

CITY OF WHITEHORSE
REGULAR Council Meeting #2019-01

DATE: Monday, January 14, 2019
TIME: 5:30 p.m.

Mayor Dan Curtis
Deputy Mayor Stephen Roddick
Reserve Deputy Mayor Jan Stick

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS

MINUTES Regular Council Meeting #2018-26 dated December 10, 2018

PUBLIC INPUT 2019 to 2021 Operating and Maintenance Budget

PUBLIC HEARING Bylaw 2018-55 – Zoning Amendment (1 Roderick Place)
Bylaw 2018-60 – Zoning Amendment (Days Inn Child Care Centre)

**COMMITTEE
REPORTS**

Public Health & Safety Committee – *Councillors Curteanu and Roddick*

Development Services Committee – *Councillors Cabott and Boyd*

Corporate Services Committee – *Councillors Hartland and Cabott*

Microsoft License Renewal – *For Information Only*

Umbrella Grants Bylaw for 2018

Umbrella Budget Amendments for 2018

Write Off Uncollectible Accounts

Council Grant – Yukon Cares

City Planning Committee – *Councillors Roddick and Stick*

City Operations Committee – *Councillors Boyd and Hartland*

Contract Award – McIntyre Creek Pump House Upgrade

Amend Waste Management Bylaw

Community Services Committee – *Councillors Stick and Curteanu*

Public Art Procurement Update – *For Information Only*

NEW AND UNFINISHED BUSINESS Contract Award – Microsoft License Renewal

<u>BYLAWS</u>	2019-01	Umbrella Grants Bylaw (2018)	1 st & 2 nd Reading
	2019-02	Umbrella Capital Budget Amendments (2018)	1 st & 2 nd Reading
	2019-03	Umbrella Operating Budget Amendments (2018)	1 st & 2 nd Reading
	2019-04	Write Off Uncollectible Accounts	1 st & 2 nd Reading
	2019-05	Amend Waste Management Bylaw	1 st & 2 nd Reading

ADJOURNMENT

MINUTES of **REGULAR** Meeting #2018-26 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, December 10, 2018, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: Acting City Manager Mike Gau
Director of Community and Recreation Services Lindsay Schneider
Director of Corporate Services Valerie Braga
Director of Infrastructure and Operations Peter O’Blenes
Manager of Business and Technology Systems Michael Reyes
Manager of Financial Services Brittany Dixon
Manager of Land and Building Services Patrick Ross
Manager of Legislative Services Catherine Constable
Manager of Recreation and Facility Services Krista Mroz
Acting Manager of Strategic Communications Myles Dolphin
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

Mayor Curtis announced that the City is embarking on a new Official Community Plan. The Plan is the City’s top-level planning document that sets the future direction of the city over the next 20 years. It focuses on land use, development, conservation, housing, recreation and transportation. Whitehorse residents are invited to participate by visiting the City’s website to learn more about the review process and completing an online survey.

EMBARKING ON A
NEW OFFICIAL
COMMUNITY PLAN
For Information Only

2018-26-01

It was duly moved and seconded
THAT the agenda be adopted as amended with the addition of Sylvio Lin as a delegate speaking to the sole-source contract award for Microsoft License Renewals.

AGENDA

Carried Unanimously

2018-26-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated November 26, 2018 be adopted as presented.

MINUTES

November 26, 2018

Carried Unanimously

DELEGATIONS

Sylvio Lin, General Manager of Triniti Technology, addressed Council to ask why local businesses were not given an opportunity to bid on the renewal of the City's computer operating and productivity licenses. Mr. Lin explained that his company is a certified Microsoft partner and would have been able to price match if given the opportunity.

SYLVIO LIN
License Renewal Contract

COMMITTEE REPORTS

City Budget Committee

Mayor Curtis presented the budget speech for the 2019 Operating and Maintenance Budget and the 2020 and 2021 provisional budgets.

OPERATING BUDGET
Mayor's Budget Speech

The 2019 operating budget totals just over 81 million dollars and includes a residential tax increase of 2.3% for 2019.

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2018-26-03

It was duly moved and seconded THAT Bylaw 2018-58, a bylaw to adopt the 2019 to 2022 Capital Expenditure Program, be brought forward for second and third reading under the bylaw process.

BRING FORWARD
CAPITAL BUDGET
BYLAW FOR 2ND
AND 3RD READING

Carried Unanimously

2018-26-04

It was duly moved and seconded THAT Administration be authorized to waive the public bidding process for the supply of computer operating and productivity software; and THAT Administration be authorized to award the contract for the supply of computer operating and productivity software to Microsoft Canada for a net cost to the city of \$360,000 plus GST covering the three years period of 2019 to 2021 inclusive.

WAIVE PUBLIC BID
PROCESS AND
AWARD CONTRACT
Microsoft License Renewal

Some members of council expressed concern about the proposed contract award after hearing from the delegate earlier in the meeting.

Administration was requested to provide additional information in order for council to make an informed decision that balances the need to support local business while ensuring that citizens receive the best value for their tax dollars

Discussion

Administration confirmed that the contract award could be delayed until January and advised that the information requested could be prepared in time for the first Standing Committee meeting in 2019.

2018-26-05

It was duly moved and seconded

THAT the contract award for the supply of computer operating and productivity software be referred back to Administration pending the receipt of additional information regarding the pricing advantages achieved by partnering with the Government of Yukon and whether local businesses could be competitive.

Motion to Refer

Carried Unanimously

City Planning Committee

There was no report from the City Planning Committee.

No Report

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

Daniel MacKenzie addressed the Committee to allege that his human rights have been violated by the City. The Mayor ruled Mr. MacKenzie out of order and advised him to take the issue to the Human Rights Commission.

DANIEL MACKENZIE
Human Rights Issue
For Information Only

2018-26-06

It was duly moved and seconded

THAT a grant in the amount of \$15,000.00 be approved to the Aboriginal Peoples Television Network for Indigenous Day Live 2019, funded from the council donations account in the 2018 operating budget.

GRANT TO APTN
FOR INDIGENOUS
DAY LIVE 2019

Carried Unanimously

2018-26-07

It was duly moved and seconded THAT a grant in the amount of \$4,697.49 in in-kind services be approved to the Aboriginal Peoples Television Network for Indigenous Day Live 2019, funded from the council donations account in the 2019 operating budget.

IN-KIND GRANT TO
ATPN FOR INDIGENOUS
DAY LIVE 2019

Carried Unanimously

A Council member expressed concern that awarding the grant at this time would deplete the available funds in the donation account before the new fiscal year even begins.

Discussion

NEW & UNFINISHED BUSINESS

Deputy Mayor Hartland advised that Alpine Aviation ("the appellant") applied for and received a development permit dated July 25, 2018 with conditions permitting use and placement of a container office near its float plane dock on Schwatka Lake until October 31, 2018. The structures were not removed by the deadline.

The appellant received an order dated November 7, 2018 requiring corrective action in the form of removal of the office container structure and all associated materials from the site by November 27, 2018.

On November 16, 2018 the appellant requested a review pursuant to section 349 of the *Yukon Municipal Act*.

Committee of the Whole met and reviewed the order on December 6, 2018 for the purpose of deciding to confirm, vary, substitute or cancel that order. Committee of the Whole received and reviewed submissions from City of Whitehorse administration and from the appellant.

ALPINE AVIATION
APPEAL CONCERNING
AN ORDER TO REMOVE
STRUCTURES FROM
SCHWATKA LAKE
DOCK SITES 12 AND 13

The Committee acknowledged that there was some apparent lack of enforcement on the part of the City relating to earlier permits to Alpine Aviation, which are not at issue in this review. The terms and conditions of the July 25, 2018 development permit were clear and the appellant acknowledges the same. While it is regrettable that the City may have caused a misunderstanding per the earlier permits, that does not preclude enforcement now.

Allowing the appellant's structures to remain year round would not only be a contravention of the permit but inconsistent with the Official Community Plan, the Schwatka Lake Area Plan and the reasonably fair and orderly use of that particular site.

Deputy Mayor Hartland advised that, having considered the evidence presented, it is the decision of the committee to uphold the City of Whitehorse Order dated November 7, 2018.

ALPINE AVIATION
APPEAL
For Information Only

Decisions made in- camera must be ratified in an open meeting.

2018-26-08

It was duly moved and seconded
THAT the Development Officer's Order to Alpine Aviation dated November 7, 2018 requiring the removal of the office container structure and all associated materials from Schwatka Lake Dock Sites 12 and 13 is hereby confirmed.

DECISION ON APPEAL
ALPINE AVIATION

Carried Unanimously

BYLAWS

2018-26-09

It was duly moved and seconded
THAT Bylaw 2018-58, a bylaw to adopt a capital expenditure program for the years 2019 to 2022, be given second reading

BYLAW 2018-58
2019 to 2022 CAPITAL
EXPENDITURE PLAN
SECOND READING

Carried Unanimously

Members of Council expressed their support for the proposed budget but noted that it was primarily developed under the auspices of the previous council and therefore focuses on projects and programs that may not reflect this council's priorities.

It was noted that completing a comprehensive asset management plan is required along with an integrated service delivery system, and resources will be needed to address these and other issues. Some of the projects that will need to be considered include fuel abatement, human-wildlife conflicts and emergency planning. Funding and staff resources will be needed to address these and other issues.

Discussion

Members of Council thanked administration for the work done on behalf of the City, and expressed appreciation for support from other levels of government.

2018-26-10

It was duly moved and seconded
THAT Bylaw 2018-58, a bylaw to adopt a capital expenditure program for the years 2019 to 2022, having been read a first and second time, now be given third reading.

BYLAW 2018-58
2019 to 2022 CAPITAL
EXPENDITURE PLAN
THIRD READING

Carried Unanimously

2018-26-11

It was duly moved and seconded
THAT Bylaw 2018-59, a bylaw to adopt the operating and maintenance budget for 2019 and the provisional operating budgets for 2020 and 2021, be given first reading

Carried Unanimously

BYLAW 2018-59
2019 to 2021
OPERATING BUDGET
FIRST READING

2018-26-12

It was duly moved and seconded
THAT Bylaw 2018-60, a bylaw to levy taxes for the year 2019, be given first reading.

Carried Unanimously

BYLAW 2018-60
2019 TAX LEVY
FIRST READING

2018-26-13

It was duly moved and seconded
THAT Bylaw 2018-61, a bylaw to amend the Fees and Charges Bylaw in accordance with the 2019 to 2021 Operating Budget, be given first reading.

Carried Unanimously

BYLAW 2018-61
FEES & CHARGES
AMENDMENT
FIRST READING

Mayor Curtis reminded everyone that Council will be in recess until the New Year. Our next meeting will be the Standing Committee Meeting on January 7, 2019.

COUNCIL RECESS
For Information Only

On behalf of all members of Council Mayor Curtis wished everyone a safe and happy holiday season.

HOLIDAY GREETINGS
For Information Only

There being no further business, the meeting adjourned at 7:00 p.m.

ADJOURNMENT

Mayor

City Clerk

ADOPTED by resolution at Meeting #2018-

MEMORANDUM

FILE #: Z-17-2018

TO: Mayor and Council
FROM: Administration
DATE: January 14, 2019

SUBJECT: Public Hearing at Regular Council Meeting January 14, 2019

Please be advised there will be a Public Hearing at the Regular Council Meeting of January 14, 2019, to hear from interested parties related to the following zoning amendment:

Bylaw 2018-55, a bylaw to amend the zoning of a 0.3 ha parcel of vacant Commissioner's land from PR-Parks and Recreation to RC1-Country Residential 1 to allow for a lot expansion at 1 Roderick Place in Hidden Valley

In 2017, the owners of 1 Roderick Place made a land application to the Yukon Government Lands Management branch which would allow for an expansion of their country residential lot. The purpose of the expansion was for the installation of a new septic field.

The Yukon Environmental and Socio-Economic Assessment Board (YESAB) reviewed this application and a decision document was issued in February 2018. The review by YESAB determined that there would be no significant adverse effects and no recommendations were attached to the decision.

The property owners have now applied to rezone the property from PR-Parks and Recreation to RC1-Country Residential 1, which is condition of their sale agreement with Yukon Government.

Bylaw 2018-55 received 1st Reading on November 26, 2018. Notices were published in the newspapers on December 28, 2018 and January 4, 2019. A total of 163 letters were sent to property owners within 1000 m of the subject property. Yukon Government Lands Department, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were also notified by mail.

Kinden Kosick
Planner II

cc: Director of Development Services
Manager of Planning and Sustainability Services
Manager of Land and Building Services

MEMORANDUM

FILE #: Z-15-2018

TO: Mayor and Council

FROM: Administration

DATE: January 14, 2019

SUBJECT: Public Hearing at Regular Council Meeting January 14, 2019

Please be advised there will be a Public Hearing at the Regular Council Meeting of January 14, 2019, to hear from interested parties related to the following zoning amendment:

Bylaw 2018-57, a bylaw to allow a child care centre at 2288 2nd Avenue (Days Inn)

Administration has received an application to amend the zoning of Lot A-7-1, Plan 36002 LTO (2288 2nd Avenue) from CS-Service Commercial to CSx(b)-Service Commercial (modified) to allow for a child care centre as a principal use. The proposed child care centre would be located on the vacant portion of the Days Inn that was previously used as a night club.

The application was reviewed by the Development Review Committee (DRC) on July 11, 2018.

Bylaw 2018-57 received 1st Reading on November 26, 2018. Notices were published in the newspapers on December 28, 2018 and January 4, 2019. A total of 160 letters were sent to property owners within 100 m of the subject property. Yukon Government Lands Department, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were also notified by mail.

Kinden Kosick
Planner II

cc: Director of Development Services
Manager of Planning and Sustainability Services
Manager of Land and Building Services



Minutes of the meeting of the Public Health and Safety Committee

Date	January 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Development Services Committee

Date	January 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Development Services Committee respectfully submits the following report:

1. Update on Schwatka Lake Area Plan – For Information Only

In response to a query from a Committee member, administration confirmed that Alpine Aviation will be able to lease their dock space in 2019 as long as the company applies in accordance with the provisions of the Schwatka Lake Dock Policy and satisfies all permit requirements. The process to provide for long-term lease space along the Miles Canyon Road has been initiated and lease sites may be in place for release to the public within the next 12 to 18 months.



Minutes of the meeting of the Corporate Services Committee

Date	January 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Michael Reyes, Manager of Business and Technology Systems Brittany Dixon, Manager of Financial Services Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Microsoft License Renewals – For Information Only

On December 10, 2018 administration brought forward a proposal for a sole-source contract award to Microsoft Canada for the renewal of licenses for computer productivity software. At that meeting a delegate from a local technology company suggested that the City should conduct a request for proposals so that local businesses could have an opportunity to compete for the contract.

Microsoft has confirmed that outside of the Yukon Government’s umbrella Enterprise Agreement it does not have any certified licensing service providers (distributors) in Yukon. The level of pricing being offered to the City from Microsoft Canada is only available to the City as a result of its partnership with the Government of Yukon. Additionally, the agreement provides the City access to other benefits such as planning services and training vouchers for staff without additional charge.

If the City were to conduct a request for proposals on its own the account, Microsoft would not bid directly. Bidders would necessarily be value-added resellers who would obtain their pricing from a Microsoft licensing service provider. Each additional layer adds mark-up to the license price, thereby increasing the cost to the purchaser.

The City's licences expired on December 31, 2018 and Microsoft has granted the City a 30-day grace period. If the existing agreement is allowed to expire or lapse without renewing, the City will have to re-purchase the Microsoft licences as if they were new and this will result in increased pricing.

2. 2018 Umbrella Grants Bylaw

The *Municipal Act* requires that grants and gifts be authorized by bylaw. The City provides a variety of grants and donations to groups and organizations throughout the year. To facilitate the allocation of grant and donation funds, Council adopted a policy that allows grants to be approved by council resolution and subsequently authorized in an umbrella grant bylaw at year-end. This system allows the distribution of funds to qualified and approved applicants in a timely manner. A bylaw to authorize the grants approved throughout 2018 in accordance with council policies and resolutions is now being brought forward for council authorization.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2019-01, a bylaw to authorize the allocation of various grants for the year 2018, be brought forward for consideration under the bylaw process

3. 2018 Umbrella Budget Amendment Bylaws

The *Municipal Act* provides that council may by bylaw establish a procedure to authorize expenditures that vary from the annual capital expenditure program and the operating budget. In accordance with the provisions of the capital and operating budget bylaws, a number of properly authorized budget amendments occurred throughout 2018. These amendments are now being brought forward under umbrella bylaws for Council authorization under the bylaw process.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2019-02, a bylaw to amend the 2018 to 2021 capital expenditure program with respect to budget adjustments made throughout 2018, be brought forward for consideration under the bylaw process; and

THAT Bylaw 2019-03, a bylaw to amend the 2018 operating and maintenance program with respect to budget adjustments made throughout 2018, be brought forward for consideration under the bylaw process.

4. Write Off Uncollectible Accounts

The City levies fees and charges for goods and services that, on occasion, cannot be collected for various reasons. In all cases in the proposed bylaw, in-house collection procedures have been exhausted and it has been determined that there is little chance of recovery. In certain circumstances, an account will remain with a collection agency or credit bureau for possible further action. There is a small possibility that some collection will occur subsequent to write off. In that event the collection will be appropriately recognized in the City's financial records.

If these accounts are not written off, they will remain as outstanding receivable items. Generally accepted accounting practices require that receivables that are no longer realizable assets be written off against existing allowances. A bylaw is required to write off such accounts.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2019-04, a bylaw to authorize the write-off of uncollectible accounts, be brought forward for consideration under the bylaw process.

5. Council Grant – Yukon Cares

Yukon Cares is an independent, grassroots, volunteer driven, humanitarian organization responding to the global refugee crisis through education, advocacy and resettlement of refugees in Yukon. The organization welcomes and supports refugees so that they become more empowered and engaged citizens. Yukon Cares is requesting adult monthly transit passes for two refugees newly arrived in Whitehorse after spending 20 years in a refugee camp in Ghana.

The recommendation of the Corporate Services Committee is

THAT Council approve a grant of two adult transit passes in the amount of \$1,488.00 to Yukon Cares, funded from the council donation account.

6. Update on Carbon Tax – For Information Only

In response to a question from a Committee member, administration advised that no further information has been received from the Yukon Government regarding the rebate mechanism planned with respect to the Carbon Tax. The probable costs to taxpayers have been projected based on available information and, in the event that adjustments are required, a budget amendment can be brought forward for council's consideration. A Committee member urged the Government of Yukon to provide details as soon as possible so that municipalities can proceed with proper planning and budgeting.



Minutes of the meeting of the City Planning Committee

Date January 7, 2019

Location Council Chambers, City Hall

Committee Members Present
Councillor Stephen Roddick – Chair
Councillor Jan Stick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Jocelyn Curteanu
Councillor Laura Cabott
Councillor Samson Hartland

Staff Present
Linda Rapp, City Manager
Krista Mroz, Acting Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Myles Dolphin, Acting Manager of Strategic Communications
Norma Felker, Assistant City Clerk

Your Worship, there is no report from the City Planning Committee



Minutes of the meeting of the City Operations Committee

Date	January 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Acting Manager of Strategic Communications Geoff Quinsey, Manager of Water and Waste Services Norma Felker, Assistant City Clerk

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – McIntyre Creek Pump House Upgrade

Upgrades to the McIntyre Creek pump house are required to ensure adequate supply pressures and fire flows in Porter Creek and Kulan. A request for tender was issued in May of 2018 but the sole bid received exceeded the project budget and the tender was cancelled. The project was then re-tendered with an updated schedule. Again only one bid was received, but the bidder was unable to complete the project within the tendered schedule and the second tender was also cancelled.

In light of the urgency of the project, administration has negotiated a contract agreement with the one company that submitted bids in response to each tender. The contract price exceeds the project budget due to a variety of factors including the requirement for a significant quantity of stainless steel piping that is now subject to US trade tariffs, and the exceptionally busy marketplace for mechanical contractors.

Due to the complexity of this project and the unknown condition of the existing piping and valves, a 16.6% contingency amount was added to cover unanticipated costs. This is not a typical sole-source award. The proposed contract was negotiated between representatives of Duncan's Ltd. and an internal committee, and efficiencies and opportunities for savings were assessed and included where appropriate.

Duncan's Ltd. is familiar with the scope of the work and has the knowledge and experience to complete the work successfully. The price as negotiated is reasonable. The project is funded by Gas Tax and an amendment to the Gas Tax agreement will be sought. In the interim, the budget increase will be funded from the Water and Sewer Reserve. The Reserve will be reimbursed once additional Gas Tax funds are approved and received.

The recommendation of the City Operations Committee is

THAT the 2018 capital project for the McIntyre Creek Booster Station be re-budgeted to 2019; and

THAT the 2019 to 2022 capital expenditure program be amended by increasing the budget for the 2019 McIntyre Creek Booster Station project from \$207,258.00 to \$450,000.00, funded by the Water and Sewer Reserve; and

THAT Administration be authorized to waive the public bidding process for the McIntyre Creek Pump House Upgrade Project; and

THAT Administration be authorized to award the contract for the McIntyre Creek Pump House Upgrade Project to Duncan's Ltd. for a net cost to the City of \$375,231.

2. Amend Waste Management Bylaw

In order to meet diversion targets, the City has been increasing enforcement of unsorted load fees. Waste haulers using front-load trucks collect from up to 60 different customers in a single load, making it difficult to pass on unsorted load fees to offending customers. In an agreement negotiated with the largest waste haulers, the City committed to working towards putting more enforcement responsibility on the businesses.

The establishment of a base-line data set of load inspections to identify the existing rate of individual load contamination was considered an important foundation for phased-in enforcement. However, operational constraints and staffing issues led to significant delays. The data set needed is now expected to be readied in the first half of 2019.

