

CITY OF WHITEHORSE
REGULAR Council Meeting #2019-18

DATE: October 15, 2019
TIME: 5:30 p.m.

Mayor Dan Curtis
Deputy Mayor Jan Stick
Reserve Deputy Mayor Samson Hartland

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS Waste Reduction Week, October 21 to 27, 2019

MINUTES Regular Council Meeting #2019-17 dated September 23, 2019

DELEGATIONS

PUBLIC HEARING Bylaw 2019-18 Zoning Amendment (1306 Centennial Street)

STANDING COMMITTEE REPORTS

Community Services Committee – *Councillors Stick and Curteanu*
Indoor Facility Allocation Policy

Public Health and Safety Committee – *Councillors Curteanu and Roddick*

Development Services Committee – *Councillors Cabott and Boyd*

Corporate Services Committee – *Councillors Hartland and Cabott*

Budget Amendment – Trail Plan Update

Council and Administration Round Table Policy

Third Quarter Progress Reports – For Information Only

City Planning Committee – *Councillors Roddick and Stick*

Subdivision Approval – Whistle Bend Phase 7

City Operations Committee – *Councillors Boyd and Hartland*

NEW AND UNFINISHED BUSINESS Contract Award – Consulting Services – Mt. McIntyre Ski
Bridge Repair Project

BYLAWS

ADJOURNMENT



PROCLAMATION
WASTE REDUCTION WEEK
October 21 – 27, 2019

WHEREAS the generation of solid waste and the needless waste of water and energy resources are recognized as global environmental problems; and

WHEREAS all levels of government have an important role to play in promoting waste reduction, reuse, recycling, composting and other conservation measures; and

WHEREAS governments, communities, businesses and organizations across Canada have committed to working together to raise awareness of these issues during Waste Reduction Week in Canada;

NOW THEREFORE I, Mayor Dan Curtis, do hereby proclaim October 21 to 27, 2019 to be **Waste Reduction Week** in the City of Whitehorse.

Dan Curtis
Mayor

MINUTES of **REGULAR** Meeting #2019-17 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, September 23, 2019, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Deputy Mayor Jan Stick
Councillors Dan Boyd
Jocelyn Curteanu
Samson Hartland
Stephen Roddick

ABSENT Councillor Laura Cabott

ALSO PRESENT: Acting City Manager Valerie Braga
Director of Community and Recreation Services Jeff O'Farrell
Acting Director of Corporate Services Lindsay Schneider
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O'Blenes
Manager of Legislative Services Catherine Constable
Manager of Strategic Communications Myles Dolphin
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:33 p.m.

CALL TO ORDER

Mayor Curtis proclaimed October 2019 to be United Way Month in the City of Whitehorse.

PROCLAMATIONS

Mayor Curtis proclaimed October 6 to 12, 2019 to be Fire Prevention Week in the City of Whitehorse.

2019-17-01

It was duly moved and seconded THAT the agenda be adopted as amended with the addition of Maryne Dumaine, Bob Jickling, Kalia Graham, Sophie Molgat, Justin Lemphers, J.P. Pinard, Brook Land-Murphy and Lesley Cabott as delegates, all speaking to the Climate Change Action Motions.

AGENDA

Carried Unanimously

2019-17-02

It was duly moved and seconded THAT the minutes of the regular council meeting dated June 24, 2019 be adopted as presented.

MINUTES

June 24, 2019

Carried Unanimously

DELEGATIONS

Eleven citizens urged council to declare a climate emergency. They asked council to show leadership by making climate change issues a priority so that the city can make progress on reducing harm to the environment. Council was encouraged to use resources available from other sources to make the assessments necessary to get started on substantive programs for harm reduction. The declaration of a climate emergency is seen as a first step in acknowledging the urgency of the situation and the need to take action so that the planet will be able to support future generations.

CLIMATE CHANGE
EMERGENCY
DECLARATION
For Information Only

The citizens who addressed council were:

- | | | |
|-------------------|-----------------|--------------|
| Peggy Land | Jody Overduin | Emma Marnik |
| Maryne Dumaine | Bob Jickling | Kalia Graham |
| Sophie Molgat | Justin Lemphers | J. P. Pinard |
| Brook Land-Murphy | Lesley Cabott. | |

List of Delegates

COMMITTEE REPORTS

Community Services Committee

There was no report from the Corporate Services Committee.

No Report

Public Health and Safety Committee

Michelle Stimson advised the Committee that in addition to being a resident of the area she is also a client of the shelter. She cited some of the services offered to those seeking help and praised the dedicated people providing those services.

She showed a picture of a bench located in close proximity to the shelter and explained that it has been there for a long time and has never been vandalized. She recommended that the City proceed with plans to provide amenities and beautification features for the area.

Ms. Stimson also suggested that there are many opportunities to integrate the shelter clients into the community by initiating programs such as bringing in elders and seniors to tell stories, young people to add vitality, and dogs from the animal shelter for clients to walk.

Ms. Stimson also suggested that musical events similar to the Arts in the Park series would help to create a welcoming atmosphere and help turn the area into a pleasant place to live, work and play.

MICHELLE STIMSON
COMMUNITY-BASED
IDEAS FOR THE
SHELTER AREA
For Information Only

Development Services Committee

In June 2019 council referred two motions to administration for review and analysis with respect to potential actions, costing, implications, barriers to implementation, and the information required to prepare a carbon budget. Implementation of either motion would require redeployment of existing resources and/or additional resources, with consequential impacts on the delivery of existing programs and services as well as activities arising from Council’s identified priorities.

Terms of reference for a task force would have to be developed, identifying staff participants. Creation of a task force would add to existing management workloads and would require additional staff time or redeployment of staff resources. From time to time the task force might also require contracted expertise not currently available within staff, to properly consider specific issues.

To identify actions that accelerate the implementation of existing climate plans and strategies within the context of Council’s approved priorities, the current capital budget process was followed to develop the 2020 capital budget. This included considering criteria to prioritize projects that make progress on Council priorities and towards sustainability goals as set out in the Sustainability Plan.

If Council wishes to delay the 2020 capital budget schedule significantly, this work could be undertaken for 2020. Otherwise, it could be undertaken for the 2021 to 2024 capital budget. Additional staff time would be required to develop ranking criteria and for managers to address them in their submissions. Hiring a climate change specialist would cost an estimated \$115,000 per year. Updating the Whitehorse Climate Change Adaptation Plan would cost an estimated \$60,000 for a consultant contract.

Work on the 2020-2023 capital budget is well underway and it is not feasible to integrate carbon budgeting into the current cycle. A framework or model approach is required to establish a carbon budget. Without an existing framework or model, it is unclear at this time whether or how carbon budgeting and accountability will be feasible at the municipal level. Development of a model for the City is outside the scope of existing staff expertise and would require outside resources.

To manage climate change risks, they must first be understood. The Whitehorse Climate Change Adaptation Plan and the Hazard Identification and Risk Analysis Report provide some information on the City’s vulnerabilities.

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REVIEW AND ANALYSIS
OF CLIMATE CHANGE
ACTION MOTIONS
For Information Only

Systematic work has not yet been commissioned on the current and future impacts of climate change on infrastructure, operations and service delivery. The necessary expertise and capacity is not currently available within the City's staff complement.

Once vulnerabilities are understood, risk management is a recognized approach to decision-making, particularly around climate change adaptation. Adaptive measures are currently identified on an ad hoc basis within departments. Mainstreaming refers to integrating adaptation measures into various aspects of City business on a sustained, ongoing basis. A focussed and informed response to climate change impacts, mainstreamed into existing City processes, will inevitably have budget implications as adaptations are proposed.

Administration responded to a number of clarifying questions from members of council.

The Climate Change Action motions will be dealt with under New and Unfinished Business later in the meeting.

REVIEW AND ANALYSIS
OF CLIMATE CHANGE
ACTION MOTIONS

For Information Only

(Continued)

Corporate Services Committee

2019-17-03

It was duly moved and seconded
THAT the scope of the Mount McIntyre Ski Bridge Repair project be changed from repairing the bridge in place to removing the bridge and exploring options for temporary and permanent solutions; and

THAT the 2019 to 2022 capital expenditure program be amended by changing the funding source of the 2019 Mount McIntyre Ski Bridge project from Gas Tax to the capital reserve in the amount of \$128,000.

