

MINUTES of **REGULAR** Meeting #2020-24 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, November 23, 2020, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Dan Boyd  
Laura Cabott – Electronic Participation  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Mike Gau  
Director of Community and Recreation Services Jeff O’Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Acting Director of Human Resources Lindsay Schneider  
Director of Infrastructure and Operations Peter O’Blenes  
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2020-24-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed November 25<sup>th</sup> to December 10<sup>th</sup> to be the **16 Days of Activism Against Gender-based Violence Campaign** in the City of Whitehorse.

**PROCLAMATIONS**

**2020-24-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated November 09, 2020 be adopted as presented.

**MINUTES**

November 09, 2020

Carried Unanimously

**DELEGATE SUBMISSIONS**

Keith Lay provided a submission on the proposed Capital Budget that asked for additional details with respect to a number of proposed projects. He also suggested that the budget should allocate funding for the completion of some of the initiatives outlined in the Chadburn Lake Management Plan and for the development of the next regional park management plan.

KEITH LAY – Capital  
Budget Submission

**PUBLIC HEARING**

Mayor Curtis advised that a public hearing was scheduled at this meeting to hear any submissions with respect to Bylaw 2020-31, a bylaw to amend the Official Community Plan to allow for the development of the area known as Whistle Bend Future Area C.

Since the meeting was not open to in-person public participation, Council relied on written submissions with respect to this bylaw. The public was advised how they could comment on the bylaw through public announcements, notice on the City’s website, and on signs posted at each site, as well as by notices on social media.

Nine written submissions were received, of which three were opposed, five raised concerns, and one had general comments on the issue.

Mayor Curtis declared the public hearing for Bylaw 2020-31 closed and advised that no further submissions would be considered by council except the report provided by administration.

BYLAW 2020-31  
OCP AMENDMENT  
Whistle Bend  
Future Area C

PUBLIC HEARING  
CLOSED

**PUBLIC INPUT SESSION**

Mayor Curtis advised that a public input session was scheduled at this meeting to hear any submissions with respect to Bylaw 2020-36, a bylaw to adopt a capital expenditure program for 2021 to 2024.

Since the meeting was not open to in-person public participation, Council relied on written submissions with respect to this bylaw. The public was advised how they could comment on the bylaw through public announcements, notice on the City’s website, and on signs posted at each site, as well as by notices on social media.

Six written submissions were received with respect to various aspects of the proposed capital budget.

Mayor Curtis declared the public input session for Bylaw 2020-36 closed and advised that a report on the input received would be presented at the next Standing Committee meeting.

BYLAW 2020-36  
CAPITAL BUDGET  
2021 to 2024 Capital  
Expenditure Program

PUBLIC INPUT  
SESSION CLOSED

**COMMITTEE REPORTS**

**Corporate Services Committee**

The Operations Building is the first and largest component of the City’s Building Consolidation Project. In 2017 council passed a bylaw authorizing the borrowing of funds for the Operations Building. Bylaw 2017-35 authorized borrowing in an amount not to exceed 18.8 million dollars over 20 years at a rate not to exceed 2.653%.

BORROWING OF FUNDS  
For Information Only

The City is now ready to enter into a borrowing agreement to finance a portion of the construction costs. Based on updated cost projections, reserves levels, and borrowing costs, administration has updated the preliminary financing plan for the Building Consolidation Project. The revised budget of 54.6 million dollars for the Operations Building will be funded via Gas Tax, reserves funding and borrowing. The City will have the ability to pay off the loan at any time.

BORROWING OF FUNDS  
For Information Only  
(Continued)

A committee member expressed concern about borrowing when the City has strong reserves.

**2020-24-03**

It was duly moved and seconded THAT the 2020 to 2023 Capital Expenditure Plan be amended by increasing the 2020 budget for CGC Waste Heat Recovery project number 320c00910 in the amount of \$200,000, funded by Gas Tax to cover the additional costs; and

BUGDET AMENDMENT  
AND CONTRACT AWARD  
Waste Heat Recovery  
Upgrades – Canada  
Games Centre

THAT the 2021 and 2022 provisional operating budgets be decreased in the amounts of \$42,500 and \$85,000 respectively to reflect the anticipated energy savings; and

THAT administration be authorized to award the contract for the 2020 CGC Waste Heat Recovery Upgrade project to Budget Plumbing & Heating Inc. for a net cost to the City of \$494,333.00 plus GST.

Carried Unanimously

A committee member raised the issue of tax rate classifications for different land designations and requested that this be discussed in the forthcoming operating budget process.

TAX CLASSIFICATIONS  
For Information Only

**City Planning Committee**

There was no report from the City Planning Committee.

