

# **CITY OF WHITEHORSE – STANDING COMMITTEES**

Monday, January 24, 2022 – 5:30 p.m.

Council Chambers, City Hall

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## **CALL TO ORDER**

## **ADOPTION OF AGENDA**

## **PROCLAMATIONS**

Bell Let's Talk Day – January 28, 2022

## **DELEGATIONS**

Yukon Status of Women Council – Taxi Safety Report

## **CORPORATE SERVICES COMMITTEE**

1. Tax Lien List
2. Umbrella Budget Amendments for 2021
3. Write Off Uncollectible Accounts
4. Commencement Report – Livingstone Lagoon Desludging
5. New Business

## **CITY PLANNING COMMITTEE**

1. New Business

## **DEVELOPMENT SERVICES COMMITTEE**

1. New Business

## **CITY OPERATIONS COMMITTEE**

1. Amend Snow and Ice Control Policy
2. New Business

## **COMMUNITY SERVICES COMMITTEE**

1. New Business

## **PUBLIC HEALTH AND SAFETY COMMITTEE**

1. New Business



## **PROCLAMATION**

### **BELL LET'S TALK DAY**

**January 28<sup>th</sup> Annually**

WHEREAS ***Bell Let's Talk Day*** is a day of conversation, support and positive change for mental health; and

WHEREAS the City of Whitehorse supports positive mental health for all citizens and seeks to improve the lives of all persons who will experience a mental illness or mental health issue in their lifetime; and

WHEREAS the City of Whitehorse is committed to continue providing ongoing support for the positive mental health of its employees; and

WHEREAS Whitehorse City Council recognizes that due to COVID-19, people are experiencing challenges that may affect their mental health, and now more than ever, there is a need for conversation, awareness and action around mental health issues; and

WHEREAS the City of Whitehorse will raise a flag to celebrate ***Bell Let's Talk Day*** and encourages all citizens to join the conversation and help create positive change;

THEREFORE, I, Mayor Laura Cabott, do hereby proclaim Friday, January 28, 2022 as ***Bell Let's Talk Day*** in the City of Whitehorse.

Laura Cabott  
Mayor

**CITY OF WHITEHORSE**  
**CORPORATE SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Michelle Friesen

**Vice-Chair:** Kirk Cameron

January 24, 2022

Meeting #2022-02

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1. Tax Lien List  
Presented by Director Valerie Braga
2. Umbrella Budget Amendments for 2021  
Presented by Director Valerie Braga
3. Write Off Uncollectible Accounts  
Presented by Director Valerie Braga
4. Commencement Report – Livingstone Lagoon Desludging  
Presented by Manager Karen Furlong
5. New Business

## ADMINISTRATIVE REPORT

<b>TO:</b> Corporate Services Committee
<b>FROM:</b> Administration
<b>DATE:</b> January 24, 2022
<b>RE:</b> Properties Subject to Tax Lien

### ISSUE

Authentication of the Tax Lien Summary List for the 2021 tax year

### REFERENCE

Section 83 of the *Assessment and Taxation Act* RSY 2002, c. 13

### HISTORY

Each year the City is required to prepare a list of properties that have taxes outstanding from the previous year. This list addresses tax arrears on titled properties only. Arrears on mobile homes, which are not titled properties, are managed through a separate distress process as outlined in the *Assessment and Taxation Act*. Section 83 (5) of the *Act* requires the annual tax lien list to be authenticated by affixing the corporate seal following Council review and then published as required.

### ANALYSIS

Each property on this list will be levied an administration fee and will be subject to further collection procedures if the account is not paid within 60 days. Those steps include initial application for title to the property after 12 months and final application for title to the Mediation Board after a further six months. If the taxes remain outstanding, the title to the property is transferred to the City and, assuming the City has no use for the property, it is disposed of at fair market value.

At the time of preparation, the 2021 list included 71 properties with a total outstanding tax, penalty and interest balance of \$178,499.45. Due to the COVID-related legislated property tax extension, the 2020 list is not a valid comparison. However, in 2019 the list included 63 properties with a total of \$163,493.33 outstanding.

This list will be updated until the time of publishing to avoid having citizens listed who have recently paid.

### ADMINISTRATIVE RECOMMENDATION

THAT Council direct that the City Seal be affixed to the 2021 Tax Lien Summary List to authenticate the list.

Schedule II, Yukon Territory And Taxation Act, Section 83 (1), Form TL1  
City of Whitehorse Tax Lien Summary

2021 Tax Arrears List

Roll #	Title Holder	Location	Certificate of Title	Legal Description			Tax	Penalty	Interest	Balance
				LOT	BLK	PLAN				
3010131600	7694 YUKON LTD	WHITEHORSE	2007Y0205	16	13	2005-0024	3,627.27	962.73	8.51	4,598.51
3010140800	RICK'S WOODEN BOATS LIMITED	WHITEHORSE		08	14	3807	3,021.79	302.18	8.58	3,332.55
3010151200	G. ELEK HOLDINGS LTD.	WHITEHORSE		12	15	21100	676.11	0.00	14.11	690.22
3010161015	BARIL-BLOUIN, IZAK	WHITEHORSE	100046742	UNIT 15		100038709	1,203.32	120.33	3.40	1,327.05
3010186006	NORMAN, DENISE L.	WHITEHORSE	CC186-016	UNIT 6		100038978	1,182.50	118.25	3.34	1,304.09
3010192012	DEULING, PAUL THOMAS	WHITEHORSE	100050499	UNIT 12		100039047	2,438.64	193.86	14.40	2,646.90
3010239002	SERA INC. Roll Total:	WHITEHORSE	CC239-013	UNIT 2		100035807	2,258.69	225.87	6.42	2,490.98
3010243002	TANG, PUI CHING	WHITEHORSE	CC243-007	UNIT 2		1000035841	450.00	45.00	1.30	496.30
3010272008	ROBERTSON, ELIZABETH	WHITEHORSE	100022702	UNIT 8		100040825	388.32	75.52	2.00	465.84
3010701000	HUGGARD, MAUREEN VERONICA	WHITEHORSE	2004Y1035	10	70	20077	1,038.36	103.43	15.23	1,157.02
3011000600	HOLLOWAY, JORDON VAUGHAN	WHITEHORSE	2011Y1344	6	100	18415	6,906.76	690.68	19.58	7,617.02
3011260400	NORTHERN INDUSTRIAL SALES	WHITEHORSE	2007Y0821	4 & 5	126	21908	1,059.17	105.92	3.02	1,168.11
3013164500	ZC HOLDINGS LTD	WHITEHORSE	20190050	45	316	2011-0087	0.00	643.69	7.52	651.21
3020219015	ISRAEL, KEITUMETSE	WHITEHORSE	CC219-106	UNIT 15		100039306	1,062.08	106.21	3.02	1,171.31
3022020100	STUDER, CRISPIN	WHITEHORSE	100047305	1	202	21312	1,928.68	192.87	5.44	2,126.99
3022030600	HUGGARD, MAUREEN VERONICA	WHITEHORSE	2010Y0637	6	203	21312	2,039.21	204.49	27.34	2,271.04
3022030700	CHRISTIANSON, SUSAN DARLENE	WHITEHORSE	2007Y1437	7	203	21312	1,804.56	180.46	9.32	1,994.34
3022042000	PALAMAR, CHERYL ANN	WHITEHORSE		20	204	21312	450.00	45.00	1.30	496.30
3022050700	NIELSEN, HATTIE LOUISE	WHITEHORSE	85Y629	7	205	24797	2,986.37	298.64	8.46	3,293.47
3022100900	GILDAY, BYRON	WHITEHORSE		9	210	30638	2,269.15	226.92	11.82	2,507.89
3022111200	YOUNG, COLIN DOUGLAS	WHITEHORSE		12	211	26173	3,848.19	185.92	61.20	4,095.31
3022112800	ORGAN, ZOLTON	WHITEHORSE	2001Y0660	28	211	26173	5,128.04	180.55	63.75	5,372.34
3022252600	SIMPSON-FOWLER, ANDREA	WHITEHORSE	2001Y0248	26	225	32574	392.99	199.30	3.75	596.04
3022373100	GRIEVE, LAURA MICHELLE MEIKO	WHITEHORSE	2018Y0516	31	237	32574	450.00	45.00	1.30	496.30
3022458000	PARKKARI, KORDEL	WHITEHORSE	CC02-644	UNIT80		1000038136	450.00	0.00	0.76	450.76
3022560200	GILBERT, JULIE	WHITEHORSE	95Y452	2	256	43515	1,527.07	152.71	4.32	1,684.10
3022565100	SHIMOON, CRYSTAL ARMEN	WHITEHORSE	2017Y0305	51	256	43515	1,729.27	0.00	8.12	1,737.39
3022741700	BERGERON, HUGO FRANCIS	WHITEHORSE	2018Y0886	17	274	48405	8,957.41	263.07	118.50	9,338.98
3022751200	ELLIS, MICHAEL MURRAY	WHITEHORSE	2015Y0929	12	275	83861	2,594.30	0.00	0.00	2,594.30
3022760300	JOHNSON-SEQUEIRA, ANDREE	WHITEHORSE	2019Y1446	3	276	48405	3,734.46	221.60	33.16	3,989.22
3022790700	MATHESON, MICHELLE LYNN	WHITEHORSE		7	279	48405	-2.62	200.70	8.22	206.30
3022812800	ETCHES, MICHAEL R	WHITEHORSE	2012Y0931	28	281	48405	450.00	45.00	1.30	496.30
3022820300	CALAMBO, LEIZEL	WHITEHORSE	2019Y0633	3	482	48405	2,959.51	250.95	15.12	3,225.58
3040003300	HAMPTON, CRAIG ORLIN	WHITEHORSE	2003Y1024	33		93-03	5,442.90	424.05	33.39	5,900.34
3050001600	LESCHART, JORDAN EDWARD	WHITEHORSE	2006Y0494	16		92-114	1,361.21	135.99	3.84	1,501.04
3050004600	HUNTER, TYLER NEIL	WHITEHORSE	2015Y0570	46		94-26	1,301.86	131.03	12.18	1,445.07
3050012200	LA PLANTE, LLOYD WILLIAM	WHITEHORSE	2002Y0974	122		92-114	1,936.14	115.61	17.09	2,068.84
3050020100	CARLICK, ALLAN	WHITEHORSE	2015Y1127	201		92-114	127.65	12.77	0.36	140.78
3060103000	STRAND, KRISTA LYNN	WHITEHORSE	2015Y0275	30	10	53422	733.29	173.33	1.52	908.14
3070009300	535655 YUKON INC	WHITEHORSE	2004Y0759	93		30131	450.00	45.00	1.30	496.30

Schedule II, Yukon Territory And Taxation Act, Section 83 (1), Form TL1  
 City of Whitehorse Tax Lien Summary

