

MINUTES of **REGULAR** Meeting #2021-01 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, January 11, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Dan Boyd
Laura Cabott
Jocelyn Curteanu – Electronic Participation
Samson Hartland
Stephen Roddick
Jan Stick

ALSO PRESENT: City Manager Linda Rapp
Director of Community and Recreation Services Jeff O’Farrell
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Acting Director of Human Resources Lindsay Schneider
Director of Infrastructure and Operations Peter O’Blenes
Manager of Legislative Services Catherine Constable

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2021-01-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2021-01-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated December 7,
2020 be adopted as presented.

MINUTES

December 7, 2020

Carried Unanimously

PUBLIC INPUT SESSION

Mayor Curtis advised that, since the meeting is closed to in-person public participation due to the COVID-19 pandemic, council will rely on written submissions before making a decision with respect to the conditional use application to allow for offices on the ground floor or more than 50% of gross floor area at Unit 6 – 151 Industrial Road in the Marwell area.

PUBLIC INPUT SESSION
CONDITIONAL USE
6 – 151 Industrial Road

No written submissions were received with respect to this application.

No Submissions

Mayor Curtis declared the public input session closed and advised that a report will come forward to the standing committee meeting on January 18, 2021.

Public Input Closed

PUBLIC HEARING

Mayor Curtis advised that, since the meeting is closed to in-person public participation due to the COVID-19 pandemic, council will rely on written submissions before making a decision with respect to the zoning amendment to allow for the development of an eight-unit multiple-residential complex at 1308 Centennial Street in the Porter Creek neighbourhood.

PUBLIC HEARING
ZONING AMENDMENT
BYLAW 2020-34
1308 Centennial Street

One written submission was received with respect to this zoning amendment. The submission was opposed to the proposed rezoning.

One Submission Received

Mayor Curtis declared the public hearing closed and advised that no further submissions would be received on the issue except that provided by administration. A report will come forward to the standing committee meeting on January 18, 2021.

Public Hearing Closed

COMMITTEE REPORTS

City Budget Committee

Mayor Curtis presented the budget speech for the 2021 operating and maintenance budget and the provisional budgets for 2022 and 2023. The budget totals just over 88 million dollars and includes a residential tax increase of 0.34 percent.

MAYOR'S OPERATING
BUDGET ADDRESS

Corporate Services Committee

In accordance with the Procurement Policy that came into effect on January 1, 2021, a list of forthcoming procurements with an anticipated value greater than \$100,000 must be provided to council on a bi-monthly basis. Department managers reviewed their capital projects and operating requirements and have provided a list of anticipated procurements valued at over \$100,000 for January and February 2021. Committee members expressed appreciation for the list provided and suggested additional content for future reports. It was also suggested that the list of forthcoming procurements be added to the City's website in a way that is accessible to the business community.

FORTHCOMING
PROCUREMENTS
For Information Only

A council member advised that the Whitehorse Chamber of Commerce is pleased to see the list of forthcoming procurements being brought forward, and noted that the Chamber plans to submit suggestions with respect to the content of future reports.

Discussion

Administration confirmed that suggestions regarding the content of future reports discussed at the previous meeting will be reviewed as part of the preparation of the next list of forthcoming procurements.

Discussion
(Continued)

2021-01-03

It was duly moved and seconded
THAT the 2021 to 2024 capital expenditure plan be amended by adding the Fuel Abatement project in the amount of \$350,000, funded by the general reserve.

BUDGET AMENDMENT
FUEL ABATEMENT
PROJECT

Carried Unanimously

2021-01-04

It was duly moved and seconded
THAT Bylaw 2021-05, a bylaw to amend the 2020 to 2023 capital expenditure program with respect to budget adjustments made throughout 2020, be brought forward for approval under the bylaw process; and
THAT Bylaw 2021-06, a bylaw to amend the 2020 operating and maintenance program with respect to budget adjustments made throughout 2020, be brought forward for approval under the bylaw process.

BRING FORWARD
UMBRELLA BUDGET
AMENDMENT BYLAWS
FOR 2020

Carried Unanimously

City Planning Committee

Administration has applied for conditional use approval to allow for office use on the ground floor at Unit 6, 151 Industrial Road in the Marwell area. If the conditional use is approved, the City will enter a lease agreement to provide temporary accommodation for the Land and Building Services department.

The location is currently zoned Mixed Use Commercial-Industrial, and offices on the ground floor or more than 50% of gross floor area are only allowed as a conditional use in this zone. The conditional use application requires public notification and a public input session prior to an eventual decision by Council.