Carried Unanimously

BUDGET AMENDMENT
MOUNT MCINTYRE
SKI BRIDGE

City Planning Committee

There was no report from the City Planning Committee.

No Report

City Operations Committee

2019-17-04

It was duly moved and seconded
THAT administration be authorized to award stage one of the contract for consulting services for the Cook Street Reconstruction project to Associated Engineering Ltd. for a net cost to the City of \$181,921.00 plus GST.

Carried Unanimously

CONTRACT AWARD FOR
CONSULTING SERVICES
FOR THE COOK STREET
RECONSTRUCTION
PROJECT

NEW & UNFINISHED BUSINESS

Councillor Curteanu advised that after due consideration she would like to withdraw her motion to amend Councillor Roddick’s motion.

Discussion

2019-17-05

It was duly moved and seconded THAT the motion to amend Councillor Roddick’s action motion on climate change be withdrawn.

WITHDRAW THE AMENDING MOTION

Carried Unanimously

2019-17-06

It was duly moved and seconded WHEREAS the City of Whitehorse has taken important action to reduce carbon emissions and build resilience to climate change, and has developed a solid foundation of plans, strategies, and actions that address these challenges; and

WHEREAS the North is experiencing unprecedented and accelerating climate change that contributes to wildfires, extreme weather events and long-term impacts that affect municipal infrastructure and threaten the health, well-being, and property of Whitehorse residents; and

WHEREAS growing recognition of the urgency, severity, and financial costs of climate change for municipalities has galvanized cities across Canada to formally declare climate change emergencies as a means of acknowledging, enhancing and accelerating climate action;

BE IT RESOLVED

1. THAT the City of Whitehorse officially declares a climate change emergency for the purpose of enhancing and accelerating action on our commitment to protect our community, economy, and ecosystems from the impacts of climate change as we advance our strategic priorities; and
2. THAT administration be directed to enhance the City’s response to current and future impacts of climate change by:
 - (1) Improving coordination of actions that reduce our vulnerability to climate change by establishing an internal climate change adaptation task force; and

.../continued

2019-17-06 (Continued)

- (2) Within council’s strategic priorities, identifying actions that accelerate the implementation of existing climate plans and strategies, and developing new budgetary proposals to advance this work for council’s consideration in the 2020 to 2024 capital budget cycle; and
- 3. THAT administration be directed to enhance municipal efforts to increase energy efficiency and reduce carbon emissions by:
 - (1) Improving accountability for the 2020 to 2024 capital budget and the 2020 to 2022 operating budget by including a ‘carbon budget’ that identifies, where applicable, the carbon emissions associated with each capital budget line item and the total relative impact of the capital budget on the City’s emission reduction goals; and
 - (2) Continuing and focusing engagement on climate change with the Government of Yukon and the Whitehorse business community to explore opportunities for ambitious new collaborative actions through the forthcoming Yukon Climate Change, Energy and Green Economy Strategy.

Councillor Roddick stated the belief that his motion does not have the votes to pass. He is proposing an amendment that will reach common ground and allow council to declare a climate change emergency, assess, and then use strategic planning to work together on solutions.

Discussion

2019-17-07

It was duly moved and seconded
THAT the motion be amended by deleting the second and third “Be It Resolved” clauses and replacing them with new clauses that read as follows:

- 2. THAT administration be directed to assess the City’s capacity to respond to current and future climate impacts and reduce greenhouse gas emissions by completing the Federation of Canadian Municipalities’ *Climate Adaptation Maturity Scale* self-assessment and *Municipal GHG Emissions Reduction Maturity Scale* self-assessment; and
- 3. THAT administration be directed to review the results of these assessments, review our current mitigation and adaptation priorities and targets, and report back to council with a range of options for enhancing our adaptation and mitigation efforts before the next strategic plan update.

Amendment

Carried (5 – 1)

Council members spoke of their reasons for supporting or opposing the proposed amendment. Some concerns were expressed about liability if a climate change emergency is declared, and other concerns were raised about costs and implications. It was noted that some actions will take longer than others to bring about change, but that the amended motion will provide a starting point for progress on this issue.

