



Minutes of the meeting of the City Planning Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jan Stick – Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Catherine Constable, Manager of Legislative Services Mélodie Simard, Manager of Planning and Sustainability Services	

Your Worship, the City Planning Committee respectfully submits the following report:

1. OCP Amendments – Whistle Bend Future Area C

The Government of Yukon, as the primary land owner and developer in Whistle Bend, has indicated a desire to proceed with detailed engineering for Future Area C in early 2021. This work is required to ensure there is a continuous supply of available building lots in the coming years. Amendments to the Official Community Plan are required before any work can proceed.

The proposed amendments to the Official Community Plan would change the existing land use designations of areas identified as “Recreation” and “Green Connections” to “Designated Development”. Portions of “Environmentally Sensitive” areas along the Yukon River and adjacent to Porter Creek would be maintained.

The extension of the Whistle Bend neighbourhood into Area C meets the objectives of the Official Community Plan for development that uses existing servicing infrastructure, promotes active transportation and transit use, and includes residential, commercial and institutional uses to create complete communities.

The recommendation of the City Planning Committee is

THAT Bylaw 2020-31, a bylaw to amend the Official Community Plan to allow for the development of the area known as Whistle Bend Future Area "C", be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis – Chair Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Catherine Constable, Manager of Legislative Services	

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis – Chair Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Catherine Constable, Manager of Legislative Services Landon Kulych, Manager of Parks and Community Development Keri Rutherford, Program Lead Hand	

Your Worship, the Community Services Committee respectfully submits the following report:

1. Fall Recreation Grant Allocations

The Recreation Grant Task Force reviewed 13 applications for fall recreation grants in accordance with the Recreation Grant Policy. Funding provided by Community Lotteries may not be used for operating and maintenance costs, and therefore the grant recommendations do not match the grant requests for some organizations.

The recommendation of the Community Services Committee is

THAT the allocation of \$46,680 for Recreation Grants as recommended by the Recreation Grant Task Force be approved; and

THAT any unexpended recreation grant funds, as well as any refunds received prior to year-end, be authorized for re-budgeting to 2021.

2. Festival and Special Event Grant Allocations for 2021

The Festival and Special Event Grant fund is governed by Council Policy. This year 13 applications were received, of which 11 were determined to be eligible in accordance with established criteria. The evaluation committee reviewed and rated the eligible applications and made recommendations for financial and in-kind support. Full allocation of the funding available was recommended to the eligible groups, including two signature events. In-kind requests were assessed by impacted departments to ensure that they can be accommodated within regular operating hours.

The recommendation of the Community Services Committee is

THAT the recommendations for Festival and Special Event Grant Fund allocations for 2021 be approved as presented, with funding from the 2021 budget.

3. Local Content Weighting – Consultant Services – Campground Building

The City intends to build a new facility at the Robert Service Campground that will serve as the main reception base for the operation of the campground. It will also be used as a community hub that can be accessed year round, with flexible uses such as recreation, community gatherings, and rentable space for other organizations.

Administration is preparing to release a request for proposals for consultant services for the design and construction supervision of the campground building. It is proposed that the local content weighting be set at the maximum, which is 20 points. This rating recognizes that there are many local companies qualified to do this work that also have knowledge of the City and the current construction market.

The recommendation of the Community Services Committee is

THAT administration be authorized to set the weighting for local content at 20 points in the request for proposals to be issued for design and construction services for the Robert Service Campground Building.



Minutes of the meeting of the Public Health and Safety Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Stephen Roddick – Chair Councillor Jan Stick – Vice Chair Mayor Dan Curtis Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Catherine Constable, Manager of Legislative Services	

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Flu Clinic – For Information Only

The public was reminded that the annual flu clinic is operating this year only at the Convention Centre. The hours are 9:00 a.m. to 7:00 p.m. and the first week is for persons in the high-risk category. Flu shots for the general population will begin the week of October 26th.

2. Poverty and Homelessness Action Week – For Information Only

The public was advised that Poverty and Homelessness Action Week is under way in Whitehorse, and people are encouraged to participate in various activities and events planned to bring awareness to the issue.



Minutes of the meeting of the Development Services Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis – Chair Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O'Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O'Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Catherine Constable, Manager of Legislative Services	

Your Worship, there is no report from the Development Services Committee.



Minutes of the meeting of the Corporate Services Committee

Date	October 19, 2020	2020-22
Location	Council Chambers, City Hall	
Committee Members Present	Mayor Dan Curtis – Chair Councillor Dan Boyd – Electronic Participation Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu – Electronic Participation Councillor Samson Hartland – Electronic Participation Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Peter O’Blenes, Director of Infrastructure and Operations Lindsay Schneider, Acting Director of Human Resources Brittany Dixon, Acting Manager of Financial Services Catherine Constable, Manager of Legislative Services Arcadio Rodriguez, Acting Manager of Water and Waste Services	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Budget Amendment – Emerging Pollutants Wastewater Treatment

Wastewater treatment science is evolving to address the treatment of emerging contaminants such as pharmaceuticals, personal care products, hydrocarbons and micro-plastics. Systematic testing has not been done to quantify contaminants in our wastewater system, and our primary sewage treatment facility is not designed to treat them.

Although regulations are not currently in place, a capital project was established to sample and assess contaminants in 2020, prepare a conceptual design of a treatment system in 2021, and implement a treatment pilot project in 2023. Gas Tax funding was obtained, but quotes obtained for these services came in at a much higher cost than anticipated. An amended Gas Tax agreement has been approved to cover the additional costs, but a budget amendment is required.

The recommendation of the Corporate Services Committee is

THAT the 2020 to 2023 capital expenditure plan be amended by increasing the Emerging Pollutants Wastewater Treatment project to \$70,000 for 2020, funded by Gas Tax.

2. Urban Electrification Program

In 1989 the City began assisting with the cost of electrifying urban property by financing the work and charging the cost back to the property as a local improvement charge. In order to have an application approved the applicant must have title to the property, current taxes must be paid in full, and the cost of the work must not exceed 75% of the assessed value of the property. The owners of the property located at 24 Harvey Place in the Pineridge subdivision have met all the conditions of the urban electrification program. A bylaw is required to provide for a work of local improvement.

The recommendation of the Corporate Services Committee is

THAT the application under the urban electrification program for Lot 57 in the Pineridge Subdivision, Whitehorse Plan No.93-134, be accepted; and

THAT Bylaw 2020-23, a bylaw to authorize a local improvement charge for urban electrification at Lot 57, Pineridge Subdivision, be brought forward for consideration under the bylaw process.

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There being no further business, the meeting adjourned at 6:29 p.m.

Adopted at the regular council meeting on October 26, 2020.

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk