	All Parks excluding Shipyards	Non-Profit Rental - Hourly	1 Hour	34.52	01-Jan-20	36.25	hourly
Parks	For Profit in Designated Areas ONLY- Hourly	Programmed Activities in Area- Per Hour -no staff		25.24	01-Jan-20	26.50	per hour
Parks	Non-Profit Rental -per portion of Shipyards Park Building		per portion, per hour	34.67	01-Jan-20	36.40	per hour
Parks	Non-Profit rental -Outdoor Fire Pit Rental	Rental, wood, fire permit & attendant (monitors & extinguishes fire)		34.67	01-Jan-20	36.40	per hour
Parks	For Profit Rental -per portion of Shipyards Park Building		per portion, per hour	69.33	01-Jan-20	72.80	per hour
Parks	For Profit rental -Outdoor Fire Pit Rental			69.33	01-Jan-20	72.80	per hour
Parks	Memorial Bench	Supply and Install		2,460.24	01-Jan-20	2,583.25	each
Parks	Memorial Tree	Supply and Install		1,640.14	01-Jan-20	1,722.15	each
Parks	Portable Firepits	Portable Firepits		50.00	01-Jan-17	52.50	each
Parks	Parks	Bleacher Rentals	Delivery and Pick Up for 2 Bleachers	300.00	01-Jan-17	315.00	per two bleachers

FEE DESCRIPTION				Bylaw 2019-28		Final Fee 5% GST Inc	UNITS
				Approved Base Fee	Date Fee Effective		
Parks	Lift Truck	2 Operators & Truck	213.14	01-Jan-20	223.80	Per Hour	
Parks	Picnic Tables	Delivery & Pick Up	231.43	01-Jan-20	243.00	Per 2 tables	
Parks	Rental: 10 x 10 Tent		293.62	01-Jan-20	308.30	Each	
Parks	Rental:20 x 20 Tent		1,174.48	01-Jan-20	1,233.20	Each	
Parks	Outdoor Garbage/Recycling Compost Bins	3 bin unit rental	241.05	01-Jan-20	253.10	Per one waste sorting station	
Parks	Water Truck	1 Operator & Truck	147.19	01-Jan-20	154.55	Per Hour	
Parks	Robert Service Camp Ground	Electrical Fee for Food Concession	152.24	01-Jan-20	159.85	Monthly	
Parks	Robert Service Camp Ground	Site Rental	25.38	01-Jan-20	26.65	Per Day	
Parks	Robert Service Camp Ground	Firewood	7.62	01-Jan-20	8.00	Bundle	
Parks	Robert Service Camp Ground	Showers	4.81	01-Jan-20	5.05	per 5 Minutes	

FEE DESCRIPTION				Bylaw 2019-28		Units
				Approved	Date Fee	
				Fee	Effective	
Address Changes	changing a municipal address	no relocation		200.00	22-Jun-98	each
Development Cost Charge	residential, single family	Secondary Suite	Approved Minor Development Incentive	-	31-Mar-19	per dwelling
Development Cost Charge	residential, single family	unserviced Country Residential secondary Suite		1,040.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	urban serviced lot		3,641.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential serviced lot		3,641.00	01-Jul-14	per dwelling
Development Cost Charge	residential, single family	country residential non serviced lot		1,769.00	01-Jul-14	per dwelling
Development Cost Charge	residential, duplex	duplex housing		5,826.00	01-Jul-14	per 2 dwellings
Development Cost Charge	residential, multiple housing	townhouse		2,913.00	01-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	apartment		2,185.00	01-Jul-14	per dwelling
Development Cost Charge	residential, multiple housing	multiple detached dwellings		2,913.00	01-Jul-14	per dwelling
Development Agreement	Incentive	Minor		75.00	08-Oct-13	each
Development Agreement	Incentive	Standard/Major		200.00	08-Oct-13	each
Development Permit	Conditional Use - \$500 plus applicable Permitted Use fee.			500.00	01-Jan-15	each +
Development Permit	Designated municipal historic resource			-	27-Jan-03	each
Development Permit	Permitted Use: Non-residential Zone (No new construction)			275.00	29-Jan-07	each
Development Permit	Permitted Use: Non-residential Zone(New Construction) \$275.00 + 1.10/sq.metre			275.00+	29-Jan-07	each +
Development Permit	Permitted Use: Residential Zone	Multiple Housing & Commercial use	\$275. base plus \$1.10/sq. meter (new Con)	275.00 +	22-Jun-98	each
Development Permit	Permitted Use: Residential Zone	Multiple Housing & Commercial use	\$275. (Change of use)	275.00	01-Feb-09	each
Development Permit	Permitted Use All Zones	Change of Use: no zoning requirements		75.00	01-Jun-17	each
Development Permit	Permitted Use: Residential Zone	Secondary commercial uses (change of use)		30.00	01-Jan-19	each
Development Permit	Permitted Use: Residential Zone	Secondary Living Suite or Garden Suite		75.00	01-Jan-19	each
Development Permit	Permitted Use: Residential Zone	single, duplex, triplex & townhouse		75.00	01-Jan-19	each
Development Permit	Placement of Sign			25.00	01-Feb-09	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Annual permit		300.00	01-May-16	each
Development Permit	Schwatka Lake Waterfront Policy Dock Permit	Refundable deposit		1,500.00	01-May-16	each