Discussion

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Roddick and Stick
OPPOSED Councillor Hartland

Recorded Vote

The main motion as amended was voted on and Carried (5 – 1).

Vote on Main Motion

Members of council spoke in support of establishing tools and ways of moving forward, and using the resources provided by the Federation of Canadian Municipalities and other sources to ensure that the necessary work gets done.

Discussion

IN FAVOUR Mayor Curtis, Councillors Boyd, Curteanu, Roddick and Stick
OPPOSED Councillor Hartland

Recorded Vote

Mayor Curtis declared a Climate Change Emergency in the City of Whitehorse.

CLIMATE CHANGE
EMERGENCY
DECLARATION

BYLAWS

2019-17-08

It was duly moved and seconded
THAT Bylaw 2019-19, a bylaw to amend the Fees and Charges Bylaw, having been read a first and second time, now be given third reading.

BYLAW 2019-19
FEES AND CHARGES
AMENDMENT
THIRD READING

2019-17-09

It was duly moved and seconded
THAT section 1 of Bylaw 2019-19 be amended by deleting all references to Schedule 9 (Planning); and
THAT the explanatory notes forming part of Bylaw 2019-19 be amended by deleting all references to Zoning Bylaw amendment fees and Official Community Plan amendment fees; and
THAT Appendix “A” to Bylaw 2019-19 be amended by deleting Schedule 9 (Planning).

Amendment

Carried Unanimously

The main motion, being third reading of Bylaw 2019-19 as amended, was voted on and Carried Unanimously.

Vote on Main Motion

There being no further business, the meeting adjourned at 7:05 p.m.

ADJOURNMENT

MEMORANDUM

FILE #: Z-05-2019

TO: Mayor and Council
FROM: Administration
DATE: October 15, 2019
SUBJECT: Public Hearing for Zoning Amendment Bylaw 2019-18

Please be advised that there will be a public hearing at the regular council meeting on October 15, 2019, to hear from interested parties related to the following zoning amendment:

Bylaw 2019-18, a bylaw to change the zoning of Lot 83, Plan 25142 LTO (1306 Centennial Street in the Porter Creek neighbourhood) from RS-Residential Single Detached to RMx-Residential Multiple Housing (modified)

The City has received an application from Scott Darling to amend the zoning of 1306 Centennial Street. Mr. Darling is currently in the process of purchasing this property and intends to construct a nine-unit apartment building on the lot. The current zoning is RS-Residential Single Detached, which does not permit multiple family housing, so an amendment to the zoning is required.

During review of this application, it was also noted by Administration that an OCP policy specifying density along Centennial Street was not reflected in the Zoning Bylaw. A maximum density of 60 u/ha for the subject lot will also be applied through Bylaw 2019-18.

Bylaw 2019-18 received 1st Reading on September 9, 2019. Notices were published in the newspapers on September 13 and 20, 2019. A total of 27 letters were sent to property owners within 100 m of the subject property. The Porter Creek Community Association, Yukon Government Lands Department, Kwanlin Dün First Nation, and Ta'an Kwäch'än Council were also notified by mail. A notification sign was also placed on the subject property.

Kinden Kosick
Planner II



Minutes of the meeting of the Community Services Committee

Date	October 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jan Stick – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Stephen Roddick
Staff Present	Valerie Braga, Acting City Manager Jeff O'Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Krista Mroz, Manager of Recreation and Facility Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Community Services Committee respectfully submits the following report:

1. Indoor Facility Allocation Policy

The City's current policies and guidelines for allocation of seasonal facility use are out of date and function independent of one another. A consultant was hired to complete a review of the existing allocation policies and guidelines and provide an updated policy, based on best practices across Canada.

The consultant conducted stakeholder meetings with representatives from user groups and departmental staff. From those meetings, a "what we heard" document was developed and shared with stakeholders. The proposed policy was developed in response to stakeholder feedback.

The proposed policy is based on a set of guiding principles and aligns with actions outlined in the Parks and Recreation Master Plan. It provides an overarching foundation for how the City will allocate space within indoor recreation facilities.

The recommendation of the Community Services Committee is

THAT the Indoor Facility Allocation Policy be adopted as presented.

