

MINUTES of **REGULAR** Meeting #2021-07 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, April 13, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Deputy Mayor Jan Stick  
Councillors Dan Boyd  
Laura Cabott – Electronic Participation  
Jocelyn Curteanu – Electronic Participation  
Samson Hartland  
Stephen Roddick

ALSO PRESENT: City Manager Linda Rapp  
Director of Community and Recreation Services Jeff O’Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Human Resources Lindsay Schneider  
Acting Director of Infrastructure and Operations Jason Everitt  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker  
Legislative Services Administrative Assistant Pascaline Etter

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2021-07-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2021-07-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated March 22, 2021  
be adopted as presented.

**MINUTES**

March 22, 2021

Carried Unanimously

**DELEGATE SUBMISSIONS**

Keith Lay, speaking on behalf of Active Trails Whitehorse Association, asked council to consider a number of amendments to the proposed E-bike Regulation Bylaw to add clarity and eliminate potential conflicts among trail users. He also stated that it is essential that an updated and usable map of motorized multiple use trails be prepared as soon as possible so that all operators know where these types of trails are located.

KEITH LAY  
Active Trails Whitehorse  
E-Bike Regulation Bylaw

**COMMITTEE REPORTS**

**Corporate Services Committee**

**2021-07-03**

It was duly moved and seconded  
THAT the 2021 to 2024 capital expenditure plan be amended by adding a new capital project for the acquisition of a pump for the Lift Station #1 Upgrades project in the amount of \$90,000, funded by the Water and Sewer Reserve until a Gas Tax Transfer Payment Agreement is received.

CAPITAL BUDGET  
AMENDMENT  
Pump Acquisition for  
Lift Station #1

Carried Unanimously

A council member encouraged administration to develop a plan to deal with these recurring pump failures.

Discussion

**2021-07-04**

It was duly moved and seconded  
THAT the 2021 to 2024 capital expenditure program be amended by changing the scope of the Building Consolidation Plan Service Building project to include the demolition of the existing 1966 City Hall; and  
THAT Administration be directed to bring forward the corresponding Cost "B" estimate as soon as it is prepared in order for Council to consider an amendment to the 2021-2024 capital budget.

SCOPE CHANGE  
SERVICE BUILDING

A council member asked if a technical briefing could be prepared to better inform the media and potentially the public about this project.

Discussion

**2021-07-05**

It was duly moved and seconded  
THAT a decision regarding a scope change for the Service Building project be postponed for two weeks to allow time for a technical briefing.

Motion to Postpone

Defeated (3 – 4)

IN FAVOUR Councillors Boyd, Cabott and Hartland  
OPPOSED Mayor Curtis, Councillors Curteanu, Roddick and Stick

Recorded Vote

The main motion, being an amendment to the capital expenditure plan to authorize a scope change for the Service Building project, was then voted on.

Vote on Main Motion

Carried Unanimously

**2021-07-06**

It was duly moved and seconded  
THAT the anti-racism resolution drafted in conjunction with the City of Dawson be forwarded to the Association of Yukon Communities for consideration by the membership at the 2021 Annual General Meeting. The resolution reads as follows:

**“Inclusive Leadership in Yukon Communities**

WHEREAS the Yukon’s history has been profoundly shaped by colonial occupations of Indigenous lands and the intense disruptions to Indigenous cultures and ways of life that followed; and

WHEREAS black, Indigenous, and people of colour have experienced racism and discrimination throughout the Yukon’s history, and continue to experience it today; and

WHEREAS the strength and beauty of Yukon communities lies in diversity, inclusivity, and generosity of spirit; and

WHEREAS the Yukon’s elected municipal officials are lawmakers and civic leaders whose responsibilities include fostering equity and respect for all citizens; and

WHEREAS the first step toward municipal action on reconciliation and racism requires that municipalities acknowledge and seek to better understand these issues; and

RESOLUTION FOR  
CONSIDERATION AT THE  
AYC ANNUAL MEETING

WHEREAS the Association of Yukon Communities (AYC) provides training funds for members in its annual operating budget, and may seek additional funds from external sources, such as the Community Training Trust Society;

BE IT RESOLVED THAT the AYC will coordinate, on an annual basis beginning in 2022, member education and training in anti-racism, inter-cultural competence, human rights, and/or other topics that enable us to better promote equitable and inclusive communities; and

BE IT FURTHER RESOLVED THAT AYC will budget for such education and training, and seek supplementary external funds where appropriate; and

BE IT FURTHER RESOLVED that AYC strongly encourages its members to:

- Provide such education and training for the elected officials, staff, and volunteers that represent their respective communities; and
- Conduct a review of their existing and proposed bylaws and policies with an anti-racism and inclusivity lens; and

.../continued

**2021-07-06** (Continued)

- Explore and advocate for other actions to build equitable and inclusive communities, and share the results of these efforts with community members; and
- Explore participation in the Canadian Coalition of Inclusive Municipalities.”