FEE DESCRIPTION				Bylaw 2019-28		Units
				Approved	Date Fee	
				Fee	Effective	
Development Permit	Demolition of a Structure	Demolition Structure (<75 m2)		75.00	01-Jun-17	each
Development Permit	Demolition of a Structure	Commercial		275.00	01-Feb-09	each
Development Permit	Demolition of a Structure	Residential		200.00	01-Feb-09	each
Development Permit	Relocation of a Structure			25.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Community Event		25.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Commercial Event/Development		275.00	01-Feb-09	each
Development Permit	Temporary Use Permit	Temporary Use Permit<7 days		25.00	01-Feb-09	each
Development Permit	Mobile food Vendor on public site	Annual permit		275.00	01-May-15	each
Development Permit	Mobile food Vendor on public site: electricity charge	Monthly permit		50.00	01-May-15	each
Development Permit Refund	written request from applicant within 6 months of original date of issue-no permit related work on site has begun-deduction of \$55. or 20% of fee whichever is MORE.			Varies	01-Feb-09	each
Land Management	Development agreement			200.00	29-Jan-07	each
Land Management	Road Closure Bylaw			500.00	29-Jan-07	each
Land Management	Subdivision Approval Extension			250.00	29-Jan-07	each
Official Community Plan (OCP)	OCP Amendment Fee	Text or mapping changes to the OCP		2,000.00	01-Jan-20	each
Parking	Payment in lieu of providing parking space		Space in the CC, CPG and CMW Zones	18,706.00	13-Nov-01	each space
Parking	Payment in lieu of providing parking space		space in the CM1 and CM2 zones	7,967.00	13-Nov-01	each space
Subdivision Application	Condominium (non refundable fee)	\$50.00 per unit being created to a maximum of \$500.00		50.00	08-Jan-01	each
Subdivision Application	Consolidation (non refundable fee)			50.00	22-Jun-98	each
Subdivision Application	Subdivision (non refundable fee)	min. charge \$250. max. charge \$1000.	ea. lot \$100	100.00	22-Jun-98	each
Subdivision Application	Property line adjustment or realignment (non refundable fee)		ea. adjustment/realignment \$50	50.00	08-Jan-01	each
Variance, Board of-Appeal	non refundable fee each appeal			500.00	01-Feb-05	each
Zoning Amendment	Zoning Bylaw Amendment	Text or mapping changes to the Zoning Bylaw		2,000.00	01-Jan-20	each
Zoning Amendment	Designated municipal historic resource			-	27-Jan-03	each
OCP / Zoning Amendment	Combination OCP / Zoning Amendment	Similar text/mapping amendments to the OCP & Zoning Bylaw		3,000.00	01-Jan-20	each