Administration is recommending that the Schedule "G" phase-in schedule be amended to delay the decrease in allowable contamination until July 1, 2019. The three-month delay will allow the baseline data set to be improved and provide more time for haulers to work with their customers on education and determining appropriate measures for administering unsorted load fees.

Education will be provided to the business community about how source separation and securing of waste bins via locks and lids are critical to reducing unsorted load fees.

The recommendation of the City Operations Committee is

THAT Bylaw 2019-05, a bylaw to amend the Waste Management Bylaw, be brought forward for consideration under the bylaw process.

3. Snow Removal Issues – For Information Only

In response to questions raised by a Committee member, administration provided an update on the snow removal priorities with respect to curb cuts, sidewalks, crosswalks and bus stops. Citizens were encouraged to contact the Snow Line at 633-7669 if they are aware of bus stops or sidewalks and curb cuts adjacent to City facilities that require snow removal. The public was reminded that under the provisions of the City's Maintenance Bylaw property owners and occupiers are required to provide snow removal on sidewalks and curb cuts adjacent to their properties.



Minutes of the meeting of the Community Services Committee

Date	January 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Staff Present	Linda Rapp, City Manager Krista Mroz, Acting Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Landon Kulych, Acting Manager of Parks and Community Development Myles Dolphin, Acting Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Community Services Committee respectfully submits the following report:

1. Public Art Procurement Update – For Information Only

The City’s Public Art Policy provides guidelines for procuring public artwork when new City buildings are constructed. The policy states that one percent of a new building’s capital construction budget shall be designated for the purchase and installation of public art. The budget for the Operations Building is currently just over forty million dollars, leaving the City approximately \$400,000.00 to procure new works of public art.

In July 2018 a committee was created for the purpose of procuring artwork with the budget from the Operations Building. The purpose of this committee is to identify potential art locations, evaluate submissions from artists, and award multiple art contracts based on value and budget. The arts community is currently being solicited for representatives.

The Public Art Policy states that community value is a high priority. Since the majority of the Operations Building will not experience high volumes of public visitation, many locations around the community have been identified to complement the spaces identified at the Operations Building. Administration has compiled a preliminary list of potential art locations for the purpose of review and consideration by the committee.

Ongoing and future City of Whitehorse projects were taken in to account when identifying potential locations. The request for proposals for public art is scheduled to be released in the spring of 2019. Artists will have three months to visit locations and create submissions for the art committee to evaluate.

Council Meeting Date: January 14, 2019

Topic: Sole-source Contract Award – Microsoft License Renewals

SUGGESTED RESOLUTION

THAT Administration be authorized to waive the public bidding process for the supply of computer operating and productivity software; and

THAT Administration be authorized to award the contract for the supply of computer operating and productivity software to Microsoft Canada for a net cost to the city of \$360,000 plus GST covering the three year period of 2019 to 2021 inclusive.

TO MAYOR AND COUNCIL:

This suggested resolution has been prepared as a guide to assist you. It may not reflect Council members' opinion on this matter.

CITY OF WHITEHORSE

BYLAW 2019-01

A bylaw to authorize the allocation of various grants for the year 2018

WHEREAS section 245 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw provide grants to any person, institution, association, group, government or body of any kind; and

WHEREAS in 1996 council adopted a process that approves a variety of grants by council resolution throughout the year and subsequently authorizes these grants by way of an umbrella bylaw at year end;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Arts/Cultural Facilities Grants, Community Clean-up Grants, Core Funding Grants, Development Incentive Grants, Environmental Fund Grants, Facility/Park Enhancement Grants, Festival and Special Event Grants, Heritage Fund Grants, Miscellaneous Donations and Grants, and spring and fall Recreation Grants are hereby authorized as outlined in Appendix "A" attached hereto and forming part of this bylaw.
2. Council may by resolution withhold the payment of any grant authorized under section 1 of this bylaw if the recipient fails to adhere to any terms and conditions determined by council.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

2018 Umbrella Grants Bylaw 2019-01
Appendix "A"

1. Arts/Cultural Facilities grants per council resolution 2018-08-05 are hereby authorized as follows:

Guild Society	\$ 11,250.00
MacBride Museum	27,500.00
Yukon Arts Centre	7,820.80
Yukon Church Heritage Society	5,250.00
Yukon Transportation Museum Society	<u>18,750.00</u>

Arts/Cultural Facilities Grant Total \$ 70,570.80

2. Community Clean-up grants in accordance with the provisions of the Community Clean-up Grant Policy are hereby authorized as follows:

Various Community Clean-up Grants	\$ <u>19,800.00</u>
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Community Clean-up Grants Total \$ 19,800.00

3. Core Funding grants in accordance with the City Grant-making Policy are hereby authorized as follows:

Boys and Girls Club	\$ 20,000.00
Convention Bureau	20,000.00
MacBride Museum	10,000.00
Youth of Today Society	<u>10,000.00</u>

Core Funding Grants Total \$ 60,000.00

4. Development Incentive grants in accordance with the provisions of the Development Incentive Policy are hereby authorized as follows:

Various Development Incentive Grants	\$ <u>204,749.00</u>
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Development Incentive Grants Total \$ 204,749.00

5. Environmental Fund grants per council resolutions 2018-06-15, 2018-25-03 and the provisions of the Environmental Grant Policy are hereby authorized as follows:

Yukon Conservation Society	\$ 2,486.21
Downtown Urban Gardeners Society	2,793.00
Fireweed Market	1,225.00
Philippe's Bike Repair	1,500.00
Shannon Powell Consulting	2,000.00
Valleyview Community Association	1,000.00
Victoria Faulkner Women's Centre	182.86
Whitehorse Community Thrift Store	5,975.00
WildWise	2,028.00
Yukon Fish and Game Association	2,907.51
Yukon Invasive Species Council	<u>2,900.00</u>

Environmental Fund Grant Total \$ 24,997.58

2018 Umbrella Grants Bylaw 2019-01
Appendix "A"

6. Facility/Park Enhancement grants per council resolution 2018-08-05 are hereby authorized as follows:

Biathlon Yukon	\$ 2,772.00
Mountain View Golf Club	7,000.00
Special Olympics Yukon	900.00
Whitehorse Cross Country Ski Club	<u>13,200.00</u>
Facility/Park Enhancement Grant Total	\$ 23,872.00

7. Festival and Special Event grants per council resolution 2017-20-06 are hereby authorized as follows:

All-City Band Society	\$ 800.00
Breakdancing Yukon Society	4,000.00
Chinese Canadian Association of Yukon	1,000.00
Kwanlin Dun Cultural Society	2,500.00
Nakai Theatre Ensemble	3,000.00
Royal Canadian Legion	8,559.15
Teenage Life and Young Adults International Society	1,000.00
Unlikely Events Yukon	10,733.60
Yukon Film Society	4,680.00
Yukon Literacy Coalition	1,628.00
Yukon Quest International Association Canada	9,460.00
Yukon Sourdough Rendezvous Society	<u>51,658.05</u>
Festival and Special Events Grant Total	\$ 99,018.80

8. A Heritage Fund grant per council resolution 2018-06-10 is hereby authorized as follows:

Yukon Historical and Museums Association	\$ <u>3,000.00</u>
Heritage Fund Grant Total	\$ 3,000.00

9. Miscellaneous donations and grants per council resolutions 2018-08-04, 2018-16-04, 2018-16-14, 2018-16-15, 2018-22-03, 2018-24-04, 2018-25-05, 2018-26-06, and the provisions of the City Grant-making Policy and the Council Donations Policy are hereby authorized as follows:

2018 Free Tipping Fee Days	\$ 17,500.00
Challenge Disability Resource Group	1,000,000.00
Blood Ties Four Directions	24,327.00
Yukoner Appreciation Day	4,700.00
Christmas Food for Fines Promotion	6,220.00
Habitat for Humanity	11,652.00
Aboriginal Peoples Television Network	15,000.00
Arctic Inspiration Prize	10,000.00
Yukon Cares – bus passes	1,522.00
Yukon Learn Society	1,000.00
Various minor donations for miscellaneous events	<u>1,321.00</u>
Miscellaneous Donations and Grants Total	\$1,093,242.00

2018 Umbrella Grants Bylaw 2019-01
Appendix "A"

10. Recreation grants are hereby authorized as follows:

Spring Granting Session (Council Resolution 2018-08-05)

Boreal Adventure Running Association	\$ 750.00
Big Brothers Big Sisters Society	755.00
Breakdancing Yukon Society	6,650.00
Canadian Ski Patrol – Yukon Zone	1,334.00
Community Choir of Whitehorse Society	6,300.00
Freedom Trails Therapeutic Riding Association	3,500.00
Gwaandak Theatre Society	1,866.05
Jazz Society of Yukon	1,960.00
Midnight Sun Dive Club	1,400.00
Music Yukon	4,900.00
Nlaye Ndasadaye Day Care Society	3,904.25
Special Olympics Yukon	1,050.00
Victoria Faulkner Women's Centre	5,040.70
Whitehorse Concerts	1,750.00
Whitehorse Minor Soccer Club	2,240.00
Whitehorse Rapids Speed Skating Club	1,500.00
Yukon Association for Community Living	1,400.00
Yukon Medieval Combat Group	1,400.00
Yukon Summer Music Camp	<u>6,300.00</u>
Spring Recreation Grants	\$ 54,000.00

Fall Granting Session (Council Resolution 2018-24-06)

Arctic Edge Skating Club	\$ 3,500.00
Canadian – Filipino Sports Association of Yukon	1,500.00
Chickadees Playschool Association	1,500.00
Flatwater North	1,000.00
Golden Age Society	6,000.00
Learning Disabilities Association of Yukon	5,000.00
Nakai Theatre Ensemble	3,000.00
Whitehorse Curling Club	6,000.00
Yukon Art Society	6,000.00
Yukon Film Society	<u>2,500.00</u>
Fall Recreation Grants	\$ 36,000.00

2018 Recreation Grant Total **\$ 90,000.00**

2018 UMBRELLA GRANT TOTAL (Including In-Kind) **\$1,689,250.18**

CITY OF WHITEHORSE

BYLAW 2019-02

A bylaw to amend the 2018 to 2021 capital budget to authorize expenditures that vary from the approved capital expenditure program

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause a multi-year capital expenditure program to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may by bylaw establish a procedure to authorize and verify expenditures that vary from the capital expenditure program; and

WHEREAS a number of budget adjustments made throughout 2018 in accordance with the procedures outlined in Budget Bylaw 2017-36 have resulted in an increase in total expenditures above what was approved in the 2018 to 2021 Capital Expenditure Program;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule “1”, attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$71,742,923.00 made to the 2018–2021 Capital Expenditure Program throughout 2018.
2. Appendix “A” to Bylaw 2017-36, the 2018 to 2021 Capital Expenditure Program, is hereby deleted and replaced by a new Appendix “A” attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

Schedule "1"

2018 Capital Budget Amendments					
	Project Number	Bylaw/Resolution Number	Admin Revision Amount	Council Revision Amount	TOTAL
Approved Budget (as per Appendix "A")		Bylaw 2017-36			\$ 10,822,735
Revisions:					
Add Appendix "B" projects					
Livingstone Trail Lagoon Odour Mitigation project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c00111			\$ 291,000	
Livingstone Trail Lagoon Influent Chamber Replacement project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c01118			90,000	
Rural Roads Surfacing project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c00309			560,500	
Sanitary Sewer- Wilson & Thompson project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c00916			188,000	
Garbage/Compost Packer Replacement project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	320c00317			320,000	
Residential/Commercial Organics& Waste Carts project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c01118			100,000	
PLC & Communication System Upgrades project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c00418			150,000	
Landfill Upgrades project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	500c00209			100,000	
WMF Transfer Station Assessment project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c01718			50,000	
Puckett's Gulch Stair Extension project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c01218			155,000	
Pumphouse & Recirculation project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c00209			295,000	
Whistle Bend Lift Station Standby Pump project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c00818			90,000	
SCADA program project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c02609			532,000	
SCADA Software Replacement project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c00518			200,000	
McIntyre Creek Booster Station project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c00115			125,000	
Trail Crossing: Mallard Way project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c01518			76,000	
Waste Management Facility transfer station vehicle project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	320c00218			55,000	
Rotary Park Playground Replacement project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	740c00217			220,000	
Aquatic Centre Sand Filter Replacement project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	750c00214			50,000	
Compost Facility Expansion project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	650c02118	Bylaw 2018-20		130,000	
Asphalt Paths-Lewes Boulevard Trail project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	240c02309			200,000	
Paved Trail Resurfacing-Parks project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	740c00610			50,000	
Major Bus Repairs project moved from "B" (subject to funding) to "A" (approved) of 2018 project list as the Gas Tax funding is in place	320c00111			\$ 300,000	
Total Appendix "B" Projects added to Appendix "A"					\$ 4,327,500

Schedule "1"

2018 Capital Budget Amendments					
	Project Number	Bylaw/Resolution Number	Admin Revision Amount	Council Revision Amount	TOTAL
Approved Rebudgets		Bylaw 2018-14		\$ 62,590,176	
					\$ 62,590,176
Budget Amendments					
Council Revisions					
Add budget to a new project: Whistle Bend Future Planning (previously called "Whistle Bend Phase 8 & Town Square" from Appendix "B" 2017-2020 capital)	720c00214	2018-03-06		\$ 300,000	
Add budget to a new project: Stations Non-Destructive Testing	650c02218	2018-04-10		100,000	
Amend 2018-2021 capital budget to include re-budgeted budget amounts from 2017 to 2018 for ADDTL Packer -WB& Commercial Compost project	320c00112	2018-04-11		309,796	
Add budget to a new project: 75TH Anniversary of the Alaska Highway Commemorative	740c00218	2018-05-03		5,000	
Add budget to a new project: Motorways Servicing	720c00718	2018-06-09		90,000	
Add budget to a new project: 2018 Lot Development	720c00818	2018-06-09		160,000	
Amend 2018-2021 capital budget to include re-budgeted budget amounts from 2017 to 2018 for McIntyre Creek Culvert Repair	240c00416	2018-06-11		27,950	
Amend 2018-2021 capital budget to include re-budgeted budget amounts from 2017 to 2018 for Livingstone Discharge Line Repair project funded by the Gas Tax and to increase 2018 project funded from the Water & Sewer Reserve	650c00516	2018-06-12		170,500	
Amend 2018-2021 capital budget by increasing budget for Alexander Street Reconstruction East (2-4th) project funded by CWW fund (BCF)	240c00317	2018-06-13		250,000	
Add budget to a new project: Indigenous Bus Wrap project	580c00317	2018-07-03		20,000	
Increase the budget to a project: Lewes Boulevard Pipe Liner funded by the Gas Tax	650c00917	2018-07-07		200,000	
Add budget to a new project: School Mobility Review	240c02018	2018-08-03		44,000	
Add budget to a new project: School Mobility Review through reallocation of budget amounts from Bridge Inspections project	240c00312	2018-08-03		(15,523)	
Add budget to a new project: Chadburn Lake Dock Replacement funded through Gas Tax	740c00318	2018-10-04		23,000	
Add budget to a new project: Trench Shoring Cage funded through reallocation of budget amounts from Force Main Condition Assessments project	650c02318	2018-10-05		20,000	
Add budget to a new project: Trench Shoring Cage funded through reallocation of budget amounts from Force Main Condition Assessments project	650c00318	2018-10-05		(20,000)	
Increase the budget to a project: Trail Plan Implementation funded by the CPRA and Trans Canada Trail	740c00409	2018-11-03		24,424	
Increase the budget to a project: Paved Trail Resurfacing funded by the Trans Canada Trail	740c00610	2018-11-03		10,000	
Reallocate budget amounts for consulting services for records management	300c00117	2018-16-08		(50,000)	
Reallocate budget amounts for consulting services for records management	220c00116	2018-16-08		50,000	
Reallocate budget amounts from Sanitary Turf Cleaner project to newly created Curling Club Electrical Upgrades capital project	750c00218	2018-19-04		(8,016)	
Reallocate budget amounts from Sanitary Turf Cleaner project to newly created Curling Club Electrical Upgrades capital project	750c00318	2018-19-04		8,016	
Increase budget to the existing project: Landfill Excavation Project funded through Gas Tax	650c00817	2018-19-18		300,000	
Second Quarter Capital Variance	320c01016	2018-20-03		(53,195)	
Second Quarter Capital Variance	320c01509	2018-20-03		(5,000)	
Second Quarter Capital Variance	650c00318	2018-20-03		(55,000)	
Second Quarter Capital Variance	650c02014	2018-20-03		(8,705)	
Increase the budget to a project: Waste Management Facility Transfer Station Vehicle funded by the Gas Tax	320c00218	2018-24-05		8,000	
Add budget to a new project: Porter Creek Flush System Repair	650c01918	Bylaw 2018-15		850,000	
Add budget to a new project: Land Acquisition -Takhini North Lot Development	720c00918	Bylaw 2018-36		70,000	
Add budget to a new project: Waste Management Facility Fire	500c00118	Bylaw 2018-45		\$ 2,000,000	
Total Council Revisions					\$ 4,825,247
Administrative Revisions					
Reallocate budget from the Major Equipment Repairs project to Loader Replacement project	320c00610	ADM-10	(15,000.00)		
Reallocate budget from the Major Equipment Repairs project to Loader Replacement project	320c03110	ADM-10	15,000.00		
Reallocate budget amounts from Major Equipment Repairs project to Skid Steer Loader Replacement capital project	320c00610	ADM-17	(2,000.00)		
Reallocate budget amounts from Major Equipment Repairs project to Skid Steer Loader Replacement capital project	320c02410	ADM-17	2,000.00		

Schedule "1"

2018 Capital Budget Amendments					
	Project Number	Bylaw/Resolution Number	Admin Revision Amount	Council Revision Amount	TOTAL
Reallocate source of funding from Other Contributions to Gas Tax as the Gas Tax funding agreement is in place for Paved Trail Resurfacing -Parks project	740c00610	ADM-21	50,000.00		
Reallocate source of funding from Other Contributions to Gas Tax as the Gas Tax funding agreement is in place for Paved Trail Resurfacing -Parks project	740c00610	ADM-21	(50,000.00)		
Reallocate budget amounts from Programming Equipment project to Recreation Activity Management Software capital project	300c00116	ADM-26	20,000.00		
Reallocate budget amounts from Programming Equipment project to Recreation Activity Management Software capital project	750c00115	ADM-26	(20,000.00)		
Reallocate source of funding from Water & Sewer Reserve to Gas Tax as the Gas Tax funding agreement is in place for PC Flush System Repair	650c01918	ADM-3	850,000.00		
Reallocate source of funding from Water & Sewer Reserve to Gas Tax as the Gas Tax funding agreement is in place for PC Flush System Repair	650c01918	ADM-3	(850,000.00)		
Reallocate source of funding from Federal Capital Grants & Transit Equipment to Gas Tax as the Gas Tax funding agreement is in place for Major Bus Repairs	320c00111	ADM-34	300,000.00		
Reallocate source of funding from Federal Capital Grants & Transit Equipment to Gas Tax as the Gas Tax funding agreement is in place for Major Bus Repairs	320c00111	ADM-34	(300,000.00)		
Reallocate budget from Sanitary Sewer- Wilson & Thompson to Water License Renewal	240c00916	ADM-36	(70,000.00)		
Reallocate budget from Sanitary Sewer- Wilson & Thompson to Water License Renewal	240c00117	ADM-36	70,000.00		
Reallocate budget amounts from Grader Replacement to Van Replacement	320c02109	ADM-37	3,000.00		
Reallocate budget amounts from Grader Replacement to Van Replacement	320c02009	ADM-37	(3,000.00)		
Reallocate budget amounts from Additional Loader Snow Blower to Replacement Pickup Trucks	320c01709	ADM-38	17,000.00		
Reallocate budget amounts from Additional Loader Snow Blower to Replacement Pickup Trucks	320c00217	ADM-38	(17,000.00)		
Reallocate 2018 budget amounts from Replacement Ups Batteries to Permanent Cross Walk Markings project	500c00215	ADM-39	1,393.33		
Reallocate 2018 budget amounts from Replacement Ups Batteries to Permanent Cross Walk Markings project	500c00115	ADM-39	(1,393.33)		
Reallocate budget amounts from Aquatic Centre Maintenance to Duck Cleaning	320c01311	ADM-44	(2,878.20)		
Reallocate budget amounts from Aquatic Centre Maintenance to Duck Cleaning	320c00612	ADM-44	2,878.20		
Reallocate budget amounts from PH Building Repairs to Selkirk PH Fire Alarm Installation	320c00114	ADM-45	(12,972.99)		
Reallocate budget amounts from PH Building Repairs to Selkirk PH Fire Alarm Installation	320c01616	ADM-45	12,972.99		
Reallocate budget amounts from Garbage/Compost Packer Replacement to Additional Packer WB & Commercial Compost	320c00317	ADM-49	(5,000.00)		
Reallocate budget amounts from Garbage/Compost Packer Replacement to Additional Packer WB & Commercial Compost	320c00112	ADM-49	5,000.00		
Reallocate budget from Wellness Equipment Replacement to Programming Equipment	750c00811	ADM-59	(20,000.00)		
Reallocate budget from Wellness Equipment Replacement to Programming Equipment	750c00115	ADM-59	20,000.00		
Total Administrative Revisions					\$ -
Total Budget Revisions (Details in Appendix "A")					\$ 71,742,923
Total Capital Budget as of December 31, 2018					\$ 82,565,658

