

MINUTES of **REGULAR** Meeting #2021-10 of the Council of the City of Whitehorse called for 5:30 p.m. on Tuesday, May 25, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Deputy Mayor Laura Cabott  
Councillors Dan Boyd  
Jocelyn Curteanu  
Samson Hartland  
Stephen Roddick  
Jan Stick

ALSO PRESENT: Acting City Manager Jeff O'Farrell  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Human Resources Lindsay Schneider  
Acting Director of Operations Taylor Eshpeter  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2021-10-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed the week of May 31 to June 4, 2021 to be  
***Yukon Mining and Geology Week*** in the City of Whitehorse..

**PROCLAMATION**

**2021-10-02**

It was duly moved and seconded  
THAT the minutes of the regular Council meeting dated May 10, 2021  
be adopted as presented.

**MINUTES**

May 10, 2021

Carried Unanimously

**COMMITTEE REPORTS**

**Development Services Committee**

**2021-10-03**

It was duly moved and seconded  
THAT the draft Infrastructure Reconstruction and Local Improvement  
Policy be released for public consideration and a planned public  
engagement process; and

AUTHORIZE RELEASE –  
INFRASTRUCTURE  
RECONSTRUCTION AND  
LOCAL IMPROVEMENT  
DRAFT POLICY

.../continued

**2021-10-03** (Continued)

THAT the proposed policy be brought forward for consideration at the regular Council meeting on July 12, 2021, following a report to Standing Committee addressing the input received through the public engagement process.

AUTHORIZE RELEASE –  
INFRASTRUCTURE  
RECONSTRUCTION AND  
LOCAL IMPROVEMENT  
DRAFT POLICY  
(Continued)

Carried Unanimously

A committee member noted that work has recommenced on Cook Street and 5<sup>th</sup> Avenue with no advance notice given to residents. Administration was asked to improve communications for the benefit of area residents.

Downtown Construction  
For Information Only

**Corporate Services Committee**

Delegate submissions from Fumi Torigai and the Yukon Anti-Poverty Coalition urged Council to take an active and public role in combatting racism and discrimination. To ensure that our community is safe and welcoming for all people, they encouraged Council to take a lead role by creating an advisory committee for an Inclusive Community under the principles established by the Canadian Coalition of Inclusive Municipalities.

Racism and Discrimination  
For Information Only

A member suggested that a meeting be scheduled to update Council with respect to previous advisory committees. Council members agreed and asked that a meeting be scheduled in a timely manner.

Discussion

**City Planning Committee**

**2021-10-04**

It was duly moved and seconded THAT Bylaw 2021-21, a bylaw to close the remaining portion of lane right-of-way located adjacent to Lots 6 to 17, Block 7 in the Downtown area, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ROAD CLOSURE BYLAW  
City Hall Lane Right-of-Way

Carried Unanimously

**2021-10-05**

It was duly moved and seconded THAT Bylaw 2021-24, a bylaw to amend the Zoning Bylaw to enable improvements to the development application process and manage drainage requirements more effectively, be brought forward for second and third reading under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
(Process Improvements)

A Council member noted that a report commissioned in 2019 made a number of recommendations to improve the development permitting process. It was suggested that a review of the progress made on the implementation of those recommendations should be done before any further process changes are considered.

Discussion

**2021-10-06**

It was duly moved and seconded  
THAT second reading of Bylaw 2021-24 be postponed pending a review of the progress made on implementation of the 2019 recommendations to improve the process for development permit approvals; and  
THAT Administration schedule a Council and Administration Roundtable Meeting as soon as possible to provide an update on this matter.

Motion to Postpone

Carried Unanimously

**City Operations Committee**

In response to questions raised, Administration advised that recreation services staff are working with the COVID Response team in preparing to resume full functionality at the Canada Games Centre. Plans for returning full public access to Council Chambers and other services at City Hall are still constrained by the size of physical spaces when it comes to respecting distancing guidelines.

RE-OPENING FACILITIES  
For Information Only

**Community Services Committee**

**2021-10-07**

It was duly moved and seconded  
THAT the allocation of recreation grants in the amount of \$146,587.27 be approved as recommended by the Recreation Grant Task Force, subject to any conditions as outlined on the summary sheets.

<b><u>Recreation Grant Recipient</u></b>	<b><u>Amount</u></b>
Boreal Adventure Running COVID signage for race	\$600.00
Canadian Ski patrol Nordic Toboggan	\$1,978.67
Fetal Alcohol Syndrome Society Yukon Out and About program	\$7,000.00
Flatwater North Racking Equipment	\$3,106.95

SPRING RECREATION  
GRANT ALLOCATIONS

.../continued

**2021-10-07** (Continued)

Friends of Mount Sima Explorer camps	\$2,000.00
Jazz Yukon Jazz in the Hall	\$2,400.00
Larrikin Entertainment Ensemble Theatrical Production	\$7,000.00
Mary Lake Community Association Gilles Lapres Park work	\$3,000.00
Midnight Sun Fencing Initial Fencing Club Equipment	\$5,500.00
Music Yukon Arts in the Park	\$5,000.00
Northern Steel Fighting Northern Knights' Equipment	\$1,861.65
Special Olympics Yukon Golf Program	\$2,100.00
Tennis Yukon Outhouse	\$1,100.00
The Heart of Riverdale Facility Fees/Admin and advertising	\$7,000.00
Victoria Faulkner Women's Centre Mom and Kids Program	\$7,440.00
Whitehorse Concerts Classical Music Series	\$2,500.00
Whitehorse Cross Country Ski Club 2 sit ski	\$3,000.00
Whitehorse Curling Club Equipment replacement	\$1,500.00
Yukon Arts Centre Youth Arts Education and Transportation Program	\$7,000.00
Yukon Conservation Society Advertising, events and Admin	\$5,350.00
Yukon Music Camp Ongoing projects	\$7,000.00
Yukon Transportation Museum Society Program support	\$7,000.00