2021 Tax Arrears List

Roll #	Title Holder	Location	Certificate of Title	Legal Description			Tax	Penalty	Interest	Balance
				LOT	BLK	PLAN				
3070012620	ROBERT, FREDERIK	WHITEHORSE	2005Y0317	126-2		2005-0037	14,024.14	189.60	217.21	14,430.95
3070015400	GOHL, LAURA ANNE	WHITEHORSE	2019Y0475	154		40222	3,484.53	187.24	42.24	3,714.01
3090019600	LERCH, KRISTINE	WHITEHORSE	2017Y0830	196		54813	450.00	314.74	7.60	772.34
3100002181	ARNTZEN, CAROL	WHITEHORSE	CC218-006	UNIT 1		100039294	1,066.09	256.61	4.13	1,326.83
3100044120	TOBIN, CHARLES EDWARD GUILLAUM	WHITEHORSE	94Y1217	441-2		92-94	1,834.41	183.44	5.20	2,023.05
3100046400	KULYCH, DARLA	WHITEHORSE	94Y1224	464		30542	663.12	191.39	5.88	860.39
3100088700	BALMFORTH, DIANE	WHITEHORSE	2009Y0825	887		41316	1,330.23	104.44	12.10	1,446.77
3100093400	BEAUDRY, TREVOR	WHITEHORSE	100109416	934		49036	2,142.95	214.30	6.06	2,363.31
3100094900	BREDY, LAWRENCE	WHITEHORSE		949		49036	450.00	228.48	3.40	681.88
3100138100	STUBBS, DONALD FREDRICK	WHITEHORSE	100081741	1381		57388	1,622.03	0.00	0.00	1,622.03
3101410102	SILVESTER, MARIAN FAYE	WHITEHORSE	CC141-025	UNIT 102		100038484	1,289.14	128.91	3.64	1,421.69
3114030200	UNRAU, NORMAN	WHITEHORSE	2014Y0318	302		2009-0135	1,681.86	0.00	0.00	1,681.86
3114033300	PRICE, AMANDA	WHITEHORSE	2011Y0495	333		2009-0135	191.70	215.02	10.03	416.75
3130013110	ARNOLD, THEODORE FRANKLIN	WHITEHORSE	CC28-007	UNIT A		100039508	2,170.05	237.01	9.55	2,416.61
3130018500	LACROIX, GUY	WHITEHORSE	100074507	185		95-78	450.00	230.57	3.42	683.99
3130023700	CAIRNS, JAMES	WHITEHORSE	2017Y0575	237		95-78	4,544.74	325.90	32.08	4,902.72
3130032400	JACOBSEN, IVAN LUNN	WHITEHORSE		324		97-93	2,434.89	243.49	6.92	2,685.30
3130042200	CONNELLY, TARA LYNN	WHITEHORSE	2019Y0446	422		98-142	3,680.23	307.38	19.48	4,007.09
3130043100	WEAVER, BRENDA CHARLENE	WHITEHORSE	99Y489	431		98-142	6,732.94	165.40	93.20	6,991.54
3130059800	ARISS, CARRIE	WHITEHORSE		598		2003-0187	500.00	231.03	11.42	742.45
3130075400	GENIER, MATTHEW	WHITEHORSE	2005Y1385	754		2004-0087	12,201.22	268.09	173.99	12,643.30
3130082000	GIBBS, SUSAN J	WHITEHORSE		820		2004-0087	449.98	45.00	1.30	496.28
3140011800	MINOR, KERRY LANG	WHITEHORSE	2016Y0038	118		2010-0115	1,981.11	198.11	5.62	2,184.84
3150003600	ROBERTS, JEFFRY ROY	WHITEHORSE	2015Y0632	36		2012-0142	1,678.19	301.13	7.68	1,987.00
3150020800	WILNEFF, JASON	WHITEHORSE	100054134	208		2013-0068	152.48	396.48	9.00	557.96
3150031300	BRANDT, GERALD JOHN	WHITEHORSE	2016Y0957	313		2013-0068	688.64	248.86	2.80	940.30
3420000600	LUCIUK, NATALKA	WHITEHORSE	100130768	6		48280	2,662.59	52.16	35.20	2,749.95
3420001400	WATERS, JOY ELIZABETH DAWSON	WHITEHORSE		14		48280	3,754.89	375.49	10.64	4,141.02
3460013200	SELKIRK DEVELOPMENT CORP. LTD.	WHITEHORSE	2011Y0143	132		2007-0103	1,401.41	140.14	3.96	1,545.51
3510007700	TURNER, SCOTT EDWARD	WHITEHORSE	100056350	77		95-70	5,882.54	588.25	16.68	6,487.47
3550000900	GISHLER, CHRISTOPHER	WHITEHORSE	2019Y1517	9		2007-0044	928.23	92.82	2.64	1,023.69
							162,886.98	14,286.11	1,326.36	178,499.45

Dated this 31st day of January, 2022

Collector of Taxes

## ADMINISTRATIVE REPORT

<b>TO:</b> Corporate Services Committee
<b>FROM:</b> Administration
<b>DATE:</b> January 24, 2022
<b>RE:</b> 2021 Umbrella Budget Amendments

### ISSUE

Bylaw authorization of amendments made during 2021 to the capital expenditure program and the operating and maintenance budget.

### REFERENCE

#### *Municipal Act*

Bylaw 2020-36, the 2021 to 2024 Capital Expenditure Program (including Schedule 1 and Appendix A, attached)

Bylaw 2021-01, the 2021 Operating Budget and the 2022-2023 Provisional Budgets (including Schedule 1 and Appendix A, attached)

### HISTORY

Section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize expenditures that vary from the annual capital and operating expenditure programs. In accordance with the provisions of the capital and operating budget bylaws, a number of properly authorized budget amendments occurred throughout 2021. These amendments are now being brought forward under umbrella bylaws for approval as required by the *Municipal Act*.

The approved Capital Expenditure Program for 2021 is as follows:

- \$ 30,949,735 – Approved 2021 Expenditures – Appendix A (Bylaw 2020-36)
- \$ 17,174,300 – Projects Added to Appendix A – due to confirmation of external funding
- \$ 32,980,778 – Capital Projects Re-Budgeted from 2020 (Bylaw 2021-10)
- \$ 4,982,825 – Capital Budget Amendments by Council Resolutions
- \$ 86,087,638 – Total Current Approved Capital Expenditures

The approved Operating Budget for 2021 is as follows:

- \$ 88,173,497 – Approved 2021 Bylaw – Appendix A (Bylaw 2021-01)
- \$ (167,566) – Administrative and Council Amendments
- \$ 88,005,931 – Total Current 2021 Operating Budget

### ANALYSIS

Schedule “1” to each of the bylaws provides a listing of the budget amendments properly approved throughout 2021. Appendix “A” is the final version of the budget as amended.

**ADMINISTRATIVE RECOMMENDATION**

THAT Council direct:

1. THAT Bylaw 2022-05, a bylaw to amend the 2021 to 2024 capital expenditure program with respect to budget adjustments made throughout 2021, be brought forward for consideration under the bylaw process; and
2. THAT Bylaw 2022-06, a bylaw to amend the 2021 operating and maintenance program with respect to budget adjustments made throughout 2021, be brought forward for consideration under the bylaw process.



**CITY OF WHITEHORSE**

**BYLAW 2022-05**

A bylaw to amend the 2021 to 2024 capital budget to authorize expenditures that vary from the approved capital expenditure program

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WHEREAS section 238 of the *Municipal Act* (R.S.Y. 2002) provides that council shall by bylaw cause a multi-year capital expenditure program to be prepared and adopted; and;

WHEREAS section 239 of the *Municipal Act* provides that council may by bylaw establish a procedure to authorize and verify expenditures that vary from the capital expenditure program; and

WHEREAS a number of budget adjustments made throughout 2021 in accordance with the procedures outlined in Budget Bylaw 2020-36 have resulted in an increase in total expenditures above what was approved in the 2021 to 2024 capital expenditure program;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule “1”, attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling \$55,137,903 made to the 2021 to 2024 capital expenditure program throughout 2021.
2. Appendix “A” to Bylaw 2020-36, a bylaw to authorize the 2021 to 2024 capital expenditure program, is hereby deleted and replaced by a new Appendix “A” attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**SCHEDULE 1  
2021 CAPITAL BUDGET AMENDMENTS**

