

CITY OF WHITEHORSE
REGULAR Council Meeting #2020-07

DATE: March 30, 2020
TIME: 5:30 p.m.

Mayor Dan Curtis
Deputy Mayor Dan Boyd
Reserve Deputy Mayor Laura Cabott

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA Adoption

PROCLAMATIONS Green Shirt Day for Donor Awareness and Registration – April 7

MINUTES Regular Council Meeting #2020-05 dated March 9, 2020
Special Council Meeting #2020-06 dated March 21, 2020

DELEGATIONS

PUBLIC HEARING Bylaw 2020-07 – Zoning Amendment – Skateboard Park

STANDING COMMITTEE REPORTS

City Operations Committee – *Councillors Hartland and Cabott*

Community Services Committee – *Councillors Curteanu and Boyd*

Public Health and Safety Committee – *Councillors Roddick and Stick*

Contract Award – Supply of Self-Contained Breathing Apparatus

Development Services Committee – *Councillors Boyd and Curteanu*

Corporate Services Committee – *Councillors Cabott and Roddick*

Re-budget 2019 Capital Projects

Fees and Charges Amendment (1st Quarter Changes)

Budget Amendment – Marwell Lift Station Pump Replacement

Contract Award – Fixed Telephone Line Service

Budget Amendment and Land Acquisition – 7220 – 7th Avenue

Authorize Contribution Agreement with KDFN – Tlingit Street Reconstruction

City Planning Committee – *Councillors Stick and Hartland*

Official Community Plan Amendment – Tank Farm Phase 1

Development Incentive Agreement – 600 Ray Street

NEW AND UNFINISHED BUSINESS

BYLAWS

2020-05	Re-budget 2019 Capital Projects	1 st & 2 nd Reading
2020-19	Escarpment Land Acquisition – 7220 – 7 th Avenue	1 st & 2 nd Reading
2020-20	Fees and Charges Amendment (1 st Quarter Changes)	1 st & 2 nd Reading
2020-10	Official Community Plan Amendment (Tank Farm Phase 1)	1 st Reading

ADJOURNMENT



PROCLAMATION

GREEN SHIRT DAY FOR ORGAN DONOR AWARENESS AND REGISTRATION

April 7, 2020

WHEREAS on April 6, 2018, the Humboldt Broncos bus crash took the lives of 16 of the 29 people on board; and

WHEREAS on April 7, 2018 Humboldt Broncos defenceman Logan Boulet succumbed to his injuries from that crash and his parents honoured his wish to donate his organs so that six lives could live on; and

WHEREAS what happened following this selfless act is nothing less than miraculous and became known across Canada as the “Logan Boulet Effect” as over 100,000 people registered to become organ donors – the largest number of people in Canadian history registering to become organ donors due to one event and one person; and

WHEREAS **Green Shirt Day** honours, remembers and recognizes all the victims and families of that fatal crash, and continues Logan’s legacy by inspiring Canadians to talk to their families about organ donation and register as organ donors; and

WHEREAS the council of the City of Whitehorse encourages all citizens to wear green on April 7th to remember the Humboldt bus tragedy and honour the Logan Boulet Effect;

NOW THEREFORE I, Deputy Mayor Dan Boyd, do hereby proclaim April 7, 2020 to be **Green Shirt Day for Organ Donor Awareness and Registration** in the City of Whitehorse

Dan Boyd
Deputy Mayor

MINUTES of **REGULAR** Meeting #2020-05 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, March 9, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Stephen Roddick
Jan Stick

ABSENT: Councillor Samson Hartland

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Acting Director of Infrastructure and Operations Wayne Tuck
Manager of Legislative Services Catherine Constable
Manager of Strategic Communications Myles Dolphin

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

Mayor Curtis spoke about the cancellation of the 2020 Arctic Winter Games as a consequence of the spread of the coronavirus (COVID-19). He stated that council is extremely proud of the entire community for coming together in advance of the Games, and expressed sympathy and support for the Whitehorse Host Society, the volunteers, athletes and their families, the coaches and officials, and the Whitehorse Business Community. He also stated that while council is disappointed and disheartened by the cancellation, they believe that it was the right thing to do in the best interest of the health and safety of everyone, locally, regionally and globally.

CANCELLATION OF THE
ARCTIC WINTER GAMES
For Information Only

2020-05-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2020-05-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated February 24,
2020 be adopted as presented.

MINUTES

February 24, 2020

Carried Unanimously

COMMITTEE REPORTS

City Operations Committee

2020-05-03

It was duly moved and seconded
THAT administration be authorized to award the contract for the supply of two compost/waste packers to Superior Truck Equipment Inc. in the amount of \$640,828.00, plus GST.

CONTRACT AWARD
COMPOST/WASTE
PACKERS

Carried Unanimously

2020-05-04

It was duly moved and seconded
THAT administration be authorized to award the contract for the 2020 to 2025 Gatekeeping Operations at the Waste Management Facility to Gray Management Services for a net cost to the City of \$718,326.54 plus GST.

CONTRACT AWARD
GATEKEEPING
OPERATIONS

Carried Unanimously

2020-05-05

It was duly moved and seconded
THAT administration be authorized to award the contract for the 2020 to 2025 Transfer Station Operations at the Waste Management Facility to General Waste Management for a net cost not to exceed \$933,253.17 plus GST.

CONTRACT AWARD
TRANSFER STATION
OPERATIONS

Carried Unanimously

In response to questions raised regarding blocked driveways, administration explained that the normal practice is to avoid creating large windrows in country residential areas, but the time pressure to clear all roads following the recent unusually large snowfall meant that the usual practice was not always possible. Residents are encouraged to call the snow line if additional snow clearing is required.

COUNTRY RESIDENTIAL
SNOW REMOVAL
For Information Only

Community Services Committee

2020-05-06

It was duly moved and seconded
THAT the Mayor be authorized to sign on behalf of the City of Whitehorse the gift agreement with Canadian Tire Jumpstart Charities dated March 9, 2020, accepting the gift of a sponsored universally accessible playground, thereby authorizing the project to proceed.

JUMPSTART
PLAYGROUND
GIFT AGREEMENT

Carried Unanimously

The Mayor commended the performance of Team Yukon at the Special Olympics.

SPECIAL OLYMPICS
For Information Only

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Development Services Committee

On September 23, 2019 Council passed a resolution declaring a Climate Emergency. The resolution required the City to complete the Federation of Canadian Municipalities' maturity scale assessments for adaptation and mitigation; and required administration to review the City's current mitigation and adaptation priorities and targets and report back to Council with a range of options for enhancing our adaptation and mitigation efforts.

Climate change efforts at the municipal level focus on mitigation and adaptation. Mitigation refers to reduction of greenhouse gas emissions that lead to climate change. Adaptation pertains to how a community plans for the effects of climate change. While the City has been active on both fronts, progress has largely correlated to whether dedicated staff capacity has been available. Some previous climate change work now needs updating, while other aspects need renewed political support and resources.

Administration is currently refining the corporate emissions inventory with the main purpose of reducing the City's energy use. While the inventory is not yet complete, it is clear that reducing energy use in City fleet and facilities is the most effective and feasible course of action for reducing corporate emissions. Energy reduction saves the City money, increases resilience in the face of fossil fuel uncertainties, and demonstrates corporate leadership.

Municipal adaptation is a broad topic that potentially touches all operational areas of the City. There is a strong focus on asset management as a foundational element to adaptation. The City's approach thus far has been to deal with operational challenges associated with changing weather patterns as needed.

The City has also made progress on some known hazards and adaptations associated with climate change, such as emergency preparedness and response plans, wildfire risk reduction, and local food and urban agriculture promotion.

CLIMATE CHANGE
EMERGENCY REPORT
For Information Only

Corporate Services Committee

2020-05-07

It was duly moved and seconded
THAT the 2020 to 2023 capital expenditure program be amended by increasing the 2020 project for the Puckett's Gulch Stairs Rehabilitation Project 240c01020 in the amount of \$150,000, funded by Gas Tax.

BUDGET AMENDMENT
PUCKETT'S GULCH
STAIRS PROJECT

Carried Unanimously

In response to a query from a Committee member, administration advised that the summaries on council attendance, expenses, travel and voting records for 2019 were included in the agenda package for the February 17th Standing Committee meeting. As part of the current website review, Administration will consider options to make the information more accessible.

COUNCIL SUMMARIES
For Information Only

City Planning Committee

2020-05-08

It was duly moved and seconded
THAT a housing development incentive agreement be approved with respect to an 87-unit rental housing development at 11 Tarahne Way in Whistle Bend; and

HOUSING
DEVELOPMENT
INCENTIVE

THAT an exemption from the City Grant Making Policy be approved for the proponent of this Housing Development Incentive Policy application.

11 Tarahne Way

Carried Unanimously

2020-05-09

It was duly moved and seconded
THAT Bylaw 2020-07, a bylaw to amend the zoning of a portion of Lot 1150, Plan 98-47 LTO and Block 284, Plan 66964 LTO to allow for boundary realignments with respect to the Second Haven Skateboard Park and the sanitary lift station, be brought forward for consideration under the bylaw process; and

ACQUISITION OF THE
SKATEBOARD PARK

THAT Administration be authorized to sign the Service Agreement between the Government of Yukon and the City of Whitehorse for construction and transfer of the new skateboard park in Riverdale; and

.../continued

2020-05-09

THAT Bylaw 2020-16, a bylaw to acquire a portion of the Riverdale Education Reserve from the Government of Yukon for the purpose of owning and operating a skateboard park, be brought forward for consideration under the bylaw process; and

ACQUISITION OF THE
SKATEBOARD PARK
(Continued)

THAT second and third reading of Land Acquisition Bylaw 2020-16 be deferred to coincide with second and third reading of Zoning Amendment Bylaw 2020-07.

Carried Unanimously

BYLAWS

2020-05-10

It was duly moved and seconded
THAT Bylaw 2020-09, a bylaw to change the name of College Drive to University Drive, having been read a first and second time, now be given third reading.

BYLAW 2020-09

NAMING UNIVERSITY
DRIVE
THIRD READING

Carried Unanimously

2020-05-11

It was duly moved and seconded
THAT Bylaw 2020-13, a bylaw to amend the 2019 Umbrella Capital Budget Amendment Bylaw, having been read a first and second time, now be given third reading.

BYLAW 2020-13

2019 CAPITAL BUDGET
AMENDMENT
THIRD READING

Carried Unanimously

2020-05-12

It was duly moved and seconded
THAT Bylaw 2020-07, a bylaw to change the zoning of portions of Lot 1150 and Block 284 in the Riverdale area to allow for boundary realignments with respect to the Second Haven Skateboard Park and an existing sanitary lift station, be given first reading.