FEE DESCRIPTION				Bylaw 2019-28		
				Approved FEE	Date Fee Effective	UNITS
Water and Waste Services	Private Fire Hydrant Servicing			170.00	01-Jan-12	each
Water and Waste Services	Utility Service Tie-Ins	Regular hours - fee + materials + 35% administration fee		225.00	01-Jan-12	per hour
Water and Waste Services	Utility Service Tie-Ins	After hours - fee + materials + 35% administration fee		450.00	01-Jan-12	per hour
Water and Waste Services	Sewer	flat rate/month	dwelling: single, multiple, duplex or semi-detached for each unit	17.86	01-Jan-20	month
Water and Waste Services	Sewer & Water	flat rate/month - Single family dwelling	dwelling: single, multiple, duplex or semi-detached for each unit	85.85	01-Jan-20	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 1 suite		128.79	01-Jan-20	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 2 suites		17.86	01-Jan-20	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 3 suites		214.56	01-Jan-20	month
Water and Waste Services	Sewer & Water	Flat rate/month - Plus 4 suites		343.34	01-Jan-20	month
Water and Waste Services	Sewer & Water	Flat rate/month - Duplex Dwelling		171.63	01-Jan-20	month
Water and Waste Services	Sewer & Water	metered rate - each additional 1000 gallons over minimum	per 1,000 gallons	9.62	01-Jan-20	1000 gal
Water and Waste Services	Sewer & Water	metered rate - based on 8500 gallons	minimum charge	85.85	01-Jan-20	month
Water and Waste Services	Sewer & Water	metered rate - minimum based on 38.64 cubic meters		85.85	01-Jan-20	month
Water and Waste Services	Sewer & Water	metered rate - each additional 1 cubic meter over minimum		2.27	01-Jan-20	cubic meter
Water and Waste Services	Sewer & Water	Installation, Inspection Fee during regular hours		750.00	23-Feb-09	each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee after hours and weekends		1,125.00	01-Jan-12	each
Water and Waste Services	Sewer & Water	Installation, Inspection Fee - No Shows (Contractor not ready; cancellations require 24 hours notice)		250.00	01-Jan-12	each
Water and Waste Services	Sewer & Water	Freeze Protection Testing Fee		250.00	23-Feb-09	each
Water and Waste Services	Sewer & Water	install by City: actual cost of installation as determined by the application of third party rates for labour & equipment, plus the full cost of all materials used together with a handling charge of		varies	22-Jun-98	each
Water and Waste Services	Sewer & Water	service call not specified		100.00	01-Jan-17	each
Water and Waste Services	Sewer & Water	Hydrant Meter & Backflow Preventer Rental		50.00	01-Jan-17	weekly
Water and Waste Services	Sewer & Water	greasing or removing grease from lines		actual	27-Jan-03	each
Water and Waste Services	Sewer & Water	permanent disconnection of service at the main plus restoration		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) after normal business hours		actual	22-Jun-98	each

Bylaw 2019-28

FEE DESCRIPTION

Approved FEE	Date Fee Effective	UNITS
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Water and Waste Services	Sewer & Water	shut off & turn on for benefit of customer (other than initial turn on) during normal business hours		95.00	01-Jan-17	each
Water and Waste Services	Sewer & Water	thawing or clearing private service		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment after normal business hours		actual	22-Jun-98	each
Water and Waste Services	Sewer & Water	turn on for reinstatement after shut-off for non-payment during normal business hours		80.00	01-Mar-11	each
Water and Waste Services	Sewerage Dumping	flat rate for each truck load dumped	annual permit must be purchased	50.00	01-Jan-12	each load
Water and Waste Services	Sewerage Dumping	Airport Sewage Dump Station Fee-discharging sewage from aircraft	Monthly Fee	200.00	01-Apr-15	month
Water and Waste Services	Sewerage Dumping Discharge Permit		annual fee	100.00	01-Jan-12	per year
Water and Waste Services	Water Bulk	Key Deposit		200.00	23-Feb-04	each
Water and Waste Services	Water Bulk	coin operated bulk water station	per 1,000 litres	2.00	01-Jan-11	1000 litres
Water and Waste Services	Service Cards	prepare and provide accurate service cards for new privately developed services		250.00	23-Feb-09	
Water and Waste Services	Water meter and remote test, repair, supply, or installation			actual	22-Jun-98	actual
Water and Waste Services	Water meter reading, special			80.00	01-Jan-12	each
Water and Waste Services	Water only	flat rate/month - Single family dwelling, Commercial & Bulk Water-based on 17000 gallons	dwelling, duplex or semi-detached for each unit	67.99	01-Jan-20	month
Water and Waste Services	Water only	metered rate/bulk rate - each additional 1000 gallons over minimum	per 1,000 gallons	8.39	01-Jan-20	1000 gal