	PROJECT NUMBER	BYLAW OR RESOLUTION	ADMINISTRATIVE REVISION AMOUNT	COUNCIL REVISION AMOUNT	TOTAL
<b>APPROVED 2021 CAPITAL EXPENDITURE PROGRAM (APPENDIX "A")</b>		Bylaw 2020-36			<b>\$ 30,949,735</b>
<b>2021 REVISIONS</b>					
<b>APPENDIX "B" PROJECTS WITH FUNDING AGREEMENTS</b>					
HILLCREST RECONSTRUCTION	240c00209		800,000		
SANITARY MAIN REPLACEMENT- RA STREET	240c00120		200,000		
BRIDGE DECK RENOVATIONS	240c00114		600,000		
SCHOOL ZONE IMPROVEMENTS	240c00220		520,000		
RURAL ROAD SURFACING	240c00309		600,000		
UTILITY STATIONS AND FORCE MAIN CONDITION ASSESSMENT	240c00320		380,000		
HAMILTON BOULEVARD AND FALCON DRIVE SOUTH ROUNDABOUT	240c00720		50,000		
RANGE ROAD SOUTH ASPHALT PATH EXTENSION	240c00921		365,000		
LEWES BOULEVARD BUS LANE PROJECT	240c01421		45,000		
GROUNDWATER MONITORING WELL INSTALLATION	240c01721		300,000		
WASTEWATER LAGOON REPAIRS	650c00221		200,000		
WASTE MANAGEMENT FACILITY ALTERNATIVE DAILY LANDFILL COVER	650c00721		98,800		
WELL 6 PUMP REPLACEMENT	240c00219		300,000		
CONDENSER/WATER TOWER REPLACEMENT	320c00717		430,000		
WATER & SEWER STUDY (CITY WIDE)	240c01116		500,000		
TRAFFIC SIGNALS-FOURTH AND MAIN STREET	240c00619		335,000		
ASPHALT PATHS CROSSING IMPROVEMENTS	240c01219		120,000		
SELKIRK PH SECOND BARRIER TREATMENT	650c00421		250,000		
SOLID WASTE MANAGEMENT PLAN	650c00121		385,000		
LIVINGSTONE TRAIL ENVIRONMENTAL CONTROL FACILITY SITE UPGRADE	650c00918		200,000		
WASTE MANAGEMENT FACILITY MONITORING WELLS REPAIRS	650c00521		50,000		
STORM SEWER IMPROVEMENTS 4TH AND BAXTER	240c00710		460,000		
GROUNDWATER PROTECTION PLANNING AND IMPLEMENTATION	240c01316		540,000		
RANGE ROAD SOUTH LIFT STATION	240c00311		2,400,000		
GALENA WATERMAIN IMPROVEMENTS	240c00121		1,550,000		
HERITAGE BUILDING ROOF REPLACEMENT	320c02016		305,000		
ICE RESURFACER REPLACEMENT	320c00215		430,500		
WHISTLE BEND LIFT STATION STANDBY PUMP	650c00818		50,000		
LIVINGSTONE LAGOON DESLUDGING	650c00321		30,000		
SCHWATKA LAKE SHORE AREA IMPROVEMENTS	240c01420		650,000		
MCINTYRE DRIVE TRAFFIC CALMING	240c00621		200,000		
TRANSIT&PARKS BUILDING TLINGIT STREET BIOMASS HEATING UPGRADES	320c00521		75,000		
CANADA GAMES CENTRE PARKING LOT UPGRADES	750c00221		75,000		
TAKHINI ARENA AIR SEALING ENERGY UPGRADE	320c00821		30,000		
REPLACEMENT TRANSIT BUSES	320c01016		1,200,000		
TRANSIT BUS MIDLIFE REFURBISHMENTS	320c00319		165,000		
MT. MCINTYRE UPGRADES	320c01119		700,000		
TRANSFER STATION UPGRADES	650c00819		750,000		
WATER & WASTE SERVICES COMPUTERIZED MAINT. MANAGEMENT SYSTEM (CMMS)	300c00221		50,000		
WASTE HEAT RECOVERY - CGC	320c00910		325,000		
POT HOLE LAKE SERVICE UPGRADE	650c00618		460,000		
<b>TOTAL APPENDIX "B" PROJECTS WITH FUNDING AGREEMENTS</b>					<b>\$ 17,174,300</b>
<b>APPROVED RE-BUDGETS</b>					
Capital Projects from 2020 approved for re-budget to 2021 (approved as of April 13th )		Bylaw 2021-10		32,980,778	
<b>TOTAL APPROVED RE-BUDGETS</b>					<b>\$ 32,980,778</b>
<b>BUDGET AMENDMENTS: Council Revisions</b>					
Amend 2021-2024 capital budget to include a new project: Fuel Abatement Project funded from General Reserve	440c00118	2021-01-03		350,000	
Increase 2021-2024 budget for the Asphalt Surface Overlay Project funded by the YG contribution agreement	240c00410	2021-03-04		210,000	
Amend 2021-2024 budget to include a new project: Pump for the Lift Station #1 funded from Water and Sewer reserve until the Gas Tax funding is in place	650c00921	2021-07-03		90,000	
Amend 2021-2024 budget to include a new project: Downtown Speed Limit Reductions funded from General Reserve	240c01921	2021-10-08		6,500	
Increase 2021-2024 budget for the Jumpstart Playground Site Prep Project funded from capital reserve until the Gas Tax funding is in place	740c00420	2021-11-02		264,832	
Amend 2021-2024 budget to include a new project: Downtown Fire Hydrants Replacement funded from Water and Sewer Reserve	240c02021	2021-12-06		60,000	
Increase 2021-2024 budget for the Building Consolidation- Services Building funded by the Capital Reserve	320c01117	2021-12-05		3,900,000	
Amend 2021 capital budget to include a new project: Land Acquisition - 7720 7th Avenue funded from Land Bank Reserve	720c00221	2021-14-04 & 2021-15-07		380,000	
Reduce budget per 3rd Quarter Capital Variance Resolution-Municipal Election Voter List System	300c00520	2021-23-03		(15,000)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Additional 1-Ton Service Truck	320c00220	2021-23-03		(2,419)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Energy Upgrades CGC	320c01114	2021-23-03		(1,824)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Transit Handy Bus Replacement	320c01119	2021-23-03		(3,073)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Parking Technologies Options, Analysis and Recommendation	400c00220	2021-23-03		(7,122)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Permanent Crosswalks Front and Main Street	500c00121	2021-23-03		(3,386)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Facility Alternative Daily Cover Grizzly Plates	650c00721	2021-23-03		(12,000)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Zoning Bylaw Re-write	720c00318	2021-23-03		(125,000)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Indigenous Languages Place Name Incorporation	720c00319	2021-23-03		(49,825)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Neighbourhood Sign Creation and Refurbishment	720c00614	2021-23-03		(6,035)	
Reduce budget per 3rd Quarter Capital Variance Resolution-Chadburn Lake Park Identity / Branding	720c00618	2021-23-03		(29,823)	
Reduce budget per 3rd Quarter Capital Variance Resolution-CGC Change Room Upgrades	750c00419	2021-23-03		(23,000)	
<b>TOTAL BUDGET AMENDMENTS: Council Revisions</b>					<b>\$ 4,982,825</b>
<b>TOTAL BUDGET AMENDMENTS: Administrative Revisions</b>					
					<b>\$ -</b>
<b>TOTAL 2021 REVISIONS</b>					
					<b>\$ 55,137,903</b>
<b>TOTAL 2021 CAPITAL EXPENDITURE PROGRAM AS AT DECEMBER 31, 2021</b>					
					<b>\$ 86,087,638</b>

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	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
<b>City Manager</b>							
100c00120 CORPORATE RE-ORGANIZATION	75,000	69,625	5,375				5,375
<b>Total City Manager</b>	75,000	69,625	5,375				5,375
<b>Director, Operations</b>							
120c00115 ASSET MANAGEMENT	380,000	420,000	800,000	380,000	380,000	380,000	1,940,000
<b>Total Director, Operations</b>	380,000	420,000	800,000	380,000	380,000	380,000	1,940,000
<b>Strategic Communications</b>							
201c00120 Website redesign		5,417	5,417				5,417
201c00121 City of Whitehorse website redesign project - Phase 2	115,000	28,330	143,330				143,330
<b>Total Strategic Communications</b>	115,000	33,747	148,747				148,747
<b>Legislative Services</b>							
220c00116 RECORDS MANAGEMENT	263,000	174,007	437,007				437,007
220c00121 2021 Municipal Election Pilot Project	250,000		250,000	35,000	35,000	250,000	570,000
220c00220 Policy Development		278,726	278,726				278,726
<b>Total Legislative Services</b>	513,000	452,733	965,733	35,000	35,000	250,000	1,285,733
<b>Engineering Services</b>							
240c00114 BRIDGE DECK REPAIRS	600,000		600,000				600,000
240c00119 Marwell Lift Sanitary Forcemain Repair		232,039	232,039				232,039
240c00120 SANITARY MAIN REPLACEMENT: RAY STREET	200,000		200,000				200,000
240c00121 GALENA WATERMAIN IMPROVEMENTS	1,550,000		1,550,000				1,550,000
240c00209 HILLCREST RECONSTRUCTION	800,000	50,000	850,000				850,000
240c00213 HILLCREST WATER SUPPLY		119,159	119,159				119,159
240c00219 WELL 6 PUMP REPLACEMENT	300,000		300,000				300,000
240c00220 SCHOOL ZONE IMPROVEMENTS	520,000		520,000		300,000		820,000
240c00309 RURAL ROADS SURFACING	600,000		600,000		600,000		1,200,000
240c00311 RANGE ROAD SOUTH LIFT STATION	2,400,000		2,400,000				2,400,000
240c00317 Downtown Reconstruction - Alexander St East (2-4th)		271,507	271,507				271,507
240c00320 UTILITY STATIONS AND FORCE MAIN CONDITION ASSESSMENT	380,000		380,000				380,000
240c00410 ASPHALT SURFACE OVERLAY PROGRAM	3,521,000	210,000	3,731,000	2,290,000			6,021,000
240c00418 Downtown Reconstruction: Cook St West (4th to Escarpment)		8,165,073	8,165,073				8,165,073
240c00513 MARWELL EAST - TLINGIT ST		3,148,496	3,148,496				3,148,496
240c00618 Downtown Reconstruction: Strickland Street (3rd-Escarpment)						500,000	500,000
240c00619 Traffic Signals - Fourth & Main Street	335,000		335,000				335,000
240c00621 MCINTYRE DRIVE TRAFFIC CALMING	200,000		200,000	1,600,000			1,800,000
240c00710 STORM SEWER IMPROVEMENT 4TH AND BAXTER	460,000		460,000				460,000
240c00720 HAMILTON BOULEVARD & FALCON DRIVE SOUTH ROUNDABOUT	50,000		50,000	1,400,000			1,450,000
240c00921 RANGE ROAD SOUTH ASPHALT PATH EXTENSION	365,000	100,000	465,000				465,000
240c01020 PUCKETT GULCH STAIRS REHABILITATION		232,835	232,835				232,835
240c01116 WATER & SEWER STUDY (CITY WIDE)	500,000		500,000				500,000

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**2021- 2024 Capital Expenditure Program**  
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**Appendix A**

	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
240c01118 Livingstone Trail Lagoon Influent Chamber Replacement		20,743	20,743	2,500,000			2,520,743
240c01120 Sanitary MH35 (Takhini) Improvements					75,000		75,000
240c01216 Transportation Study (City Wide)		449,873	449,873				449,873
240c01219 ASPHALT PATH CROSSING IMPROVEMENTS	120,000		120,000				120,000
240c01221 THOMPSON ROAD TEMPORARY TRAFFIC CIRCLE AND MEDIAN	50,000		50,000				50,000
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION	540,000		540,000				540,000
240c01410 STORM SEWER UPGRADES	55,000	125,262	180,262				180,262
240c01420 SCHWATKA LAKE WEST SHORE AREA IMPROVEMENTS	650,000	69,668	580,332				580,332
240c01421 LEWES BOULEVARD BUS LANE	45,000		45,000	250,000			295,000
240c01520 MAIN STREET ESCARPMENT GEOHAZARD MITIGATION		443,546	443,546				443,546
240c01621 SNOW DUMP MANAGEMENT PLAN	100,000		100,000				100,000
240c01721 GROUNDWATER MONITORING WELL INSTALLATIONS	300,000		300,000				300,000
240c01821 UTILITY BYLAWS UPDATE	200,000		200,000				200,000
240c01921 DOWNTOWN SPEED LIMIT REDUCTIONS		6,500	6,500				6,500
240c02021 DOWNTOWN FIRE HUDRANT REPLACEMENT		60,000	60,000				60,000
240c02609 SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROGRAM		191,491	191,491	320,000			511,491
740c00609 GREY MOUNTAIN CEMETERY EXPANSION	470,000	30,000	500,000				500,000
<b>Total Engineering Services</b>	<b>15,311,000</b>	<b>13,786,856</b>	<b>29,097,856</b>	<b>8,360,000</b>	<b>975,000</b>	<b>500,000</b>	<b>38,932,856</b>
<b>Financial Services</b>							
260c00109 OFFICE FURNITURE	75,000		75,000	50,000	50,000	50,000	225,000
260c00120 Implementation of Asset Retirement Obligations Standard		50,000	50,000				50,000
260c00220 Insurance Appraisal Services		53,349	53,349				53,349
<b>Total Financial Services</b>	<b>75,000</b>	<b>103,349</b>	<b>178,349</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>328,349</b>
<b>Human Resources</b>							
280c00221 HUMAN RESOURCE MANAGEMENT SYSTEM & EMPLOYEE SATISFACTION SURVEY	90,000		90,000				90,000
<b>Total Human Resources</b>	<b>90,000</b>		<b>90,000</b>				<b>90,000</b>
<b>Business &amp; Technology Systems</b>							
300c00109 COMPUTER INFRASTRUCTURE		428,011	428,011				428,011
300c00110 SOFTWARE ACQUISITION	82,100	62,029	144,129	45,500	35,600	36,400	261,629
300c00111 SOFTWARE LICENSING RENEWALS	576,300	84,900	661,200	618,500	730,200	673,000	2,682,900
300c00112 SECURITY CAMERAS	38,500	94,804	133,304	24,300	27,900	44,600	230,104
300c00113 ENTERPRISE RESOURCE PLANNING (ERP) DEVELOPMENT	100,000	156,936	256,936	40,000	40,000	40,000	376,936
300c00117 Land and Building Services Records Digitization		112,342	112,342				112,342
300c00118 Radio and Location Equipment	37,300	121,917	159,217	38,100	139,000	39,900	376,217
300c00119 Transit Realtime Passenger Info and Electronic Payments	21,900	131,900	153,800	21,900	21,900	21,900	219,500
300c00120 Computer Infrastructure - Network and Comm Links	390,500	249,205	639,705	300,900	313,400	612,400	1,866,405
300c00121 Fire Department Radio Upgrades	230,000		230,000	135,000	210,000		575,000
300c00212 PAPERLESS DOCUMENT MANAGEMENT		16,449	16,449				16,449
300c00218 Bylaw Incident Reporting Software		4,425	4,425				4,425