BYLAW 2020-07

ZONING AMENDMENT
Skateboard Park
FIRST READING

Carried Unanimously

2020-05-13

It was duly moved and seconded
THAT Bylaw 2020-16, a bylaw to authorize the acquisition of a parcel of land for the purpose of owning and operating a skateboard park, be given first reading.

BYLAW 2020-16

LAND ACQUISITION
Skateboard Park
FIRST READING

Carried Unanimously

Mayor Curtis advised that there would be no meeting next week since the second meeting cycle this month had previously been rescheduled in anticipation of council members being involved with the Arctic Winter Games. The next meeting will be a Standing Committee meeting on March 23rd.

MEETING POSTPONED
For Information Only

There being no further business, the meeting adjourned at 6:10 p.m.

ADJOURNMENT

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MINUTES of **SPECIAL** Meeting #2020-06 of the council of the City of Whitehorse called for 10:00 a.m. on Saturday, March 21, 2020, in the Pioneer Heritage Room, City Hall.

PRESENT: Mayor Dan Curtis

ELECTRONIC PARTICIPANTS: Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O'Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O'Blenes
Manager of Strategic Communications Myles Dolphin

ELECTRONIC PARTICIPANTS: Manager of Bylaw Services Doug Spencer
Manager of Financial Services Lindsay Schneider
Acting Manager of Transit Services Jason Bradshaw

Mayor Curtis called the meeting to order at 10:00 a.m.

CALL TO ORDER

2020-06-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

In an effort to help mitigate the potential spread of COVID-19, Transit Services has implemented several "social distancing" measures on conventional buses. Waiving the requirement for transit riders to pay for the service by temporarily suspending the collection of bus fares will support these measures and also support individuals whose incomes are at risk as a consequence of this public health emergency.

TRANSIT SERVICES
RESPONSE TO THE
CORONAVIRUS

2020-06-02

It was duly moved and seconded
THAT Administration be authorized to temporarily suspend the collection of fees for Bus Fares pursuant to Schedule 11 of Bylaw 2014-36 until April 13th, 2020; and

TEMPORARILY SUSPEND
COLLECTION OF
BUS FARES

THAT a grant to the public of the lost revenues for this initiative be authorized for inclusion in the 2020 Umbrella Grants Bylaw.

Carried Unanimously

In response to the COVID-19 situation, citizens and businesses have adapted their normal routines and there has been a drastic reduction in downtown parking. Although measures are being taken to mitigate the potential spread of the virus, there are concerns regarding surface contacts with placing coins in parking meters, and citizens who elect to pay their parking tickets in person create another point of person-to-person contact.

PARKING METER
RESPONSE TO THE
CORONAVIRUS

Temporarily suspending enforcement of metered parking stalls would not impact the enforcement of parking provisions set out in the Traffic Bylaw for non-metered parking stalls or illegal parking in front of a yellow curb.

2020-06-03

It was duly moved and seconded
THAT Administration be authorized to suspend the enforcement of
metered parking stalls until April 13th, 2020; and

TEMPORARILY SUSPEND
ENFORCEMENT OF
PARKING METERS

THAT a grant to the public of the lost revenues for this initiative be
authorized for inclusion in the 2020 Umbrella Grants Bylaw.

Carried Unanimously

There being no further business, the meeting adjourned at 10:50 a.m.

ADJOURNMENT

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MEMORANDUM

FILE #: Z-06-2020

TO: Mayor and Council

FROM: Administration

DATE: March 30, 2020

SUBJECT: Public Hearing at Regular Council Meeting March 30, 2020

Please be advised there will be a Public Hearing at the Regular Council Meeting of March 30, 2020, to hear from interested parties related to the following zoning amendment:

Bylaw 2020-07, a bylaw to amend the zoning of a portion of Lot 1150, Plan 98-47 LTO and Block 284, Plan 66964 LTO to allow for boundary realignments with respect to the Second Haven Skateboard Park and the sanitary lift station.

The City of Whitehorse and Government of Yukon (YG) have been in discussions for several years over the potential for the City to formally take over the Skateboard Park. In those discussions, the City has indicated willingness to assume responsibility and maintenance of the facility on the condition that the facility be rebuilt to current standards. YG is currently concluding the design phase of the rebuilding process and is working towards issuance of a tender for the construction of the project.

An amendment to the zoning boundary is required to bring the entire skateboard park acquisition area into the PS–Public Service zone. A portion of the area is currently zoned PG–Greenbelt. In addition, an amendment to the zoning designation of the City-owned Block 284, Plan 66964 LTO from PG–Greenbelt to PU–Public Utility is required to bring the existing use (sanitary lift station) into conformance with current zoning regulations.

Bylaw 2020-07 received 1st Reading on March 9, 2020. Notices were published in the newspapers on March 13 and 20, 2020. A total of 10 letters were sent to property owners within 100 m of the subject properties. The Government of Yukon Land Management Branch, Kwanlin Dün First Nation, and Ta’an Kwäch’än Council were also notified by mail.

Darcy McCord
Subdivision and Lands Coordinator

cc: Director of Development Services
Manager of Planning and Sustainability Services
Manager of Land and Building Services



Minutes of the meeting of the City Operations Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the City Operations Committee.



Minutes of the meeting of the Community Services Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the Community Services Committee.



Minutes of the meeting of the Public Health and Safety Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Jason Everitt, Fire Chief Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Contract Award – Supply of Self-Contained Breathing Apparatus

The 2020 capital budget includes funding for the purchase of Self Contained Breathing Apparatus for the Fire Department. These are replacements for units that are nearing the end of their service life. One compliant proposal was received in response to the request for tender issued. An internal review committee agreed that the proposed apparatus meets all specifications and the price submitted is reasonable.

The recommendation of the Public Health and Safety Committee is

THAT administration be authorized to award the contract for the supply of Self Contained Breathing Apparatus for the Fire Department to Guillevin International Co. in the amount of \$383,397 plus GST.

2. Update on City Response to COVID-19 – For Information Only

The City Manager provided an update on the City's business continuity plans. In response to a query regarding financial relief with respect to the property tax deadline of July 1, administration advised that the City has no flexibility under current legislation. The Government of Yukon is taking the lead in this matter and the City will formulate plans once a response is received.

Committee members thanked city staff for their dedicated service during this difficult and challenging period.



Minutes of the meeting of the Development Services Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the Corporate Services Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Michael Reyes, Manager of Business and Technology Systems Taylor Eshpeter, Manager of Engineering Services Brittany Dixon, Manager of Financial Services Patrick Ross, Manager of Land and Building Services Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Re-budget 2019 Capital Projects

Some projects included in the 2019 capital budget were not fully completed for a variety of reasons. If these projects are to be completed, funds that were set aside in 2019 have to be re-budgeted into 2020. The management group reviewed their outstanding capital projects and identified those that require re-budgeting.

It is anticipated that most of the projects being brought forward will be completed this year. The majority of the projects are funded from outside sources such as Gas Tax and government grants. The remainder are funded from appropriate City reserves. There are no requests for additional funds.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2020-05, a bylaw to amend the 2020 to 2023 capital expenditure program by re-budgeting 2019 capital expenditures in the amount of \$24,245,757, be brought forward for consideration under the bylaw process.

2. Fees and Charges Amendment – First Quarter Changes

As part of the annual budget process, the Financial Services Department conducts a quarterly review of the Fees and Charges Bylaw and compiles a list of suggested additions and amendments as submitted by the management group.

First quarter changes are recommended that include some fee increases, the deletion of certain fees, and the addition of new fees with respect False Alarm responses by the Fire Department. A number of waste disposal fees are being increased to align with the Government of Yukon's periphery site fee implementation to reduce waste migration. In addition, some changes to descriptions are proposed to add clarity.

The recommendation of the Corporate Services Committee is

THAT Bylaw 2020-20, a bylaw to amend the Fees and Charges Bylaw, be brought forward for consideration under the bylaw process; and

THAT the 2020 to 2022 Operating and Maintenance Budgets be increased upon adoption of Bylaw 2020-20 in the amount of \$3,500 for 2020, \$4,667 for 2021, and \$4,667 for 2022, offset by transfers to the General Reserve for the additional revenue.

3. Budget Amendment – Marwell Lift Station Pump Replacement

The Marwell Lift Station is one of two primary collection points in the City's waste water collection system. It receives waste water from all serviced areas south of Porter Creek and Whistle Bend, and pumps it to the waste water treatment facility. The two primary pumps at the lift station have exhibited premature wear due to the quantity of sand and grit contained in the waste water. In 2019 it was determined to be urgent that a backup pump be ordered to ensure continuity of service and avoid the environmental risks that would result from pump failures. The pump acquired under this procurement will be put into service in April. A standby replacement for the second pump is now required as it has approximately the same operating hours and will likely become inoperable with the year.

The supply time for delivery of a new pump is approximately 18 weeks. Approval for a sole source procurement was authorized by the city manager as an emergency procurement due to the risks to the environment and to public health and safety. An order has been placed with the pump supplier, and an application for Gas Tax funding has been submitted.

Operational efforts to maximize the effectiveness of the existing sand and grit removal system are already underway. Water and Waste Services has also started investigation

of system modifications which can reduce the impact of sand and grit on the Marwell Lift Station and increase the operating life of these new pumps.

The recommendation of the Corporate Services Committee is

THAT the 2020 to 2023 capital budget be amended by adding a new capital project titled Marwell Lift Station Pump Replacement Project for procurement of a standby waste water pump in the amount of \$130,000, funded by Gas Tax.

4. Contract Award – Fixed Telephone Line Service

Fixed telephone lines are used by various departments throughout the city. Our existing service provider is NorthwesTel since there are no other fixed telephone line service providers in Whitehorse. The agreement with NorthwesTel is renewed every three years, and the only option available is a three-year service term.

Since the contract was last renewed in 2017, administration has conducted research on internet phones and assessed the feasibility of implementation for the City. The result of the assessment is that none of the options are currently feasible for the City and that we will need to continue using fixed telephone lines.

The recommendation of the Corporate Services Committee is

THAT administration be authorized to waive the public bidding process for the supply of fixed telephone line service; and

THAT administration be authorized to award the contract for fixed telephone line service to NorthwesTel for a net cost to the City of up to \$612,000.00 plus GST, covering a three-year term from April 2020 through March 2023.

5. Budget Amendment and Land Acquisition – 7220 7th Avenue

The Escarpment Land Acquisition Program was initiated in the early 1970s as a result of drainage and erosion problems as well as concerns over the risk of potential mudslides onto properties located at the foot of the downtown escarpment. Currently, two privately titled properties remain in private ownership within the escarpment area, along with one Life Estate Lease that expires in 2021.