FEE DESCRIPTION				Bylaw 2019-28		
				Approved Fee	Date Fee Effective	UNITS
Waste	Curbside Collection	Eligible premises	12.60	01-Jan-20	unit/month	
Waste	Curbside Collection	Eligible premises - 2 Carts at current eligible premises rate + \$2.00 admin fee	27.20	01-Jan-20	unit/month	
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection & includes 1 Cart	35.00	01-Jan-19	per site/ month	
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection - Additional Cart	30.00	01-Jan-19	per site/ month	
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -2 yard bin weekly collection	250.00	01-Jan-19	per site/ month	
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -3 yard bin weekly collection	280.00	01-Jan-19	per site/ month	
Waste	Organics Collection	Hold in Service - Bin Removal and Replacement	300.00	01-Jul-18	each	
Waste	Organics Collection	Hold in Service - Cart Removal and Replacement	200.00	01-Jul-18	each	
Waste	Organics Collection	Hold in Service - Freeze and Reactivate Billing	50.00	01-Jul-18	per site	
Waste	Compostable Waste	Sorted compostable waste; loose or in approved compostable bags	50.00	01-Jan-19	tonne	
Waste	Compostable Waste	Organic material - small load	5.00	01-Jan-14	per load	
Waste	Compostable Waste	Organic material - bagged in compostable bags 1-3 bags not more than 20kg each	3.00	01-Jan-14	1 to 3 bags	
Waste	Compostable Waste		0.00	01-Jun-15	per tonne	
Waste	Brushing& Clean Wood	Sorted, untreated, uncontaminated brush or dimensional lumber	Clean Wood per Schedule "C" of Waste Management Bylaw	50.00	01-Jan-19	per tonne
Waste	Recyclable Waste	Recyclable Waste	Per Schedule "C" of Waste Management Bylaw	0.00	11-Jul-00	no charge
Waste	Controlled Waste	Animal carcasses-small	cats, dogs, other household pets	7.00	01-May-13	each
Waste	Controlled Waste	Animal carcasses-large	pigs, horses, bears, deer, moose, hides, road kills	25.00	01-Jan-17	each
Waste	Controlled Waste	Asbestos Load: In-addition to materials containing asbestos charge	Asbestos - pipe, shingles, insulation, drywall	160.00	01-May-13	per load
Waste	Controlled Waste	Materials containing asbestos	Materials containing asbestos from within City boundaries	160.00	01-Oct-19	per tonne
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries		300.00	01-Jun-15	per tonne
Waste	Controlled Waste	minimum charge - to be weighed		35.00	01-May-13	each