City Of Whitehorse
2018 - 2021 Capital Expenditure Program
All Years



Appendix A

	2018	2018	2018	2019	2020	2021	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
Director, Infrastructure & Operations							
120c00115 ASSET MANAGEMENT	100,000	198,028	298,028	100,000	100,000	100,000	598,028
Total Director, Infrastructure & Operations	100,000	198,028	298,028	100,000	100,000	100,000	598,028
Legislative Admin							
220c00116 RECORDS MANAGEMENT		52,612	52,612				52,612
Total Legislative Admin		52,612	52,612				52,612
Engineering Services							
240c00111 LIVINGSTONE TRAIL LAGOON ODOUR MITIGATION	291,000	217,589	508,589				508,589
240c00116 SELKIRK PUMPHOUSE SITE WORKS	135,000		135,000				135,000
240c00117 Water Licence Renewal	100,000	70,000	170,000				170,000
240c00209 HILLCREST DES/RECON					500,000		500,000
240c00309 RURAL ROADS SURFACING	560,500		560,500				560,500
240c00312 BRIDGE INSPECTIONS	100,500	15,523	84,977				84,977
240c00317 Downtown Reconstruction - Alexander St East (2-4th)	3,275,500	250,000	3,525,500				3,525,500
240c00318 Hamilton Boulevard Traffic Study	50,000		50,000				50,000
240c00415 TRAFFIC SIGNALS - 2ND & WOOD					500,000		500,000
240c00416 MCINTYRE CREEK/MOUNTAINVIEW CULVERT REPAIR	125,000	27,950	152,950				152,950
240c00511 PORTER CREEK LAGOON REMEDIATION		94,666	94,666				94,666
240c00516 BLACK ST STAIRS DRAINAGE		70,867	70,867				70,867
240c00618 Downtown Reconstruction: Strickland St West (4th-Escarpment)					200,000		200,000
240c00710 STORM SEWER IMPROVEMENT 4TH AND BAXTER					500,000		500,000
240c00711 DOWNTOWN RECONSTRUCTION - WHEELER ST WEST		3,428,358	3,428,358				3,428,358
240c00715 MAIN ST WEST INFILL		16,701	16,701				16,701
240c00718 Downtown Reconstruction: Strickland 3rd-4th						50,000	50,000
240c00811 MARWELL LIFT STATION		2,290,680	2,290,680				2,290,680
240c00814 HIDDEN VALLEY STORM POND EXPANSION		486,922	486,922				486,922
240c00818 Downtown Reconstruction: Wood St East (1st-4th)						200,000	200,000
240c00916 SANITARY SEWER - Wilson&Thompson	188,000	114,003	302,003				302,003
240c00918 Downtown Reconstruction: Steele St East (1st-4th)						200,000	200,000
240c01118 Livingstone Trail Lagoon Influent Chamber Replacement	90,000		90,000				90,000
240c01216 Transportation Study (City Wide)					400,000		400,000
240c01218 Puckett's Gulch (Black St) Stairs Extension	155,000		155,000				155,000
240c01418 Black Street Landscaping	80,000		80,000				80,000
240c01518 Trail Crossing: Mallard Way	76,000		76,000				76,000
240c01618 Pedestrian Crossing: Falcon Ridge	18,000		18,000				18,000
240c01718 Traffic Signals - Alaska Hwy-Robert Service Way Turning	33,000		33,000				33,000
240c02010 DOWNTOWN RECONSTRUCTION - 6TH AVE		3,529,561	3,529,561				3,529,561
240c02018 SCHOOL MOBILITY REVIEW		44,000	44,000				44,000
240c02309 ASPHALT PATHS - VARIOUS LOCATIONS	200,000		200,000				200,000
240c02609 SCADA PROGRAM	532,000	9,428	541,428				541,428
Total Engineering Services	6,009,500	10,635,202	16,644,702		2,100,000	450,000	19,194,702
Financial Services							
260c00109 OFFICE FURNITURE	50,000	32,200	82,200	50,000	50,000	50,000	232,200
Total Financial Services	50,000	32,200	82,200	50,000	50,000	50,000	232,200
Business & Technology Systems							
300c00109 COMPUTER INFRASTRUCTURE	724,000	16,061	740,061	734,900	597,800	607,800	2,680,561
300c00110 SOFTWARE ACQUISITION	46,000	36,477	82,477	35,000	35,000	35,000	187,477
300c00111 SOFTWARE LICENSING RENEWALS	532,800	53,855	586,655	555,700	641,400	544,900	2,328,655
300c00112 SECURITY CAMERAS	103,300	13,399	116,699	36,800	37,700	54,600	245,799
300c00113 ERP DEVELOPMENT	40,000	92,509	132,509	40,000	40,000	40,000	252,509
300c00116 RECREATION ACTIVITY MANAGEMENT SYSTEM		149,190	149,190				149,190
300c00117 Land and Building Services Records Digitization	168,000	50,000	118,000	138,000			256,000
300c00118 Radio and Location Equipment	49,700		49,700			101,200	150,900
300c00212 PAPERLESS DOCUMENT MANAGEMENT		29,737	29,737				29,737
300c00218 Bylaw Incident Reporting Software	45,000		45,000	7,500	7,500	7,500	67,500
300c00314 Fire And Bylaw Computer Aided Dispatch		25,891	25,891				25,891
300c00318 Unified Communications (IP Telephony and VOIP)	50,000		50,000				50,000
300c00417 Council Chambers IT Upgrade		149,968	149,968				149,968
Total Business & Technology Systems	1,758,800	517,087	2,275,887	1,547,900	1,359,400	1,391,000	6,574,187
Building & Fleet Maintenance							
320c00110 ONE TON TRUCK REPLACEMENT	73,000	89,924	162,924	80,000	77,000	79,000	398,924
320c00111 MAJOR BUS REPAIRS	300,000	63,517	363,517				363,517
320c00112 ADDTL PACKER - WHISTLE BEND & COMMERCIAL COMPOST		314,796	314,796				314,796
320c00114 PUMP HOUSE BUILDINGS REPAIRS	50,000	12,973	37,027				37,027
320c00115 MOBILE STEAMER REPLACEMENT					187,000		187,000
320c00118 REPLACEMENT WORK MACHINE				72,000			72,000
320c00217 ADDTL LOADER SNOWBLOWER	180,000	17,000	163,000				163,000
320c00218 ADDTL PICKUP - TRANSFER STATION OFFICER - FGD	55,000	8,000	63,000				63,000
320c00317 GARBAGE/COMPOST PACKER REPLACEMENT	320,000	5,000	315,000				315,000

City Of Whitehorse
2018 - 2021 Capital Expenditure Program
All Years



Appendix A

	2018	2018	2018	2019	2020	2021	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
320c00318 BCP - MSB DEMOLITION					2,300,000		2,300,000
320c00418 BCP - FIRE HALL 1 DEMOLITION	60,000		60,000	600,000			660,000
320c00510 LAWN TRACTOR REPLACEMENT				40,000			40,000
320c00516 VIBRATORY PLATE COMPACTOR REPLACEMENT				30,000			30,000
320c00610 MAJOR EQUIPMENT REPAIRS	100,000	17,000	83,000	100,000	110,000	110,000	403,000
320c00612 DUCT CLEANING CITY BUILDINGS		11,887	11,887				11,887
320c00613 FIVE TON TRUCK REPLACEMENT						175,000	175,000
320c00618 Shipyards Park Water Line Replacement	15,000		15,000				15,000
320c00809 MT MCINTYRE UPGRADES	75,000		75,000				75,000
320c00811 FUEL TANK REMOVAL	50,000		50,000	20,000	40,000		110,000
320c00915 ROBERT SERVICE CAMPGROUND BLDG REPAIRS		90,047	90,047				90,047
320c01015 VALLEYVIEW RESERVOIR ENTRANCE		26,450	26,450				26,450
320c01016 REPLACEMENT TRANSIT BUSES		1,046,805	1,046,805				1,046,805
320c01110 MT MAC - UPGRADE HEATING PLANTS		117,747	117,747				117,747
320c01114 ENERGY UPGRADES - CANADA GAMES CENTRE		227,500	227,500				227,500
320c01209 MOBILE SWEEPER REPLACEMENT						355,000	355,000
320c01311 AQUATIC CENTRE MAINTENANCE	75,000	2,878	72,122	75,000	75,000	75,000	297,122
320c01416 EMERGENCY EXIT SNOW/ICE ROOFS - CGC		74,111	74,111				74,111
320c01513 CITY HALL ROOF REPAIRS					80,000		80,000
320c01516 KULAN SATELLITE STN UPGRADES		147,153	147,153				147,153
320c01616 SELKIRK PH - INSTALL FIRE ALARM		32,910	32,910				32,910
320c01709 PICKUP TRUCK REPLACEMENT	185,000	17,000	202,000	120,000	175,000	180,000	677,000
320c01712 ENVIRONMENTAL ASSESSMENTS - SURPLUS PROPERTIES		90,091	90,091				90,091
320c01716 BCP - FIRE HALL #1 BUILDING	250,000	239,984	489,984	2,200,000			2,689,984
320c01810 BCP - OPERATIONS BUILDING		46,228,570	46,228,570	1,220,000			47,448,570
320c02009 GRADER REPLACEMENT	345,000	3,000	342,000				342,000
320c02016 HERITAGE BLDG ROOF REPLACEMENT		129,814	129,814				129,814
320c02109 VAN REPLACEMENT	68,500	3,000	71,500		62,500	64,000	198,000
320c02216 CLYDE WANN LIFT BLDG REPAIRS		134,637	134,637				134,637
320c02410 SKID STEER LOADER REPLACEMENT	55,000	2,000	57,000	60,000			117,000
320c02809 HEAVY TRUCK REPLACEMENT	253,500		253,500		240,000	257,500	751,000
320c03110 LOADER REPLACEMENT	345,000	15,000	360,000		315,000		675,000
750c01411 FLOORING REPAIRS - FACILITIES		16,886	16,886				16,886
750c01413 POOL SLIDE STRUCTURE UPGRADE		123,180	123,180				123,180
Total Building & Fleet Maintenance	2,855,000	49,193,158	52,048,158	4,617,000	3,661,500	1,295,500	61,622,158
Bylaw Services							
400c00116 BYLAW SERVICES PROGRAM REVIEW		54,928	54,928				54,928
400c00118 Traffic Calming Tool Kit	25,000		25,000				25,000
400c00317 Parkade - 6th and Main		33,625	33,625				33,625
400c00415 PARKS AND PUBLIC OPEN SPACE SIGNAGE	10,000		10,000				10,000
Total Bylaw Services	35,000	88,553	123,553				123,553
Fire							
320c01210 EMO EQUIPMENT		4,573	4,573				4,573
440c00114 RESCUE TRUCK REPLACEMENT	900,000		900,000				900,000
440c00118 Fuel Abatement	200,000		200,000			200,000	400,000
440c00209 SCBA AIR MANAGEMENT REPLACEMENT/UPGRADE	50,000	18,048	68,048		50,000		118,048
440c00210 TECHNICAL RESCUE	20,000	2,159	22,159	20,000	20,000	20,000	82,159
440c00309 TURNOUT GEAR REPLACEMENT	46,935	3,442	50,377	46,935	46,935	46,935	191,182
440c00314 HOSE REPLACEMENT	8,000		8,000	8,000	8,000	8,000	32,000
440c00510 TRAINING CENTRE IMPROVEMENTS		11,394	11,394				11,394
Total Fire	1,224,935	39,616	1,264,551	74,935	124,935	274,935	1,739,356
Operations							
500c00109 TRAFFIC CONTROLLER CABINET	50,000		50,000			50,000	100,000
500c00110 SMALL EQUIPMENT REPLACEMENT	45,000	12,333	57,333		30,000	55,000	142,333
500c00115 REPLACEMENT UPS BATTERIES	12,000	1,393	10,607			12,000	22,607
500c00116 MAJOR SIDEWALK REPAIRS	50,000	80,295	130,295	50,000	50,000		230,295
500c00118 WMF Fire		2,000,000	2,000,000				2,000,000
500c00215 PERMANENT CROSSWALK MARKINGS		9,425	9,425				9,425
500c00409 PARA RAMP INFILLS	30,000		30,000	30,000	30,000	30,000	120,000
500c00416 WB ASPHALT REPAIRS		9,823	9,823				9,823
500c00609 GUIDE RAIL & JERSEY CURB REPLACEMENT	60,000		60,000		60,000		120,000
500c01009 SNOW DUMP DEVELOPMENT		28,742	28,742				28,742
500c01109 WASTE OIL RECLAMATION	30,000		30,000				30,000
Total Operations	277,000	2,139,225	2,416,225	80,000	170,000	147,000	2,813,225
Transit Services							
580c00115 TRANSIT SHELTERS & BENCHES		16,326	16,326				16,326
580c00116 TRANSIT MASTER PLAN		32,442	32,442				32,442
580c00317 BUS WRAP INITIATIVE		20,000	20,000				20,000
Total Transit Services		68,768	68,768				68,768

