



Minutes of the meeting of the Corporate Services Committee

Date	April 19, 2021	2021-08
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Stephen Roddick – Chair Councillor Jocelyn Curteanu – Vice-Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott – Electronic Participation Councillor Samson Hartland Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk Pascaline Etter, Legislative Services Administrative Assistant	

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Annual Asset Management Report – For Information Only

Asset management initiatives have been ongoing at the City for many years. In 2019, following Council prioritizing asset management, a consultant was retained to assess the City’s progress and refocus implementation efforts. Despite the impact of the COVID pandemic on City operations, progress continued throughout 2020, culminating in adoption of the Asset Management Policy by Council. One of the requirements of this policy is that progress reporting occur.

Administration presented a report compiled by the Asset Management Steering Committee. The report highlights 2020 corporate asset management efforts in the areas of Steering Committee activities, City policy, staffing, major capital works and 2020 projects.

2. Advisory Committee on Racism and Discrimination – For Information Only

Mike Gladish addressed the committee to request that council reactivate the Advisory Committee on Racism and Discrimination.

In response to questions raised, administration advised that the original Canadian Coalition of Municipalities Against Racism and Discrimination (CCMARD) advisory committee was disbanded pursuant to the provisions of the Advisory Committee Bylaw adopted in November of 2017. In addition, the focus of the original CCMARD committee was contrary to the *Municipal Act*. The City's membership in the national CCMARD organization was felt to have lapsed during the time in which that organization was re-branding itself as the Canadian Coalition of Inclusive Municipalities.

In the interval since the committee was disbanded, individual departments have utilized inclusiveness as a lens. However, activities to systemically address and promote inclusiveness are not happening because there is no mandate to consider activating advisory committees.



Minutes of the meeting of the City Planning Committee

Date	April 19, 2021	2021-08
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Patrick Ross, Manager of Land and Building Services Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the City Planning Committee respectfully submits the following report:

1. Road Closure – Lane Right-of-way – City Hall Building Consolidation

City Hall and the former Fire Hall #1 are constructed across a parcel of land consisting of 12 individual lots and a portion of a lane right-of way that were established through the original survey for Downtown Whitehorse. The lots were not consolidated when the current City Hall was constructed.

Prior to the construction of the service building, these lots, together with the remaining portion of the lane, must be consolidated. In accordance with the *Municipal Act*, a bylaw to permanently close the remaining portion of the lane contained in this parcel of land must be passed before the consolidation of the lots can proceed.

The City is following the standard procedure for consolidation that would be required of any other developer.

The recommendation of the City Planning Committee is

THAT Bylaw 2021-21, a bylaw to close the remaining portion of lane right-of-way located adjacent to Lots 6 to 17 in Block 7, Downtown, known as the site of City Hall, be brought forward for consideration under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	April 19, 2021	2021-08
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Samson Hartland – Chair Mayor Dan Curtis Councillor Dan Boyd Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Stephen Roddick Councillor Jan Stick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Acting Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	April 19, 2021	2021-08
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Dan Boyd – Chair Councillor Jan Stick – Vice-Chair Mayor Dan Curtis Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Proclamation** – For Information Only

Mayor Curtis proclaimed April 22, 2021 to be ***Earth Day*** in the City of Whitehorse.



Minutes of the meeting of the Public Health and Safety Committee

Date	April 19, 2021	2021-08
Location	Council Chambers, City Hall	
Committee Members Present	Councillor Jan Stick – Chair Councillor Dan Boyd – Vice Chair Mayor Dan Curtis Councillor Laura Cabott – Electronic Participation Councillor Jocelyn Curteanu Councillor Samson Hartland Councillor Stephen Roddick	
Staff Present	Linda Rapp, City Manager Jeff O’Farrell, Director of Community and Recreation Services Valerie Braga, Director of Corporate Services Mike Gau, Director of Development Services Lindsay Schneider, Director of Human Resources Jason Everitt, Acting Director of Infrastructure and Operations Wendy Donnithorne, Manager of Legislative Services Norma Felker, Assistant City Clerk	

Your Worship, there is no report from the Public Health and Safety Committee.



Minutes of the meeting of the Development Services Committee

Date April 19, 2021 2021-08

Location Council Chambers, City Hall

Committee Members Present Councillor Jocelyn Curteanu – Chair
Councillor Stephen Roddick – Vice-Chair
Mayor Dan Curtis
Councillor Dan Boyd
Councillor Laura Cabott – Electronic Participation
Councillor Samson Hartland
Councillor Jan Stick

Staff Present Linda Rapp, City Manager
Jeff O'Farrell, Director of Community and Recreation Services
Valerie Braga, Director of Corporate Services
Mike Gau, Director of Development Services
Lindsay Schneider, Director of Human Resources
Jason Everitt, Acting Director of Infrastructure and Operations
Wendy Donnithorne, Manager of Legislative Services
Norma Felker, Assistant City Clerk

Your Worship, there is no report from the Development Services Committee.

There being no further business, the meeting adjourned at 6:10 p.m.

Adopted at the regular council meeting on April 26, 2021.



Jan Stick, Deputy Mayor



Norma L. Felker, Assistant City Clerk

