



Minutes of the meeting of the Development Services Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Development Services Committee



Minutes of the meeting of the Corporate Services Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Roslyn Woodcock – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Betty Irwin
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk Brittany Dixon, Manager of Financial Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Second Quarter Capital Variance Report

As part of the City's second quarter variance reporting there is a requirement for Managers to review their planned capital spending. Most projects are proceeding as planned and a few have been successfully completed under budget.

Budget amendments are required in order to reduce the 2018 capital budget by \$121,900 with most of the funds that will not be expended being grants from the Yukon Government.

The recommendation of the Corporate Services Committee is

THAT the following amendments to the 2018 to 2021 capital expenditure plan be authorized:

1. Amend the funding of the completed and under budget Replacement Transit Buses project with \$53,195 remaining unexpended against YG Gas Tax contribution agreements;
2. Amend the funding of the completed and under budget Transit Handy Bus Replacement project with \$5,000 remaining unexpended against YG Gas Tax contribution agreements;
3. Amend the funding of the cancelled Force Main Condition Assessments with \$55,000 remaining in the Water and Sewer Reserve; and
4. Amend the funding of the cancelled Ponderosa Street Sustaining Station Upgrades with \$8,705 remaining in the Water and Sewer Reserve.

2. Second Quarter Operating Variance Report – For Information Only

The 2018 second quarter variance projection shows that total operating revenues will be over budget by \$1,169,439 and expenses will be over budget by \$591,977. Therefore, operating projections to December 31, 2018 as compared to the revised budget indicate an operating surplus of \$577,462.

Sale of land revenue is higher than anticipated due mainly to the sale of the Motorways lot. Wages and benefits are expected to come in lower than anticipated due primarily to corporate vacancies.

Overall department spending is controlled. Based on the total operating budget, the second quarter positive variance is well within 1% of the City's total operating budget.



Minutes of the meeting of the City Planning Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk Mélodie Simard, Manager of Planning and Sustainability Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Request for Zoning Amendment for Medical Cannabis Sales

Lee Goodwin addressed the Committee to request that Council consider amending the Zoning Bylaw to the retail sale of medical marijuana in the downtown area. He noted that many people who use cannabis products for medical purposes have mobility issues and the Marwell location is not an area of convenient access. Mr. Goodwin stated that he would like to establish a sales office for medical marijuana in the old Canadian Tire building on Ogilvie Street, but understands that an amendment to the Zoning Bylaw is required to allow that to happen.

2. Public Hearing Report – Zoning Amendment – 8 Metropolit Lane

The owner of 8 Metropolit Lane has authorized an application to rezone the property to allow for the development of a child care centre. The present zoning is Highway Commercial and child care centres are not a permitted use in this zone.

There was no one present to speak to the application at the public hearing, and no written submissions were received. No issues were raised. If this amendment is approved, the applicant will finalize the purchase of the lot and proceed through the development approval process for a child care centre.

The recommendation of the City Planning Committee is

THAT Bylaw 2018-43, a bylaw to amend the zoning of 8 Metropolit Lane to allow for a child care centre as a principal use, be brought forward for second and third reading under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk Taylor Eshpeter, Assistant City Engineer

Your Worship, the City Operations Committee respectfully submits the following report:

1. Amend the Waste Management Bylaw (e-waste)

The Yukon Government is expected to amend its Designated Materials Regulation as of October 1, 2018 to include both electronic and electrical materials. The changes mean that electronic and electrical products will more readily be diverted from the landfill. The existing Waste Management Bylaw needs to be amended to address the handling of these materials in accordance with the new regulations.

The recommendation of the City Operations Committee is

THAT Bylaw 2018-29, a bylaw to amend the Waste Management Bylaw to align with the new Yukon Designated Materials Regulation, be brought forward for consideration under the bylaw process.

2. Contract Award – Selkirk Pump House Site Works

The 2018 capital budget includes funds for site works for the Selkirk Pump House. The project includes the construction of an asphalt access road, asphalt parking in front of the building's main entrance, and an asphalt pad at the workshop overhead door.

Only one bid was received in response to the tender issued. The sole bidder has the knowledge, skills and experience to complete the work successfully, and the price submitted was reasonable.

The recommendation of the City Operations Committee is

THAT Administration be authorized to award the contract for the 2018 Selkirk Pump House Site Works project to Skookum Asphalt Ltd. for a net cost to the City of \$122,870.85 plus GST.



Minutes of the meeting of the Community Services Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Samson Hartland Councillor Betty Irwin Councillor Roslyn Woodcock
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk Krista Mroz, Manager of Recreation and Facility Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamations – For Information Only

Mayor Curtis proclaimed the month of September 2018 to be *Prostate Cancer Awareness Month* in the City of Whitehorse.

2. Amend Joint Use Agreement (Francophone School Board)

The Joint Use Agreement for Yukon and Whitehorse public facilities was approved by bylaw in July 2018. The Agreement includes all public schools in Whitehorse with the exception of École Émilie-Tremblay. This school was not included because it is under the jurisdiction of a separate school system and the timing didn't work in coordinating both at the same time.

An agreement has now been reached with the Commission scolaire francophone du Yukon to include École Émilie-Tremblay. An amendment to the Joint Use Agreement is required to include École Émilie-Tremblay in the list of shared public facilities.

The recommendation of the Community Services Committee is

THAT Bylaw 2018-54, a bylaw to amend the Joint Use Agreement to add École Émilie-Tremblay, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the Public Health and Safety Committee

Date	September 4, 2018
Location	Council Chambers, City Hall
Committee Members Present	Councillor Roslyn Woodcock – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Betty Irwin
Absent	Councillor Robert Fendrick
Staff Present	Linda Rapp, City Manager Lindsay Schneider, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Geoff Quinsey, Acting Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Public Health and Safety Committee

There being no further business, the meeting adjourned at 6:20 p.m.

Adopted at the regular council meeting on September 10, 2018

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk