

CITY OF WHITEHORSE
REGULAR Council Meeting #2019-08

DATE: Tuesday, April 23, 2019
TIME: 5:30 p.m.

Mayor Dan Curtis
Deputy Mayor Dan Boyd
Reserve Deputy Mayor Jan Stick

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS World Tai Chi and Qi Gong Day – April 27

MINUTES Regular Council Meeting #2019-07 dated April 8, 2019

PUBLIC HEARING Bylaw 2019-11 OCP Amendment – TKC Gravel Quarry

COMMITTEE REPORTS

Public Health & Safety Committee – *Councillors Curteanu and Roddick*
Contract Award – Wildfire Risk Reduction Strategy

Development Services Committee – *Councillors Cabott and Boyd*

Corporate Services Committee – *Councillors Hartland and Cabott*

2019-2021 Council Strategic Priorities
Authorize Council Travel

City Planning Committee – *Councillors Roddick and Stick*

Development Incentive Agreement – 468 Range Road
Development Incentive Agreement – 807 Wheeler Street

City Operations Committee – *Councillors Boyd and Hartland*

Community Services Committee – *Councillors Stick and Curteanu*

Contract Award – Rotary Park Playground Replacement

NEW AND UNFINISHED BUSINESS

BYLAWS 2019-10 Traffic Bylaw Amendment

3rd Reading

ADJOURNMENT



PROCLAMATION

WORLD TAI CHI AND QI GONG DAY April 27, 2019

WHEREAS World Tai Chi and Qi Gong Day is celebrated annually in more than 80 countries worldwide and will be celebrated in Whitehorse on April 27 at the Kwanlin Dün Cultural Centre; and

WHEREAS Tai Chi and Qi Gong are a series of mindful, traditional Chinese exercises for people of all ages that improve health by providing increased balance, mindfulness, relaxation and general body conditioning; and

WHEREAS Tai Chi Yukon is celebrating 30 years of teaching Tai Chi and Qi Gong classes in Whitehorse, thereby providing health and recreational benefits to hundreds of Yukoners; and

WHEREAS World Tai Chi and Qi Gong Day provides an opportunity for people all over the world to come together to celebrate these arts and learn more about Tai Chi and Qi Gong;

NOW THEREFORE I, Mayor Dan Curtis, do hereby proclaim April 27, 2019 to be ***World Tai Chi and Qi Gong Day*** in the City of Whitehorse.

Dan Curtis
Mayor

MINUTES of **REGULAR** Meeting #2019-07 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, April 8, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O'Blenes
Manager of Strategic Communications Myles Dolphin
Manager of Legislative Services Catherine Constable
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2019-07-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2019-07-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated March 25, 2019
be adopted as presented.

MINUTES

March 25, 2019

Carried Unanimously

COMMITTEE REPORTS

Public Health and Safety Committee

The Whitehorse Fire Department and Wildland Fire Management have been working together to manage wildfire fuels within the city. The success of a pilot project in 2017 concluded that controlled burns along road rights-of-way and other areas is an acceptable practice in the reduction of potential wildland fire fuel sources.

WILDFIRE FUEL
REDUCTION –
PRESCRIBED BURNS
For Information Only

.../continued

The reduction of wildfire potential in designated areas of the City will be done through the controlled burning of fine fuels and grass along the roadway and surrounding areas. The majority of the fuels to be treated are matted grass, with a small percentage of individual immature conifer and deciduous trees and shrubs.

WILDFIRE FUEL
REDUCTION –
PRESCRIBED BURNS

Burning will only take place pursuant to the very strict guidelines outlined in the Prescribed Fire Plan developed by Wildland Fire Management. The public will be notified prior to the commencement of any burn.

For Information Only
(Continued)

2019-07-03

It was duly moved and seconded
THAT Bylaw 2019-10, a bylaw to amend the Traffic Bylaw with respect to speed zones in various areas, be brought forward for consideration under the bylaw process.

BRING FORWARD
AMENDMENT TO
TRAFFIC BYLAW

Carried Unanimously

A council member thanked administration for following up on concerns raised regarding certain speed zones and addressing the issue in the bylaw being brought forward for consideration.