City Of Whitehorse
2018 - 2021 Capital Expenditure Program
All Years



Appendix A

	2018	2018	2018	2019	2020	2021	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
Environmental Sustainability							
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION		120,139	120,139				120,139
600c00114 SWAP IMPLEMENTATION		8,873	8,873				8,873
Total Environmental Sustainability		129,012	129,012				129,012
Water and Waste Services							
500c00209 LANDFILL UPGRADES	100,000	16,709	116,709				116,709
650c00115 MCINTYRE CREEK BOOSTER STATION	125,000	82,258	207,258				207,258
650c00209 PUMPHOUSE & RECIRCULATION	295,000	69,643	364,643				364,643
650c00315 PUMPHOUSE CRANE UPGRADES	15,000		15,000	10,000			25,000
650c00318 Forcemain Condition Assessments	75,000	75,000					
650c00410 SMALL LIFT STATION UPGRADES	65,000		65,000				65,000
650c00418 PLC and Communications Systems Replacement	150,000		150,000				150,000
650c00516 LIVINGSTONE TRAIL LONG TERM STORAGE FACILITY DISCHARGE LINE		170,500	170,500				170,500
650c00518 SCADA Software Replacement	200,000		200,000				200,000
650c00615 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION		9,158	9,158				9,158
650c00718 Selkirk Aquifer Flood Risk Assessment	30,000		30,000				30,000
650c00817 Landfill Phase 2 preparation & surface water management		487,917	487,917				487,917
650c00818 Whistle Bend Lift Station Standby Pump	90,000		90,000				90,000
650c00917 Lewes Boulevard Sanitary Lines CIPP		386,490	386,490				386,490
650c01118 Residential/Commercial Organics & Waste Carts	100,000		100,000				100,000
650c01214 PORTER CREEK FLUSH TANK VALVES, BATTERIES & INVERTER		1,592	1,592				1,592
650c01217 Commercial Water Meter Replacements	25,000	4,475	29,475			25,000	54,475
650c01218 War Eagle Tire Pile Survey and Fire Risk Abatement	10,000		10,000				10,000
650c01314 SAFETY IMPROVEMENTS AT LANDFILL TRANSFER STATION		9,976	9,976				9,976
650c01318 Landfill Performance Study and Closure Liability Assessment	120,000		120,000				120,000
650c01409 HYDRANT INFILL	20,000		20,000	20,000	20,000		60,000
650c01414 REBUILD PRESSURE CONTROL VALVES CITY WIDE		45,397	45,397				45,397
650c01418 Utility Systems Vehicle Operations Equipment Upgrades	30,000		30,000				30,000
650c01517 Vactor Nozzles	30,000		30,000				30,000
650c01518 Medium Format Sewer Inspection Camera	30,000		30,000				30,000
650c01618 Porter Creek Lift Stations Assessment	30,000		30,000				30,000
650c01718 WMF Transfer Station Assessment	50,000		50,000				50,000
650c01817 Well 6 Pump Replacement		14,897	14,897				14,897
650c01818 SWAP Implementation	65,000		65,000				65,000
650c01918 PORTER CREEK FLUSH SYSTEM REPAIR		850,000	850,000				850,000
650c02118 Compost Facility Expansion	130,000		130,000				130,000
650c02218 STATIONS NON-DESTRUCTIVE TESTING		100,000	100,000				100,000
650c02318 TRENCH SHORING CAGE		20,000	20,000				20,000
650c02617 Water Treatment Conceptual Design		12,050	12,050				12,050
650c03017 PORTER CREEK FLUSH TANK		20,113	20,113				20,113
Total Water and Waste Services	1,785,000	2,226,175	4,011,175	30,000	20,000	25,000	4,086,175
Economic Development							
700c00117 FUTURE INDUSTRIAL LAND SUPPLY AND DEMAND STUDY		31,452	31,452				31,452
Total Economic Development		31,452	31,452				31,452
Planning Services							
720c00116 HERITAGE STRATEGY REVIEW		17,998	17,998				17,998
720c00117 DOWNTOWN PARKING MANAGEMENT PLAN UPDATE		49,922	49,922				49,922
720c00214 WHISTLE BEND FUTURE AREAS PLANNING		300,000	300,000				300,000
720c00215 RANGE POINT PLANNING IMPLEMENTATION		12,666	12,666				12,666
720c00217 DRAINAGE BYLAW & GUIDELINES		19,520	19,520				19,520
720c00218 NEIGHBOURHOOD COLLECTOR ROAD MASTER PLANS	50,000		50,000	50,000	50,000		150,000
720c00317 LAND ACQUISITION -HIDDEN VALLEY UTILITY LOT		15,600	15,600				15,600
720c00415 REGIONAL PARKS MANAGEMENT PLAN		3,958	3,958	50,000	50,000	50,000	153,958
720c00418 MULTI-USE TRAIL DESIGN GUIDELINES	40,000		40,000				40,000
720c00514 LOWER ESCARPMENT TRAIL INTERPRETIVE SIGNAGE		6,890	6,890				6,890
720c00515 DOWNTOWN/MARWELL AREA PLAN		27,870	27,870				27,870
720c00614 NEIGHBOURHOOD SIGN CREATION & REFURBISHMENT	10,000		10,000	10,000	20,000		40,000
720c00618 CHADBURN LAKE PARK IDENTITY/BRANDING	30,000		30,000				30,000
720c00718 MOTORWAYS SERVICING		90,000	90,000				90,000
720c00815 OFFICIAL COMMUNITY PLAN REVIEW - 2018	100,000	75,147	175,147				175,147
720c00818 2018 LOT DEVELOPMENT		160,000	160,000				160,000
720c00918 LAND ACQUISITION -TAKHINI NORTH LOT DEVELOPMENT		70,000	70,000				70,000
720c01014 ROBERT SERVICE WAY DEVELOPMENT POTENTIAL INVESTIGATION		11,261	11,261				11,261
720c01414 HOUSING & DOWNTOWN INITIATIVES		16,269	16,269				16,269
720c02014 SCHWATKA LAKE PLAN IMPLEMENTATION		28,413	28,413				28,413
Total Planning Services	230,000	905,514	1,135,514	110,000	120,000	50,000	1,415,514
Parks and Trails							
740c00118 CHADBURN LAKE PARK - DOG OWNER EDUCATION AND MATERIALS	25,000		25,000				25,000
740c00216 WHISTLE BEND AMENITIES	80,000		80,000				80,000

City Of Whitehorse
2018 - 2021 Capital Expenditure Program
All Years



Appendix A

	2018	2018	2018	2019	2020	2021	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
740c00217 Rotary Park Playground Replacement	220,000		220,000				220,000
740c00218 75th ANNIVERSARY OF THE ALASKA HWY COMMEMORATIVE		5,000	5,000				5,000
740c00309 PLAYGROUND EQUIPMENT REPLACEMENT	65,000	75,477	140,477	65,000	65,000	65,000	335,477
740c00318 CHADBURN LAKE DOCK REPLACEMENT		23,000	23,000				23,000
740c00409 TRAIL PLAN IMPLEMENTATION	75,000	70,344	145,344	75,000	75,000		295,344
740c00413 PIONEER CEMETERY REVISIONS		262,165	262,165				262,165
740c00416 PARKS, RECREATION AND COMMUNITY DEVELOPMENT MASTER PLAN UPDATE		74,928	74,928				74,928
740c00417 Shipyards Park Electrical Posts and Outlet Replacement.	25,000		25,000				25,000
740c00610 PAVED TRAIL RESURFACING - PARKS	50,000	10,000	60,000				60,000
740c00616 JIM LIGHTS PARK RETAINING WALL		15,641	15,641				15,641
740c00716 TENT REPLACEMENT FOR PARKS SPECIAL EVENTS		2,753	2,753				2,753
740c01009 EROSION CONTROL	20,000	14,380	34,380	20,000	20,000	20,000	94,380
740c01315 WHISTLE BEND PLAYGROUNDS		51,442	51,442				51,442
740c01615 IRRIGATION IN WHISTLE BEND		549,017	549,017				549,017
740c03510 PARKS MAINTENANCE EQUIPMENT	35,000		35,000			35,000	70,000
740c04610 HIDE-A-BAGS - PARKS	10,000		10,000			10,000	20,000
740c05110 GREENBELT BARRICADES - PARKS	15,000		15,000	15,000	15,000	15,000	60,000
740c05310 DOWNTOWN STREET UPGRADES - PARKS	25,000		25,000	25,000	50,000	25,000	125,000
Total Parks and Trails	645,000	1,154,147	1,799,147	200,000	225,000	170,000	2,394,147
Recreation & Facility Services							
750c00115 Programming Equipment	20,000	20,870	40,870	20,000	20,000	20,000	100,870
750c00118 Aquatic Acoustics Replacement					25,000	250,000	275,000
750c00214 Aquatic Centre Sand Filter Replacement	50,000		50,000				50,000
750c00218 Sanitary Turf Cleaner for Canada Games Centre	70,000	8,016	61,984				61,984
750c00318 CURLING CLUB ELECTRICAL UPGRADES		8,016	8,016				8,016
750c00518 Takhini Arena Dasher Board Upgrades				185,000			185,000
750c00811 Wellness Centre Equipment	40,000	16,196	23,804	40,000	40,000	40,000	143,804
Total Recreation & Facility Services	180,000	4,674	184,674	245,000	85,000	310,000	824,674
Total City of Whitehorse	15,150,235	67,415,423	82,565,658	7,054,835	8,015,835	4,263,435	101,899,763

