

MINUTES of **REGULAR** Meeting #2020-13 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, May 25, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillor Jan Stick
Councillor Dan Boyd

PRESENT BY PHONE: Deputy Mayor Laura Cabott
Councillor Jocelyn Curteanu
Councillor Samson Hartland
Councillor Stephen Roddick

STAFF PRESENT: City Manager Lina Rapp
Director of Community and Recreation Services Jeff O’Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Infrastructure and Operations Peter O’Blenes
Acting Director of Human Resources Lindsay Schneider
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:32 p.m.

CALL TO ORDER

2020-13-01

It was duly moved and seconded
THAT the agenda be adopted as amended with the change being the
addition of a Notice of Motion from Councillor Cabott under New and
Unfinished Business.

AGENDA

Carried Unanimously

2020-13-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated May 11, 2020 be
adopted as presented.

MINUTES
May 11, 2020

Carried Unanimously

COMMITTEE REPORTS

City Planning Committee

2020-13-03

It was duly moved and seconded
THAT Bylaw 2020-18, a bylaw to amend the zoning of a portion of the
property located at 5048 5th Avenue to remove single detached and
duplex housing as principal uses on the site, be brought forward for
consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
5th and Rogers Parcel

Carried Unanimously

City Operations Committee

2020-13-04

It was duly moved and seconded
THAT Council authorize Administration to:

1. Waive the public bidding process for the supply of power and telecommunication utilities for the Tlingit Street Reconstruction Project; and
2. Award the contract for the power pole realignments and supply and installation of street lighting for the Tlingit Street Reconstruction Project to ATCO Electric Yukon for a cost not to exceed \$92,210 plus GST; and
3. Award the contract for the reconfiguration of existing copper and coaxial cable for the Tlingit Street Reconstruction Project to NorthwesTel for a cost not to exceed \$35,874 plus GST.

CONTRACT AWARDS
TLINGIT STREET
POWER AND
TELECOMMUNICATIONS

Carried Unanimously

2020-13-05

It was duly moved and seconded
THAT Administration be authorized to award the contract for the 2020 Tlingit Street Reconstruction Project to Sidhu Trucking for a net cost to the City of \$4,790,555.00 plus GST.

CONTRACT AWARD
TLINGIT STREET
RECONSTRUCTION

Carried Unanimously

2020-13-06

It was duly moved and seconded
THAT Administration be authorized to award the contract for the supply of 5 and 10 mm crushed sand to Skookum Asphalt (Terus Construction Ltd.) for a net cost to the City of \$229,633.94, plus GST; and
THAT Administration be authorized to award the contract for the supply of road salt to NSC Minerals Ltd. for a net cost to the City of \$174,933.00, plus GST.

CONTRACT AWARDS
SUPPLY OF SAND AND
SALT FOR WINTER
ROAD MAINTENANCE

Carried Unanimously

Community Services Committee

In response to questions raised, administration advised that the annual 20-Minute Makeover has been postponed until at least September because the program is not possible under current restrictions. However, the community cleanup program in which non-profit organizations do the work is still proceeding and all work areas have been assigned.

COMMUNITY CLEAN-UP
For Information Only

.../continued

A Committee member enquired whether the City could assist with a downtown cleanup program in conjunction with the Whitehorse Chamber of Commerce.

COMMUNITY CLEAN-UP
For Information Only
(Continued)

Administration confirmed that the household hazardous waste day planned for May has been cancelled, but plans are under way to proceed with the September household hazardous waste day.

Public Health and Safety Committee

Darren Susin submitted a letter to Council asking for permission to retain a number of signs urging drivers to slow down. He explained that a traffic study will be conducted on Takhini Avenue in response to previously raised concerns about speeding, but in the meantime he has tried to address the issue by using home-made signs. However, he has been advised by Bylaw Services that such signs are not permitted. Mr. Susin asked Council to create an exception for home-made signs that urge people to slow down until something is done to address the issue on a more permanent basis.

SPEEDING ON
TAKHINI AVENUE
For Information Only

In response to questions raised, administration confirmed that the signs have been re-located to private property and are therefore no longer in violation of the Traffic Bylaw. A council member suggested that the residents investigate other traffic calming methods such as the planter boxes employed by the Valleyview community.

Discussion

The City Manager advised that administration is working on plans for re-opening City facilities. The senior management team has reviewed the Government of Yukon plan and has asked departments to use it as a guideline. Immediate plans being explored are for re-opening service counters and related services in a manner that is safe for both the public and staff. The Canada Games Centre will use a phased process for re-opening, starting with specific areas only such as the gym, walking track, flexi-hall and outdoor fitness programs. There are challenges involved with day camps and quality programming for kids that mean a plan is not likely to be in place before mid-June.