Discussion

A committee member referenced the recently released Yukon Health Status Report and noted that it provides an in-depth look at seniors' health and well-being in Yukon. The report contains a number of recommendations, and it was suggested that the City review the report and identify the recommendations that the City could implement for the benefit of seniors in our community.

HEALTH STATUS
REPORT
For Information Only

Development Services Committee

2019-07-04

It was duly moved and seconded
THAT administration be directed to prepare notification packages with respect to Local Improvement Charges Bylaw 2019-09 that include corrections to the errors discovered; and

AMEND COOK STREET
WEST LIC BYLAW

THAT administration be directed to prepare proposed amendments to Bylaw 2019-09 for council's consideration when the bylaw comes forward for second reading.

Carried Unanimously

A committee member cited a report issued by Environment Canada on Canada's Changing Climate. The report states that warming in Canada is twice the rate of the rest of the world and is even more significant in the north. These climate changes have significant and alarming implications for our infrastructure, First Nations traditions and culture, and the natural environment. The committee member asked if the City is doing enough to ensure its ability to cope with the economic, environmental and social impacts of climate change, and to encourage low carbon development in transportation. It was suggested that the answer is 'no' to both of these questions, and that council should consider declaring a Climate Change Emergency in Whitehorse and work with administration to identify new opportunities that are more in line with the urgency of the situation.

CLIMATE CHANGE
For Information Only

Corporate Services Committee

There was no report from the Corporate Services Committee.

No Report

City Planning Committee

2019-07-05

It was duly moved and seconded

THAT Bylaw 2019-08, a bylaw to amend the zoning bylaw to allow the private retail sale of cannabis and cannabis-containing products, be brought forward for second and third reading under the bylaw process; and

THAT Bylaw 2019-08 be amended at second reading as follows:

1. Add a new definition for 'play structure' that reads, "PLAY STRUCTURE' means permanent equipment installed and/or maintained by the City for use by children or youth of any age. Typical examples include climbing structures, swings, or slides.
2. Replace existing subsection 6.19.6 with a new subsection that reads, "The lot line of a Retail services, restricted operation may not be within 100 m of another lot used for Retail services, restricted. The 100 m buffer comes into effect once any development permit has been issued for a Retail services, restricted use."
3. Add a new subsection 6.19.7 that reads, "A list and map of locations that require a buffer from a Retail services, restricted use can be obtained from the City's Land and Building Services Department or the Planning and Sustainability Services Department.

BRING FORWARD
ZONING AMENDMENT
BYLAW 2019-08 AND
AMEND AT 2ND READING

Carried Unanimously

A concern was raised that residential units in the City are being used for short-term rentals despite the housing shortage. Administration confirmed that Airbnb is a developing area and amendments to the Zoning Bylaw may be required in the future to address the issue. At this time, the City has ensured that development incentive agreements include a clause prohibiting short-term use of the subject properties.

AIRBNB UNITS
For Information Only

City Operations Committee

2019-07-06

It was duly moved and seconded
THAT administration be authorized to award the contract for the supply of 16,000 tonnes of 10mm crushed sand to Skookum Asphalt Ltd. for a net cost to the City of \$209,960.00, plus GST; and
THAT administration be authorized to award the contract for the supply of 500 tonnes of road salt to Canadian Lynden Transport Co. for a net cost to the City of \$178,333.33, plus GST.

CONTRACT AWARDS
FOR WINTER ROAD
MAINTENANCE
SUPPLIES

Carried Unanimously

2019-07-07

It was duly moved and seconded
THAT administration be authorized to waive the public bidding process for the supply of line painting services; and
THAT administration be authorized to award the contract for the supply of line painting services to the Government of Yukon for a net cost to the City not to exceed \$63,000.000 per year for 2019 and 2020.

CONTRACT AWARD
LONG LINE PAINTING

Carried Unanimously

2019-07-08

It was duly moved and seconded
THAT administration be authorized to award the contract for the 2019 to 2021 Mosquito Control Program to Duka Environmental Ltd for a net cost to the City not to exceed \$228,516 plus GST, for a three-year contract; and
THAT, should the contingency amount of \$5,000 be needed in any of the three years, administration be authorized to amend the operating budget for that year to a maximum of \$5,000, funded from the General Reserve.

CONTRACT AWARD
MOSQUITO CONTROL
PROGRAM

Carried Unanimously

A council member advised that the proponent of the losing proposal had provided very positive feedback about the procurement process.

Discussion

A committee member raised a concern that the BST road treatment applied last year in some rural neighbourhoods is sub-standard compared to what was previously in place. Administration confirmed that the BST work done last year met all specifications and was up to standard. The only difference with the latest contract was the size of the aggregate, which should actually perform better in the long term. However, BST takes some time to compact and issues such as noise will lessen over time. In the meantime, the roads will be swept this spring and this may help with some of the issues being experienced.

BST ROAD SURFACE
ON RURAL ROADS
For Information Only

Community Services Committee

Mayor Curtis proclaimed April 7, 2019 to be **Green Shirt Day for Organ Donor Awareness and Registration** in the City of Whitehorse.

GREEN SHIRT DAY
PROCLAMATION

Samantha Salter and Scott Keesey addressed the Committee on behalf of the Contagious Mountain Bike Club to provide an overview of the Club's activities and the work club members do as trail stewards. They explained that their involvement with City trails is mainly concerned with trail maintenance, but the Club is also working with the City to identify some of the new trails their members would like to see. Ms. Salter also indicated that the Club would be pleased to work with the City on the preparation and presentation of programs to educate people on shared use etiquette.

CONTAGIOUS
MOUNTAIN BIKE CLUB
For Information Only

2019-07-09

It was duly moved and seconded
THAT the revised Community Clean-up Policy dated March 2019 be adopted as presented.

ADOPT REVISED
COMMUNITY CLEAN-UP
POLICY

Carried Unanimously

A committee member noted Climb Yukon's request for facility space in the Canada Games Centre was denied, and expressed the hope that the City will continue to explore options for supporting the organization.

CLIMB YUKON
For Information Only

BYLAWS

2019-07-10

It was duly moved and seconded
THAT Bylaw 2019-06, a bylaw to amend the 2019 to 2022 Capital Expenditure Program to provide for the re-budgeting of 2018 capital projects, having been read a first and second time, now be given third reading.

BYLAW 2019-06
BUDGET AMENDMENT
(2018 Capital Re-Budgets)
THIRD READING

Carried Unanimously

2019-07-11

It was duly moved and seconded
THAT Bylaw 2019-12, a bylaw to amend the Fees and Charges Bylaw to reflect changes required as a result of the first quarter review, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2019-12
FEES & CHARGES
BYLAW AMENDMENT
(1st Quarter Changes)
THIRD READING

2019-07-12

It was duly moved and seconded
THAT Bylaw 2019-08, a bylaw to amend the Zoning Bylaw to provide for the private retail sale of cannabis and cannabis-containing products, be given second reading.

BYLAW 2019-08
ZONING AMENDMENT
(Cannabis Retail Sales)
SECOND READING

2019-07-13

It was duly moved and seconded
THAT the following three amendments be made to Bylaw 2019-08:

1. Amend section 1 by adding a definition for ‘play structure’ that reads as follows:
“PLAY STRUCTURE” means permanent equipment installed and/or maintained by the City for use by children or youth of any age. Typical examples include climbing structures, swings or slides.
2. Amend section 6 by deleting the existing clause 6.19.6 and substituting a new section 6.19.6 as follows:
“6.19.1 The lot line of a Retail services, restricted operation may not be within 100 metres of another lot used for Retail services, restricted. The 100 m buffer comes into effect once any development permit has been issued for a Retail services, restricted use.
3. Amend section 6 by adding a new clause 6.19.7 as follows:
“6.19.7 A list and map of locations that require a buffer from a Retail services, restricted use can be obtained from the City’s Land and Building Services Department or the Planning and Sustainability Services Department.”

Amendment #1

Carried Unanimously

2019-07-14

It was duly moved and seconded

THAT the following two amendments be made to Bylaw 2019-08:

1. Add a new section 13 that reads as follows and renumber the remaining sections accordingly:

“13. Section 10.6.7 of Zoning Bylaw 2012-20 is hereby amended by adding a new subsection h) as follows:

“10.6.7 h) A portion of Downtown Whitehorse located west of Fourth Avenue and south of Main Street is designated CM2x with the special modification being that retail services, restricted is not a permitted use.”

Amendment #2

2. Add a new section 18 that reads as follows and renumber the remaining section accordingly:

“18. The zoning maps attached to and forming part of Zoning Bylaw 2012-20 are hereby amended by changing the zoning of a number of parcels located west of Fourth Avenue and south of Main Street in Downtown Whitehorse from CM2–Mixed-Use Commercial 2 to CM2x(h)–Mixed-Use Commercial 2 (modified), as indicated on the sketch attached hereto as Appendix “B” and forming part of this bylaw.”

Carried Unanimously

The proponent of the amendment advised that it was being brought forward in order to extend the restrictions to a primarily residential area in downtown south. It was noted that the bylaw was drafted with a cautious approach, and it is easier to expand areas where sales are allowed than it would be to reduce them. This amendment proposes a small reduction in response to issues raised during the public hearing process.

Discussion

Main motion 2019-07-12, being second reading of Bylaw 2019-08 as amended, was then voted on and Carried Unanimously

Vote on Main Motion

2019-07-15

It was duly moved and seconded

THAT Bylaw 2019-08, a bylaw to amend the Zoning Bylaw to provide for the private retail sale of cannabis and cannabis-containing products, having been read a first and second time, now be given third reading as amended.

Carried Unanimously

BYLAW 2019-08
ZONING AMENDMENT
(Cannabis Retail Sales)
THIRD READING

2019-07-16

It was duly moved and seconded
THAT Bylaw 2019-13, a bylaw to amend the Business License Bylaw with respect to regulations for the retail sale of cannabis and cannabis-containing products, be given second reading.

BYLAW 2019-13
BUSINESS LICENSE
BYLAW AMENDMENT
(Cannabis Retail Sales)
SECOND READING

2019-07-17

It was duly moved and seconded
THAT Bylaw 2019-13, a bylaw to amend the Business License Bylaw, be amended as follows:

(1) Delete the existing section 4 and substitute therefore a new section 4 as follows:

“4. The Specific Business Regulations section of Business License Bylaw 2017-24 is hereby amended by deleting existing sections 74 and 75 and renumbering the remaining sections accordingly.

(2) Add a new section 5 and renumber the remaining sections accordingly. The new section 5 will read as follows:

“5. The Specific Business Regulations section of Business License Bylaw 2017-24 is hereby amended by deleting existing section 79 and substituting therefore a new section 77 as follows:

Amendment

“77. Retail Services–Restricted business activity is not permitted between the hours of 10:00 p.m. and 9:00 a.m. the following day.”

(3) Delete the existing section 5 and substitute therefore a new section 6 as follows:

“5. Appendix “A” of Bylaw 2017-24 (Voluntary Fines) is hereby amended by deleting sections 74 and 75 and renumbering existing sections 76, 79 and 80 as sections 74, 77 and 78.”

Carried Unanimously

The proponent of the amendment stated the opinion that limited hours of operation are more appropriate. The suggestion was made that the City should recommend to the Government of Yukon that these are more reasonable hours for the sale of cannabis and also of liquor.

Discussion

Main motion 2019-07-15, being second reading of Bylaw 2019-13 as amended, was then voted on and Carried Unanimously.

Vote on Main Motion

2019-07-18

It was duly moved and seconded
THAT Bylaw 2019-13, a bylaw to amend the Business License Bylaw with respect to regulations for the retail sale of cannabis and cannabis-containing products, having been read a first and second time, now be given third reading as amended.

Carried Unanimously

Council members thanked administration for bring forward these two bylaws in response to the cannabis issue. A council member also acknowledged and thanked Dr. Brendan Hanley, the Chief Medical Officer of Health, for the input he provided that helped in the creation of two bylaws that are fair, reasonable, and will work well for the City.

The suggestion was made that liquor sales regulations should be examined during the Official Community Plan re-write process.