Moved from Appendix "B" to Appendix "A" in 2018

240c00111 LIVINGSTONE TRAIL LAGOON ODOUR MITIGATION	291,000	-291,000					
240c00309 RURAL ROADS SURFACING	560,500	-560,500					
240c00916 SANITARY SEWER - Wilson&Thompson	188,000	-188,000					
240c01118 Livingstone Trail Lagoon Influent Chamber Replacement	90,000	-90,000					
240c01218 Puckett's Gulch (Black St) Stairs Extension	155,000	-155,000					
240c01518 Trail Crossing: Mallard Way	76,000	-76,000					
240c02309 ASPHALT PATHS - VARIOUS LOCATIONS	200,000	-200,000					
240c02609 SCADA PROGRAM	532,000	-532,000					
320c00111 MAJOR BUS REPAIRS	300,000	-300,000					
320c00218 ADDTL PICKUP - TRANSFER STATION OFFICER - FGD	55,000	-55,000					
320c00317 GARBAGE/COMPOST PACKER REPLACEMENT	320,000	-320,000					
500c00209 LANDFILL UPGRADES	100,000	-100,000					
650c00115 MCINTYRE CREEK BOOSTER STATION	125,000	-125,000					
650c00209 PUMPHOUSE & RECIRCULATION	295,000	-295,000					
650c00418 PLC and Communications Systems Replacement	150,000	-150,000					
650c00518 SCADA Software Replacement	200,000	-200,000					
650c00818 Whistle Bend Lift Station Standby Pump	90,000	-90,000					
650c01118 Residential/Commercial Organics & Waste Carts	100,000	-100,000					
650c01718 WMF Transfer Station Assessment	50,000	-50,000					
650c02118 Compost Facility Expansion	130,000	-130,000					
740c00217 Rotary Park Playground Replacement	220,000	-220,000					
740c00610 PAVED TRAIL RESURFACING - PARKS	50,000	-50,000					
750c00214 Aquatic Centre Sand Filter Replacement	50,000	-50,000					
	4,327,500	-4,327,500					
Reconciled to the Original Appendix "A"	10,822,735	71,742,923	82,565,658	7,054,835	8,015,835	4,263,435	101,899,763

CITY OF WHITEHORSE

BYLAW 2019-03

A bylaw to amend the 2018 to 2020 operating and maintenance budget to authorize expenditures that varied from the approved operating expenditure program

WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program; and

WHEREAS a number of budget adjustments made throughout 2018 in accordance with the procedures outlined in Budget Bylaw 2018-07 have resulted in an increase in total expenditures above what was approved in the 2018 Operating Budget;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule "1", attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$1,162,389 made to the 2018 Operating and Maintenance Budget throughout 2018.
2. Appendix "A" to Bylaw 2018-07, the 2018 Annual Operating and Maintenance Budget and the Provisional Budgets for 2019 and 2020, is hereby deleted and replaced by a new Appendix "A" attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

City Clerk

Schedule "1"

2018 Operating Budget Amendments

	Bylaw / Resolution Number	2018	
		Revenue	Expenses
Approved Budget	Bylaw 2018-07	\$ 77,287,926	\$ 77,287,926
Budget Amendments			
Allocate Heritage Fund Grant to YHMA for the 2017 Yukon Stikine Heritage Fair	6/10/2018	3,000	3,000
Reallocate 2018 budget from Wellness Centre & CGC : instructor fees & maintenance expense to Active Network Commission to accommodate for missing line item budget.	ADM-1		
Waste Management Bylaw Changes	Bylaw 2018-19	29,489	29,489
Add budget for Free Tipping Fee Days 2018	2018-08-04	17,500	17,500
Reallocate 2018 budget from Landfill Contract Services to Compost Contract Services to accommodate the need for the remainder of 2018 service of the Commercial Organics Pilot project.	ADM-2		
Reallocate BTS budget from other materials and supplies to BTS advertising to cover advertisements for 2018 procurement activities.	ADM-4		
Reallocate budget from Finance Miscellaneous Income to Safety Miscellaneous Income to record the Choices Safety Rebate	ADM-5		
Reallocate Fire Admin budget from other materials and supplies to Fire Admin fax to cover cost of the fax lines.	ADM-6		
Reallocate 2018 BTS Miscellaneous Income to BTS Territorial Operating Grants to account for wage subsidy YG grant: Yukon Summer Career Placement Program.	ADM-7		
Reallocate 2018 budget from Finance vacancies: Wages & Benefits to Engineering Admin: Wages & Benefits to support W&W projects being managed by Engineering.	ADM-8		
Reallocate 2018 budget from Planning Services Admin: Wages & Benefits to Ec Dev Admin: Wages & Benefits to allow for the hiring of an intern.	ADM-9		
Increase operating budget to Winter Rd Maintenance for Sand & Gravel to cover the additional costs of winter road sand funded by the General Reserve	2018-10-06	81,700	81,700
Reallocate 2018 budget from Finance vacancies: Wages & Benefits to Finance: contract services to hire BDO to review and revise the procurement policy	ADM-11		
Reallocate budget from Rec & Facility Services Admin: Wages & Benefits to Facilities Program-Wellness: Wages & Benefits to allow for the hiring of a part-time Fitness Specialist position need it to maintain the current level of service.	ADM-12		
Adjust the decrease in the salary budget for Ec Dev, Coordinator position as a result of JES rating	ADM-13		
Adjust the salary budget for Robert Service Campground attendants as a result of JES rating and allowable FTEs numbers approved by 2018-2020 Bll.	ADM-14		
Reallocate 2018 budget from the Director, Infrastructure & Operations Admin training to telephone budget to enable payment for MSB phone	ADM-15		
Reallocate 2018 budget from the City Manager training budget to the Director, Infrastructure & Operations Admin training budget	ADM-16		
Reallocate 2018 budget from Parks & Playgrounds: other materials & supplies to RSCG telephone budget	ADM-18		
Increase operating budget for Mayor & Council -donations account to provide grant with respect to the Tiny House Development Project funded by the General Reserve	2018-16-14	10,449	10,449
Increase operating budget for additional costs of organic waste removal	2018-16-10	3,899	3,899
Reallocate Compost Employee wages to landfill account	ADM-19		
Reallocate 2018-2020 budget from Parks & Playgrounds: other services to contract services budget to account for annual contract costs for portable washrooms	ADM-20		
Adjust the decrease in the salary budget for Ec Dev, Coordinator position as a result of JES rating	ADM-22		
Reallocate budget to set up cell phone account for parkade kiosk	ADM-23		
Reallocate budget from Parks & Playgrounds: other materials & supplies to Printer/Copiers Supplies	ADM-24		
Reallocate CGC Member Services: Misc. Income to Other contributions to accommodate funding received from Crime Prevention Yukon.	ADM-25		
Increase operating budget to Misc. Council Donations to cover the grant to Challenge Disability Resource Group in support of the Cornerstone Project funded by the General Reserve	Bylaw 2018-44	1,000,000	1,000,000
Reallocate budget from Safety Program Resources: other services to training	ADM-27		
Reallocate budget from Sustainability: other materials and supplies to training Planning Services Admin: printer/copier supplies	ADM-28		
Reallocate budget from Community Programming: Camps Instructor Fees to Rec & Facility Programming: Instructor Fees	ADM-29		
Reallocate budget from Operations-Transportation Summer Rd maintenance: other materials and supplies to Labour Relations: consultants	ADM-30		
Reallocate budget from Legislative & Admin Services: cell /smart phone to books & Publications	ADM-31		
Reallocate budget from Bylaw Services Admin: uniforms & safety supplies to cell/smart phone to increase cell phone budget for new bylaw manager	ADM-32		
Reallocate budget for 2018 wages & benefits from Land Management to Building Inspection	ADM-33		
Reallocate 2018 advertising budget from Ec Dev Admin to Planning Services Admin due to higher volume ads for zoning bylaw amendment applications	ADM-35		
Reallocate 2018 budget from HR: Recruitment/Retirement: advertising to professional services	ADM-40		
Reallocate budget for 2018 wages & benefits from Ec Dev to Sustainability	ADM-41		
Reallocate 2018 budget from Rec & Facility Services Admin: advertising to consultants to pay for the development of the Facility Allocation Policy	ADM-42		
Reallocate 2018 budget from Bylaw: wages & benefits to HR: Labour Relations-Consultants	ADM-43		
Reallocate part of the 2018 budget from Parks & Playgrounds: other materials & supplies to RSC advertising expenses to promote RSCG	ADM-46		
Reallocate part of the 2018 budget from the Safety Program Resources: audit/accounting fees to consultants	ADM-47		
Reallocate part of the 2018 budget from the Mayor & Council: meeting expenses to cell/smart phone to accommodate cost of cell phones for a new council	ADM-48		
Reallocate 2018 budget from the W&S Utility Stations: water pumping & treatment: repair materials & parts to other materials & supplies	ADM-50		
Reallocate 2018 budget from the W&S Utility Stations: sewage lift stations: repair materials & parts to other materials & supplies	ADM-51		
Reallocate 2018 budget from the W&S Utility Stations: sewage lagoons: repair materials & parts to other materials & supplies	ADM-52		
Reallocate 2018 budget from the W&S Utility Stations: reservoirs: repair materials & parts to other materials & supplies	ADM-53		
Reallocate 2018 budget from the W&S Utility Systems: sewer collection: repair materials & parts to other materials & supplies	ADM-54		
Reallocate 2018 budget from the W&S Utility Systems: water distribution: repair materials & parts to other materials & supplies	ADM-55		
Reallocate 2018 budget from the W&S Utility Systems: storm collection: repair materials & parts to other materials & supplies	ADM-56		
Reallocate part of the 2018 budget from Land & Building Inspection: building permits revenue to Land & Building: Land Development quarry revenues to account for revenue from the over holding leases: Annie Lake Trucking and Norcon Concrete Products	ADM-57		
Reallocate 2018 budget from Rec & Facility Admin: training to Facility Special Events: other services to accommodate increase cost of providing fireworks at NYE celebration	ADM-58		
Changes to Fees & Charges 3rd Quarter Review	2018-21-03		
Grant for Yukoner Appreciation Day funded by Ec Dev budget	2018-22-03	4,700	4,700
Grant to Habitat for Humanity with respect to Development Cost Charges funded from the council donation	2018-25-05	11,652	11,652
Reallocate Fire Admin employee wages to printer copier supplies	ADM-60		
Grant for Indigenous Day Live 2019	2018-26-06		
Summary of Amendments		1,162,389	1,162,389
Revised Budget		\$ 78,450,315	\$ 78,450,315