CONDITIONAL USE
APPLICATION
6 – 151 Industrial Road
For Information Only

The associated lease agreement bylaw is proceeding through the bylaw process and is scheduled to be brought forward for second and third reading on January 25th, 2021 if the conditional use application is approved.

In accordance with the Zoning Bylaw, a public input session has been scheduled for the regular council meeting on January 11, 2021.

City Operations Committee

There was no report from the City Operations Committee.

No Report

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

A Committee member congratulated the advisory committee on Missing and Murdered Indigenous Women, Girls and Two-Spirited Persons on the release of their strategy document.

STRATEGY RELEASE
For Information Only

Development Services Committee

2021-01-05

It was duly moved and seconded THAT the Options for Independence Society be exempt from a requirement to repay \$65,672 in development incentive grants issued to date upon the transfer of ownership of the property located at 4046-4th Avenue to the Yukon Housing Corporation.

EXEMPT SOCIETY FROM
REQUIREMENT TO
REPAY DEVELOPMENT
INCENTIVE GRANTS

Carried Unanimously

NEW AND UNFINISHED BUSINESS

Section 210 of the *Municipal Act* provides that:

- a council must, by bylaw, make rules governing its procedures and may include in that bylaw any other matter that relates to the efficient administration of council's decision-making process or council meetings; and
- a council must govern itself in accordance with any such bylaw; and
- for any bylaw adopted or amended under this section, notice of the proposed bylaw shall be announced at the regular meeting preceding the council meeting at which first reading of the proposed bylaw will occur.

NOTICE OF INTENT TO
AMEND THE COUNCIL
PROCEDURES BYLAW

For Information Only

THEREFORE, TAKE NOTICE that a new bylaw to provide rules governing council procedures will be brought forward to the Standing Committee meeting on January 18, 2021 with the intent that it will be given first and second reading at the regular council meeting on January 25, 2021.

BYLAWS

2021-01-06

It was duly moved and seconded
THAT Bylaw 2020-31, a bylaw to amend the Official Community Plan to allow for the development of the area known as Whistle Bend Future Area C, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2020-31
O.C.P. AMENDMENT
Whistle Bend Area C
THIRD READING

2021-01-07

It was duly moved and seconded
THAT Bylaw 2020-37, a bylaw to amend the City Manager Bylaw to align with the Management and Confidential Exclusion Bylaw, having been read a first and second time, now be given third reading.

Carried Unanimously

BYLAW 2020-37
AMEND CITY MANAGER
EMPLOYMENT BYLAW
THIRD READING

2021-01-08

It was duly moved and seconded
THAT Bylaw 2021-05, a bylaw to amend the 2020 to 2023 capital budget to authorize expenditures that vary from the approved capital expenditure program, be given first reading.

Carried Unanimously

BYLAW 2021-05
UMBRELLA CAPITAL
BUDGET AMENDMENT
FIRST READING

2021-01-09

It was duly moved and seconded
THAT Bylaw 2021-05 be given second reading.

Carried Unanimously

SECOND READING

2021-01-10

It was duly moved and seconded
THAT Bylaw 2021-06, a bylaw to amend the 2020 to 2022 operating and maintenance budget to authorize expenditures that vary from the approved operating expenditure program, be given first reading.

Carried Unanimously

BYLAW 2021-06
UMBRELLA OPERATING
BUDGET AMENDMENT
FIRST READING

2021-01-11

It was duly moved and seconded
THAT Bylaw 2021-06 be given second reading.

Carried Unanimously

SECOND READING

2021-01-12

It was duly moved and seconded
THAT Bylaw 2021-01, a bylaw to adopt the 2021 operating and
maintenance budget and the provisional budgets for 2022 and 2023, be
given first reading.

Carried Unanimously

BYLAW 2021-01
OPERATING BUDGET
2021 TO 2032
FIRST READING

2021-01-13

It was duly moved and seconded
THAT Bylaw 2021-02, a bylaw to levy taxes for the year 2021, be given
first reading.

Carried Unanimously

BYLAW 2021-02
TAX LEVY FOR 2021
FIRST READING

2021-01-14

It was duly moved and seconded
THAT Bylaw 2021-03, a bylaw to amend the Fees and Charges Bylaw
to reflect the 2021 operating and maintenance budget and the
provisional budgets for 2022 and 2023, be given first reading.

Carried Unanimously

BYLAW 2021-03
AMEND FEES & CHARGES
Operating Budget Changes
FIRST READING

There being no further business, the meeting adjourned at 6:07 p.m.

ADJOURNMENT

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2021-02 dated January 25, 2021.