BYLAW 2019-13

BUSINESS LICENSE
BYLAW AMENDMENT
(Cannabis Retail Sales)

THIRD READING

Discussion

2019-07-19

It was duly moved and seconded
THAT Bylaw 2019-10, a bylaw to amend the Traffic Bylaw to change the speed zone on certain streets, be given first reading.

Carried Unanimously

BYLAW 2019-10

AMEND TRAFFIC BYLAW
(Change Speed Zones)

FIRST READING

2019-07-20

It was duly moved and seconded
THAT Bylaw 2019-10 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:25 p.m.

ADJOURNMENT

MEMORANDUM

FILE #: OCP-01-2019

TO: Mayor and Council

FROM: Administration

DATE: April 23, 2019

SUBJECT: Public Hearing at Regular Council Meeting April 23, 2019

Please be advised there will be a Public Hearing at the Regular Council Meeting of April 23, 2019, to hear from interested parties related to the following Official Community Plan (OCP) amendment:

Bylaw 2019-11, a bylaw to amend the 2010 Official Community Plan to allow for a gravel and sand quarry on Ta'an Kwäch'än Council Settlement Land C-30B.

Da Daghay Development Corporation (DDDC), the economic development arm of Ta'an Kwäch'än Council (TKC), has applied to amend the OCP to permit a quarry on Settlement Land C-30B. C-30B is Category B land in the 2002 TKC Final Agreement, which allows for both surface and quarrying rights. TKC Settlement Land is subject to the City's OCP and Zoning Bylaw, which currently do not contemplate a quarry at this location. DDDC has a 99-year lease agreement with TKC who has provided a letter of support authorizing the application.

The specific proposal is to amend the OCP designation of the parcel from Residential-Urban to Natural Resource, which is the primary land-use designation that permits quarries in the city. In addition to the map change, OCP policy amendments specific to residential buffer requirements and maximum quarry elevations are proposed in Bylaw 2019-11.

Bylaw 2019-11 received First Reading on March 11, 2019. Following First Reading, the applicant hosted a public meeting on April 2 to provide information on their proposal and to answer questions from the public. Approximately 50 people attended. City staff were on hand to answer any questions regarding the bylaw process and to ensure the public was aware of the April 23 Public Hearing.

In terms of the Public Hearing notification, notices were published in the newspapers on March 29, April 5, and April 10, 2019. A total of 79 letters were sent to property owners within 500 m of the parcel, including all Valleyview properties. Yukon Government Community Services and Energy, Mines, and Resources Departments; Kwanlin Dün First Nation; and TKC were notified by mail of the proposed amendment. The Valleyview and Hillcrest Community Associations were also notified by email.

Ben Campbell
Planner II

cc: Director of Development Services
Manager of Planning and Sustainability Services



Minutes of the meeting of the Public Health and Safety Committee

Date	April 15, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mélodie Simard, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Glenda Koh, Acting Manager of Planning and Sustainability Services Chris Green, Deputy Fire Chief Norma Felker, Assistant City Clerk

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Contract Award – Wildfire Risk Reduction Strategy

The 2019 capital budget includes funds for the preparation of a wildfire risk reduction strategy that will cover a 20-year time frame. Completion of the strategy is scheduled for March 2020. Funding for this project comes from the Climate Change Preparedness in the North Fund.

In response to a request for proposals issued, two proposals to reduce the City’s vulnerability to wildfire were received. An internal review committee evaluated the proposals in accordance with the Consulting Services Selection Procedures Policy. The review committee agreed that the highest scoring proposal meets the selection criteria and represents the best value for the City.

A Committee member encouraged accelerating the progress, expressing concern that it will be more than a year before the final strategy is received. Administration confirmed that a draft report will be issued well in advance of the scheduled completion date.

The recommendation of the Public Health and Safety Committee is

THAT administration be authorized to award the contract for the preparation of a Wildfire Risk Reduction Strategy to TransNorthern Consulting in the amount of \$69,200 plus GST.