The owner of the property at 7220 – 7th Avenue passed away in 2019 and an agreement to purchase the property has been negotiated with the executor of his estate. Structures remaining on the property after the City acquires ownership will be removed, but they contain hazardous materials that will require special handling and disposal.

After demolition, the property will remain vacant until a future use is determined in accordance with the Downtown Escarpment Land Use Policy. All costs related to the acquisition of this property are proposed to come from the Land Bank Reserve, and a budget amendment is required.

The recommendation of the Corporate Services Committee is

THAT the 2020 to 2023 Capital Expenditure Program be amended and a new capital project created for the Acquisition of 7220 – 7th Avenue in the amount of \$451,000, funded from the Land Bank Reserve; and

THAT Bylaw 2020-19, a bylaw to authorize the acquisition of a parcel of escarpment land at 7220 – 7th Avenue, be brought forward for consideration under the bylaw process.

6. Contribution Agreement – Tlingit Street Reconstruction Project

The City is proceeding with a project to reconstruct Tlingit Street from Copper Road to Platinum Road. The project will install new sanitary and storm sewers, concrete curb and gutter, and a new asphalt surface. The construction of this project is funded by a combination of City reserves, the Investing in Canada Infrastructure Program funded by the federal and territorial governments, and a contribution from the Kwanlin Dün First Nation. This is a unique partnership scenario with all four levels of government contributing to a project. The project is in keeping with the Declaration of Commitment with local First Nations to seek out partnerships for economic opportunities.

An agreement has been negotiated with the First Nation that describes the terms and conditions of the partnership and establishes the contribution form and amount. The First Nation's contribution will be in kind by supplying the majority of the granular material required for the project and allowing the deposit of excavation material on an adjacent First Nation owned lot. These contributions by the First Nation benefit the project in the amount of approximately \$400,000. The City agrees that if additional granular material is required for the project it will be purchased from the First Nation.

The recommendation of the Corporate Services Committee is

THAT the Mayor be authorized to sign the Contribution Agreement with the Kwanlin Dün First Nation with respect to the Tlingit Street Reconstruction Project; and

THAT administration be authorized to waive the public bidding process for the supply of granular material; and

THAT administration be authorized to award a contract for the supply of granular material for the Tlingit Street Reconstruction Project to the Kwanlin Dün First Nation for a cost not to exceed \$100,000 plus GST.



Minutes of the meeting of the City Planning Committee

Date	March 23, 2020	2020-07
Location	Council Chambers, City Hall	
Committee Members Present	Deputy Mayor Dan Boyd Mayor Dan Curtis – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Jan Stick – Electronic Participation	
Absent	Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Doug Spencer, A/D Community Services – Electronic Participation Mélodie Simard, Manager of Planning and Sustainability Services Catherine Constable, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Official Community Plan Amendment – Tank Farm Phase 1

An application has been received to change the land use designation of a portion of the Tank Farm site to allow for mix of service commercial and light industrial activities. This portion of the Tank Farm site is directly adjacent to the industrial/commercial uses on Wasson Place and Burns Road in Hillcrest, and is likely not suitable for residential development. The proponent proposes to develop approximately 13 fully serviced commercial/industrial lots that will be accessed from an extension of Wasson Place.

The proponent has provided a master plan that includes a significant natural buffer that will range from 30 m to 100 m in width between the proposed residential portion of the site and the industrial/commercial area. Part of this buffer is a natural depression that will serve as a drainage area, as well as a potential future recreational area and active transportation link.

If the Official Community Plan amendment is approved, a zoning amendment will be required before any development plans can proceed. However, the proponent has

been notified that an amendment to the zoning in this area will not be accepted until issues with respect to the servicing potential of the site have been resolved. As this phase of the proposed development will need to be subdivided from the larger Tank Farm parcel, agreed upon servicing standards and requirements could be secured as a condition of subdivision, clearly spelled out in a development agreement registered on the title.

Since potential servicing and design concerns can be addressed more thoroughly through subsequent approval processes, they should not impact the land use decision put forward in this Official Community Plan amendment.

The recommendation of the City Planning Committee is

THAT Bylaw 2020-10, a bylaw to amend the Official Community Plan by changing the land use designation of a portion of the Tank Farm site from Residential–Urban to Mixed-Use–Industrial/Commercial, be brought forward for consideration under the bylaw process.

2. Housing Development Incentive Agreement – 600 Ray Street

The owner of the property located at 600 Ray Street in the Downtown area has applied for a housing development incentive for the construction of rental housing units. The development will be a two storey building containing ten bachelor units.

The Housing Development Incentive Policy encourages smaller, denser housing forms in targeted areas as well as rental and supportive housing. Developments that meet the specified criteria are eligible for a reduction of Development Cost Charges, a yearly monetary grant from the City, or both. The value of the grant is based on the increase in taxation due to the improvements on the property.

The proposed development conforms to all City building and zoning regulations and meets the criteria for a rental and supportive housing development incentive. An agreement is being brought forward for Council approval.

The recommendation of the City Planning Committee is

THAT a housing development incentive agreement be approved with respect to a ten-unit rental housing development at 600 Ray Street in the Downtown area.

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CITY OF WHITEHORSE

BYLAW 2020-05

A bylaw to amend the 2020 to 2023 Capital Expenditure Program

WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw adopt an annual operating budget and a multi-year capital expenditure program; and

WHEREAS section 241 of the *Municipal Act* provides that no expenditure shall be made that increases total expenditures above what was approved in the annual capital budget or operating budget unless such expenditure is approved by bylaw; and

WHEREAS it is necessary to increase the 2020 to 2023 capital expenditure program to provide for the re-budgeting of 2019 capital projects;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The 2020 capital budget is hereby increased in the amount of \$24,245,757 to provide for the re-budgeting of 2019 capital projects as detailed in Appendix "A" attached hereto and forming part of this bylaw.
2. This bylaw shall come into full force and effect upon final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk

Appendix A
Bylaw 2020-05

Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Director, Corporate Services	120c00115 ASSET MANAGEMENT	Staffing constraints delayed this project in 2019; in 2020 dedicated staff will be hired, asset service levels established and a central means of storing data will be investigated. This is an ongoing multi-year project.	362,585	92,284	270,301
Legislative Admin	220c00116 RECORDS MANAGEMENT	The pilot project completed in 2019 led to revisions needed in various framework documents, which were started in 2019 but not completed. The rebudgeted funds will be used for that purpose and the work is expected to be complete by July 2020.	34,762	12,180	22,582
Engineering Services	240c00117 Water Licence Renewal	This is a multiyear project. Work will continue into 2020 to address the requests for information associated with the Water Board application for water license renewal. The water license renewal is expected to be completed in 2020, however, it is expected that additional studies and assessments associated with conditions from the new water license will be ongoing and extend beyond 2020.	273,648	143,762	129,886
Engineering Services	240c00317 Downtown Reconstruction - Alexander St East (2-4th)	The landscaping contract was not awarded in 2019 due to concerns from the public regarding placement of public benches. In 2020, following public engagement, the landscaping construction will be attempted again.	598,285	60,715	275,712
Engineering Services	240c00410 ASPHALT SURFACE OVERLAY PROGRAM	Multiyear program. Work remaining in 2020 is mill & fill at Robert Service Way and 4th Ave Roundabout.	2,103,000	1,857,825	245,175
Engineering Services	240c00417 Range Rd/Two Mile Hill Intersection Upgrades	Problem definition report was completed in 2019. Preliminary design will commence in 2020	50,000	20,888	29,112
Engineering Services	240c00418 Downtown Reconstruction: Cook St West (4th to Escarpment)	This is a multiyear project. The remaining funds will be used to finalize the detailed engineering design and tender the construction contract.	200,000	36,398	163,602
Engineering Services	240c00513 MARWELL EAST - TLINGIT ST	This is a multiyear project. The re-budgeted funds will be used to finalize the detailed design, tender the construction contract, and provide construction inspection and contract administration. The underground and surface works is expected to be completed in 2020, with construction of landscaping following in 2021.	460,045	92,190	367,855
Engineering Services	240c00516 BLACK ST STAIRS DRAINAGE	Design was started in 2019 and will be completed in 2020. Construction 2020 under new project for stair rehabilitation.	45,000	9,545	20,000
Engineering Services	240c00819 Mt. McIntyre Ski Bridge Repair	This is a multiyear project. The re-budgeted funds will be used to complete the construction and provide construction inspections and contract administration. The work will be completed in 2020.	954,026	89,977	864,049

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Engineering Services	240c01118 Livingstone Trail Lagoon Influent Chamber Replacement	Multiyear project	49,296	2,295	47,001
Engineering Services	240c01218 Puckett's Gulch (Black St) Stairs Extension	Construction commenced in 2019, but was delayed to 2020 due to unexpected subsurface ground conditions.	164,718	37,300	127,418
Engineering Services	240c01318 Mount McIntyre Stairs	An alternate location was identified in 2019 and a new budget was created for 2020 for this new location.	60,000	12,538	47,462
Engineering Services	240c01410 STORM SEWER UPGRADES	Due to large demand from private development, there was not sufficient capacity within the Engineering Department to complete this work in 2019.	180,000	36,349	143,651
Financial Services	260c00109 OFFICE FURNITURE	The project was not complete in 2019 as furniture was ordered late in November and did not arrive until 2020. The rebudgeted funds will be spent by March 2020, however this is an ongoing project.	49,000	40,981	8,019
Business & Technology Systems	300c00109 COMPUTER INFRASTRUCTURE	Computer and printer purchase were done toward end 2019. The deliveries are expected in 2020. Portion of the budget will be used for Enterprise storage procurement scheduled for 2020. This is a budget that funds ongoing needs.	1,231,291	431,354	799,937
Business & Technology Systems	300c00110 SOFTWARE ACQUISITION	OH&S case system is still in progress. The amount will be spent on the licenses and implementation of the system. The project is relying on successful completion of Bylaw case system after which the OH&S case system could then be implemented and expected to be done by end of 2020. This is a budget that funds ongoing needs.	135,437	94,210	41,227
Business & Technology Systems	300c00111 SOFTWARE LICENSING RENEWALS	The renewal schedule for ESRI GIS (Interactive Mapping) maintenance and support was realigned in 2019. Due to this, we are requesting re-budget of \$40,000 to cover for the ESRI GIS maintenance renewal that will now fall in 2020. The rest of the amount will not need to be budgeted as they are savings.	592,593	522,459	40,000
Business & Technology Systems	300c00112 SECURITY CAMERAS	Landfill gatehouse cameras are still pending due to limited network connectivity options and resourcing/capacity issues. The funds will be spent on replenishment of old security camera equipment and Landfill gatehouse cameras. This is a budget that funds ongoing needs.	125,510	40,906	84,604

