



RECREATION GRANT 2020 ACCOUNTABILITY STATEMENT

City of Whitehorse Recreation Services



FOR DEPARTMENT USE ONLY

Date Received:		Status:	<input type="checkbox"/> Complete	<input type="checkbox"/> Incomplete
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Registered name of organization:	
Mailing Address (organization):	

President Name	Secretary/Treasurer Name
Address	Address
Phone	Phone

Date of project: <i>(for which the funds were granted)</i>	
Name of project:	
Grant amount: \$	Grant session: <i>(Complete one)</i> Spring 20__ Fall 20__

Accountability Statement Deadline Dates:
Spring Grant due March 15 | Fall Grant due September 15

Summary of Project: *Include brief description of project and project outcomes, how the City was recognized, media coverage, equipment purchased if applicable (list model/serial numbers). Attach additional info on a separate page*

Please complete the following:

	# of volunteers involved in your project
	# of participants/audience or attendees involved in your project
	# of community partners involved with your project (financial or in-kind support)

If you offered a leadership training or coaching program(s), please complete this portion:

Name of Program/Course	# of people who attended (by age)			
	0-12 yr	13-18 yr	19+	Total #

Project Costs

PLEASE NOTE: Receipts or copies of receipts and cancelled cheques MUST be included as proof of expenditures; check stubs or payment invoices are not accepted.

<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Project Expenditures:</td> <td style="width: 30%;">\$</td> </tr> <tr> <td>Project Revenues City of Whitehorse Recreation Grant:</td> <td>\$</td> </tr> <tr> <td>Other:</td> <td>\$</td> </tr> </table>	Project Expenditures:	\$	Project Revenues City of Whitehorse Recreation Grant:	\$	Other:	\$	<table border="1" style="width: 100%;"> <tr> <td colspan="2">Financial Summary <i>(Check One)</i>:</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Grant Funds Completely Spent</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Grant Funds not completely spent; refund due</td> </tr> <tr> <td colspan="2">Enclose cheque payable to the City of Whitehorse</td> </tr> <tr> <td>Refund Amount:</td> <td>\$</td> </tr> </table>	Financial Summary <i>(Check One)</i> :		<input type="checkbox"/>	Grant Funds Completely Spent	<input type="checkbox"/>	Grant Funds not completely spent; refund due	Enclose cheque payable to the City of Whitehorse		Refund Amount:	\$
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We the undersigned, declare to the best of our knowledge, that the funds received from the City of Whitehorse were spent in accordance with the policies of the grant and that the information contained in this statement is correct.

President _____ **Secretary/Treasurer** _____

Date _____

Date _____