Minutes of the meeting of the Development Services Committee

Date	April 15, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Laura Cabott – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mélodie Simard, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk

Your Worship, the Development Services Committee respectfully submits the following report:

1. Climate Change – For Information Only

J. P. Pinard addressed the Committee to speak about setting goals for transition to renewable energy sources and creating partnerships to meet those goals. He stated that half of Yukon’s energy usage could be replaced with alternate energy by 2030 by targeting transportation and space heating. Mr. Pinard suggested that the City partner with First Nation governments and their development corporations to build Yukon’s renewable energy community, and encouraged the City to take the lead to form a working group.

Don Roberts spoke on behalf of Yukoners Concerned to suggest that now is the time to shift Yukon’s current and future electrical demand to local renewable energy sources. He stated that burning fossil fuels is the main driver of climate change, and encouraged Council to take a proactive approach to the issue and to urge the Yukon Government to do the same.



Minutes of the meeting of the Corporate Services Committee

Date	April 15, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mélodie Simard, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. 2019 to 2021 Council Strategic Priorities

Following the October 2018 municipal election, Council undertook a process to identify its strategic priorities for the 2019 to 2021 term of office. From amongst many potential initiatives, based in part on citizen concerns heard during the election and thereafter, Council identified six strategic priority areas and has provided direction to Administration to focus attention on these priorities.

The strategic priorities will guide the City’s operational focus during this Council’s term of office and provide direction to staff. They are reflected in Council’s recent capital and operational budget decisions, and will be reflected in future budgets during the term. Council will review these priorities on an annual basis to make any necessary adjustments and report progress to the public.

Committee members discussed the priorities as presented and it was suggested that a number of edits are required before they are released. There was a desire to see more action items included. One committee member noted that this document focuses on

items that are current concerns and expressed a desire to see the development of an overall Strategic Plan that focuses on high-level long-term plans.

Administration confirmed that council members would have an opportunity to provide suggested changes to this document before it comes forward to the regular council meeting for approval.

The recommendation of the Corporate Services Committee is

THAT Council's 2019 to 2021 Strategic Priorities be confirmed; and

THAT the public release of the 2019 to 2021 Strategic Priorities be authorized.

2. Authorize Council Travel

Council's Remuneration Bylaw requires prior approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel by members of council outside the City of Whitehorse.

Various members of council have indicated their intention to attend this year's Annual General Meeting of the Association of Yukon Communities to be held in Haines Junction and the Federation of Canadian Municipalities Annual Conference to be held in Quebec City.

The recommendation of the Corporate Services Committee is

THAT travel expenses from the City-representative allocation and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Roddick and Stick to attend the 2019 Annual General Meeting of the Association of Yukon Communities in Haines Junction, and

THAT travel and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Boyd and Cabott to attend the 2019 Annual General Meeting of the Association of Yukon Communities in Haines Junction, and

THAT travel and daily stipend expenses from the councillor-initiated allocation be authorized for Councillors Boyd, Cabott, Curteanu and Roddick to attend the Federation Canadian Municipalities 2019 Annual Conference in Quebec City.

3. Social Procurement – For Information Only

A committee member expressed the hope that, as the city re-visits its procurement policies, the next iteration of these policies will reflect national and territorial procurement trends and explore new opportunities to put social and sustainable principles into practice.



Minutes of the meeting of the City Planning Committee

Date April 15, 2019

Location Council Chambers, City Hall

Committee Members Present Councillor Stephen Roddick – Chair
Councillor Jan Stick – Vice Chair
Mayor Dan Curtis
Councillor Dan Boyd – Electronic Participation
Councillor Jocelyn Curteanu
Councillor Laura Cabott
Councillor Samson Hartland

Staff Present Linda Rapp, City Manager
Jeff O’Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mélodie Simard, Acting Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Mike Ellis, Senior Planner
Norma Felker, Assistant City Clerk

Your Worship, the City Planning Committee respectfully submits the following report:

1. Development Incentive Agreement – 468 Range Road

The Development Incentives Policy is meant to encourage specific development in the City, including rental housing, mixed-used development, and supportive housing. Under this policy, developments that meet the specified criteria are eligible for a yearly monetary grant from the City. The value of the grant is based on the increase in taxation rate due to the improvements on the property.

An application has been received for a major development incentive for the construction of 73 supportive/rental seniors housing units located at 468 Range Road in the Takhini neighbourhood.

The proposed development meets the criteria for a major development incentive, and administration is bringing a Development Incentive Agreement forward for Council approval.