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Business & Technology Systems	300c00113 ERP DEVELOPMENT	This budget provides for ongoing improvements, upgrades and enhancements to the City's core financial systems. There are ongoing discussions and consultations with various City Departments to collect and gather requirements. The re-budgeted amount will be needed to fund the potential implementation of additional modules, upgrades, fixes and enhancements. This is a multi-year project with multi-year budgets.	155,941	102,557	53,384
Business & Technology Systems	300c00116 RECREATION ACTIVITY MANAGEMENT SYSTEM	The project's post go-live and closing phase ran until end of Jan 2020. The re-budgeted amount will be used for project staff costs until end of Jan 2020. The project is complete as of Jan 2020.	125,313	110,082	15,231
Business & Technology Systems	300c00117 Land and Building Services Records Digitization	The project was delayed as BTS, LBS and LEG were waiting for the outcome of the Records Management framework and pilot implement. There was an RFI released end of 2019 and the info received are being reviewed. The re-budgeted funds will be used to release an RFP in 2020 and select a vendor to implement the project.	113,430	501	112,929
Business & Technology Systems	300c00118 Radio and Location Equipment	Decisions need to be made in consultation with the departments regarding radio technology (analog vs. digital) and models to be used going forward. Discussions and research are still in progress. The re-budgeted amount be spent on handheld and vehicle radios that various departments are using. This is a budget that funds ongoing needs.	171,760	50,394	121,366
Business & Technology Systems	300c00119 Transit Realtime Passenger Info and Electronic Payments	The project is still in progress. An RFP to select the vendor was finalized late in 2019. The project is scheduled to be implement in 2020 using the rebudgeted funds. Expected completion will be Dec 2020.	121,300	400	110,000
Business & Technology Systems	300c00212 PAPERLESS DOCUMENT MANAGEMENT	The project is awaiting outcome of the Records Management pilot that will provide direction on how these funds will be spent going forward. If the pilot is successful, additional software license and more consulting hours will be needed in 2020. This phase of the project is targeted for completion in Dec 2020.	29,449	13,000	16,449
Business & Technology Systems	300c00218 Bylaw Incident Reporting Software	The project is currently in progress and being implemented. The rebudgeted amount will be used to pay for implementation and consulting hours, training employees and support. The project is expected to be completed by Dec 2020.	84,524	45,099	39,425

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Business & Technology Systems	300c00314 Fire And Bylaw Computer Aided Dispatch	This essential project is moving forward slowly. The success of this program is largely dependent on support from the YG Fire Marshall's office. There are opportunities being explored which will impact what this program will ultimately look like and the structure from which it will operate. It has been proven that this system, once implemented, will improve response and safety of responders.	25,692	427	25,265
Building & Fleet Maintenance	320c00114 PUMP HOUSE BUILDINGS REPAIRS	Contract awarded in 2019 for Selkirk PH roof - awaiting seasonal completion summer 2020.	36,551	6,562	29,989
Building & Fleet Maintenance	320c00118 REPLACEMENT WORK MACHINE	Contract awarded in 2019, unit delivered and paid for in Q1 2020.	85,000	86	84,914
Building & Fleet Maintenance	320c00519 ICE PLANT CHILLER UPGRADES	MM/TAK Phase 1 awarded and work completed in 2019. CGC Phase 2 work awarded in 2019, work planned for annual ice plant shutdown mid-2020.	288,000	123,352	164,648
Building & Fleet Maintenance	320c00717 CONDENSER/WATER TOWER REPLACEMENT	MM Phase 1 work awarded and completed in 2019. CGC Phase 2 work awarded in 2019, work planned for annual ice plant shutdown mid-2020.	654,000	381,183	272,817
Building & Fleet Maintenance	320c00811 FUEL TANK REMOVAL	Work in progress, seasonal completion spring 2020.	10,166	4,973	5,193
Building & Fleet Maintenance	320c00910 WASTE HEAT RECOVERY - CGC	Design started late in 2019, construction planned for late 2020. Multi year project.	30,000	1,872	28,128
Building & Fleet Maintenance	320c00916 ADDTL END DUMP TRAILER - OPS	Unit ordered in 2019, delivery due Q1, 2020.	70,000	112	69,888
Building & Fleet Maintenance	320c01016 REPLACEMENT TRANSIT BUSES	Contract awarded late 2019, two units due Q4 2020.	1,100,000	0	1,100,000
Building & Fleet Maintenance	320c01114 ENERGY UPGRADES - CANADA GAMES CENTRE	Project progressing well with the majority of the work complete. Work continues room to room as time allows. All work to be completed by the end of 2020. Multi year project.	199,765	129,586	70,179
Building & Fleet Maintenance	320c01117 BCP - SERVICES BUILDING	Design work in progress. This is a large, multi year construction project.	2,400,000	45,822	2,354,178
Building & Fleet Maintenance	320c01416 EMERGENCY EXIT SNOW/ICE ROOFS - CGC	Work awarded in 2019. Majority of work completed in Q1 2020, with seasonal deficiencies to be completed spring 2020.	74,111	2,395	71,716
Building & Fleet Maintenance	320c01516 KULAN SATELLITE STN UPGRADES	Ground investigation work completed and design work has begun. Design to be completed in 2020.	147,153	10,110	137,043
Building & Fleet Maintenance	320c01712 ENVIRONMENTAL ASSESSMENTS - SURPLUS PROPERTIES	Assessment work in progress for Parks Building and Warehouse. Further work to be completed as buildings become available for more destructive testing. Project to be completed as the building consolidation program progresses.	90,091	14,355	75,736
Building & Fleet Maintenance	320c01716 BCP - FIRE HALL #1 BUILDING	Construction awarded, and, in progress, major construction work to be completed in 2020.	3,978,229	2,281,102	1,697,127

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Building & Fleet Maintenance	320c01810 BCP - OPERATIONS BUILDING	Construction awarded, and, in progress, major construction work to be completed in 2020.	24,260,291	16,388,085	7,872,206
Building & Fleet Maintenance	320c02016 HERITAGE BLDG ROOF REPLACEMENT	Donnenworth house roof replacement completed 2019. Design work in progress for Captain Martin House to be completed mid-2020.	121,678	68,917	52,761
Building & Fleet Maintenance	320c02809 HEAVY TRUCK REPLACEMENT	Contract awarded in 2019, delivery due Q1, 2020.	248,500	125	248,375
Building & Fleet Maintenance	750c01411 FLOORING REPAIRS - FACILITIES	Repair work in progress, to be completed in 2020. Multi year project.	61,886	42,045	19,841
Fire	440c00114 RESCUE TRUCK REPLACEMENT	Rebudgeted amounts to be applied to specialized rescue equipment assigned to this apparatus. This project will be completed and closed out in 2020.	537,863	520,964	16,899
Fire	440c00118 Fuel Abatement	Multiyear project that will continue during winter months. Rebudgeted funds will be applied to 2020 contractor invoice expected in Spring of 2020. Work will recommence in the late fall / winter of 2020 into 2021.	684,879	94,324	240,555
Fire	440c00209 SCBA AIR MANAGEMENT REPLACEMENT/UPGRADE	SCBA replacement will occur in 2020 and rebudgeted funds will be applied to this project towards SCBA adjuncts and additional equipment to enhance user safety such as communications tools, respiratory emergency equipment in the event of a firefighter rescue situation, etc. These funds were held from 2019 in anticipation of the additional funding needed for these additional measures.	86,035	32,399	53,991
Fire	440c00309 TURNOUT GEAR REPLACEMENT	Multi-year projected purchase of turnout gear. Actual annual purchases are based upon need which may fluctuate from budgeted projections. Rebudgeted funds will be applied to project to cover any actual shortfall in 2020 budget cycle.	46,935	44,748	2,187
Operations	500c00110 SMALL EQUIPMENT REPLACEMENT	Replacement equipment ordered late 2019, awaiting delivery in 2020.	30,000	5,756	24,244
Operations	500c00116 MAJOR SIDEWALK REPAIRS	Seasonal work to repair/replace sidewalks. Multi-year project with significant work expected to be completed by fall of 2020.	104,402	20,000	84,402
Operations	500c00409 PARA RAMP INFILLS	Seasonal work to repair/add para ramps in sidewalks. Multi-year project with significant work expected to be completed by fall of 2020.	48,882	37,492	11,390
Environmental Sustainability	600c00219 WILDFIRE RISK REDUCTION STRATEGY	This is a multi-year project. Funds will be used for consultant. Project will be completed in 2020.	85,000	23,932	61,068

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Environmental Sustainability	500c00209 LANDFILL UPGRADES	The electric fence cleared buffer was upgraded as planned and some of the gate upgrades were completed in 2019. Vacancies resulted in decreased capacity so the project wasn't completed. 2020 work will be focused on gate upgrades and safety upgrades at the transfer station. Expected to be complete within 2020.	111,348	10,094	95,753
Water and Waste Services	650c00119 Reservoir Cleaning	Forced to adjust scope and re-tender. Contract is ready to award. Work will be complete summer of 2020.	90,000	1,555	88,445
Water and Waste Services	650c00319 LTECF Discharge Line Upgrade	Progress slower than expected in 2019. The inspection didn't reveal any immediate concerns which reduced the schedule pressure. Remediation still needs to be completed in 2020 and there is a plan in place to do so.	100,000	29,147	70,853
Water and Waste Services	650c00410 SMALL LIFT STATION UPGRADES	Excellent progress in 2019 including safety upgrade at Marwell LS, controls upgrades at Quartz LS, and electrical upgrades at Wann Road LS, progress was limited by vacancies and turn-over. 2020 work will be focused on Range Road LS and Quartz Road LS communications & PLC.	62,154	31,310	30,844
Water and Waste Services	650c00418 PLC and Communications Systems Replacement	Excellent progress in 2019 including new PLCs at Hamilton Booster and Copper Ridge Reservoir. Department turnover in 2019 stalled the project. Projected to be completed in 2020 including upgrades focused on Copper Ridge Booster.	91,384	71,974	19,410
Water and Waste Services	650c00419 McIntyre Creek Pumphouse Fuel Spill	2019 workplan was completed. A broken monitoring well will be addressed in 2020, CWF has approved this change/extension of the	50,000	27,301	22,699
Water and Waste Services	650c00518 SCADA Software Replacement	Implementation was complete in 2019. The nature of the system requires maintenance and bug-fixes that will be identified over time. Work is proceeding as expected and will be complete in 2020.	279,890	201,957	77,933
Water and Waste Services	650c00618 Pot Hole Lake Service Upgrade	Pre-design completed in 2019 recommends a topographic survey to inform detailed design which will be completed in 2020.	30,000	23,799	6,201
Water and Waste Services	650c00719 Landfill Operations Contract Development	Consulting begun in 2019 was bottlenecked by capacity with management & supervisory staff in Waste Services/WWS. Contract to be finalized in 2020 will be reviewed by the consultant.	30,000	24,957	5,043
Water and Waste Services	650c00819 Transfer Station Upgrades	This project is progressing as expected, RFP was issued in Q4 2019 reflecting project management capacity in WWS. Award required budget to be approved in 2019, the funding is secured to the end of 2020 and the work will be completed this year.	250,000	15,612	234,388