2. New Business – For Information Only

- A council member welcomed the Arctic Winter Games representatives who are in the City this week, and in particular welcomed the representatives from the Regional District of Wood Buffalo, the hosts of the next Arctic Winter Games.
- A council member thanked Bylaw Services for their service during the Climate Change Strike.
- A council member asked if the City has provided input into the Yukon Parks Strategy. Administration advised that the documents were reviewed and no administrative concerns were raised. Council members and individuals were encouraged to respond to the proposed strategy.



Minutes of the meeting of the Public Health and Safety Committee

Date	October 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Stephen Roddick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott Councillor Samson Hartland Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O'Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Development Services Committee

Date October 7, 2019

Location Council Chambers, City Hall

Committee Members Present
Councillor Laura Cabott – Chair
Councillor Dan Boyd – Vice Chair
Mayor Dan Curtis
Councillor Jocelyn Curteanu
Councillor Samson Hartland
Councillor Stephen Roddick
Councillor Jan Stick

Staff Present
Valerie Braga, Acting City Manager
Jeff O’Farrell, Director of Community and Recreation Services
Lindsay Schneider, Acting Director of Corporate Services
Mike Gau, Director of Development Services
Peter O’Blenes, Director of Infrastructure and Operations
Catherine Constable, Manager of Legislative Services
Myles Dolphin, Manager of Strategic Communications
Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the Corporate Services Committee

Date	October 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Samson Hartland – Chair Councillor Laura Cabott – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Landon Kulych, Manager of Parks and Community Development Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Budget Amendment – Trail Plan Update

The 2007 Trail Plan is a guiding document that has been an essential resource for trail planning, development and maintenance. This document was designed with a ten-year life span and it no longer adequately reflects Whitehorse’s ever evolving trail network and its uses. Since the Trail Plan was adopted there has been an increase in trail use, more diverse types of trail users, and larger demand for trail services.

A capital project was approved to update the existing trail plan, using primarily internal resources and limited outreach. Administration has determined that a comprehensive update would be more beneficial, and is requesting a budget amendment to expand the scope of the project. The revised approach would involve comprehensive community engagement and a review of the City’s trail-related bylaws and policies. This project is identified as an action item in the 2018 Parks and Recreation Master Plan, and Gas Tax funding is available for the entire project.

Keith Lay spoke in support of the budget amendment and the revised scope of the project, stressing the need for a comprehensive update. He especially supported the review of existing policies and bylaws as part of the revised project and encouraged council members to approve the recommendation.

The recommendation of the Corporate Services Committee is

THAT the 2019 to 2022 capital expenditure program be amended by increasing the Trail Plan Update Project in the amount of \$35,000 for a total project budget of \$70,000, funded entirely by Gas Tax.

2. Council and Administration Round Table Policy

In July 2019 administration brought forward a recommendation that the existing Council and Senior Management Meeting Process Policy be replaced by a Council and Administration Round Table Policy. The issue was referred back to administration for further review.

Advice received from a municipal governance expert was that the public should be invited to attend whenever the decision-making process is moving forward, and that any public meeting convened by the City which involves members of council and administration needs to be chaired by a member of council. Administration has revised the terms of reference for the proposed policy to incorporate the advice received.

The recommendation of the Corporate Services Committee is

THAT the Council and Administration Round Table Policy be adopted as presented.

3. Third Quarter Progress Reports – For Information Only

Third quarter progress reports were received from the City Manager, Strategic Communications, and the various departments from the Corporate Services, Community and Recreation Services, Infrastructure and Operations and Planning and Sustainability Services divisions.



Minutes of the meeting of the City Planning Committee

Date	October 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Stephen Roddick – Chair Councillor Jan Stick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Jocelyn Curteanu Councillor Laura Cabott Councillor Samson Hartland
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Patrick Ross, Manager of Land and Building Services Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, the City Planning Committee respectfully submits the following report:

1. Subdivision Approval – Whistle Bend Phase 7

Subdivision approval is required for phase 7 of the Whistle Bend neighbourhood. The application area will provide 90 single family lots, one greenbelt lot, five roads and one lane. All of the proposed lots conform to the applicable regulations of the Zoning Bylaw. All lots created will be accessed from Whistle Bend Way and Casca Boulevard. The greenbelt will satisfy the public use land dedication requirements.