City of Whitehorse
2018 - 2020 Operating Budget



Revenues

Appendix A

	2018	2018	2019	2020
	Approved Budget	Revised Budget	Provisional	Provisional
01 General Government				
City Manager				
Business & Information Technology Services	(81,111)	(81,111)	(108,901)	(112,116)
Engineering Services	(235,000)	(235,000)	(235,000)	(235,000)
Financial Services	(50,269,739)	(50,269,239)	(51,347,330)	(51,500,024)
Human Resources				
Legislative & Administrative Services	(81,908)	(1,092,357)	(500)	(500)
Operations				
Strategic Communications	(10,000)	(10,000)	(10,000)	(10,000)
Total Expenses	(50,677,758)	(51,687,707)	(51,701,731)	(51,857,640)
02 Protective Services				
Bylaw Services	(1,410,100)	(1,414,800)	(1,410,100)	(1,410,100)
Financial Services	(25,000)	(25,000)	(25,000)	(25,000)
Fire & Emergency Services	(64,000)	(64,000)	(64,000)	(64,000)
Land & Building Services	(1,227,000)	(1,217,500)	(1,227,000)	(1,227,000)
Safety Services		(500)		
Total Expenses	(2,726,100)	(2,721,800)	(2,726,100)	(2,726,100)
03 Transportation Services				
Financial Services	(4,189,732)	(4,189,732)	(4,191,732)	(4,191,732)
Operations	(333,333)	(415,033)	(333,333)	(333,333)
Transit Services	(1,395,068)	(1,395,068)	(1,395,068)	(1,395,068)
Total Expenses	(5,918,133)	(5,999,833)	(5,920,133)	(5,920,133)
04 Environmental Services				
Financial Services	(62,000)	(62,000)	(62,000)	(62,000)
Operations	(26,270)	(26,270)	(26,592)	(26,925)
Planning & Sustainability	(25,000)	(25,000)	(25,000)	(25,000)
Water & Waste Services	(12,983,255)	(13,034,143)	(13,743,381)	(13,996,400)
Total Expenses	(13,096,525)	(13,147,413)	(13,856,973)	(14,110,325)
05 Public Health Services				
Parks & Community Development	(52,000)	(52,000)	(52,000)	(52,000)
Total Expenses	(52,000)	(52,000)	(52,000)	(52,000)
06 Community Development Services				
Land & Building Services	(661,390)	(682,542)	(661,390)	(661,390)
Planning & Sustainability	(60,500)	(63,500)	(60,500)	(60,500)
Total Expenses	(721,890)	(746,042)	(721,890)	(721,890)
07 Recreation & Cultural Services				
Parks & Community Development	(236,465)	(236,465)	(242,480)	(79,809)
Recreation & Facility Services	(3,859,055)	(3,859,055)	(3,859,845)	(3,860,672)
Total Expenses	(4,095,520)	(4,095,520)	(4,102,325)	(3,940,481)
Total	(77,287,926)	(78,450,315)	(79,081,152)	(79,328,569)

City of Whitehorse
2018 - 2020 Operating Budget



Expenses

Appendix A

	2018	2018	2019	2020
	Approved Budget	Revised Budget	Provisional	Provisional
01 General Government				
City Manager	385,187	381,187	390,321	395,527
Community & Recreation Services	225,676	225,676	228,834	232,039
Corporate Services	223,395	223,395	226,553	229,758
Development Services	220,521	220,521	223,679	226,884
Infrastructure & Operations	221,454	225,454	224,612	227,817
Business & Information Technology Services	1,417,328	1,417,328	1,474,579	1,506,988
Engineering Services	1,043,219	1,065,514	1,068,315	1,094,736
Financial Services	11,236,569	11,214,274	11,331,464	10,685,814
Human Resources	1,118,135	1,158,135	1,102,222	1,111,164
Legislative & Administrative Services	1,151,548	2,191,149	1,067,889	1,065,361
Operations	2,869,195	2,869,195	2,888,869	2,908,124
Strategic Communications	396,507	396,507	428,802	434,162
Total Expenses	20,508,734	21,588,335	20,656,139	20,118,374
02 Protective Services				
Bylaw Services	1,945,498	1,925,498	2,000,517	2,038,602
Fire & Emergency Services	6,083,012	6,083,012	6,161,936	6,241,904
Land & Building Services	649,792	695,992	665,576	681,857
Operations	992,107	992,107	995,361	997,684
Parks & Community Development				
Safety Services	347,783	347,783	162,000	163,712
Total Expenses	10,018,192	10,044,392	9,985,390	10,123,759
03 Transportation Services				
Operations	12,976,179	13,037,879	13,502,040	13,655,113
Transit Services	4,517,029	4,517,029	4,573,479	4,670,435
Total Expenses	17,493,208	17,554,908	18,075,519	18,325,548
04 Environmental Services				
Operations	294,003	294,003	295,935	297,928
Parks & Community Development	49,253	49,253	49,911	50,587
Planning & Sustainability	183,336	238,596	186,790	190,370
Water & Waste Services	12,570,266	12,603,654	13,331,633	13,585,939
Total Expenses	13,096,858	13,185,506	13,864,269	14,124,824
05 Public Health Services				
Operations	1,055	1,055	1,055	1,055
Parks & Community Development	257,412	257,412	262,753	268,253
Total Expenses	258,467	258,467	263,808	269,308
06 Community Development Services				
Land & Building Services	1,757,840	1,711,640	1,783,010	1,808,905
Planning & Sustainability	1,091,354	1,043,794	1,121,511	1,152,270
Total Expenses	2,849,194	2,755,434	2,904,521	2,961,175
07 Recreation & Cultural Services				
Operations	1,083,910	1,083,910	1,091,780	1,100,413
Parks & Community Development	3,237,005	3,237,005	3,339,030	3,241,783
Recreation & Facility Services	8,742,358	8,742,358	8,900,696	9,063,385
Total Expenses	13,063,273	13,063,273	13,331,506	13,405,581
Total	77,287,926	78,450,315	79,081,152	79,328,596

CITY OF WHITEHORSE

BYLAW 2019-04

A bylaw to authorize the write off of un-collectible accounts

WHEREAS section 233(3) of the *Municipal Act* provides that a council may by bylaw cancel any arrears of fees, penalties, municipal service charges or interest charges that are prescribed by bylaw and that, in the opinion of council, are no longer collectable from the person, institution, association, group or body of any kind, liable to pay them; and

WHEREAS section 60 of the *Assessment and Taxation Act* provides for the discharge of certain taxes; and

WHEREAS it has been determined that certain debts outstanding to the account of the City of Whitehorse are un-collectible;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The debts hereinafter described are written off:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
2017	Parking fines issued to non-Yukon license plates	\$ 14,300.00
2011	John Patrick	130.00
2011	Corey Kirkpatrick	130.00
2011	Alex Kosmenko	130.00
2017	Richard Benson	45.00
2015	Elaine Cockney-Nuyaviak	6,196.27
2017	Jessica Larabie	45.00
2017	Elaine Michaud	45.00
2017	Ron Morberg	214.50
2014	Richelle Riendeau	53.50
2015	Bob Schooley	767.08
2017	Pamala Zaccarelli	<u>459.90</u>
	<u>Total</u>	<u>\$ 22,516.25</u>

2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:
THIRD READING and ADOPTION:**

Mayor

City Clerk

Write Off Un-collectible Accounts Bylaw 2019-04

Explanatory Notes:

A bylaw is required to write off un-collectible accounts. The accounts outlined in this bylaw are deemed un-collectible for the following reasons:

Non YT Parking Fines	The City does not receive information as to the registered owners of vehicles not licensed in the Yukon and therefore we have no recourse to collect such fines. Currently parking fines issued to non-Yukon license plates have a 50% collection rate. The fines in this bylaw were issued in 2017.
John Patrick	Animal Control fine sent to collection agency in 2011. Account being closed by the agency as uncollectible.
Corey Kirkpatrick	Animal Control fine sent to collection agency in 2011. Account being closed by the agency as uncollectible.
Alex Kosmenko	Animal Control fine sent to collection agency in 2011. Account being closed by the agency as uncollectible.
Richard Benson	NSF fee resulting from an automatic membership renewal at the Canada Games Centre not going through. No activity on account and principal amount too small to commence formal collection.
Elaine CockneyNuyaviak	Damage to light pole at 2 nd and Lowe St. resulting from a motor vehicle accident in 2015. No insurance on vehicle. Account went to small claims but there are no assets to be garnished. Account forwarded to collection agency in 2018.
Jessica Larabie	NSF fee resulting from an automatic membership renewal at the Canada Games Centre not going through. No activity on account and principal amount too small to commence formal collection. All mail has been returned to sender.
Elaine Michaud	NSF fee resulting from an automatic membership renewal at the Canada Games Centre not going through. No activity on account and principal amount too small to commence formal collection.
Ron Morberg	Payment agreement for parking fines owed to the City. Account forwarded to collection agency in 2018. We have been notified that the account holder is deceased.
Richelle Riendeau	Balance owing to the Canada Games Centre for a program registration in 2013. No activity on account and principal amount too small to commence formal collection.
Bob Schooley	Property taxes owing on a mobile home that was removed without permits. Account forwarded to collection agency in 2015.
Pamala Zaccarelli	NSF cheque written to the City for parking fines. Account forwarded to collection agency in 2018. Vehicle registration is flagged with Motor Vehicles.

CITY OF WHITEHORSE

BYLAW 2019-05

A bylaw to amend Waste Management Bylaw 2018-05

WHEREAS council adopted the Waste Management Bylaw to establish, operate, maintain and control a waste collection and disposal system in the City of Whitehorse, and

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS it is deemed desirable that the Waste Management Bylaw be amended to clarify the effective dates with respect to tipping fees for unsorted loads;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The existing Schedule "G" to Waste Management Bylaw 2018-05 is hereby deleted and replaced by a new Schedule "G", Unsorted Load Fees, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passage thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Clerk

Bylaw 2019-05

A Bylaw to Amend the Waste Management Bylaw

APPENDIX "A"

SCHEDULE "G"

UNSORTED LOAD FEES

Unsorted Multi-customer Loads (including but not limited to front-load trucks)		
	Tipping Fee	Application Date
Loads containing controlled waste or banned landfill waste that exceed 50% of the total load	Per Fees and Charges Bylaw	April 1, 2017
Loads containing controlled waste or banned landfill waste that exceed 25% of the total load	Per Fees and Charges Bylaw	April 1, 2018
Loads containing controlled waste or banned landfill waste that exceed 10% of the total load	Per Fees and Charges Bylaw	July 1, 2019
Unsorted Loads from Single-source Customers (including but not limited to roll-off trucks)		
	Tipping Fee	Application Date
Loads containing controlled waste or banned landfill waste that exceed 10% of the total load	Per Fees and Charges Bylaw	April 1, 2017
Per item tipping fee on all sorted loads (Fee applies to each item in addition to regular tipping fees)		
	Tipping Fee	Application Date
Loads containing any appliance with Freon, electronic waste, hazardous waste, or tires	Per Fees and Charges Bylaw	April 1, 2018