RESOLUTION FOR  
CONSIDERATION AT THE  
AYC ANNUAL MEETING  
  
(Continued)

Carried Unanimously

A corporate re-organization project was approved in the 2021 to 2024 capital expenditure plan. A number of changes to the corporate structure combined with work-load re-balancing have been identified to address the greatest needs and gaps. The significant changes are:

- Creating a Property Management department that includes Building Maintenance and vertical infrastructure. Moving the Building Maintenance function from the Infrastructure and Operations division will allow for more future planning in that division.
- Establishing a Corporate Human Resources division to support all other departments. The upcoming bargaining processes for three collective agreements will have a significant impact on resources in this area.
- Moving Transit Services to the Development Services division provides a fit with sustainability, energy/GHG reduction, and neighbourhood planning.
- Community and Recreation Services becomes Community Services, and some efficiencies should occur with Bylaw and Fire in the same division and the same building.
- The Wildland Fire Risk Reduction Strategy will initially be led by Legislative Services due to the need for policy and bylaw development before implementing other actions.

CORPORATE  
RE-ORGANIZATION  
  
For Information Only

No additional funding is required as changes can be covered in the initial stages using re-allocated funding from existing and project funds already anticipated and budgeted.

**2021-07-07**

It was duly moved and seconded THAT a grant in the amount of \$500 be approved to the Yukon Anti-Poverty Coalition for the provision of compost to be used in the 2021 Ground Share pilot project, funded from the council donation account.

COUNCIL GRANT  
DONATION OF COMPOST

Carried Unanimously

**City Planning Committee**

**2021-07-08**

It was duly moved and seconded THAT Bylaw 2021-13, a bylaw to amend the zoning at 107 Range Road to permit a drive-through component for an eating and drinking establishment, be brought forward to second reading and defeated.

BRING FORWARD AND  
DEFEAT ZONING BYLAW  
AMENDMENT FOR 107  
RANGE ROAD

A council member suggested that the resolution as presented may not fully reflect the preferred action of the City Planning Committee, and proposed an amendment that would allow council members to make their decision on this issue as part of the bylaw process.

Discussion

**2021-07-09**

It was duly moved and seconded THAT the motion with respect to Zoning Amendment Bylaw 2021-13 be amended to read "THAT Bylaw 2021-13, a bylaw to amend the zoning at 107 Range Road to permit a drive-through component for an eating and drinking establishment, be brought forward for consideration of second and third reading under the bylaw process."

Amendment

Carried Unanimously

**2021-07-10**

It was duly moved and seconded THAT Bylaw 2021-14, a bylaw to amend the Zoning Bylaw with respect to a number of periodic revisions, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
(Periodic Revisions)

Carried Unanimously

**2021-07-11**

It was duly moved and seconded THAT Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to improve the development application process and manage drainage requirements more effectively, be brought forward for consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
(Development Application  
Process and Drainage  
Requirements)

Carried Unanimously

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**Community Services Committee**

**2021-07-12**

It was duly moved and seconded  
THAT Bylaw 2021-22, the E-Bike Regulation Bylaw, be brought forward for consideration under the bylaw process; and

BRING FORWARD  
E-BIKE REGULATION  
BYLAW AND RELATED  
BYLAW AMENDMENTS

THAT Bylaw 2021-23, a bylaw to amend a number of current bylaws to align with the E-Bike Regulation Bylaw, be brought forward for consideration under the bylaw process.

Carried Unanimously

A council member asked if the recommendations presented by Mr. Lay have been considered. Administration advised that discussions with Active Trails Whitehorse Association and other interest groups included some of the items brought forward in the submission to council, and were considered in the preparation of the final draft of the bylaw.

Discussion

Administration confirmed that a response to the specific issues raised in Mr. Lay’s submission will be provided to council for information.

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

There was no report from the Development Services Committee.