**City Of Whitehorse**  
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	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
300c00219 Canada Games Centre Public Info Display Upgrades				55,000			55,000
300c00220 Computer Infrastructure - Servers and Storage	88,700	10,200	98,900	322,400	80,300	163,100	664,700
300c00221 Water and Waste Services Computerized Maintenance Management System (CMMS)	50,000		50,000	250,000			300,000
300c00320 Computer Infrastructure - User Devices and Support	182,700	238,691	421,391	115,200	153,700	343,700	1,033,991
300c00420 IT Strategy for the City of Whitehorse		19,434	19,434				19,434
300c00520 Municipal Election Voter List System	40,000	15,000	25,000				25,000
300c00620 GROUP PORTAL CONSULTATION		30,000	30,000				30,000
<b>Total Business &amp; Technology Systems</b>	<b>1,838,000</b>	<b>1,746,243</b>	<b>3,584,243</b>	<b>1,966,800</b>	<b>1,752,000</b>	<b>1,975,000</b>	<b>9,278,043</b>
<b>Bylaw Services</b>							
400c00220 Parking Technologies Options Analysis and Recommendation		42,878	42,878	500,000			542,878
<b>Total Bylaw Services</b>		<b>42,878</b>	<b>42,878</b>	<b>500,000</b>			<b>542,878</b>
<b>Fire</b>							
440c00118 Fuel Abatement		350,000	350,000				350,000
440c00209 SELF-CONTAINED BREATHING APPARATUS (SCBA) AIR MANAGEMENT REPLACEMENT/UPGRADE	25,000	92,880	117,880	50,000			167,880
440c00210 TECHNICAL RESCUE	25,000		25,000	25,000	25,000	25,000	100,000
440c00218 Emergency Management Plan Review	60,000		60,000				60,000
440c00309 TURNOUT GEAR REPLACEMENT	46,935	2,746	49,681	46,935			96,616
440c00320 Fire Service Review		79,950	79,950				79,950
440c00414 URBAN INTERFACE STRUCTURAL PROTECTION EQUIPMENT	10,000		10,000	10,000			20,000
440c00419 HAZMAT Equipment Purchase	72,000		72,000	10,000	10,000	10,000	102,000
<b>Total Fire</b>	<b>238,935</b>	<b>525,576</b>	<b>764,511</b>	<b>141,935</b>	<b>35,000</b>	<b>35,000</b>	<b>976,446</b>
<b>Fleet &amp; Transportation Maintenance</b>							
320c00110 ONE TON TRUCK REPLACEMENT	100,000		100,000	115,000	105,000	105,000	425,000
320c00111 MAJOR BUS REPAIRS	75,000	38,500	36,500	80,000	80,000	80,000	276,500
320c00115 MOBILE STEAMER REPLACEMENT		494,715	494,715				494,715
320c00120 Additional Pickup - Utility Stations Leadhand	55,000		55,000				55,000
320c00215 ICE RESURFACER REPLACEMENT	430,500		430,500				430,500
320c00220 ADDTL 1 Ton Service Truck- Water Sewer System Maintenance FGE		107,521	107,521				107,521
320c00221 REPLACEMENT MUNICIPAL USE HEAVY DUTY TRACTOR				200,000			200,000
320c00317 GARBAGE/COMPOST PACKER REPLACEMENT		660,000	660,000				660,000
320c00319 Transit Bus Midlife Refurbishments	165,000	20,000	185,000	165,000	170,000		520,000
320c00321 ELECTRIC FORKLIFT - OPERATIONS & WATER AND WASTE SERVICES	80,000	35,000	115,000				115,000
320c00421 ADDITIONAL VAN - OPERATIONS BUILDING MAINTENANCE	75,000		75,000				75,000
320c00610 MAJOR EQUIPMENT REPAIRS	100,000		100,000	100,000	105,000	110,000	415,000
320c00613 FIVE TON TRUCK REPLACEMENT					200,000		200,000
320c00713 ADDITIONAL RIDE-ON SWEEPER				95,000			95,000
320c01016 REPLACEMENT TRANSIT BUSES	1,200,000	1,100,000	2,300,000				2,300,000
320c01209 MOBILE SWEEPER REPLACEMENT	365,000		365,000				365,000
320c01509 TRANSIT HANDY BUS REPLACEMENT		240,403	240,403				240,403

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	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
320c01709 PICKUP TRUCK REPLACEMENT	185,000	119,832	304,832	135,000	140,000	140,000	719,832
320c02109 VAN REPLACEMENT	74,000		74,000	77,500	75,000		226,500
320c02410 SKID STEER LOADER REPLACEMENT				72,500			72,500
320c02809 HEAVY TRUCK REPLACEMENT	310,000		310,000				310,000
320c03110 LOADER REPLACEMENT					415,000		415,000
500c00109 TRAFFIC CONTROLLER CABINET	60,000		60,000	75,000	50,000	50,000	235,000
500c00110 SMALL EQUIPMENT REPLACEMENT	55,000	50,000	105,000	55,000	60,000	50,000	270,000
500c00115 REPLACEMENT UPS BATTERIES	5,000		5,000	5,000	5,000	5,000	20,000
500c00116 MAJOR SIDEWALK REPAIRS		77,534	77,534	50,000		50,000	177,534
500c00121 Permanent Crosswalks - Front and Main Street	25,000	3,386	21,614				21,614
500c00409 PARA RAMP INFILLS	30,000	22,827	52,827	35,000	35,000	35,000	157,827
500c00609 GUIDE RAIL & JERSEY CURB REPLACEMENT	62,000		62,000		65,000		127,000
500c00709 UNPAVED ROAD MAINTENANCE				75,000		75,000	150,000
500c01109 WASTE OIL RECLAMATION				350,000			350,000
<b>Total Fleet &amp; Transportation Maintenance</b>	<b>3,451,500</b>	<b>2,885,946</b>	<b>6,337,446</b>	<b>1,685,000</b>	<b>1,505,000</b>	<b>700,000</b>	<b>10,227,446</b>
<b>Transit Services</b>							
580c00119 Transit - Alter existing route network and schedules		37,042	37,042				37,042
580c00121 Transit Driver Protection System	150,000	37,032	112,968				112,968
<b>Total Transit Services</b>	<b>150,000</b>	<b>10</b>	<b>150,010</b>				<b>150,010</b>
<b>Water and Waste Services</b>							
500c00209 LANDFILL UPGRADES		94,917	94,917				94,917
650c00119 Reservoir Cleaning		88,357	88,357				88,357
650c00120 Ground Penetrating Radar		15,964	15,964				15,964
650c00121 2023-2033 Solid Waste Management Plan	385,000		385,000				385,000
650c00221 Wastewater Lagoon Repairs	200,000		200,000				200,000
650c00319 LTECF Discharge Line Upgrade		70,821	70,821				70,821
650c00320 Emerging Pollutants: Wastewater Treatment	35,000	61,529	96,529	65,000	250,000		411,529
650c00321 Livingstone Lagoon Desludging	30,000		30,000	900,000			930,000
650c00410 SMALL LIFT STATION UPGRADES		9,592	9,592				9,592
650c00420 Small Lift Stations Backup Generator		93,500	93,500				93,500
650c00421 Selkirk PH Second Barrier Treatment	250,000		250,000				250,000
650c00521 Waste Management Facility Monitoring Wells Repairs	50,000		50,000	150,000			200,000
650c00618 Pot Hole Lake Service Upgrade	460,000	81,201	541,201				541,201
650c00620 MARWELL LIFT STATION PUMP REPLACEMENT		51,269	51,269				51,269
650c00721 Waste Management Facility Alternative Daily Cover Grizzly Plates	98,800	12,000	86,800				86,800
650c00818 Whistle Bend Lift Station Standby Pump	50,000		50,000				50,000
650c00819 Transfer Station Upgrades	750,000	97,193	847,193				847,193
650c00918 Livingstone Trail Environmental Control Facility Site Upgrade	200,000		200,000				200,000
650c00921 PUMP REPLACEMENT FOR THE LIFT STATION#1		90,000	90,000				90,000

