

MINUTES of **REGULAR** Meeting #2020-17 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, July 27, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd – Electronic Participation
Laura Cabott
Jocelyn Curteanu
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Acting Director of Community and Recreation Services Doug Spencer
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Acting Director of Human Resources Lindsay Schneider
Director of Infrastructure and Operations Peter O’Blenes
Manager of Legislative Services Catherine Constable

GUEST: Kate Mechan, Implementation Manager, Safe at Home – Electronic Participation

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

Councillor Cabott declared that, as a member of the Board of Directors for the Food Bank, she has an interest in one of the organizations on the list to receive a Community Service Grant for 2020. This item is on the agenda twice this evening and, since her interest is non-pecuniary, she will be participating in the debate and will also be voting each time the matter comes forward for a decision.

**INTEREST
DECLARED**

2020-17-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

Mayor Curtis proclaimed the first week in August 2020 to be **Pride Week** in the City of Whitehorse.

PROCLAMATION

2020-17-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated July 13, 2020 be adopted as presented.

MINUTES

July 13, 2020

Carried Unanimously

PUBLIC HEARING

Mayor Curtis called three times for anyone to appear to speak to Bylaw 2020-26, a bylaw to amend the zoning of Lot 287 Remainder in the Whitehorse Copper area from Heavy Industrial to Service Industrial, and a portion of a road access right-of-way in the north-east corner of the property from Greenbelt to Service Industrial.

BYLAW 2020-
ZONING AMENDMENT
Whitehorse Copper
Heavy Industrial Lot

Fifteen written submissions were received and posted to the City's website. Twelve submissions expressed support or had no concerns, and three stated opposition or expressed concerns.

Submissions Received

Mayor Curtis declared the public hearing closed and advised that no further submissions on the issue will be considered by council except the report provided by administration.

Public Hearing Closed

COMMITTEE REPORTS

City Planning Committee

2020-17-03

It was duly moved and seconded THAT Bylaw 2020-17, a bylaw to enter into a lease agreement with the Tennis Yukon Association, be brought forward for consideration under the bylaw process.

BRING FORWARD
LEASE AGREEMENT
WITH TENNIS YUKON

Carried Unanimously

City Operations Committee

2020-17-04

It was duly moved and seconded THAT administration be authorized to award the contract for the Operations Building Parking Lot Paving Project to Terus Construction Ltd. (Skookum Asphalt) for a net cost to the City of \$926,514.45 plus GST.

CONTRACT AWARD
PAVING PARKING LOTS
OPERATIONS BUILDING

Carried (6 – 1)

A council member expressed the opinion that, as 40% of this contract is for an employee parking lot, this creates a private employee benefit rather than a benefit for the public.

Discussion

IN FAVOUR Mayor Curtis, Councillors Boyd, Cabott, Curteanu,
Hartland and Stick
OPPOSED Councillor Roddick

Recorded Vote

2020-17-05

It was duly moved and seconded
THAT administration be authorized to award the contract for the supply and delivery of a one-ton service vehicle for the Water and Waste Services department to Metro Chrysler Ltd. for a net cost to the City of \$107,375.00, plus GST.

CONTRACT AWARD
ONE-TON SERVICE
VEHICLE FOR WATER
AND WASTE SERVICES

Carried Unanimously

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

A Committee member requested an update on traffic calming initiatives in response to citizen requests. Administration advised that the Takhini Avenue neighbourhood was provided with options for traffic calming. Overall, a city-wide traffic study is under way along with a Second Avenue study and the Bicycle Network Plan. When specific requests are received the Engineering department and the Street Sign and Traffic Committee work with the group making the request to examine options most suitable to the location.

TRAFFIC CALMING
For Information Only

Development Services Committee

Administration provided four alternatives for Council to consider with respect to retroactive waivers of business license fees for 2020.

Alternative 1 would be to take no further action since a resolution passed in April suspended the application and collection of penalties and interest for late payments for city services, excluding property taxes, until September 30, 2020. The cost implications are not expected to be significant as they only cover penalties and interest, not the application fee.