No Report

**BYLAWS**

**2021-07-13**

It was duly moved and seconded  
THAT Bylaw 2021-10, bylaw to amend the 2021 to 2024 capital expenditure plan by re-budgeting 2020 capital expenditures, having been read a first and second time, now be given third reading.

**BYLAW 2021-10**  
CAPITAL RE-BUDGETS  
THIRD READING

Carried Unanimously

**2021-07-14**

It was duly moved and seconded  
THAT Bylaw 2021-20, a bylaw to amend the Fees and Charges Bylaw in accordance with first quarter changes, having been read a first and second time, now be given third reading.

**BYLAW 2021-20**  
FEES AND CHARGES  
1<sup>st</sup> QUARTER CHANGES  
THIRD READING

Carried Unanimously

**2021-07-15**

It was duly moved and seconded  
THAT Bylaw 2021-13, a bylaw to amend the zoning at 107 Range Road to permit a drive-through component for an eating and drinking establishment, be given second reading.

Carried (6 – 1)

Council members spoke of their individual reasons for supporting or opposing the bylaw. Reasons for support included the fact that the current zoning is more than 20 years old and there has been significant growth and change since the zoning was put in place. Environmental issues were cited as reasons to oppose the bylaw.

Discussion

IN FAVOUR Mayor Curtis, Councillors Boyd, Cabott, Curteanu,  
Hartland and Stick  
OPPOSED Councillor Roddick

Recorded Vote

**2021-07-16**

It was duly moved and seconded  
THAT Bylaw 2021-13, a bylaw to amend the zoning at 107 Range Road to permit a drive-through component for an eating and drinking establishment, having been read a first and second time, now be given third reading.

Carried (6 – 1)

IN FAVOUR Mayor Curtis, Councillors Boyd, Cabott, Curteanu,  
Hartland and Stick  
OPPOSED Councillor Roddick

Recorded Vote

**2021-07-17**

It was duly moved and seconded  
THAT Bylaw 2021-14, a bylaw to amend the zoning bylaw with respect to a number of periodic revisions, be given second reading.

Carried Unanimously

**BYLAW 2021-14**

ZONING AMENDMENT  
Periodic Revisions  
SECOND READING

**2021-07-18**

It was duly moved and seconded  
THAT Bylaw 2021-14, a bylaw to amend the zoning bylaw with respect to a number of periodic revisions, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2021-14**

ZONING AMENDMENT  
Periodic Revisions  
THIRD READING

**2021-07-19**

It was duly moved and seconded  
THAT Bylaw 2021-22, a bylaw to regulate the control, use and operation  
of electric bicycles, adaptive mountain bikes, electronic mobility devices  
and e-scooters in the City of Whitehorse, be given first reading.

Carried Unanimously

**BYLAW 2021-22**  
E-BIKE REGULATIONS  
FIRST READING

**2021-07-20**

It was duly moved and seconded  
THAT E-Bike Regulation Bylaw 2021-11 be given second reading.

Carried Unanimously

SECOND READING

**2021-07-21**

It was duly moved and seconded  
THAT Bylaw 2021-23, a bylaw to amend a number of current bylaws to  
align with the E-Bike Regulation Bylaw, be given first reading.

Carried Unanimously

**BYLAW 2021-23**  
AMEND VARIOUS  
BYLAWS TO ALIGN WITH  
E-BIKE REGULATIONS  
FIRST READING

**2021-07-22**

It was duly moved and seconded  
THAT Bylaw 2021-23 be given second reading.

Carried Unanimously

SECOND READING

**2021-07-23**

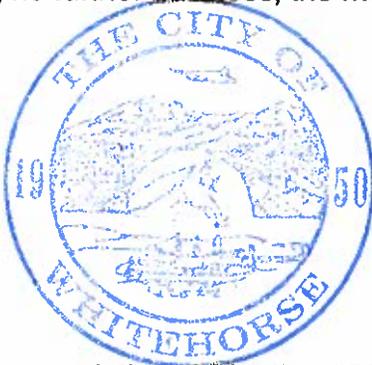
It was duly moved and seconded  
THAT Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to improve  
the development application process and manage drainage  
requirements more effectively, be given first reading.

Carried Unanimously

**BYLAW 2021-24**  
ZONING AMENDMENT  
Development Applications/  
Drainage Requirements  
FIRST READING

There being no further business, the meeting adjourned at 7:25 p.m.

**ADJOURNMENT**



  
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Jan Stick, Deputy Mayor

  
\_\_\_\_\_  
Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2021-08 dated April 26, 2021