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Water and Waste Services	650c01019 Metal Pile - One Year	This project was delayed by lack of project management capacity in Waste Services. Expected to be tendered in 2020 with work being completed by summer 2021.	175,000	1,116	173,884
Water and Waste Services	650c01217 Commercial Water Meter Replacements	Work in 2019 was focused on smaller meters which have smaller capital cost and in preparation for meter reader infrastructure upgrade. 2020 workplan includes the meter reader infrastructure upgrade and larger meters having a high individual capital cost.	49,070	4,918	44,152
Water and Waste Services	650c01818 SWAP Implementation	Excellent progress on education and enforcement materials in 2019, this carry-over will support more of this work in 2020.	23,518	21,603	1,915
Water and Waste Services	650c02118 Compost Facility Expansion	Phase 1 completed in 2019. Delays in detailed design prevented tendering & construction completion in 2019. The 2nd phase of the project will be completed in 2020.	4,939,534	715,277	3,843,667
Planning Services	720c00119 PUBLIC ENGAGEMENT CAPACITY DEVELOPMENT	Project not complete due to work on OCP. Budget will be spent on developing/executing training for staff. Budget will be spent in 2020-2021.	30,000	941	29,059
Planning Services	720c00218 NEIGHBOURHOOD COLLECTOR ROAD MASTER PLANS	Scoping of projects took longer than expected. Budget will be spent on consultant studies and project will be completed in 2020.	70,000	17,622	52,378
Planning Services	720c00319 INDIGENOUS LANGUAGES PLACE-NAME INCORPORATION	Project scoped in consultation with First Nations in 2019 and expected to start in 2020. Budget will be spent on consultant and meeting costs. It is expected to be a multi year project.	10,000	175	9,825
Planning Services	720c00418 MULTI-USE TRAIL DESIGN GUIDELINES	Contractor completing work. Funding will be used for consultant and project will be completed in 2020.	32,413	25,786	6,627
Planning Services	720c00614 NEIGHBOURHOOD SIGN CREATION & REFURBISHMENT	Project not finished as contractor had serious illness and had not returned to work. Budget will be spent on new sign creation and refurbishment of existing signs. Budget will be spent by end of 2020.	10,000	7,650	2,350
Planning Services	720c00618 CHADBURN LAKE PARK IDENTITY/BRANDING	Project was scoped out with FNs in 2019 with expectation of starting in 2020. Budget will be spent on consultant and meeting costs. Project expected to be multi year.	30,000	177	29,823
Planning Services	720c00815 OFFICIAL COMMUNITY PLAN REVIEW - 2018	This is a multi-year project. Project budget has been reviewed and funds will be used to increase staff capacity, fund engagement, and contractors as needed. Project is scheduled for completion in 2020.	138,892	35,553	103,339
Planning Services	720c00818 2018 LOT DEVELOPMENT	Following installation of water/sewer utilities in 2019, the surface works were unable to be completed prior to end of 2019 construction season. Anticipated that remaining work will advance in Spring or early Summer with the rebudgeted being spent by July 2020.	143,966	103,332	40,634

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Parks and Trails	740c00216 WHISTLE BEND AMENITIES	Procurement delays with sourcing affected this project. These re-budgeted funds will be spent on new garbage cans and benches for Whistle Bend with an expected completion date of September 2020.	20,346	3,312	17,034
Parks and Trails	740c00409 TRAIL PLAN IMPLEMENTATION	This project was not completed in 2019 due to uncertainty surrounding the department's needs. These re-budgeted funds will be used for the Trails crew operations including equipment rentals, materials and wages by the end of the 2020 season.	122,100	60,859	61,241
Parks and Trails	740c00417 Shipyards Park Electrical Posts and Outlet Replacement.	Materials for this project were ordered in fall 2019 but the supply was on back order and not received until February 2020. This re-budget amount will be spent on the replacement of the existing Shipyards Park electrical outlets prone to vandalism and will be completed summer 2020.	24,641	0	24,641
Parks and Trails	740c00616 JIM LIGHTS PARK RETAINING WALL	Seasonal limitations prevented the completion of this project. This re-budget amount will be spent on the construction of stairs and the addition of a railing at the top of the retaining wall. The expected completion date of this project is August 2020.	9,393	640	8,753
Parks and Trails	740c01315 WHISTLE BEND PLAYGROUNDS	Ongoing discussions with the Whistle Bend Neighborhood Association regarding types and locations of playground equipment have delayed this project. These re-budgeted funds will be spent on improving existing Whistle Bend playgrounds and completed by September 2020.	38,986	4,059	34,927
Parks and Trails	740c05310 DOWNTOWN STREET UPGRADES - PARKS	Delays in the release of a downtown bench location plan from Planning has affected this project. Once this plan is complete this re-budgeted amount will be spent on the placement and replacement of benches on Main Street. This project will be completed by October 2020.	31,141	4,636	26,505
Recreation & Facility Services	750c00115 Programming Equipment	This project was not completed in 2019. Equipment was identified for purchase in late 2019, but would not have arrived in time. The rebudgeted funds will be spent by June 2020.	6,882	2,100	4,782
Recreation & Facility Services	750c00518 Takhini Arena Dasher Board Upgrades	This project was not completed in 2019. Additional work to address gates/doors was identified in late 2019. The rebudgeted funds will be used by September 2020, with the work done over the summer.	161,421	156,220	5,201
Recreation & Facility Services	750c00811 Wellness Centre Equipment	This project was not completed in 2019. Additional equipment was identified in late 2019, but unable to purchase in time for 2019 budget. The rebudgeted funds will be used by June 2020 or when large replacement order is placed.	33,000	30,666	2,334

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Department / Sub-Department	Capital Job	Reason for Rebudget Request	2019 Revised Budget	2019 YTD Actuals	Re-budget amount requested
Total Re-budget Requests			51,171,101	25,871,261	24,245,757

Schedule 1 Bylaw 2020-05
Excerpt from Appendix A
2019-2022 Capital Expenditure Program

Projects Complete	2019
Projects Cancelled or Re-scoped into 2020 Projects	Total Revised
Projects Already Re-Budgeted in 2020	Budget
Director, Corporate Services	
120c00115 ASSET MANAGEMENT	362,585
Total Director, Corporate Services	362,585
Legislative Admin	
220c00116 RECORDS MANAGEMENT	34,762
Total Legislative Admin	34,762
Engineering Services	
240c00110 SELKIRK WATER PUMPHOUSE	170,000
240c00111 LIVINGSTONE TRAIL LAGOON ODOUR MITIGATION	21,613
240c00116 SELKIRK PUMPHOUSE SITE WORKS	135,893
240c00117 Water Licence Renewal	273,648
240c00118 PC Hidden Lakes Hydrological Assessment	75,000
240c00209 HILLCREST DES/RECON	
240c00211 WATERMAIN IMPROVEMENTS - Lambert 5th & 6th	775,000
240c00218 Watermain Improvements - Birch St North Extension	1,150,000
240c00317 Downtown Reconstruction - Alexander St East (2-4th)	598,285
240c00318 Hamilton Boulevard Traffic Study	8,197
240c00319 Motorways Dev. Lane Paving	
240c00410 ASPHALT SURFACE OVERLAY PROGRAM	2,103,000
240c00415 TRAFFIC SIGNALS - 2ND & WOOD	
240c00417 Range Rd/Two Mile Hill Intersection Upgrades	50,000
240c00418 Downtown Reconstruction: Cook St West (4th to Escarpment)	200,000
240c00419 Overhead Crosswalk - Fourth Avenue "Tags"	
240c00511 PORTER CREEK LAGOON REMEDIATION	18,483
240c00513 MARWELL EAST - TLINGIT ST	460,045
240c00516 BLACK ST STAIRS DRAINAGE	45,000
240c00519 Traffic Signals Quartz & Chilkoot	35,000
240c00618 Downtown Reconstruction: Strickland Street (3rd-Escarpment)	
240c00711 DOWNTOWN RECONSTRUCTION - WHEELER ST WEST	900,525
240c00718 Downtown Reconstruction: Strickland 3rd-4th	
240c00811 MARWELL LIFT STATION	203,432
240c00818 Downtown Reconstruction: Wood St East (1st-4th)	
240c00819 Mt. McIntyre Ski Bridge Repair	954,026
240c00918 Downtown Reconstruction: Steele St East (1st-4th)	
240c01016 DOWNTOWN RECONSTRUCTION - ALEXANDER ST WEST (4th-Esc)	
240c01118 Livingstone Trail Lagoon Influent Chamber Replacement	49,296
240c01119 Wheeler Street Environmental Review	40,000
240c01216 Transportation Study (City Wide)	
240c01218 Puckett's Gulch (Black St) Stairs Extension	164,718
240c01219 ASPHALT PATH CROSSING IMPROVEMENTS	
240c01318 Mount McIntyre Stairs	60,000
240c01410 STORM SEWER UPGRADES	180,000
240c02010 DOWNTOWN RECONSTRUCTION - 6TH AVE	940,262
240c02309 ASPHALT PATHS - VARIOUS LOCATIONS	158,882
240c02609 SCADA PROGRAM	520,482
Total Engineering Services	10,290,787
Financial Services	
260c00109 OFFICE FURNITURE	49,000
Total Financial Services	49,000
Business & Technology Systems	
300c00109 COMPUTER INFRASTRUCTURE	1,231,291
300c00110 SOFTWARE ACQUISITION	135,437
300c00111 SOFTWARE LICENSING RENEWALS	592,593
300c00112 SECURITY CAMERAS	125,510
300c00113 ERP DEVELOPMENT	155,941
300c00116 RECREATION ACTIVITY MANAGEMENT SYSTEM	125,313
300c00117 Land and Building Services Records Digitization	113,430
300c00118 Radio and Location Equipment	171,760
300c00119 Transit Realtime Passenger Info and Electronic Payments	121,300
300c00212 PAPERLESS DOCUMENT MANAGEMENT	29,449
300c00218 Bylaw Incident Reporting Software	84,524

Schedule 1 Bylaw 2020-05
Excerpt from Appendix A
2019-2022 Capital Expenditure Program

