

MINUTES of **REGULAR** Meeting #2018-25 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, November 26, 2018, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Lindsay Schneider
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O'Blenes
Manager of Business and Technology Systems Michael Reyes
Manager of Financial Services Brittany Dixon
Manager of Legislative Services Catherine Constable
Acting Manager of Strategic Communications Myles Dolphin
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2018-25-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2018-25-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated November 13,
2018 be adopted as presented.

MINUTES

November 13, 2018

Carried Unanimously

PUBLIC INPUT

Mayor Curtis called three times for anyone to appear to address Bylaw
2018-58, a bylaw to adopt a capital expenditure program for the years
2019 to 2022.

BYLAW 2018-58
CAPITAL BUDGET

Heather Ashthorn spoke on behalf of WildWise to express concern about the lack of provisions in the budget to mitigate human-bear interactions. In particular she cited the need for the purchase of more carts for the Whistle Bend neighbourhood and suggested that this is an opportunity for the City to pursue different options such as bear-resistant bins. Ms. Ashthorn also stressed the need for the City to address waste handling in country residential subdivisions.

Wild Wise Yukon

Margaret Nefstead encouraged council to allocate funds for the preparation and practice of an evacuation plan for the City. She cited an interview with the Mayor of Paradise, California who advised that many more lives would have been lost during the recent fire if they had not developed and practiced an evacuation plan.

Margaret Nefstead

Bill Klassen and Dave Loeks spoke on behalf of Fire Smart Whitehorse in support of the funds allocated for Fire Smart programs. Council was encouraged to bring unspent 2018 fire abatement funds forward for inclusion in the 2019 budget, and to consider converting the trees from fire abatement projects into biomass fuels for City buildings in an effort to reduce greenhouse gas emissions.

Fire Smart Whitehorse

Keith Lay spoke on behalf of Active Trails Whitehorse Association to ask for clarification with respect to a number of projects in the capital budget, including the purchase of a snow machine for the Bylaw and Parks and Trails Departments, and the engagement capacity development project. He also asked if the Trail Plan project proposes to update the existing trail plan or develop a new plan, and posed questions with respect to the funding for the asphalt paths project.

Active Trails Whitehorse
Association

Mayor Curtis declared the public input session closed and advised a report on the public input received will come forward to the Standing Committee meeting on December 3, 2018.

Public Input Closed

COMMITTEE REPORTS

Public Health and Safety Committee

Dave Loeks addressed the Committee on behalf of Fire Smart Whitehorse, a group focused on reducing the risk of catastrophic fire impacting the City. He contended that Whitehorse is at high risk due to the forest landscape, wind-funnelling topography and hill location. When combined with only one road in and out and the additional choke point of the Robert Campbell Bridge, it is believed that the City is very vulnerable. Mr. Loeks stated the opinion that the City is behind in emergency planning. He urged the City to use the budget process to fund as many fire abatement programs as possible.

FIRESMART
WHITEHORSE
For Information Only

Daniel MacKenzie provided an update on the proposed Safe Ride Home program. The Free the Beat Foundation wants to equip the bus with a wheelchair lift, cameras, a metal detector, a security guard, a nurse and an entertainer. All of this is intended to ensure the safety and security of everyone using the bus, and in order to do so the Foundation needs support and sponsorship from the community. Mr. MacKenzie explained that it is his intention to have all support staff on the bus paid, with the sole exception being himself as the driver providing his services pro bono.

SAFE RIDE HOME
PROGRAM
For Information Only

Development Services Committee

2018-25-03

It was duly moved and seconded THAT the allocation of Environmental Grants in the amount of \$22,328.51 be approved as recommended by the review committee:

<u>Grant Recipient</u>	<u>Grant Amount</u>
Downtown Urban Gardeners Society Labour to remove low-functioning beds	\$2,793.00
Fireweed Market Stand-alone electrical panel, cord and labour	\$1,225.00
Philippe's Bike Repair Bike parts and advertising	\$1,500.00
Shannon Powell Consulting Consultant wages for preparation of a report on Protecting the common nighthawk	\$2,000.00
Valleyview Community Association Water tank and fittings	\$1,000.00
Whitehorse Community Thrift Store Equipment, signage and consultant fees	\$5,975.00
WildWise Design, translation, printing, sign installation and consultation materials – multiple education projects	\$2,028.00
Yukon Fish & Game Replace and refurbish signs at Wolf Creek Interpretive Site	\$2,907.51
Yukon Invasive Species Council Consultation, design and printing of brochures	<u>\$2,900.00</u>
Total	\$22,328.51

ENVIRONMENTAL
GRANT ALLOCATIONS

Carried Unanimously

Gerd Mannsperger addressed the Committee on behalf of Alpine Aviation and explained that the company has provided floatplane charter services for the tourism industry at the same location on Schwatka Lake since 1997. He is now asking the City to authorize a long-term lease that includes permission for on-site winter storage of a temporary structure, and also asked Council to suspend the Bylaw Enforcement Order requiring him to remove temporary structure from the site.

Later in the meeting, in response to a request for clarification from a Committee member, administration explained that in previous years Alpine Aviation was allowed to maintain a modular office trailer on the site over the winter season despite the permit conditions that identified the trailer as a summer season temporary structure. At that time, enforcement of the permit conditions was not pursued while the Schwatka Lake Area planning initiative was being completed, given the possibility that year-round occupancy of the site might be identified through the planning process.

ALPINE AVIATION
APPEAL OF
DEVELOPMENT
OFFICER'S ORDER
For Information Only

The completed Schwatka Lake Area Plan does not support year-round occupancy of the site, and therefore the development and building permit conditions are now being enforced.

Administration further explained that the modular office trailer was removed from the site in June of this year and replaced by a sea-can structure without permits in place. A stop-work order was issued until the required permits were obtained, and the permits were subsequently issued with an expiry date of October 31, 2018. The structure has not been removed in accordance with the permits, and an Order was issued for the removal of the structure.

Corporate Services Committee

2018-25-04

It was duly moved and seconded
THAT the 2020 Arctic Winter Games Staff Participation Policy dated November 2018 be adopted as presented.

2020 AWG STAFF
PARTICIPATION POLICY

Carried Unanimously

2018-25-05

It was duly moved and seconded
THAT a grant to Habitat for Humanity be approved in the amount of \$11,652.00 with respect to Development Cost Charges for 18 Bailey Place in Whistle Bend, funded from the council donation account.

GRANT TO HABITAT
FOR HUMANITY

Carried Unanimously

As part of the City's third quarter variance reporting there is a requirement for managers to review their planned capital spending. Projects are proceeding as planned and some have been completed or are expected to be completed by the end of year.

Other projects will be carried forward into 2019 due to being multi-year projects or based on delivery occurring in 2019.

Based on submissions from managers, it is anticipated that there will be approximately \$30 million in projects carried over from 2018 to 2019, of which \$18.5 million is in relation to the Operations Building.

A Committee member expressed concern that this is the last time Council will see the 2018 capital budget.

While recognizing that the City's current budget practices would not enable it, the Committee member expressed a preference for Council to have an opportunity to review the fourth quarter results before the year-end statements are prepared and the new capital budget is funded.

Operating budget projections submitted by department managers were reviewed by the Financial Services Department. The 2018 third quarter variance projection shows that total operating revenues will be over budget by \$591,881 and expenses will be over budget by \$150,828, indicating an operating surplus of \$441,053.

Overall department spending is controlled. Higher than anticipated revenues accompanied by staff vacancies has created a third quarter positive variance that is well within 1% of the City's total operating budget.

A Committee member expressed concerns about the operating budget process that mirrored the concerns brought forward with respect to the capital budget.

CAPITAL BUDGET
THIRD QUARTER
VARIANCE REPORT
For Information Only

OPERATING BUDGET
THIRD QUARTER
VARIANCE REPORT
For Information Only

City Planning Committee

2018-25-06

It was duly moved and seconded
THAT development incentive agreements be approved with respect
to two 14-unit rental housing developments at 35 Tarahne Way.

Carried Unanimously

DEVELOPMENT
INCENTIVE
AGREEMENTS
35 Tarahne Way
Phases 2 and 3

2018-25-07

It was duly moved and seconded
THAT Bylaw 2018-55, a bylaw to amend the zoning of a parcel of vacant Commissioner's Land in Hidden Valley to allow for a lot expansion at 1 Roderick Place, be brought forward for consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
BYLAW 2018-55

Carried Unanimously

2018-25-08

It was duly moved and seconded
THAT Bylaw 2018-57, a bylaw to amend the zoning at 2288 Second Avenue to allow a child care centre as a principal use, be brought forward for consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
BYLAW 2018-57

Carried Unanimously

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

Mayor Curtis proclaimed November 25th to December 10th to be "**Orange Days**" in the City of Whitehorse to promote awareness of the United Nations Campaign of 16 Days of Activism Against Gender-Based Violence.

PROCLAMATION
Orange Days
For Information Only

Sean Secord addressed the Committee to provide a brief update on the Ride for Dad campaign in Whitehorse. He thanked the City for the ongoing support provided to the Ride for Dad program, and presented a plaque to Mayor and Council in recognition of the City's support.

THANKS FROM RIDE
FOR DAD PROGRAM
For Information Only

BYLAWS

2018-25-09

It was duly moved and seconded
THAT Bylaw 2018-56, a bylaw to authorize a lease agreement with Yukon Gravy Train for the provision of concession services at Takhini Arena, having been read a first and second time, now be given third reading.

BYLAW 2018-56
LEASE AGREEMENT
Takhini Arena Concession
THIRD READING

Carried Unanimously

2018-25-10

It was duly moved and seconded
THAT Bylaw 2018-55, a bylaw to amend the zoning of a parcel of vacant Commissioner's land in Hidden Valley to allow for a lot expansion at 1 Roderick Place, be given first reading

Carried Unanimously

BYLAW 2018-55
ZONING AMENDMENT
1 Roderick Place
FIRST READING

2018-25-11

It was duly moved and seconded
THAT Bylaw 2018-57, a bylaw to amend the zoning of Days Inn, located at 2288 Second Avenue, to allow a child care centre as a principal use, be given first reading.

Carried Unanimously

BYLAW 2018-57
ZONING AMENDMENT
Days Inn Child Care Centre
FIRST READING

There being no further business, the meeting adjourned at 6:30 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2018-26 dated December 10, 2018