UPDATE ON CITY
RESPONSE TO COVID-19
For Information Only

A committee member noted that the property tax notices say that the deadline for payments is July 2nd and asked if any financial analysis has been done at this point to assess the impact that a delayed payment date will have on municipalities. Administration confirmed that nothing has been heard from the Government of Yukon on this issue to date.

Committee members expressed a desire to have council involvement in discussions regarding mitigations, relief, and re-opening plans, including the financial implications of plans being proposed

Development Services Committee

There was no report from the Development Services Committee.

No Report

Corporate Services Committee

2020-13-07

It was duly moved and seconded

THAT administration be authorized to amend the 2020 to 2023 capital expenditure program to fund 2020 project 320c00115 – Mobile Steamer Replacement in the amount of \$495,000, funded by the Gas Tax program; and

BUDGET AMENDMENT
MOBILE STEAMER
REPLACEMENT

THAT administration be authorized to amend the 2020 to 2023 Capital Expenditure Plan to remove the 2021 project 320c00115 – Mobile Steamer Replacement.

Carried Unanimously

2020-13-08

It was duly moved and seconded

THAT administration be authorized to amend the 2020 to 2023 capital expenditure program by increasing the 2020 Mount McIntyre Stairs project in the amount of \$26,000, funded from the capital reserve to cover the additional costs until an amended Gas Tax Transfer Payment Agreement is received; and

BUDGET AMENDMENT
AND CONTRACT AWARD
MOUNT MCINTYRE
STAIRS PROJECT

THAT administration be authorized to award the contract for the 2020 Mount McIntyre Stairs Construction Project to PCR Construction Ltd. for a net cost to the City of \$171,160 plus GST.

Carried Unanimously

A council member asked if contracts are advertised locally in addition to the City's procurement platform on the internet. Administration advised that the answer would be posted on the City's website by the end of the business day on May 29th.

Discussion

A Committee member asked about ways in which the City can assist local consultants and contractors in the current situation, and noted that the Selection of Consulting Services Policy provides for council to ask for evaluation criteria weighted in favour of local suppliers. Administration advised that there are no instances where these provisions have been applied to the best of current knowledge. These and other issues are part of the current review of the procurement process.

ASSISTANCE FOR
LOCAL CONSULTANTS
AND CONTRACTORS
For Information Only

.../continued

Committee members expressed a desire to find means to support local businesses and to allow council to weigh in on the local support issue before a tender or proposal call is issued.

It was suggested that in-depth discussions of the issue are needed, and that administration should look at ways to accelerate bringing the new Procurement Policy forward.

ASSISTANCE FOR
LOCAL CONSULTANTS
AND CONTRACTORS
For Information Only
(Continued)

NEW AND UNFINISHED BUSINESS

Deputy Mayor Cabott gave notice that at the next regular meeting of council on June 15, 2020 she would bring forward a motion that reads as follows:

NOTICE OF MOTION

WHEREAS the COVID-19 global pandemic has caused health and safety measures to be put in place which have led to significant negative impacts on Whitehorse businesses; and

WHEREAS Whitehorse businesses need support to manage through this difficult and uncertain time; and

WHEREAS the Consulting Services Selection Procedures Policy adopted July 11, 2011 sets guidelines to be applied by administration on requests for proposals to retain consulting services; and

WHEREAS the said policy specifically provides that in instances where Council has expressed a desire to set the assigned weightings, the department manager will provide a written recommendation to Council regarding the assigned weights;

ASSISTANCE FOR LOCAL
CONSULTANTS AND
CONTRACTORS

BE IT RESOLVED THAT

1. The weight allocation for the evaluation criteria for local content on all requests for proposals be set at 20 points; and
2. Where a written recommendation is provided to Council for which the local content evaluation is less than 20 points, Council shall consider and then either approve the recommendation or confirm the full 20 points; and
3. This direction shall remain in place until March 31, 2021 or until such earlier time as determined by resolution of Council.

Mayor Curtis advised that this item would be on the agenda of the regular council meeting on June 15th as an item of new and unfinished business.

Discussion

BYLAWS

2020-13-09

It was duly moved and seconded
THAT Bylaw 2020-18, a bylaw to amend the zoning of a portion of the
parcel located at 5048 5th Avenue to remove single detached and duplex
housing as principal uses on the site, be given first reading.

Carried Unanimously

BYLAW 2020-18

ZONING AMENDMENT
5th and Rogers Parcel
FIRST READING

There being no further business, the meeting adjourned at 6:22 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-14 dated June 15, 2020.