Projects Complete	2019
Projects Cancelled or Re-scoped into 2020 Projects	Total Revised
Projects Already Re-Budgeted in 2020	Budget
300c00219 CGC Public Info Display Upgrades	
300c00314 Fire And Bylaw Computer Aided Dispatch	25,692
300c00318 Unified Communications (IP Telephony and VOIP)	49,932
Total Business & Technology Systems	2,962,172
Building & Fleet Maintenance	
320c00110 ONE TON TRUCK REPLACEMENT	54,396
320c00111 MAJOR BUS REPAIRS	416,467
320c00114 PUMP HOUSE BUILDINGS REPAIRS	36,551
320c00115 MOBILE STEAMER REPLACEMENT	
320c00118 REPLACEMENT WORK MACHINE	85,000
320c00119 Additional Utility Task Vehicle Parks and Trails	
320c00215 ICE RESURFACER REPLACEMENT	
320c00218 ADDTL PICKUP - TRANSFER STATION OFFICER - FGD	61,686
320c00219 City Hall Security Upgrades	
320c00318 BCP - MSB DEMOLITION	
320c00418 BCP - FIRE HALL 1 DEMOLITION	60,000
320c00419 City Hall LAN Room AC	
320c00510 LAWN TRACTOR REPLACEMENT	25,000
320c00516 VIBRATORY PLATE COMPACTOR REPLACEMENT	
320c00519 ICE PLANT CHILLER UPGRADES	288,000
320c00610 MAJOR EQUIPMENT REPAIRS	100,000
320c00613 FIVE TON TRUCK REPLACEMENT	
320c00619 Additional Snow Machine - Parks&Trails and Bylaw	16,746
320c00713 ADDTL RIDE-ON SWEEPER	
320c00717 CONDENSER/WATER TOWER REPLACEMENT	654,000
320c00719 Additional Wildland Vehicle - Fire Department	
320c00809 MT MCINTYRE UPGRADES	7,978
320c00811 FUEL TANK REMOVAL	10,166
320c00819 Replacement Dump Trailer- Compost Facility	43,500
320c00910 WASTE HEAT RECOVERY - CGC	30,000
320c00915 ROBERT SERVICE CAMPGROUND BLDG REPAIRS	23,866
320c00916 ADDTL END DUMP TRAILER - OPS	70,000
320c00919 FLEET MANAGEMENT STUDY	
320c01016 REPLACEMENT TRANSIT BUSES	1,100,000
320c01110 MT MAC - UPGRADE HEATING PLANTS	10,295
320c01112 REFINISH FLEXIHALL FLOORING	125,444
320c01114 ENERGY UPGRADES - CANADA GAMES CENTRE	199,765
320c01117 BCP - SERVICES BUILDING	2,400,000
320c01209 MOBILE SWEEPER REPLACEMENT	
320c01311 AQUATIC CENTRE MAINTENANCE	65,000
320c01317 BCP - OFFICE ALTERNATIVE	
320c01319 FIRE TANKER REPLACEMENT	365,000
320c01416 EMERGENCY EXIT SNOW/ICE ROOFS - CGC	74,111
320c01417 BCP - CITY HALL RENOVATION/ENERGY UPGRADES	
320c01419 BYLAW SERVICES REPLACEMENT VEHICLE	62,530
320c01516 KULAN SATELLITE STN UPGRADES	147,153
320c01709 PICKUP TRUCK REPLACEMENT	276,534
320c01712 ENVIRONMENTAL ASSESSMENTS - SURPLUS PROPERTIES	90,091
320c01716 BCP - FIRE HALL #1 BUILDING	3,978,229
320c01810 BCP - OPERATIONS BUILDING	24,260,291
320c02016 HERITAGE BLDG ROOF REPLACEMENT	121,678
320c02109 VAN REPLACEMENT	71,346
320c02410 SKID STEER LOADER REPLACEMENT	66,500
320c02809 HEAVY TRUCK REPLACEMENT	248,500
320c03110 LOADER REPLACEMENT	
750c01411 FLOORING REPAIRS - FACILITIES	61,886
750c01413 POOL SLIDE STRUCTURE UPGRADE	123,180
Total Building & Fleet Maintenance	35,830,889
Fire	
320c01210 EMO EQUIPMENT	4,573
440c00114 RESCUE TRUCK REPLACEMENT	537,863

Schedule 1 Bylaw 2020-05
Excerpt from Appendix A
2019-2022 Capital Expenditure Program

Projects Complete	2019
Projects Cancelled or Re-scoped into 2020 Projects	Total Revised
Projects Already Re-Budgeted in 2020	Budget
440c00118 Fuel Abatement	684,879
440c00119 Thermal Imaging Cameras	
440c00209 SCBA AIR MANAGEMENT REPLACEMENT/UPGRADE	86,035
440c00210 TECHNICAL RESCUE	26,831
440c00218 Emergency Management Plan Review	
440c00219 Relocation of Extractor (Turnout gear washer)	20,000
440c00309 TURNOUT GEAR REPLACEMENT	46,935
440c00510 TRAINING CENTRE IMPROVEMENTS	545
Total Fire	1,407,661
Operations	
500c00109 TRAFFIC CONTROLLER CABINET	108,082
500c00110 SMALL EQUIPMENT REPLACEMENT	30,000
500c00115 REPLACEMENT UPS BATTERIES	7,000
500c00116 MAJOR SIDEWALK REPAIRS	104,402
500c00118 WMF Fire	50,000
500c00409 PARA RAMP INFILLS	48,882
500c00609 GUIDE RAIL & JERSEY CURB REPLACEMENT	
500c00709 UNPAVED ROAD MAINTENANCE	
500c01009 SNOW DUMP DEVELOPMENT	28,742
500c01109 WASTE OIL RECLAMATION	26,047
Total Operations	403,155
Transit Services	
580c00115 TRANSIT SHELTERS & BENCHES	7,029
Total Transit Services	7,029
Environmental Sustainability	
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION	101,914
600c00219 WILDFIRE RISK REDUCTION STRATEGY	85,000
Total Environmental Sustainability	186,914
Water and Waste Services	
500c00209 LANDFILL UPGRADES	111,348
650c00115 MCINTYRE CREEK BOOSTER STATION	392,921
650c00119 Reservoir Cleaning	90,000
650c00209 PUMPHOUSE & RECIRCULATION	3,540
650c00219 Two Mile Hill Booster Motor Replacement	195,000
650c00318 Forcemain Condition Assessments	
650c00319 LTECF Discharge Line Upgrade	100,000
650c00410 SMALL LIFT STATION UPGRADES	62,154
650c00418 PLC and Communications Systems Replacement	91,384
650c00419 McIntyre Creek Pumphouse Fuel Spill	50,000
650c00518 SCADA Software Replacement	279,890
650c00519 Riverdale Super A Fuel Monitoring	
650c00618 Pot Hole Lake Service Upgrade	30,000
650c00619 Modular Litter Fence	126,120
650c00718 Selkirk Aquifer Flood Risk Assessment	15,000
650c00719 Landfill Operations Contract Development	30,000
650c00819 Transfer Station Upgrades	250,000
650c00919 WMF South End Development	416,000
650c01019 Metal Pile - One Year	175,000
650c01217 Commercial Water Meter Replacements	49,070
650c01219 MARWELL LIFT STATION PUMP REPLACEMENT	100,000
650c01409 HYDRANT INFILL	31,633
650c01414 REBUILD PRESSURE CONTROL VALVES CITY WIDE	15,237
650c01618 Porter Creek Lift Stations Assessment	30,000
650c01619 Utility Systems Small Equipment	33,000
650c01719 Large Volume Dewatering Pump System	60,000
650c01818 SWAP Implementation	23,518
650c01819 Truck-Mounted Fall Arrest Davits	8,580
650c01919 Small Sewer Camera Replacement	10,000
650c02018 Multi-Family Organic Totes	10,260
650c02019 Hydrant Service Truck Retrofit	
650c02118 Compost Facility Expansion	4,939,534

Schedule 1 Bylaw 2020-05
Excerpt from Appendix A
2019-2022 Capital Expenditure Program

Projects Complete	2019
Projects Cancelled or Re-scoped into 2020 Projects	Total Revised
Projects Already Re-Budgeted in 2020	Budget
650c02119 Thermostatic Bleeder Upgrade Program	
650c02219 Riverdale Aquifer Sewer Camera Inspections	
Total Water and Waste Services	7,729,189
Economic Development	
700c00117 FUTURE INDUSTRIAL LAND SUPPLY AND DEMAND STUDY	15,175
Total Economic Development	15,175
Planning Services	
720c00116 HERITAGE STRATEGY REVIEW	17,998
720c00117 DOWNTOWN PARKING MANAGEMENT PLAN UPDATE	8,000
720c00119 PUBLIC ENGAGEMENT CAPACITY DEVELOPMENT	30,000
720c00214 WHISTLE BEND FUTURE AREAS PLANNING	69,890
720c00216 6TH AVE CONTAMINATION REMEDIATION	
720c00218 NEIGHBOURHOOD COLLECTOR ROAD MASTER PLANS	70,000
720c00318 ZONING BYLAW REWRITE	
720c00319 INDIGENOUS LANGUAGES PLACE-NAME INCORPORATION	10,000
720c00418 MULTI-USE TRAIL DESIGN GUIDELINES	32,413
720c00614 NEIGHBOURHOOD SIGN CREATION & REFURBISHMENT	10,000
720c00618 CHADBURN LAKE PARK IDENTITY/BRANDING	30,000
720c00815 OFFICIAL COMMUNITY PLAN REVIEW - 2018	138,892
720c00818 2018 LOT DEVELOPMENT	143,966
720c02014 SCHWATKA LAKE PLAN IMPLEMENTATION	26,813
Total Planning Services	587,972
Parks and Trails	
740c00216 WHISTLE BEND AMENITIES	20,346
740c00217 Rotary Park Playground Replacement	389,920
740c00309 PLAYGROUND EQUIPMENT REPLACEMENT	49,455
740c00316 TRAIL PLAN UPDATE 2017	70,000
740c00409 TRAIL PLAN IMPLEMENTATION	122,100
740c00417 Shipyards Park Electrical Posts and Outlet Replacement.	24,641
740c00519 Gate and fence for PUL in Porter creek as per DRC	
740c00609 GREY MOUNTAIN CEMETERY EXPANSION	
740c00610 PAVED TRAIL RESURFACING - PARKS	43,807
740c00616 JIM LIGHTS PARK RETAINING WALL	9,393
740c00619 Pine Street Park Installation	37,485
740c01009 EROSION CONTROL	7,844
740c01315 WHISTLE BEND PLAYGROUNDS	38,986
740c01415 TREE NURSERY REPLENISHMENT	
740c05310 DOWNTOWN STREET UPGRADES - PARKS	31,141
Total Parks and Trails	845,118
Recreation & Facility Services	
750c00115 Programming Equipment	6,882
750c00118 Aquatic Acoustics Replacement	
750c00119 CGC PA System Upgrade	63,579
750c00214 Aquatic Centre Sand Filter Replacement	25,341
750c00518 Takhini Arena Dasher Board Upgrades	161,421
750c00811 Wellness Centre Equipment	33,000
Total Recreation & Facility Services	290,223
Total City of Whitehorse	61,002,631
Summary	
Total Re- budget Requests (Appendix A to Bylaw 2020-05)	51,171,101
Total Projects Complete	9,037,641
Total Projects Cancelled or Re-scoped into 2020 Projects	203,407
Total Projects already re-budgeted in 2020	590,482
Total Appendix A - 2019 Revised Capital Expenditure Plan	61,002,631