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	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
650c01019 Metal Pile - One Year		338,344	338,344				338,344
650c01217 Commercial Water Meter Replacements	30,000	74,152	104,152	30,000	30,000	30,000	194,152
650c01409 HYDRANT INFILL	50,000	5,000	55,000	50,000	50,000	50,000	205,000
650c01818 SWAP Implementation		569	569				569
650c02118 Compost Facility Expansion		1,273,316	1,273,316				1,273,316
650c02219 Riverdale Aquifer Sewer Camera Inspections	100,000		100,000				100,000
<b>Total Water and Waste Services</b>	<b>2,688,800</b>	<b>2,433,724</b>	<b>5,122,524</b>	<b>1,195,000</b>	<b>330,000</b>	<b>80,000</b>	<b>6,727,524</b>
<b>Planning &amp; Sustainability Services</b>							
600c00221 Energy Tracker Software Migration	20,800		20,800				20,800
720c00120 WHISTLE BEND TOWN SQUARE DETAILED DESIGN		140,000	140,000				140,000
720c00216 6TH AVE CONTAMINATION REMEDIATION	500,000	67,762	567,762				567,762
720c00220 TANK FARM MASTER PLAN		149,661	149,661				149,661
720c00221 Land Acquisition – 7220 7th Avenue		380,000	380,000				380,000
720c00318 ZONING BYLAW REWRITE	25,000	25,000					
720c00815 OFFICIAL COMMUNITY PLAN REVIEW - 2018		227,457	227,457				227,457
<b>Total Planning &amp; Sustainability Services</b>	<b>545,800</b>	<b>939,880</b>	<b>1,485,680</b>				<b>1,485,680</b>
<b>Parks</b>							
740c00119 Shipyards park skating loop drainage		40,000	40,000				40,000
740c00121 City of Whitehorse Public Art Collection	40,000		40,000	40,000			80,000
740c00220 Whistle Bend Tree Replacement		36,695	36,695				36,695
740c00221 Whistle Bend Phase 3 Playground	350,000		350,000				350,000
740c00309 PLAYGROUND EQUIPMENT REPLACEMENT	65,000		65,000	65,000	65,000	65,000	260,000
740c00320 Long Lake Improvements		107,817	107,817				107,817
740c00409 TRAIL PLAN IMPLEMENTATION	75,000		75,000	75,000	75,000	75,000	300,000
740c00417 Shipyards Park Electrical Posts and Outlet Replacement.		10,659	10,659				10,659
740c00420 Jumpstart Playground at Shipyards Park		384,989	384,989				384,989
740c01115 REPLACE IRRIGATION SYSTEM AT ROTARY PARK		198,000	198,000				198,000
740c01315 WHISTLE BEND PLAYGROUNDS		31,954	31,954				31,954
740c05310 DOWNTOWN STREET UPGRADES - PARKS		21,125	21,125				21,125
<b>Total Parks</b>	<b>530,000</b>	<b>831,239</b>	<b>1,361,239</b>	<b>180,000</b>	<b>140,000</b>	<b>140,000</b>	<b>1,821,239</b>
<b>Recreation</b>							
750c00118 Aquatic Acoustics Replacement		15,000	15,000				15,000
750c00221 Canada Games Centre Parking Lot Upgrades	75,000		75,000				75,000
750c00418 Accessible Playground Canada Games Centre		207,000	207,000				207,000
750c00419 CGC Changeroom Locker Upgrades		37,000	37,000				37,000
750c00811 Wellness Centre Equipment	40,000	112	39,888	40,000	40,000	40,000	159,888
<b>Total Recreation</b>	<b>115,000</b>	<b>258,888</b>	<b>373,888</b>	<b>40,000</b>	<b>40,000</b>	<b>40,000</b>	<b>493,888</b>
<b>Property Management</b>							
320c00114 PUMP HOUSE BUILDINGS REPAIRS		8,601	8,601	50,000			58,601

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	Budget	Amendments	Budget	Budget	Budget	Budget	
320c00318 BUILDING CONSOLIDATION PLAN - MUNICIPAL SERVICES BUILDING DEMOLITION	500,000		500,000	2,000,000			2,500,000
320c00419 City Hall Local Area Network (LAN) Room Air Conditioning				25,000			25,000
320c00420 ROBERT SERVICE CAMPGROUND BUILDING	2,905,000	224,777	3,129,777				3,129,777
320c00521 Transit & Parks Building Tlingit Street Biomass Heating Upgrades	75,000		75,000	600,000			675,000
320c00717 CONDENSER/WATER TOWER REPLACEMENT	430,000		430,000				430,000
320c00811 FUEL TANK REMOVAL/REPLACEMENT				25,000	25,000		50,000
320c00821 Takhini Arena Air Sealing Energy Upgrade	30,000	30,000	60,000				60,000
320c00910 WASTE HEAT RECOVERY - CGC	325,000	562,224	887,224				887,224
320c00921 Class T Machine Room Upgrades	75,000		75,000	350,000			425,000
320c01114 ENERGY UPGRADES - CANADA GAMES CENTRE		8,344	8,344				8,344
320c01117 BUILDING CONSOLIDATION PLAN - SERVICES BUILDING	16,340,000	7,600,397	23,940,397	2,710,000			26,650,397
320c01119 MT. McIntyre Upgrade	700,000		700,000				700,000
320c01217 BCP - TRANSIT/PARKS BUILDING RENOVATIONS		750,000	750,000				750,000
320c01311 AQUATIC CENTRE MAINTENANCE	75,000		75,000	75,000	75,000	75,000	300,000
320c01317 BCP - OFFICE ALTERNATIVE	197,000	83,782	280,782	197,000	197,000	197,000	871,782
320c01516 KULAN SATELLITE STN UPGRADES		104,786	104,786				104,786
320c01712 ENVIRONMENTAL ASSESSMENTS - SURPLUS PROPERTIES		40,146	40,146				40,146
320c01716 BCP - FIRE HALL #1 BUILDING		150,000	150,000				150,000
320c01810 BCP - OPERATIONS BUILDING		3,980,629	3,980,629				3,980,629
320c02016 HERITAGE BLDG ROOF REPLACEMENT	305,000	28,473	333,473				333,473
750c01411 FLOORING REPAIRS - FACILITIES	50,000		50,000		50,000		100,000
<b>Total Property Management</b>	<b>22,007,000</b>	<b>13,572,159</b>	<b>35,579,159</b>	<b>6,032,000</b>	<b>347,000</b>	<b>272,000</b>	<b>42,230,159</b>
<b>Total</b>	<b>48,124,035</b>	<b>37,963,603</b>	<b>86,087,638</b>	<b>20,565,735</b>	<b>5,589,000</b>	<b>4,422,000</b>	<b>116,664,373</b>

**Moved from Appendix "B" to Appendix "A" in 2021**

240c00114 BRIDGE DECK REPAIRS	600,000	-	600,000				
240c00120 SANITARY MAIN REPLACEMENT: RAY STREET	200,000	-	200,000				
240c00121 GALENA WATERMAIN IMPROVEMENTS	1,550,000	-	1,550,000				
240c00209 HILLCREST RECONSTRUCTION	800,000	-	800,000				
240c00219 WELL 6 PUMP REPLACEMENT	300,000	-	300,000				
240c00220 SCHOOL ZONE IMPROVEMENTS	520,000	-	520,000				
240c00309 RURAL ROADS SURFACING	600,000	-	600,000				
240c00311 RANGE ROAD SOUTH LIFT STATION	2,400,000	-	2,400,000				
240c00320 UTILITY STATIONS AND FORCE MAIN CONDITION ASSESSMENT	380,000	-	380,000				
240c02609 SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) PROGRAM	-	-	-				
240c00619 Traffic Signals - Fourth & Main Street	335,000	-	335,000				
240c00621 MCINTYRE DRIVE TRAFFIC CALMING	200,000	-	200,000				
240c00710 STORM SEWER IMPROVEMENT 4TH AND BAXTER	460,000	-	460,000				
240c00720 HAMILTON BOULEVARD & FALCON DRIVE SOUTH ROUNDABOUT	50,000	-	50,000				



**City Of Whitehorse**  
**2021- 2024 Capital Expenditure Program**  
**All Years**



Appendix A

	2021	2021	2021	2022	2023	2024	Total
	Capital	Re-budgets &	Total Revised	Capital	Capital	Capital	All Years
	Budget	Amendments	Budget	Budget	Budget	Budget	
240c00921 RANGE ROAD SOUTH ASPHALT PATH EXTENSION	365,000	-	365,000				
240c01116 WATER & SEWER STUDY (CITY WIDE)	500,000	-	500,000				
240c01219 ASPHALT PATH CROSSING IMPROVEMENTS	120,000	-	120,000				
240c01420 SCHWATKA LAKE WEST SHORE AREA IMPROVEMENTS	650,000	-	650,000				
240c01421 LEWES BOULEVARD BUS LANE	45,000	-	45,000				
240c01721 GROUNDWATER MONITORING WELL INSTALLATIONS	300,000	-	300,000				
300c00221 Water and Waste Services Computerized Maintenance Management System (CMMS)	50,000	-	50,000				
320c00215 ICE RESURFACER REPLACEMENT	430,500	-	430,500				
320c00319 Transit Bus Midlife Refurbishments	165,000	-	165,000				
320c00521 Transit & Parks Building Tlingit Street Biomass Heating Upgrades	75,000	-	75,000				
320c00717 CONDENSER/WATER TOWER REPLACEMENT	430,000	-	430,000				
320c00821 Takhini Arena Air Sealing Energy Upgrade	30,000	-	30,000				
320c00910 WASTE HEAT RECOVERY - CGC	325,000	-	325,000				
320c01016 REPLACEMENT TRANSIT BUSES	1,200,000	-	1,200,000				
320c01119 MT. McIntyre Upgrade	700,000	-	700,000				
320c02016 HERITAGE BLDG ROOF REPLACEMENT	305,000	-	305,000				
240c01316 GROUNDWATER PROTECTION PLANNING & IMPLEMENTATION	540,000	-	540,000				
650c00121 2023-2033 Solid Waste Management Plan	385,000	-	385,000				
650c00221 Wastewater Lagoon Repairs	200,000	-	200,000				
650c00321 Livingstone Lagoon Desludging	30,000	-	30,000				
650c00421 Selkirk PH Second Barrier Treatment	250,000	-	250,000				
650c00521 Waste Management Facility Monitoring Wells Upgrades	50,000	-	50,000				
650c00618 Pot Hole Lake Service Upgrade	460,000	-	460,000				
650c00721 Waste Management Facility Alternative Daily Cover Grizzly Plates	98,800	-	98,800				
650c00818 Whistle Bend Lift Station Standby Pump	50,000	-	50,000				
650c00819 Transfer Station Upgrades	750,000	-	750,000				
650c00918 Livingstone Trail Environmental Control Facility Site Upgrade	200,000	-	200,000				
750c00221 Canada Games Centre Parking Lot Upgrades	75,000	-	75,000				
	17,174,300	-17,174,300					
<b>Reconciled to the Original Appendix "A"</b>	<b>30,949,735</b>	<b>55,137,903</b>	<b>86,087,638</b>	<b>20,565,735</b>	<b>5,589,000</b>	<b>4,422,000</b>	<b>116,664,373</b>

# **CITY OF WHITEHORSE**

## **BYLAW 2022-06**

A bylaw to amend the 2021 to 2023 operating and maintenance budget to authorize expenditures that varied from the approved operating expenditure program

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WHEREAS section 239 of the *Municipal Act* provides that council may establish by bylaw a procedure to authorize and verify expenditures that vary from the annual operating expenditure program; and

WHEREAS a number of budget adjustments made throughout 2021 in accordance with the procedures outlined in Budget Bylaw 2021-01 have resulted in a decrease in total expenditures than what was approved in the 2021 Operating Budget;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. Schedule "1", attached hereto and forming part of this bylaw, is hereby adopted as a summary of the amendments totalling (\$167,566) made to the 2021 Operating and Maintenance Budget throughout 2021.
2. Appendix "A" to Bylaw 2021-01, the 2021 Annual Operating and Maintenance Budget and the Provisional Budgets for 2022 and 2023, is hereby deleted and replaced by a new Appendix "A" attached hereto and forming part of this bylaw.
3. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**