FEE DESCRIPTION				Bylaw 2019-28		
				Approved Fee	Date Fee Effective	UNITS
Waste	Controlled Waste	Bulky items	Couch,-Recliners,-wooden furniture, wooden fences, etc.	10.00	01-Oct-19	each
Waste	Controlled Waste	Bedsprings, Boxsprings, mattresses		15.00	01-May-13	each
Waste	Controlled Waste	C&D and wood - small load	construction & demolition; grubbing; and clean wood waste	23.50	01-May-13	each
Waste	Controlled Waste	C&D Sorted large load - to be weighed	clean wood; grubbing	109.00	01-Jan-20	tonne
Waste	Residual Waste	Residual waste-up to 8 bags		5.00	01-May-13	Each
Waste	Residual Waste	Small load (Max 2mX2.5mX.3m or 6'X8'X2')	residual wastes excluding construction & demolition waste, wood waste, metals and other controlled waste	10.00	01-May-13	each
Waste	Residual Waste	Medium load (Max 2mX2.5mX1.2m or 6'X8'X4')		20.00	01-May-13	each
Waste	Residual Waste	Sorted large load - to be weighed	Residual waste containing no construction & demolition waste, clean wood, grubbing or metals or other controlled waste	109.00	01-Jan-20	Tonne
Waste	Controlled Waste	Clean Fill	Soil with analytical test results showing acceptable contamination levels	0.00	30-May-12	each
Waste	Controlled Waste	Designated municipal historic resource		0.00	28-Jun-99	each
Waste	Controlled Waste	Large metal recovery (small load)	clean tanks/drums, clean scrap metal	35.00	01-Jan-17	each
Waste	Controlled Waste	Large metal recovery (weighed)	clean tanks/drums, clean scrap metal	109.00	01-Jan-20	Tonne
Waste	Controlled Waste	White goods	dishwashers, stoves, washing machines & clothes dryers and refrigerators, freezers and air conditioners with certification that	15.00	01-May-13	each
Waste	Controlled Waste	White goods (containing refrigerant)	refrigerators, freezers and air conditioners without certification of refrigerant removed	40.00	01-May-13	each
Waste	Residual Waste	Sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA	170.00	01-Jan-19	Tonne
Waste	Residual Waste	Volume equivalent for properly sorted residual or C&D waste		15.00	01-May-13	cubic metre
Waste	Mixed Waste	C&D unsorted large load - to be weighed	Construction and demolition waste containing residual waste, or other controlled waste	275.00	01-Jan-19	Tonne
Waste	Mixed Waste	Soil mixed with other controlled waste		275.00	01-Jan-19	Tonne
Waste	Mixed Waste	Un-sorted large load - to be weighed	Residual waste containing construction & demolition waste, other controlled waste	275.00	01-Jan-19	Tonne
Waste	Mixed waste	Un-sorted waste from outside city boundaries	Only accepted from communities identified on the periphery circuit list as per MOA - residual waste mixed with other waste	350.00	01-Jan-19	Tonne
Waste	Mixed waste	volume equivalent for contaminated residual or C&D waste		30.00	01-May-13	cubic metre

FEE DESCRIPTION			Bylaw 2019-28		
			Approved Fee	Date Fee Effective	UNITS
Waste	Mixed waste	Load contains appliance with Freon, electronic waste, hazardous waste or tire	50.00	01-Apr-18	each
Waste	Banned Landfill Waste	Tires with an inner diameter greater than 99.06 cm (39 inches)	250.00	01-Oct-18	each
Waste	Other	clean-up of waste not disposed of properly or spilled on street or lane	actual	22-Jun-98	each
Waste	Other	Load inspection fee	100.00	01-Jan-10	per inspection
Waste	Other	removal of condemned waste receptacle	actual	28-Jun-99	each
Waste	Other	removal of waste receptacle on street other than collection day	actual	28-Jun-99	each
Waste	Other	testing weigh scale for accuracy	actual	28-Jun-99	each
Waste	Other	Uncovered Load	250.00	23-Feb-09	each
Waste	Permit	Permit to Collect Waste	0.00	30-May-12	each
Waste	Permit	Permit to Dispose Waste	0.00	30-May-12	each
Waste	Permit	Permit to Transport Waste	0.00	30-May-12	each
Waste	Compost Sale	1-9 cubic yard bulk blended sand/compost	45.00	01-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale	10+ cubic yard bulk blended sand/compost	30.00	01-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale	1-9 cubic yard bulk compost	45.00	01-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale	10 + cubic yard bulk compost	30.00	01-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale	Bagged Compost	5.00	01-Jan-15	20 L bag

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