CITY OF WHITEHORSE
BYLAW 2020-19

A bylaw to authorize the acquisition of a parcel of escarpment land

WHEREAS section 265 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw authorize the municipality to acquire any real property; and

WHEREAS it is deemed desirable that the City acquire title to a parcel of escarpment land located at 7220 7th Avenue from the estate of Alphonse Kowalkowski;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The City of Whitehorse is hereby authorized to accept title to Lot 6, Block 145, Plan 20148 LTO in the City of Whitehorse, Yukon Territory (municipally addressed as 7220 7th Avenue), as shown on the sketch attached hereto as Appendix "A" and forming part of this bylaw.
2. The said land is to be acquired from the estate of Alphonse Kowalkowski for the sum of three hundred and thirty-three thousand dollars (\$333,000), representing fair market value as determined by an independent market value appraisal.
3. The Mayor and Assistant City Clerk are hereby authorized to execute on behalf of the City of Whitehorse all documentation required for the completion of the acquisition of title for the said lands in an expeditious manner.
4. This bylaw shall come into full force and effect on the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk



CITY OF WHITEHORSE
BYLAW 2020-19
APPENDIX "A"



BYLAW 2020-19

A bylaw to authorize the acquisition of Lot 6, Block 145, Plan 20148 LTO (7220 7th Avenue).

LEGEND



SUBJECT PROPERTY

CITY OF WHITEHORSE
BYLAW 2020-20

A bylaw to amend Fees and Charges Bylaw 2014-36

WHEREAS section 220 of the *Municipal Act* (R.S.Y. 2002) provides that council may by bylaw amend or vary bylaws; and

WHEREAS all City of Whitehorse municipal fees and charges are consolidated into one bylaw; and

WHEREAS it is deemed desirable that the Fees and Charges Bylaw be amended to reflect changes required as a result of a quarterly review and to align municipal charges with new fee regulations established by the Government of Yukon with respect to waste management facilities;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The fee schedule attached to and forming part of Fees and Charges Bylaw 2014-36 is hereby amended by repealing existing Schedules 6 and 12 and substituting therefore new Schedules 6 and 12, attached hereto as Appendix "A" and forming part of this bylaw.
2. This bylaw shall come into full force and effect on and from final passage thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk

CITY OF WHITEHORSE BYLAW 2020-20

Explanatory Notes:

The attached bylaw amends the Fees and Charges Bylaw to reflect changes required per a quarterly operational review.

The changes include new fees, fee increases, deletion of redundant fees, amendments to fee descriptions to provide clarity, and changes required as a result of the Government of Yukon's periphery Site Fee Implementation to reduce waste migration.

The changes are highlighted and are detailed as follows:

- Add four new fees that address cost recovery for equipment apparatus used during firefighting operation incidents to bring fees and charges in line with industry standards.
 - Equipment Apparatus Charge out Rates for Light and Medium Utility Vehicles
 - Equipment Apparatus Charge out Rates for Heavy Duty Vehicles
 - Equipment Apparatus Charge out Rates for Rescue and Tanker Vehicles
 - Equipment Apparatus Charge out Rates for Utility Task Vehicles or Utility Terrain Vehicles
- Add two new False Alarm fees to align with the Fire Department's strategy of minimizing the number of false alarms attended by fire fighters
- Amend fee description of False Alarm Third Response and increase the fee to include a charge for the apparatus used on the call
- Delete Repeated False Alarm Response fee for each subsequent false alarm as it is no longer applicable
- Amend the description for Admin and Investigation fee to add clarity regarding the service provided by the Fire Department
- Amend the fee description of Occupancy Load and update corresponding rate structure to offer this type of service beyond licensing purposes
- Amend fee description of Response fee and update the rate to include an additional charge for the apparatus used during firefighting operation incidents in response to a call out
- Effective April 1, 2020 changes to certain waste disposal fees for Public Drop-Off to align with Government of Yukon Periphery Site Fee Implementation:
 - Construction and demolition (C&D) and Wood – small load –rate decrease
 - Residual Waste – volume equivalent for properly sorted residual or C&D waste – rate increase
 - Mixed waste – volume equivalent for contaminated residual or C&D waste – rate increase

.../continued

CITY OF WHITEHORSE BYLAW 2020-20

Explanatory Notes (Continued)

- Add a new fee for Controlled Waste C&D and Clean Wood-medium load to address missing fee for this size load of properly sorted C&D
- Update descriptions to several of the existing waste management fees to improve clarity, align with YG and maintain consistency with current operational requirements
 - Residual waste small load description – correct error in size description
 - "Bedsprings, Boxsprings, Mattresses" changed to "Boxsprings, Mattresses"
 - Residual Waste – up to 8 bags: changed to: Residual waste – up to 5 regular sized garbage bags (maximum 90 l or 76cm x 83 cm); quantity is decreased from 8 bags to 5 bags to align with Yukon Government
 - Compostable waste – addition of missing description for "Woodchips and Sawdust"
 - Metals small load and weighted – remove "metal recovery" from description and change to "scrap metal" for user clarity
 - Edit description of small and medium load fees for C&D and wood waste to clarify load size
 - Edit description of residual waste to clarify sorting requirements

FEE DESCRIPTION		Bylaw 2020-20		Final Fee if GST Applicable + 5% GST	UNITS
		Approved Fee	Date Fee Effective		
Burning	Burning	110.00	23-Feb-09		per day
Burning	open burning for land clearing purposes				
Burning	Burning-open burning for other than land clearing purposes	22.00	23-Feb-09		each
Burning	1 week (7 day) permit Season is October 1 to	110.00	23-Feb-09		per season
Confined Space	Burning-open burning for other than land clearing purposes-seasonal permit standard 3rd (third) party billing rates for staff & equipment plus \$500.00 for materials used	actual + 500.00	27-Jan-03		each event
Explosives	Confined Space Rescues	100.00	28-Jan-02	105.00	each
High Hazard Fireworks Display	Explosives Storage for construction purposes	250.00	1-Jan-12		each
Fireworks Permit	for non-City organized events	150.00 + 100/hr after the first 2 hours	1-Apr-20	+ GST	each event
Occupancy Load	Determine the occupancy load for any space of a space for licensing purposes	actual + 100	1-Jul-18	+ GST	each
Safety Plan	Review of New Fire Safety Plan	50.00	1-Jan-12	52.50	
Safety Plan	Update of Fire Safety Plan				
False Alarm Response	Review of an updated fire safety plan	250 200 + apparatus charges	1-Apr-20		each
Repeated False Alarm Response	Third incident of a similar system malfunction in a 12 month period-response and Subsequent ones within a Calendar year Each subsequent false alarm	200.00	1-Jan-12		each
Admin	File search/Letter	actual + 100-5 per page + 100 admin + postage	1-Apr-20	+ GST	Per Request
Response	Per Unit responding plus actual cost of incident mitigation, disposal and lost or damage to equipment	actual + 250/Per apparatus charge	1-Apr-20		Per unit/hour
Investigation	Based on the number of type of apparatus deployed on an hourly basis from the time of departure from the fire hall to the time each unit is placed back in service.	out rate	1-Apr-20		
Inspection	Provide an investigation and report into the cause of a fire or other incident that the Whitehorse Fire Department did not attend or extinguish. Conducting an investigation into fire or accident causation factors or any investigation where public safety from fire or accident needs to be determined. Fees will also be levied where ancillary agents are used for investigation purposes including towing, security, storage, specialized photographic or other evidentiary services, travel, accommodation, and other required services.	actual + 100	1-Jul-18		each
Inspection	Compliance Re-inspection Fee	200.00	1-Jan-12		each
Inspection	Inspection Required for Licensing and Permitting	50.00	1-Jul-18		each
Inspection	Licensing Inspection	100.00	1-Jan-12		yearly
Inspection	Special Event Inspection	100.00	1-Jan-12		each
Inspection	Daycares or Child Care centers inspecting a premise for purpose of obtaining a liquor license				
Inspection	If no occupancy load calculation is required				

FEE DESCRIPTION

	Bylaw 2020-20		Final Fee if GST Applicable + 5% GST	UNITS	
	Approved Fee	Date Fee Effective			
Stand-By	Confined Space	On Site Stand-By. Fee includes cost recovery for applicable wages, benefits and lost or damaged equipment	actual + \$500	1-Jul-18	each
Technical Rescue	Technical Rescue response beyond City of Whitehorse limits	Cost recovery for wages, benefits and any loss or damage to fire department equipment	Actual Cost	1-Jul-13	each
False Alarm Response	First Response	Repeated false alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner or tenant	No charge	1-Apr-20	each
False Alarm Response	Second Response within a Calendar year	Repeated false alarms due to vandalism, defective alarm systems or equipment, or negligence of building owner or tenant	200.00	1-Apr-20	each
Equipment Apparatus Charge out rate	Light and Medium Utility Vehicles	Commercial call out of control or not in provisions of permit, Backyard fire without permit, Structural fire insurance claims for extended fires, Automobile Accidents inside or outside city limits, no emergency response	200.00	1-Apr-20	Per Hour, rounded to the nearest 30 minutes
Equipment Apparatus Charge out rate	Heavy Duty Vehicles	Commercial call out of control or not in provisions of permit, Backyard fire without permit, Structural fire insurance claims for extended fires, Automobile Accidents inside or outside city limits, no emergency response	400.00	1-Apr-20	Per Hour, rounded to the nearest 30 minutes
Equipment Apparatus Charge out rate	Rescue and Tanker	Commercial call out of control or not in provisions of permit, Backyard fire without permit, Structural fire insurance claims for extended fires, Automobile Accidents inside or outside city limits, no emergency response	450.00	1-Apr-20	Per Hour, rounded to the nearest 30 minutes
Equipment Apparatus Charge out rate	Utility Task Vehicle/ Utility Terrain Vehicle	Commercial call out of control or not in provisions of permit, Backyard fire without permit, Structural fire insurance claims for extended fires, Automobile Accidents inside or outside city limits, no emergency response	150.00	1-Apr-20	Per Hour, rounded to the nearest 30 minutes