SPRING RECREATION  
GRANT ALLOCATIONS  
(Continued)

.../continued

**2021-10-07** (Continued)

<u><b>Operational Support Grant Recipient</b></u>	<u><b>Amount</b></u>	
Boreal Adventure Running		
Wage for logistics coordinator for race	\$1,200.00	
Biathlon Yukon		
Operation and maintenance	\$4,200.00	
Freedom Trails		
Support with wages	\$4,000.00	
Friends of Mount Sima		
Operation and maintenance	\$4,500.00	
Golden Age Society		
Operation and maintenance	\$4,500.00	
Japanese Canadian Association		
Rental support	\$3,000.00	
Mountain View Golf Course		
Electrical maintenance	\$4,500.00	
Special Olympics Yukon		
Electrical	\$750.00	
The Guild Society		
Utility support	\$4,500.00	
The Heart of Riverdale		
Facility fees/Admin and advertising	\$4,500.00	
Yukon Church Heritage Society		
Operation and maintenance	\$4,500.00	
Yukon Music Camp		
Operation and maintenance	\$4,500.00	
Yukon Transportation Museum Society		
Operation and maintenance	\$4,500.00	
Recreation Grants	\$97,437.27	
Operational Support Grants	<u>\$49,150.00</u>	
Total	<b>\$146,587.27</b>	

SPRING RECREATION  
GRANT ALLOCATIONS  
(Continued)

Carried Unanimously

**Public Health and Safety Committee**

**2021-10-08**

It was duly moved and seconded  
THAT Bylaw 2021-31, a bylaw to amend the City's Traffic Bylaw to  
implement speed limit changes in the Downtown area, be brought  
forward for consideration under the bylaw process; and

BRING FORWARD  
AMENDMENT TO THE  
TRAFFIC BYLAW  
Downtown Speed Limits

.../continued

**2021-10-08** (Continued)

THAT the 2021 to 2024 capital expenditure plan be amended to create a new capital project to install the regulatory signage and develop an education and communications campaign for the Downtown Speed Reductions project in the amount of \$6,500.00, funded from the general reserve.

BRING FORWARD  
AMENDMENT TO THE  
TRAFFIC BYLAW  
Downtown Speed Limits  
(Continued)

Carried Unanimously

**New and Unfinished Business**

**2021-10-09**

It was duly moved and seconded  
THAT the revised Lease, Encroachment and Property Use Policy dated May 2021 be adopted as presented.

ADOPT LEASE,  
ENCROACHMENT AND  
PROPERTY USE POLICY

Carried Unanimously

**BYLAWS**

**2021-10-10**

It was duly moved and seconded  
THAT Bylaw 2021-19, bylaw to adopt a joint use agreement to maximize the use of public facilities in the City of Whitehorse, having been read a first and second time, now be given third reading.

**BYLAW 2021-19**  
JOINT USE AGREEMENT  
THIRD READING

Carried Unanimously

**2021-10-11**

It was duly moved and seconded  
THAT Bylaw 2021-27, a bylaw to permit the temporary conversion of parking spaces to allow for the construction and commercial use of sidewalk cafés and pop-up patios in the Downtown area, having been read a first and second time, now be given third reading.

**BYLAW 2021-27**  
SIDEWALK CAFÉ AND  
POP-UP PATIO BYLAW  
THIRD READING

Carried Unanimously

**2021-10-12**

It was duly moved and seconded  
THAT Bylaw 2021-30, a bylaw to authorize a local improvement charge for urban electrification at Lot 68 in the Wolf Creek Subdivision, having been read a first and second time, now be given third reading.

**BYLAW 2021-30**  
URBAN ELECTRIC  
Lot 68 Wolf Creek  
THIRD READING

Carried Unanimously

**2021-10-13**

It was duly moved and seconded  
THAT Bylaw 2021-21, a bylaw to authorize the permanent closure of the remaining portions of lane right-of-way adjacent to Lots 6 to 17, Block 7, Downtown, to allow for the consolidation of the City Hall lots, be given second reading.

**BYLAW 2021-21**  
ROAD CLOSURE  
City Hall Lane Right-of-Way  
SECOND READING

Carried Unanimously

**2021-10-14**

It was duly moved and seconded  
THAT Bylaw 2021-21, a bylaw to authorize the permanent closure of the remaining portions of lane right-of-way adjacent to Lots 6 to 17, Block 7, Downtown, to allow for the consolidation of the City Hall lots, having been read a first and second time, now be given third reading.

**BYLAW 2021-21**  
ROAD CLOSURE  
City Hall Lane Right-of-Way  
THIRD READING

Carried Unanimously

**2021-10-15**

It was duly moved and seconded  
THAT Bylaw 2021-31, a bylaw to amend the Traffic Bylaw to reduce the speed limits in the Downtown area, be given first reading.

**BYLAW 2021-31**  
AMEND TRAFFIC BYLAW  
Reduce Downtown Speeds  
FIRST READING

Carried Unanimously

**2021-10-16**

It was duly moved and seconded  
THAT Bylaw 2021-31 be given second reading.

**BYLAW 2021-31**  
SECOND READING

Carried Unanimously

There being no further business, the meeting adjourned at 6:32 p.m.

**ADJOURNMENT**



Dan Curtis, Mayor



Norma L. Felker, Assistant City Clerk



ADOPTED by resolution at Meeting #2021-11 dated June 14, 2021