The recommendation of the City Planning Committee is

THAT a development incentive agreement with KBC Developments Inc. with respect to a major development incentive for a 73-unit supportive/rental seniors housing development at 468 Range Road be approved.

2. Development Incentive Agreement – 807 Wheeler Street

A development permit has been issued for the construction of four rental housing units at 807 Wheeler Street in the Downtown area. The proponent has provided appropriate site plans and construction drawings, and the project conforms to all City zoning and building regulations. The project meets the criteria for a major development incentive, and administration is bringing a Development Incentive Agreement forward for Council approval.

The recommendation of the City Planning Committee is

THAT a development incentive agreement with Kevin Harms with respect to a major development incentive for a 4-unit rental housing development at 807 Wheeler Street be approved.



Minutes of the meeting of the City Operations Committee

Date	April 15, 2019
Location	Council Chambers, City Hall
	Councillor Samson Hartland – Chair Mayor Dan Curtis
Committee Members Present	Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mélodie Simard, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk

Your Worship, the City Operations Committee respectfully submits the following report:

1. Road Surfacing in Cowley Creek – For Information Only

In a follow-up to a query raised at a previous meeting, a committee member noted that the aggregate used for the BST road treatment applied last year was the maximum size allowable, and asked if a smaller rock would result in a smoother road surface. Administration confirmed that a smaller aggregate would provide a less rough surface but would use more oil.

Another committee member noted that last year’s road treatment in Cowley Creek also caused issues with differences in grade between private driveways and the road surface.

2. Access to the New Operations Building – For Information Only

In response to a query from a committee member, administration advised that the City is looking at optional routes to create a second access to the site of the new Operations Building. A second access would facilitate safety and lessen potential traffic impacts on neighbouring businesses.

The Yukon Government is planning to extend Range Road further south towards the airport, and this provides an opportunity for the City to create a southern access to the property that will better suit heavy equipment traffic. This project would be separate from the existing construction contract and would come forward to council for approval.

A committee member noted that communication with neighbouring property owners will be essential.



Minutes of the meeting of the Community Services Committee

Date	April 15, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mélodie Simard, Acting Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Landon Kulych, Manager of Parks and Community Development Norma Felker, Assistant City Clerk

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamation – For Information Only

Mayor Curtis proclaimed April 22, 2019 to be **Earth Day** in the City of Whitehorse and encouraged all citizens to participate in the **20 Minute Make-over** on May 15th to ensure a cleaner city for everyone.

2. Contract Award – Rotary Park Playground Replacement

The 2019 capital budget contains funds for the replacement of the playground in Rotary Park. In response to a request for proposals issued for the design, supply and installation of a playground for Rotary Peace Park, five compliant proposals were received.

The proposals were reviewed by an internal evaluation team in accordance with the Purchasing and Sales Policy and the scoring criteria included in the request for proposal

package. The review committee agreed that the highest scoring proposal meets the selection criteria, is within budget, and represents the best value for the City.

The recommendation of the Community Services Committee is

THAT administration be authorized to award the contract for the design, supply and installation of a playground at Rotary Peace Park to Blue Imp in the amount of \$389,920 not including GST.

3. Community Events – For Information Only

Committee members highlighted community events and activities including:

- Denim Day on April 24th in support of Yukon Cancer Cares
- The Yukon Youth Parliament
- The Gender-Sexuality Alliance at Porter Creek Secondary School and the opening of their Rainbow Room.

In response to a question raised about staff training with respect to gender and other issues, administration advised that mandatory training for all staff on LBGTQI and on First Nations relations was instituted in 2016. On an ongoing cyclical basis, such training is offered to all new staff along with programs respecting mental health and respectful workplace practices.

CITY OF WHITEHORSE
BYLAW 2019-10

A bylaw to amend Traffic Bylaw 2013-34

WHEREAS section 124 of the *Motor Vehicles Act* (RSY 2002) provides that a municipality may by bylaw prescribe a maximum speed other than 50 kilometres per hour for all or part of a highway subject to its jurisdiction; and

WHEREAS section 125 of the *Motor Vehicles Act* provides that a municipality may authorize the placing, erecting, or marking of traffic control devices at any locations considered necessary for controlling highways subject to its jurisdiction; and

WHEREAS it is deemed desirable and expedient that the City of Whitehorse Traffic Bylaw be amended to change the speed limit on a number of roads in various areas of the City;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Traffic Bylaw 2013-34 is hereby amended by deleting the existing Schedule “B” and substituting therefore a new Schedule “B”, attached hereto as Appendix “A” and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

FIRST and SECOND READING: April 8, 2019
THIRD READING and ADOPTION:

Mayor

City Clerk

Traffic Bylaw Amendment Bylaw 2019-10

APPENDIX "A"

Schedule "B"

OPERATION OF VEHICLES

1. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following highways between the designated points:
 - (1) on Alsek Road between Duke Road and Blanchard Road;
 - (2) on Mount Sima Road from the ski hill parking lot northward towards the downtown core of the City, for a distance of 600 metres;
 - (3) on Prospector Road from the Alaska Highway to that point where the roadway enters private property;
 - (4) on Sumanik Drive from Hamilton Boulevard to Mount McIntyre Recreation Centre.
 - (5) on Valleyview Drive along its entire length.

2. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following streets within the McIntyre Subdivision:

Hanna Crescent	McCandless Crescent
McClennan Road	McCrimmon Crescent
McIntyre Drive	Murphy Road
O'Brien Place	O'Brien Road

3. No person shall drive at a greater rate of speed than **30 kilometres per hour** on the following streets within the Takhini North neighbourhood:

Antwerp Street	Arnhem Road
Carpiquet Road	Cassino Street
Nijmegen Road	Normandy Road North
Ortona Avenue	Rhine Way

4. No person shall drive at a greater rate of speed than **40 kilometres per hour** on the following highways between the designated points:
 - (1) on Miles Canyon Road from the Alaska Highway to Robert Service Way.

.../continued

Schedule "B" (Continued)

Traffic Bylaw Amendment Bylaw 2019-10

5. No person shall drive at a greater rate of speed than **40 kilometres per hour** on the following streets within the Hillcrest Subdivision:
- Burns Road between Hillcrest Drive and Roundel Road
 - Chalet Crescent
 - Dalton Trail
 - Hillcrest Drive between Park Lane and Burns Road
 - Kluane Crescent
 - Park Lane
 - Roundel Road between Summit Drive and Burns Road
 - Summit Road
 - Sunset Drive North
 - Sunset Drive South
6. No person shall drive at a greater rate of speed than **40 kilometres per hour** on the following streets within the Porter Creek Subdivision:
- Juniper Drive
 - Teak Avenue
 - Tamarack Drive
7. No person shall drive at a greater rate of speed than **40 kilometres per hour** on the following streets within the Whistle Bend Subdivision:
- | | |
|------------------|---------------|
| Aksala Drive | Atlin Place |
| Chakawana Lane | Bailey Place |
| Bellingham Court | Caprice Court |
| Casca Boulevard | Dora Crescent |
| Eldorado Road | Keno Way |
| Iskoot Crescent | Olive May Way |
| Skookum Drive | Tarahne Way |
8. No person shall drive at a greater rate of speed than **60 kilometres per hour**:
- (1) on Hamilton Boulevard between Falcon Drive South and the Alaska Highway intersection at the top of Two Mile Hill;
 - (2) on Robert Service Way between the Miles Canyon Access Road intersection and the Fourth Avenue intersection;
 - (3) on Two Mile Hill between the Second Avenue Extension and the Alaska Highway; and
 - (4) on Whistle Bend Way between Mountainview Drive and Casca Boulevard.

.../continued

Schedule "B" (Continued)

Traffic Bylaw Amendment Bylaw 2019-10

9. No person shall drive at a greater rate of speed than **70 kilometres per hour** on the following highways between the designated points:
- (1) on the Hamilton Boulevard Extension between the Alaska Highway and Falcon Drive South;
 - (2) on Mountainview Drive from Tlingit Road to a point 100 metres south of Twelfth Avenue;
 - (3) on Robert Service Way between the Alaska Highway and the intersection at Miles Canyon Access Road.