Alternative 2 would allow the City to extend business licenses renewals for businesses that were under an order to close during COVID-19. To further support businesses ordered to close, the City could waive license fees for one year when the business license is renewed. Although the number of fully closed businesses is known, it is not clear how the City could address partial closures or whether there should be proration to address the fact some or all businesses ordered closed have now reopened. This alternative has the highest administrative burden and the financial implications could not be estimated.

COVID-19 RESPONSE:
BUSINESS LICENSE
FEES
For Information Only

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Alternative 3 would allow the City to provide a retroactive waiver of business license fees for businesses with a 30% loss in monthly gross revenue but did not qualify to receive Northern Business Relief Fund support. It is difficult to estimate the total cost to the City as business license fees vary.

Alternative 4 would allow the City to provide a retroactive waiver of business license fees for all Whitehorse businesses not enrolled in the Northern Business Relief Fund. This option would have a significant financial impact on the City.

Committee members commented that it is difficult to contemplate any actions without having a better picture of the City's overall financial situation and any relevant business data that might be available.

A council member stated that there is not enough information to work with and suggested that the matter be revisited in September after the variance reports have provided a better picture of the City's financial situation.

COVID-19 RESPONSE:
BUSINESS LICENSE
FEES
For Information Only
(Continued)

Discussion

Corporate Services Committee

2020-17-06

It was duly moved and seconded
THAT Bylaw 2020-12 a bylaw to authorize grants for community service and municipal charges for the year 2020, be brought forward for consideration under the bylaw process.

Carried Unanimously

BRING FORWARD
COMMUNITY SERVICE
AND MUNICIPAL
CHARGES GRANTS

2020-17-07

It was duly moved and seconded
THAT the 2020-2023 Capital Expenditure Plan be amended and the creation of a new capital project for the Whistle Bend Lift Station Pump Replacement be approved in the amount of \$95,000, funded by the federal Gas Tax program; and

THAT the 2020 to 2023 Capital Expenditure Program be amended to fund the total amount for the Whistle Bend Lift Station Pump Replacement project from the contingency reserve until an approved Gas Tax Transfer Payment Agreement has been received.

Carried Unanimously

BUDGET AMENDMENT
FOR WHISTLE BEND
LIFT STATION PUMP
REPLACEMENT

NEW AND UNFINISHED BUSINESS

2020-17-08

It was duly moved and seconded
THAT the 2020 operating budget be increased in the amount of \$46,000, funded by a gift from the Federation of Canadian Municipalities to cover the additional costs; and
THAT a grant be authorized in the amount of \$46,000 to the Yukon Anti-Poverty Coalition for the “100 Homes Campaign”.

BUDGET AMENDMENT &
GRANT AUTHORIZATION
F.C.M. COVID-19
HOMELESSNESS GIFT

Carried Unanimously

In response to questions raised, Kate Mechan, Implementation Manager for Safe at Home, provide a summary of how the program will work and confirmed that the Residential Landlord Association has been involved in discussions.

A council member noted that this gift is an acknowledgement of work that is being done in the community. The mayor noted that the City’s participation with the Association of Yukon Communities enables our membership with the Federation of Canadian Municipalities, and acknowledged the value of the participation of council members with the Association of Yukon Communities.

Discussion

BYLAWS

2020-17-09

It was duly moved and seconded
THAT Bylaw 2020-12, a bylaw to provide for community service grants and grants for property taxes and other municipal charges for the year 2020, be given first reading.

BYLAW 2020-12

GRANT BYLAW
Community Service and
Municipal Charges
FIRST READING

Carried Unanimously

2020-17-10

It was duly moved and seconded
THAT Bylaw 2020-12 be given second reading.

SECOND READING

Carried Unanimously

2020-17-11

It was duly moved and seconded
THAT Bylaw 2020-17, a bylaw to authorize a ten-year lease agreement with the Tennis Yukon Association, be given first reading.

BYLAW 2020-17
LEASE AGREEMENT
Tennis Yukon Association
FIRST READING

Carried Unanimously

2020-17-12

It was duly moved and seconded
THAT Bylaw 2020-17 be given second reading

SECOND READING

Carried Unanimously

There being no further business, the meeting adjourned at 6:22 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-18 dated August 10, 2020