The recommendation of the City Planning Committee is

THAT the subdivision of approximately 9.1 hectares of land be approved for the creation of new residential lots, lane, roads and a greenbelt for the area known as Whistle Bend Phase 7, as shown on the proposed subdivision sketch, subject to the condition that the Government of Yukon enter into a Development Agreement with the City of Whitehorse for the construction of underground utilities, roads and lanes to service the proposed subdivision area and other areas of Whistle Bend Subdivision.



Minutes of the meeting of the City Operations Committee

Date	October 7, 2019
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dan Boyd – Chair Councillor Samson Hartland – Vice Chair Mayor Dan Curtis Councillor Laura Cabott Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick
Staff Present	Valerie Braga, Acting City Manager Jeff O’Farrell, Director of Community and Recreation Services Lindsay Schneider, Acting Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Catherine Constable, Manager of Legislative Services Myles Dolphin, Manager of Strategic Communications Norma Felker, Assistant City Clerk

Your Worship, there is no report from the City Operations Committee.

ADMINISTRATIVE REPORT

TO: Mayor and Council
FROM: Administration
DATE: October 15, 2019
RE: Sole Source Request– Mt McIntyre Ski Bridge

ISSUE

Timely authorization of a sole source contract award for detailed design, construction inspection, and contract administration for the repair of Mt. McIntyre ski bridge, to enable completion of repairs ahead of the 2020 Arctic Winter Games.

REFERENCE

- 2019-2022 Capital Budget Project 240c00819 – Mt McIntyre Ski Bridge Repair
- Council Policy: Purchasing and Sales

HISTORY

The approved 2019 capital budget includes a project for repairing the 2017 damage to Mt McIntyre Ski Bridge repair in the amount of \$198,000.00.

However, a subsequent collision of a waste removal truck and the Mt McIntyre Ski Bridge on July 16th, 2019 resulted in a determination that the bridge was unsafe and should be closed. The City initiated a claim with its insurance provider to recover damages as a result of the latest collision. The bridge is listed on the City's schedule of insured assets.

On September 23, 2019, Mayor and Council authorized administration to proceed with removal of the bridge and exploration of options for temporary and permanent solutions. However, after this resolution was passed, ClaimsPro, the adjuster assigned by the insurance company, conducted site visits on September 25 and 26, 2019, and subsequently presented a solution to repair the bridge in place by repairing some of the damage from the 2017 and 2019 collisions and re-enforcing the structure to alleviate concerns of its integrity.

Consequently, Administration is proposing to proceed with a sole source contract award for Capital Budget Project 240c00819 to provide for detailed design, construction inspection, and contract administration for the 2017 and 2019 bridge repair.

ALTERNATIVES

1. Authorize Administration to waive the public bidding process for the supply of detailed design, construction inspection, and contract administration and to award the contract as recommended.
2. Do not approve waiving the bidding process and direct Administration to publically procure the purchase.

ANALYSIS

In order to complete the repair before the 2020 Arctic Winter Games, the design work must commence immediately. Administration intends to continue to use Morrison Hershfield for detailed design, construction inspection, and contract administration to the end of the project. Morrison Hershfield completed the design to repair the 2017 damage and assessed the 2019 damage.

The Purchasing and Sales Policy does not make allowances to exempt this type of procurement from the public tendering process, therefore, a council resolution is required to waive a public bidding process in this case.

Once the design work is complete, Administration will bring forward a budget approval request for the costs of construction, prior to proceeding to a public tender process for the repair work. The estimated cost of the repair proposed by ClaimsPro is approximately \$708,000.00, not including GST. Construction costs would be covered through the insurance claim.

The solution presented by ClaimsPro does not address the clearance under the bridge, therefore, the concern of future collisions remains. This could be mitigated in the future through advanced warning signage and minor modifications to the grade of the roadway.

RECOMMENDATION

THAT Administration be authorized to waive the public bidding process for the supply of detailed design, construction inspection, and contract administration for the Mount McIntyre Ski Bridge repair project; and

THAT Administration be authorized to award the contract for detailed design, construction inspection, and contract administration for the Mount McIntyre Ski Bridge repair project to Morrison Hershfield for a net cost to the city not to exceed of \$85,000.00 plus GST.