No Report

**City Operations Committee**

**2020-24-04**

It was duly moved and seconded THAT administration be authorized to set the weighting for local content at ten points in the request for proposals to be issued for design and construction administration services for the renovation of the Transit Building at 139 Tlingit Street.

LOCAL CONTENT  
WEIGHTING  
Transit Building Renovation  
Request for Proposals

Carried Unanimously

A council member asked that a report providing details on the biomass unit be prepared for council between the design phase and the tendering of the construction contract for this renovation project.

Discussion

On behalf of the Cycling Coalition a Committee member asked about snow clearing for bike paths. Administration confirmed that city practices are based on the Trail Maintenance Policy and the Snow and Ice Control Policy. In response to questions raised, administration confirmed that the Snow and Ice Control Policy is due to be updated in the near future, and the Trail Maintenance Policy will be updated in 2021 following adoption of the new Trail Plan.

SNOW CLEARING FOR  
BIKE PATHS  
For Information Only

**Community Services Committee**

There was no report from the Community Services Committee.

No Report

**Public Health and Safety Committee**

**2020-24-05**

It was duly moved and seconded THAT Action #8 in the City of Whitehorse Wildfire Risk Reduction Strategy and Action Plan 2021-2024 be adopted as presented; and THAT the remainder of the City of Whitehorse Wildfire Risk Reduction Strategy and Action Plan 2021-2024 be adopted as a guiding document.

WILDFIRE RISK  
REDUCTION STRATEGY  
AND ACTION PLAN

Administration confirmed that it is not typical to break out a portion of the strategy, but proceeding in this manner gives administration a mandate to talk to other governments about the management of forests and fuels as a beginning point for future actions. Action #8 is pulled out to create a new program for the City that will lead to an agreement that sorts out the responsibilities of all parties.

Discussion

Mayor Curtis suggested that Councillor Cabott may be in a conflict of interest situation on this issue due to her involvement with the Yukon Environmental and Socio-economic Assessment Board.

Discussion

A Council member stated that this is not the time and place to speak to the conflict issue. Councillor Cabott elected not to respond at this time.

Point of Order

A council member apologized for wording used at the last meeting about the course of action proposed, and explained that the intent was to focus on making the recommendations stronger. The member also suggested that timelines and reporting requirements should be included.

Discussion

**2020-24-06**

It was duly moved and seconded  
 THAT the motion be amended to add a third clause that reads, “THAT  
 administration be directed to report back to Council within three  
 months with an update on actions, including timelines where possible.”

Amendment

Carried Unanimously

The main motion as amended was then voted on.

Carried Unanimously

Vote on Main Motion

In response to questions raised, administration confirmed that the  
 decision to require face masks at the Canada Games Centre and  
 Takhini Arena was made administratively after the Chief Medical  
 Officer of Health made the use of face masks mandatory at all schools  
 due to the increasing spread of the COVID-19 virus in Canada.

FACE MASKS REQUIRED  
 IN CITY PUBLIC SPACES  
 For Information Only

Committee members noted the importance of being able to interface  
 with the public and asked about allowing delegations back into council  
 chambers. Administration advised that keeping council chambers  
 closed to the public is the best option for helping to contain the spread  
 of the virus. However, research is ongoing into the various  
 technological options available in an effort to find a solution that works  
 with our system and our live-streaming and TV broadcast partners.

A committee member noted that a bill banning conversion therapy has  
 been passed by the Government of Yukon, and commended those  
 who advocated for it.

CONVERSION THERAPY  
 For Information Only

**Development Services Committee**

**2020-24-07**

It was duly moved and seconded  
 THAT the allocation of Environmental Grants in the amount of  
 \$5,946.96 be approved as recommended by the review committee:

<b><u>Grant Recipient</u></b>	<b><u>Grant Amount</u></b>
I;aurore boreale	
French Language Articles	\$3,500.00
Morrison Hershfield	
Covered bike parking	\$1,000.00
Selkirk Elementary School Council	
Safe Dark Commuting Project	<u>\$1,446.96</u>
Total Grant Allocations	\$5,946.96

ENVIRONMENTAL  
 GRANT ALLOCATIONS

Carried Unanimously

**BYLAWS**

**2020-24-08**

It was duly moved and seconded  
THAT Bylaw 2020-35, a bylaw to authorize an agreement for the lease  
of accommodation space for the City of Whitehorse, having been read  
a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2020-35**

LEASE AGREEMENT  
Accommodation Space

THIRD READING

There being no further business, the meeting adjourned at 6:34 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2020-25 dated December 7, 2020.