**THIRD READING and ADOPTION:**

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Mayor

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City Clerk

**SCHEDULE 1  
2021 OPERATING BUDGET AMENDMENTS**

APPROVED 2021 OPERATING BUDGET	BYLAW OR RESOLUTION	REVENUE	EXPENSES
	Bylaw 2021-01	\$ 88,173,497	\$ 88,173,497
<b>2021 BUDGET AMENDMENTS</b>			
Fees and Charges ( 1st Quarter changes)	Bylaw 2021-20	\$ 175	\$ 175
Increase 2021-2022 Council Donation Budget to accommodate Canada Winter Games bid funded by the General Reserve	2021-12-09	\$ 10,000	\$ 10,000
Fees and Charges ( 2nd Quarter changes)	Bylaw 2021-32 & 2021-13-04	\$ 2,600	\$ 2,600
Reallocate 2021-2023 funds from Pumping and Treatment, Sewage Lift Stations and Reservoirs: other materials and supplies to mileage expense	ADM-1		
Reallocate 2021-2023 garage charges budget funds from Special Events to Winter Road Maintenance	ADM-2		
Reallocate 2021 other services budget funds from Recreation and Facility Admin to Member Service's wages and benefit	ADM-3		
Reallocate 2021 revenue budget from Bylaw Services Admin: Miscellaneous Fines to Territorial Operating Grants	ADM-4		
Reallocate part of 2021-2023 Youth strategy budget related to Kids Recreation Fund from Recreation and Facility Programming to Member Services	ADM-5		
Reallocate 2021 budget funds for Communication Administraryion: training to other materials and supplies	ADM-6		
Reallocate 2021 budget funds from Parks and Playgrounds to Cemetery: other material and supplies	ADM-7		
Reallocate part of 2021 budget funds for Bylaw Services Administration: training budget to mileage allowance	ADM-8		
Reallocate 2021 (.75FTE) budget funds from Director, Corporate Services to Director, Corporate HR : wages and benefit budget	ADM-12		
Reallocate 2021-2023 (3 FTE) budget funds from Finance Admin department to Payroll Admin department : wages and benefit budget	ADM-13		
Reallocate 2021-2023 budget funds from Operations to Property Management : wages and benefit budget	ADM-15		
Reallocate 2021 budget funds from Recreation Grants to Youth Strategy Grants	ADM-16		
Reallocate 2021-2023 budget funds from Operations (Traffic Systems) to Risk Management Insurance	ADM-18		
Reallocate 2021-2023 budget funds from Animal Control to Bylaw Admin: Wages and Benefits 3.00 FTE Constable	ADM-19		
Reallocate 2021 budget funds within Corporate Human Resources due to vacancies in the department	ADM-20		
Transfer Water and Sewer Operating Surplus at 2nd Quarter for Water, Waste and Sewer related work	ADM-21	\$ 40,000	\$ 40,000
2nd Quarter Variance - Reallocate 2021 budget funds for surplus General Government as approved by Senior Management	ADM-23		
Reallocate 2021 budget funds within Planning from Wages to Consulting	ADM-24		
Reallocate 2021 budget funds within Transit from General Travel to Donations	ADM-25		
Remove duplicate budget funds relating to wages, benefits and cost recovery in Engineering Admin	ADM-26	\$ (220,341)	\$ (220,341)
Reallocate 2021 budget funds from Business and Technology's Wages and Benefits to Fire and Protective Services	ADM-27		
Reallocate 2021 budget funds from Parks and Community Development Admin to Parks and Trails: Wages and Benefits	ADM-34		
Reallocate 2021 budget funds within Economic Development Admin from Consultants to Hosted events	ADM-35		
Reallocate part of 2021 budget funds within Planning Admin from Wages and Benefits to Consulting	AM-36		
Reallocate 2021 budget funds from Camps to Recreation Facility Programming's Federal Operating Grants as a placeholder to record revenue: New Horizon for Senior Program	ADM-37		
<b>TOTAL 2021 BUDGET AMENDMENTS</b>		<b>\$ (167,566)</b>	<b>\$ (167,566)</b>
<b>TOTAL 2021 OPERATING BUDGET AS AT DECEMBER 31, 2021</b>		<b>\$ 88,005,931</b>	<b>\$ 88,005,931</b>

**City of Whitehorse**  
**2021 - 2023 Operating Budget**  
**Expenses**



Appendix A

	2021	2021	2022	2023
	Approved Budget	Revised Budget	Provisional	Provisional
<b>01 General Government</b>				
100 City Manager	401,548	411,548	402,802	404,055
140 Community Services	275,730	275,730	278,984	283,246
160 Corporate Human Resources		195,967		
110 Corporate Services	469,127	273,160	276,413	279,717
120 Operations	272,612	272,612	275,866	279,170
130 Development Services	281,974	306,974	285,228	288,532
300 Business & Information Technology Services	1,851,934	1,673,082	1,873,232	1,892,827
240 Engineering Services	1,729,018	1,501,440	1,528,028	1,547,672
260 Financial Services	12,771,167	12,477,557	12,112,779	12,607,778
280 Human Resources	1,646,469	2,323,482	1,949,618	1,917,012
220 Legislative & Administrative Services	1,263,935	1,376,707	1,291,119	1,309,056
360 Property Management	2,208,975	2,267,293	2,337,974	2,350,404
200 Strategic Communications	491,124	491,124	496,466	501,858
<b>Total Expenses</b>	<b>23,663,613</b>	<b>23,846,676</b>	<b>23,108,509</b>	<b>23,661,327</b>
<b>02 Protective Services</b>				
400 Bylaw Services	2,034,572	2,034,572	2,083,707	2,106,004
440 Fire & Emergency Services	6,450,861	6,469,302	6,551,425	6,641,627
721 Land & Building Services	625,162	625,162	633,068	641,022
360 Property Management	1,364,422	1,364,422	1,252,051	1,152,148
460 Safety Services	355,980	355,980	176,340	177,858
<b>Total Expenses</b>	<b>10,830,997</b>	<b>10,849,438</b>	<b>10,696,591</b>	<b>10,718,659</b>
<b>03 Transportation Services</b>				
500 Fleet and Transportation Maintenance	15,475,781	15,369,020	15,525,439	15,569,209
360 Property Management	262,437	262,437	263,186	263,737
580 Transit Services	4,877,117	4,779,499	4,717,094	4,767,207
<b>Total Expenses</b>	<b>20,615,335</b>	<b>20,410,956</b>	<b>20,505,719</b>	<b>20,600,153</b>
<b>04 Environmental Services</b>				
740 Parks & Community Development	56,585	56,585	56,930	57,274
720 Planning & Sustainability	317,475	317,475	321,026	324,660
360 Property Management	330,086	330,086	331,425	332,531
650 Water & Waste Services	14,866,466	14,879,435	14,917,984	15,046,386
<b>Total Expenses</b>	<b>15,570,612</b>	<b>15,583,581</b>	<b>15,627,365</b>	<b>15,760,851</b>
<b>05 Public Health Services</b>				
740 Parks & Community Development	243,154	234,074	255,868	248,609
360 Property Management	1,099	1,099	1,099	1,099
<b>Total Expenses</b>	<b>244,253</b>	<b>235,173</b>	<b>256,967</b>	<b>249,708</b>
<b>06 Community Development Services</b>				
721 Land & Building Services	2,517,941	2,548,116	2,531,375	2,547,050
720 Planning & Sustainability	947,888	943,178	956,749	968,703
<b>Total Expenses</b>	<b>3,465,829</b>	<b>3,491,294</b>	<b>3,488,124</b>	<b>3,515,753</b>
<b>07 Recreation &amp; Cultural Services</b>				
740 Parks & Community Development	3,306,268	3,180,441	3,137,454	3,171,091
360 Property Management	1,106,312	1,106,312	1,139,410	1,148,683
750 Recreation & Facility Services	9,370,278	9,302,060	9,426,774	9,513,890
<b>Total Expenses</b>	<b>13,782,858</b>	<b>13,588,813</b>	<b>13,703,638</b>	<b>13,833,664</b>
<b>Total</b>	<b>88,173,497</b>	<b>88,005,931</b>	<b>87,386,913</b>	<b>88,340,115</b>

**City of Whitehorse**  
**2021 - 2023 Operating Budget**  
**Revenues**



Appendix A

	2021	2021	2022	2023
	Approved Budget	Revised Budget	Provisional	Provisional
<b>01 General Government</b>				
110 Corporate Services	-195,967	-195,967		
300 Business & Information Technology Services	-1,000	-1,000	-1,000	-1,000
240 Engineering Services	-593,049	-402,708	-374,710	-371,922
260 Financial Services	-56,500,702	-56,487,733	-56,390,108	-57,276,786
280 Human Resources	-135,000	-145,000	-50,000	
220 Legislative & Administrative Services	-10,000	-20,000	-20,500	-500
<b>Total Revenues</b>	<b>-57,435,718</b>	<b>-57,252,408</b>	<b>-56,836,318</b>	<b>-57,650,208</b>
<b>02 Protective Services</b>				
400 Bylaw Services	-1,301,250	-1,301,250	-1,301,250	-1,301,250
260 Financial Services	-25,000	-25,000	-25,000	-25,000
440 Fire & Emergency Services	-14,000	-14,000	-14,000	-14,000
721 Land & Building Services	-1,280,000	-1,280,000	-1,280,000	-1,280,000
460 Safety Services	-20,000	-20,000	-20,000	-20,000
<b>Total Revenues</b>	<b>-2,640,250</b>	<b>-2,640,250</b>	<b>-2,640,250</b>	<b>-2,640,250</b>
<b>03 Transportation Services</b>				
260 Financial Services	-5,026,839	-5,039,808	-5,047,533	-5,055,258
500 Fleet and Transportation Maintenance	-561,215	-561,215	-586,831	-590,232
580 Transit Services	-1,558,300	-1,558,300	-1,438,167	-1,438,167
<b>Total Revenues</b>	<b>-7,146,354</b>	<b>-7,159,323</b>	<b>-7,072,531</b>	<b>-7,083,657</b>
<b>04 Environmental Services</b>				
260 Financial Services	-62,000	-62,000	-62,000	-62,000
720 Planning & Sustainability	-25,000	-25,000	-25,000	-25,000
360 Property Management	-26,925	-26,925	-26,925	-26,925
650 Water & Waste Services	-15,306,926	-15,306,926	-15,345,921	-15,473,796
<b>Total Revenues</b>	<b>-15,420,851</b>	<b>-15,420,851</b>	<b>-15,459,846</b>	<b>-15,587,721</b>
<b>05 Public Health Services</b>				
740 Parks & Community Development	-60,697	-60,697	-60,711	-60,725
<b>Total Revenues</b>	<b>-60,697</b>	<b>-60,697</b>	<b>-60,711</b>	<b>-60,725</b>
<b>06 Community Development Services</b>				
721 Land & Building Services	-1,029,878	-1,030,053	-1,030,053	-1,030,053
720 Planning & Sustainability	-77,000	-77,000	-77,000	-77,000
<b>Total Revenues</b>	<b>-1,106,878</b>	<b>-1,107,053</b>	<b>-1,107,053</b>	<b>-1,107,053</b>
<b>07 Recreation &amp; Cultural Services</b>				
740 Parks & Community Development	-209,423	-209,423	-94,663	-94,690
750 Recreation & Facility Services	-4,153,326	-4,155,926	-4,115,541	-4,115,811
<b>Total Revenues</b>	<b>-4,362,749</b>	<b>-4,365,349</b>	<b>-4,210,204</b>	<b>-4,210,501</b>
<b>Total</b>	<b>-88,173,497</b>	<b>-88,005,931</b>	<b>-87,386,913</b>	<b>-88,340,115</b>

## ADMINISTRATIVE REPORT

<b>TO:</b> Corporate Services Committee
<b>FROM:</b> Administration
<b>DATE:</b> January 24, 2022
<b>RE:</b> Write-off Uncollectible Accounts

### ISSUE

The cancellation of uncollectible accounts receivable

### REFERENCE

Section 233 of the *Municipal Act*

### HISTORY

The City follows generally accepted accounting principles (GAAP). On occasion, fees and charges are levied and recorded that cannot subsequently be collected.