		Bylaw 2020-20		UNITS	
		Approved Fee	Date Fee Effective		
Waste	Curbside Collection	Eligible premises	12.60	1-Jan-20	unit/month
Waste	Curbside Collection	Eligible premises - 2 Carts at current eligible premises rate + \$2.00 admin fee	27.20	1-Jan-20	unit/month
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection & includes 1 Cart	35.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - Weekly Collection - Additional Cart	30.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -2 yard bin weekly collection	250.00	1-Jan-19	per site/ month
Waste	Organics Collection	Commercial Organics Producers - LARGE VOLUME -3 yard bin weekly collection	280.00	1-Jan-19	per site/ month
Waste	Organics Collection	Hold in Service - Bin Removal and Replacement	300.00	1-Jul-18	each
Waste	Organics Collection	Hold in Service - Cart Removal and Replacement	200.00	1-Jul-18	each
Waste	Organics Collection	Hold in Service - Freeze and Reactivate Billing	50.00	1-Jul-18	per site
Waste	Compostable Waste	Sorted compostable waste; loose or in approved compostable bags	50.00	1-Jan-19	tonne
Waste	Compostable Waste	Organic material - small load	5.00	1-Jan-14	per load
Waste	Compostable Waste	Organic material - bagged in compostable bags 1-3 bags not more than 20kg each	3.00	1-Jan-14	1 to 3 bags
Waste	Compostable Waste	Woodchips & Sawdust	0.00	1-Jun-15	per tonne
Waste	Brushing& Clean Wood	Sorted, untreated, uncontaminated brush or dimensional lumber	50.00	1-Jan-19	per tonne
Waste	Recyclable Waste	Recyclable Waste	0.00	11-Jul-00	no charge
Waste	Controlled Waste	Animal carcasses-small	7.00	1-May-13	each
Waste	Controlled Waste	Animal carcasses-large	25.00	1-Jan-17	each
Waste	Controlled Waste	Asbestos Load: In-addition to materials containing asbestos charge	160.00	1-May-13	per load
Waste	Controlled Waste	Materials containing asbestos	160.00	1-Oct-19	per tonne
Waste	Controlled Waste	Materials containing asbestos from outside City boundaries	300.00	1-Jun-15	per tonne
Waste	Controlled Waste	minimum charge - to be weighed	35.00	1-May-13	each
Waste	Controlled Waste	Bulky items	10.00	1-Oct-19	Each Per Item
Waste	Controlled Waste	Bedspreads, Boxsprings, mattresses	15.00	1-May-13	Each Per Item

		Bylaw 2020-20		UNITS
		Approved Fee	Date Fee Effective	
Waste	Controlled Waste	10.00	14-Apr-20	5.00 Per Load
Waste	Controlled Waste	109.00	1-Jan-20	tonne
Waste	Residual Waste	5.00	1-May-13	5.00 Per Load
Waste	Residual Waste	10.00	1-May-13	5.00 Per Load
Waste	Residual Waste	20.00	1-May-13	5.00 Per Load
Waste	Residual Waste	109.00	1-Jan-20	Tonne
Waste	Controlled Waste	-	30-May-12	each
Waste	Controlled Waste	-	28-Jun-99	each
Waste	Controlled Waste - Metal	35.00	1-Jan-17	each
Waste	Controlled Waste - Metal	109.00	1-Jan-20	Tonne
Waste	Controlled Waste	15.00	1-May-13	each
Waste	Controlled Waste	40.00	1-May-13	each
Waste	Residual Waste	170.00	1-Jan-19	Tonne
Waste	Residual Waste	16.00	14-Apr-20	cubic metre
Waste	Mixed Waste	275.00	1-Jan-19	Tonne
Waste	Mixed Waste	275.00	1-Jan-19	Tonne
Waste	Mixed Waste	275.00	1-Jan-19	Tonne
Waste	Mixed Waste	350.00	1-Jan-19	Tonne
Waste	Mixed Waste	50.00	14-Apr-20	cubic metre
Waste	Mixed Waste	50.00	1-Apr-18	each
Waste	Banned Landfill Waste	250.00	1-Oct-18	each

		Bylaw 2020-20			UNITS	
		Approved Fee	Date Fee Effective			
Waste	Other		clean-up of waste not disposed of properly or spilled on street or lane	actual	22-Jun-98	each
Waste	Other		Load inspection fee	100.00	1-Jan-10	per inspection
Waste	Other		removal of condemned waste receptacle	actual	28-Jun-99	each
Waste	Other		removal of waste receptacle on street other than collection day	actual	28-Jun-99	each
Waste	Other		testing weigh scale for accuracy	actual	28-Jun-99	each
Waste	Other		Uncovered Load	250.00	23-Feb-09	each
Waste	Permit		Permit to Collect Waste	0.00	30-May-12	each
Waste	Permit		Permit to Dispose Waste	0.00	30-May-12	each
Waste	Permit		Permit to Transport Waste	0.00	30-May-12	each
Waste	Compost Sale		1-9 cubic yard bulk blended sand/compost	45.00	1-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale		10+ cubic yard bulk blended sand/compost	30.00	1-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale		1-9 cubic yard bulk compost	45.00	1-Jul-15	0.765m3 (1 yard)
Waste	Compost Sale		10+ cubic yard bulk compost	30.00	1-Jan-17	0.765m3 (1 yard)
Waste	Compost Sale		Bagged Compost	5.00	1-Jan-15	20 L bag
Waste	Controlled Waste		C&D and Clean wood - medium load (Max 2m x2.5m x1.2mm or 6'x8'x4')	20.00	14-Apr-20	Per load

CITY OF WHITEHORSE

BYLAW 2020-10

A bylaw to amend the Official Community Plan

WHEREAS section 289 of the *Municipal Act* provides that a municipality shall by bylaw adopt an official community plan in accordance with Part 7, Division 1 of the Act; and

WHEREAS section 285 of the *Municipal Act* provides for amendment of an official community plan; and

WHEREAS it is deemed desirable and expedient that the 2010 Official Community Plan be amended to allow for phase 1 of the redevelopment of the area known as the Tank Farm;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Map 2 of Official Community Plan Bylaw 2010-01 is hereby amended by changing the designation of a portion of Lot 429, Group 804, Plan 26170 LTO, known as the Tank Farm Phase 1, from Residential–Urban to Mixed-Use–Industrial/Commercial, as indicated on the sketch attached hereto as Appendix “A” and forming part of this bylaw.
2. This bylaw shall come into force and effect upon the final passing thereof.

FIRST READING:

PUBLIC NOTICE:

PUBLIC HEARING:

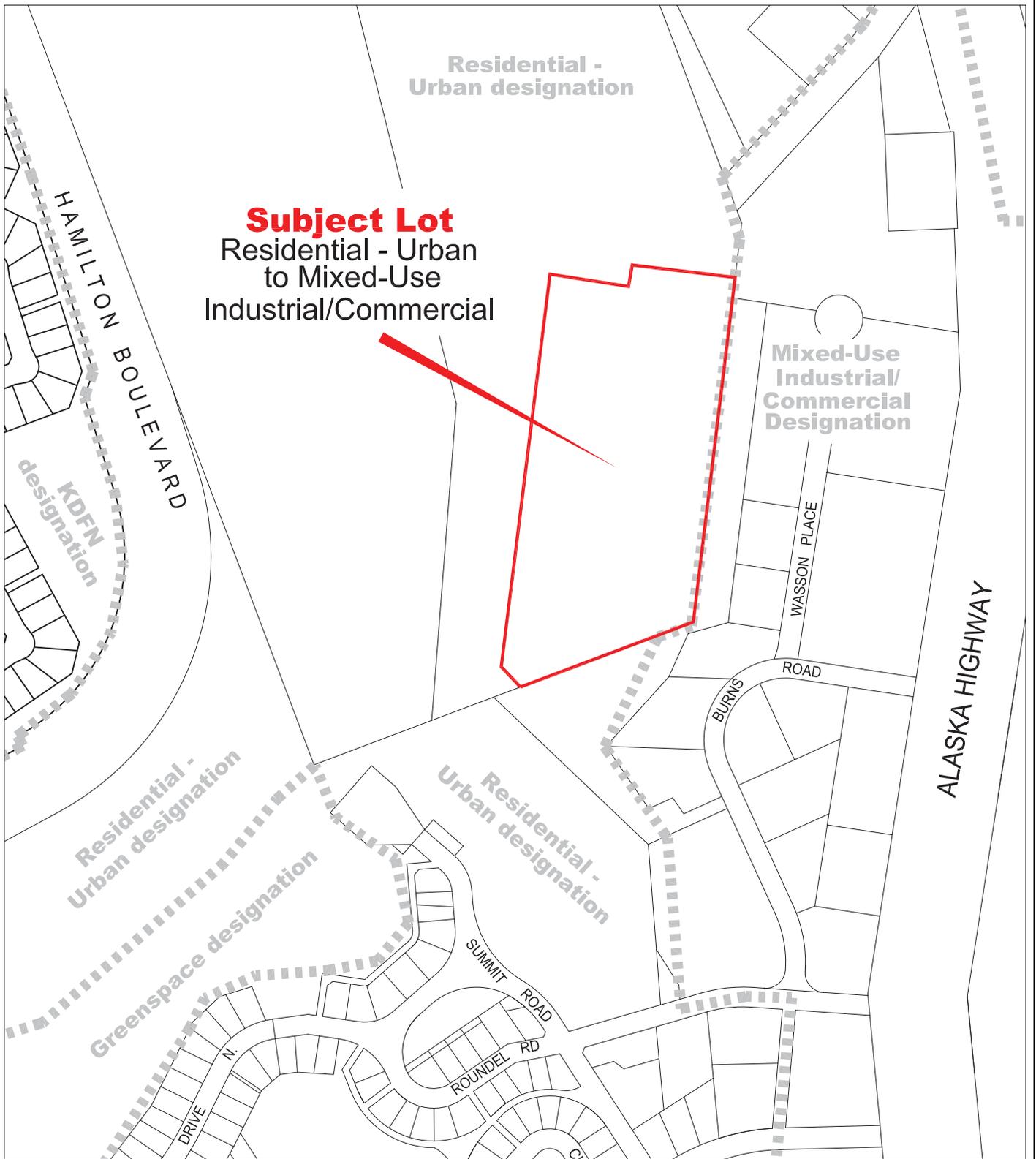
SECOND READING:

EXECUTIVE COUNCIL MEMBER APPROVAL:

THIRD READING and ADOPTION:

Mayor

Assistant City Clerk



BYLAW 2020-10

A bylaw to change the OCP designation of a portion of Lot Lot 429, Group 804, Plan 26170 LTO (Tank Farm) from Residential - Urban to Mixed-Use - Industrial/Commercial.

LEGEND

 SUBJECT AREA