### ANALYSIS

In all cases listed in the proposed bylaw, in-house collection procedures have been exhausted and it has been determined that there is little chance of recovery. GAAP requires that the unrealizable assets be written off against existing allowances to accurately record the reduced likelihood of collection. In order to do so council must cancel the uncollectible amounts in accordance with section 233(3) of the *Municipal Act*, through a bylaw process.

In certain circumstances, an account will remain with a collection agency or credit bureau for possible further action as identified in the bylaw. There is a small possibility that some collection will occur subsequent to write off. In that event the collection will be appropriately recognized in the City's financial records.

### ADMINISTRATIVE RECOMMENDATION

THAT council direct that Bylaw 2022-07 a bylaw to authorize the write-off of uncollectible accounts, be brought forward for consideration under the bylaw process.

# CITY OF WHITEHORSE

## BYLAW 2022-07

A bylaw to authorize the write off of uncollectible accounts

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WHEREAS section 233 of the *Municipal Act* (R.S.Y. 2002) provides for the cancellation of tax arrears where such taxes are not secured against land in the municipality and arrears of fees, penalties, municipal charges or interest charges; and

WHEREAS section 60 of the *Assessment and Taxation Act* provides for the discharge of certain taxes; and

WHEREAS it has been determined that certain debts outstanding to the account of the City of Whitehorse are uncollectible;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. The debts hereinafter described are written off:

<u>Date</u>	<u>Description</u>	<u>Amount</u>
2020	Non-Yukon parking fines	\$ 11,125.01
2021	Assessment Roll Errors	\$ 8,645.37
2021	Parking Fines – Barbara Ward	\$ 371.90
	<b>Total</b>	<b><u>\$ 20,142.22</u></b>

2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST and SECOND READING:**  
**THIRD READING and ADOPTION:**

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Mayor

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City Clerk

# Write Off Uncollectible Accounts Bylaw 2022-07

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## **Explanatory Notes:**

A bylaw is required to write off uncollectible accounts. The accounts outlined in this bylaw are deemed uncollectible for the following reasons:

Non-Yukon Parking Fines	The City does not receive information for vehicles not licensed in the Yukon therefore there is no recourse to collect these fines. Currently parking fines issued to non-Yukon license plates have a 50% collection rate. The fines included in this Bylaw were issued in 2020.
Assessment Roll Errors	As a result of an error on the Government of Yukon (YG) assessment rolls, City taxes had been levied on two properties for several years after the occupiers either passed away or the structure was removed. YG has now cancelled the assessment on these properties.
Parking Fines – Barbara Ward	The client breached a prior repayment agreement dated from 2017 for outstanding parking fines. In 2018 the debt was filed with the City's collection agency; as this debt is unsecured it has been deemed uncollectible.



## **ADMINISTRATIVE REPORT**

<b>TO:</b> Corporate Services Committee
<b>FROM:</b> Administration
<b>DATE:</b> January 24, 2022
<b>RE:</b> Commencement Report – Livingstone Lagoon Desludging Project

### **ISSUE**

Council approval to commence the procurement of the Livingstone Lagoon Desludging project.

### **REFERENCE**

Procurement Policy  
2021-2024 Capital Expenditure Plan – Project 650c00321 Livingstone Lagoon Desludging

### **HISTORY**

In accordance with Section 3.1.1 of the Procurement Policy, Council authorisation is required prior to the commencement of procurements with an estimated value of \$500,000 or more.

The City operates the Livingstone Trail Environmental Control Facility (LTECF) as its main wastewater treatment plant. The two primary cells at LTECF serve the purpose of removing solids from the wastewater by sedimentation and flotation. The overall performance of the facility is monitored and regulated by the City's Water License, specifically the Sludge Management Plan.

A partial removal of settled solids from Cell B of the LTECF was performed in 2018, for the first time since the facility was built in 1999. In 2022, Cell A is scheduled for desludging.

### **ALTERNATIVES**

1. Authorize Administration to commence the procurement for the Livingstone Lagoon Desludging project.
2. Refer the matter back to Administration.

### **ANALYSIS**

Desludging the LTECF primary cells keeps the solids load at a level that allows the wastewater treatment system to operate efficiently. An added benefit is that the removal of solids partially aids with the mitigation of odors that become a nuisance at certain times of the year for residents of Whistle Bend and Porter Creek.

This project will hire a contractor specializing in desludging/solids dredging, to remove solids from the primary Cell A of the LTECF, pump it into geotubes to dry, and transfer existing dried biosolids (from the 2018 work) into nearby land for disposal.

The execution of the work will fulfill the City's regulatory commitments in accordance with its Water Use License.

### Purchasing

A Request for Proposals (RFP) will be publicly issued and the proponent with the best overall score (proponent team, experience, methodology, and price) will be eligible for contract award.

### Procurement Policy Principles

The procurement will address the following principles from the 2020-03 Procurement Policy:

- Compliance: The intended work will fulfill one of the requirements of the City's Water Use License, MN20-008, in regards to the application of the Sludge Management Plan.
- Best Value: The intended project will follow the established procurement practices, as to obtain the best value of public funding for the work.

### **Tentative Project Schedule**

<b><u>Item</u></b>	<b><u>Proposed date(s)</u></b>
Issue solicitation document	14 February 2022
Issue Purchase Order/Contract	4 April 2022
Start of Project	6 June 2022
Substantial Performance	22 July 2022
Total Completion	29 July 2022

### **ADMINISTRATIVE RECOMMENDATION**

THAT Council authorize Administration to commence the procurement for the Livingstone Lagoon Desludging project.

**CITY OF WHITEHORSE**  
**CITY PLANNING COMMITTEE**  
Council Chambers, City Hall



**Chair:** Dan Boyd

**Vice-Chair:** Ted Laking

January 24, 2022

Meeting #2022-02

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1. New Business

**CITY OF WHITEHORSE**  
**DEVELOPMENT SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Jocelyn Curteanu

**Vice-Chair:** Mellisa Murray

January 24, 2022

Meeting #2022-02

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1. New Business

**CITY OF WHITEHORSE**  
**CITY OPERATIONS COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Ted Laking

**Vice-Chair:** Dan Boyd

January 24, 2022

Meeting #2022-02

- 
1. Amend Snow and Ice Control Policy  
Presented by Manager Landon Kulych
  2. New Business

## ADMINISTRATIVE REPORT

<b>TO:</b> Operations Committee
<b>FROM:</b> Administration
<b>DATE:</b> January 24, 2022
<b>RE:</b> Snow and Ice Control Policy Update

### ISSUE

An update is required to the City's Snow and Ice Control Policy to include additional snow removal on two active transportation routes.

### REFERENCE

Snow and Ice Control Policy  
Appendix C - excerpts

### HISTORY

The Snow and Ice Control Policy identifies the level of service assigned to many different City assets that require vehicular and pedestrian traffic under prevailing winter conditions. The policy was last updated in September 2021 to include new additions to the City network, reprioritization of certain roadways, and general housekeeping.

The number of active transportation commuters in Whitehorse has continued to rise year after year. In response to this trend, the Whitehorse community has advocated for an increase in the level of service on popular active commuting routes. Administration is proposing to change the level of service on two routes from compact snow surface to being plowed by the City Transportation department.

### ALTERNATIVES

1. Approve amendments to the Snow and Ice Control Policy
2. Refer back to Administration for further analysis.

### ANALYSIS

There are two paths being recommended for service level increases. The first is the lower escarpment paved path that runs on the west side of the downtown embankment from Ogilvie Street to Lambert Street. This path is a popular route for travelling north/south in the downtown area and is a key connector to the Black Street stairs for commuters travelling down from neighbourhoods above the Alaska Highway.

The second path being recommended for service level increase is a gravel surface road that is utilized as a trail and connects Granger to Hillcrest. This popular corridor is the main artery for commuters leaving Copper Ridge and Granger who are looking to access the downtown core. An increase in service level here will allow for a more seamless connection for Copper Ridge and Granger residents to access the new Alaska Highway paved pathway which connects to the airport paved path and then the Black Street Stairs.

The City has received numerous requests from winter commuters asking for additional active transportation routes to be established and maintained in the winter months. The two paths being recommended are existing City assets and Administration anticipates exponential winter use increases and active transportation in these areas should snow removal service be established.

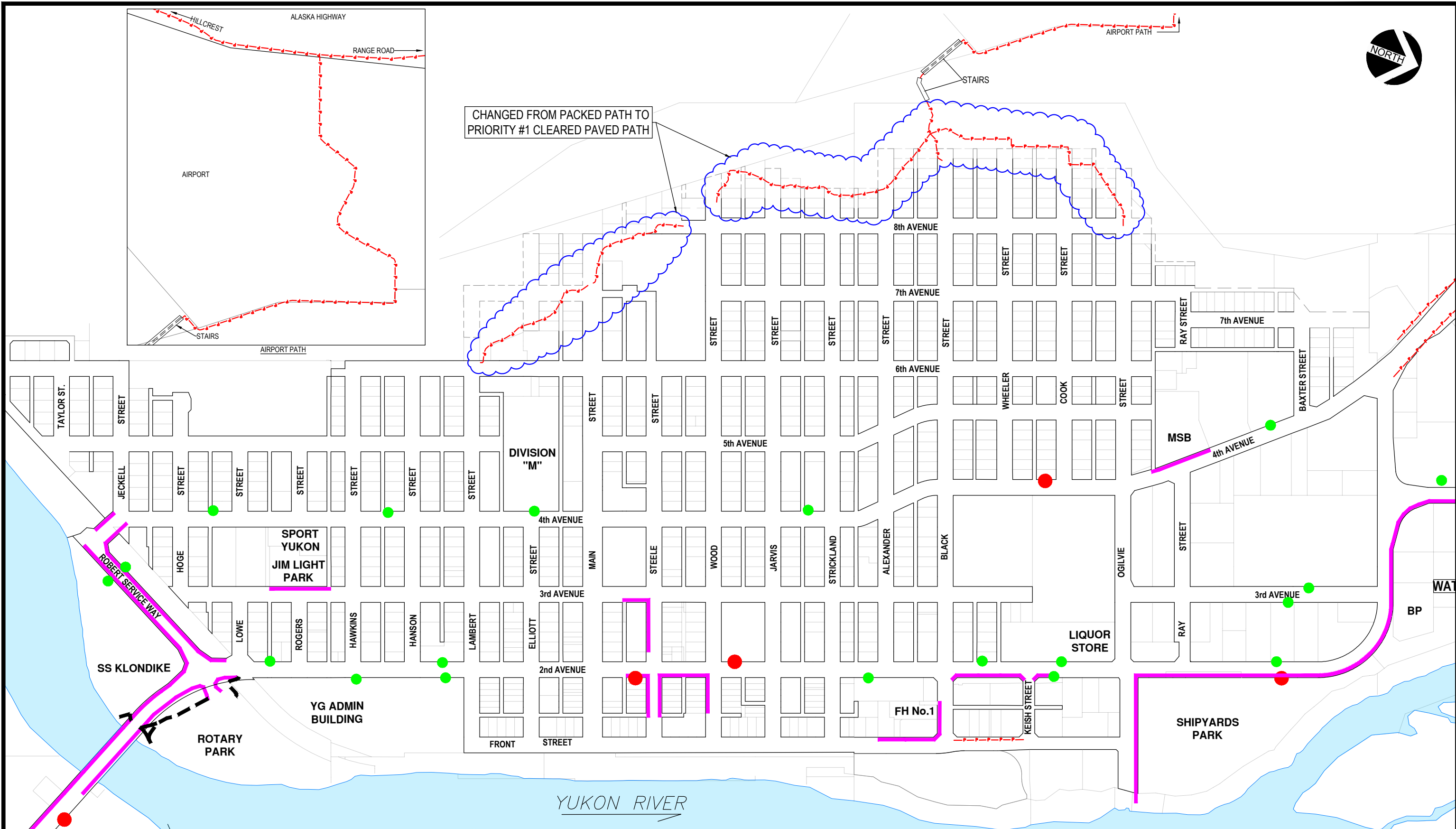
The operating impact to increasing the level of service to these 2 commuting routes has been assessed by Administration and can be absorbed with existing budgets.

**ADMINISTRATIVE RECOMMENDATION**

THAT Council approve the service level changes to the lower escarpment paved path and the Granger/Hillcrest connector as shown in excerpts from Appendix C of the updated Snow and Ice Control policy.



CHANGED FROM PACKED PATH TO PRIORITY #1 CLEARED PAVED PATH



**LEGEND:**

	CITY CLEARED SIDEWALK
	CITY PACKED PAVED PATH
	CITY CLEARED PAVED PATH (CLEARED AS PRIORITY #1)
	PRIORITY #1 BUS STOP
	PRIORITY #2 BUS STOP

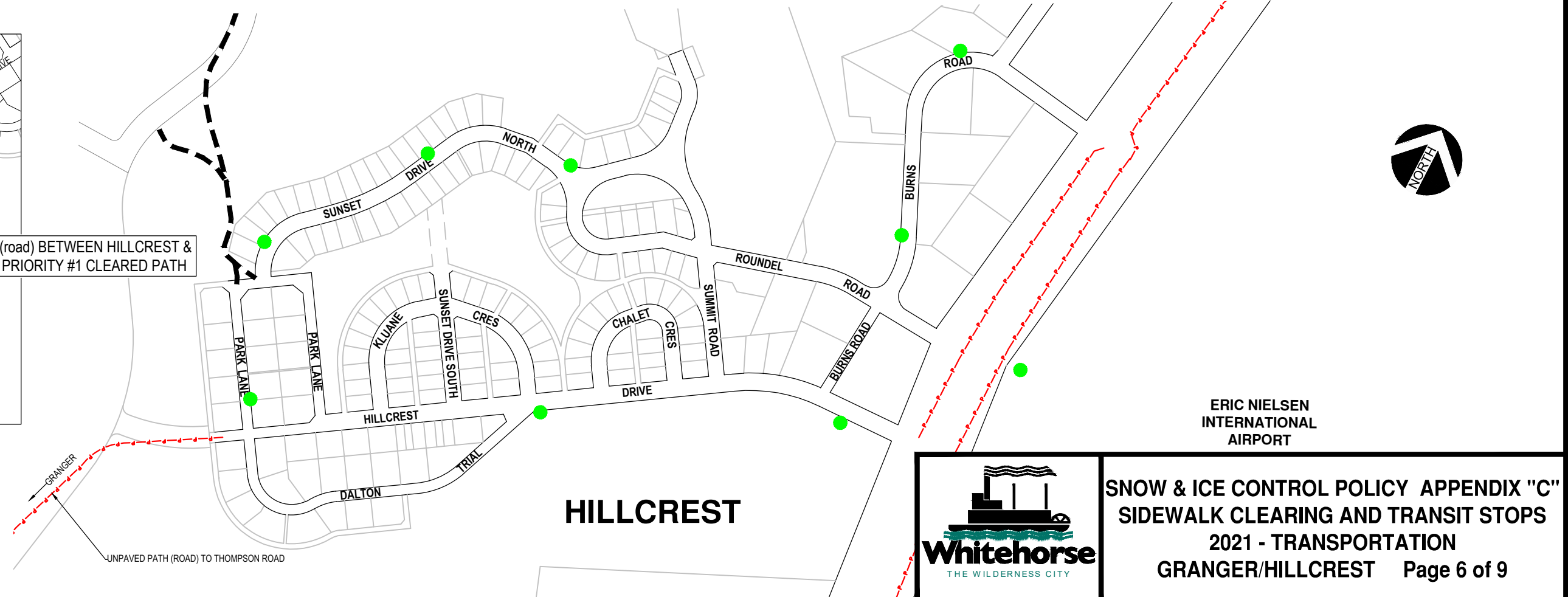
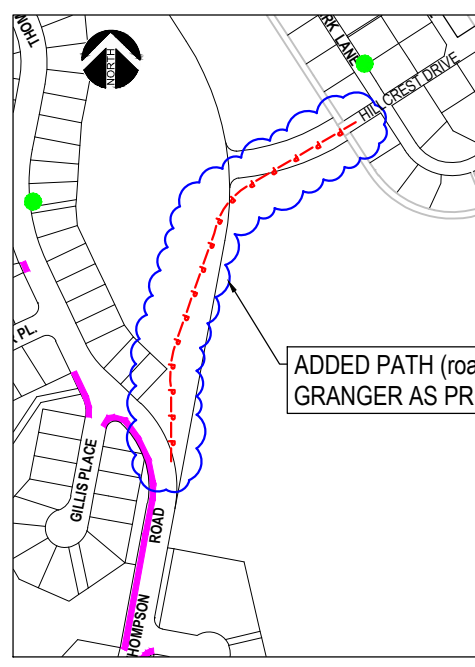
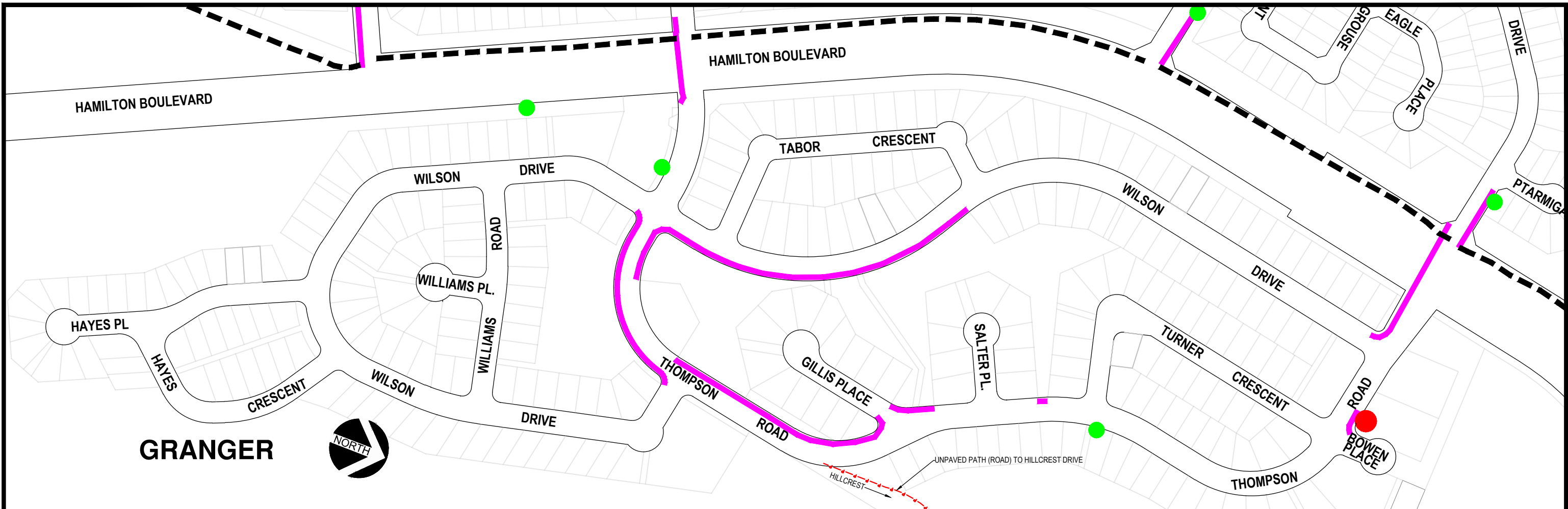


**SNOW & ICE CONTROL POLICY APPENDIX "C"**  
**SIDEWALK CLEARING AND TRANSIT STOPS**  
 2021 - TRANSPORTATION  
 DOWNTOWN Page 2 of 9






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**LEGEND:**

-  CITY CLEARED SIDEWALK
-  CITY PACKED PAVED PATH
-  CITY CLEARED PAVED PATH (CLEARED AS PRIORITY #1)
-  PRIORITY #1 BUS STOP
-  PRIORITY #2 BUS STOP



**SNOW & ICE CONTROL POLICY APPENDIX "C"**  
**SIDEWALK CLEARING AND TRANSIT STOPS**  
 2021 - TRANSPORTATION  
**GRANGER/HILLCREST** Page 6 of 9

**CITY OF WHITEHORSE**  
**COMMUNITY SERVICES COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Mellisa Murray

**Vice-Chair:** Michelle Friesen

January 24, 2022

Meeting #2022-02

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1. New Business

**CITY OF WHITEHORSE**  
**PUBLIC HEALTH AND SAFETY COMMITTEE**  
**Council Chambers, City Hall**



**Chair:** Kirk Cameron

**Vice-Chair:** Jocelyn Curteanu

January 24, 2022

Meeting #2022-02

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1. New Business