

MINUTES of **REGULAR** Meeting #2022-02 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, January 31, 2022, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Deputy Mayor Dan Boyd  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Michelle Friesen  
Ted Laking  
Mellisa Murray

ALSO PRESENT: Interim City Manager Jeff O'Farrell  
Acting Director of Community Services Krista Mroz  
Director of Corporate Human Resources Lindsay Schneider  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau  
Director of Operations Tracy Allen  
Assistant City Clerk Norma Felker  
Technical Support Specialist Lloyd Borres

Mayor Cabott requested that everyone present stand for a minute of silence to acknowledge the passing of retired City Manager Linda Rapp. The Mayor paid tribute to Linda's nearly 40 years of dedicated service to the City of Whitehorse and the community at large.

TRIBUTE TO  
LINDA RAPP

Mayor Cabott called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2022-02-01**

It was duly moved and seconded THAT the agenda be adopted as amended with the change being that delegate Anne Middler be allotted ten minutes for her presentation with respect to the proposed Snow and Ice Control Policy amendments.

**AGENDA**

Carried Unanimously

**2022-02-02**

It was duly moved and seconded THAT the minutes of the Regular Council meeting dated January 17, 2022 be adopted as amended with the change being that the resolutions authorizing the procurement of various fuels and the procurement of propane were both carried unanimously.

**MINUTES**

December 13, 2021

Carried Unanimously

**DELEGATE SUBMISSIONS**

Anne Middler addressed Council to request that the maintenance policies with respect to multi-use trails be reviewed as current practices make trails unusable for kick-sledding. She noted that removing snow down to bare pavement promotes the formation of icy conditions which then require the application of grit to mitigate slip risks. The current Trail Maintenance Policy actually requires the application of grit immediately after the snow is cleared, even if the exposed surface is not icy. Ms. Middler stated that when trails are groomed to leave a few centimetres of compacted snow on the surface, no winter users are excluded from using them. A compacted snow surface is good for cyclists, walkers and kicksledders. Ms. Middler asked that the proposed maintenance for the Downtown Escarpment Trail be modified so that it will still be usable by kicksledders

ANNE MIDDLEL  
Proposed Amendments to  
Snow and Ice Control Policy

**STANDING COMMITTEE REPORTS**

**City Budget Committee**

Mayor Cabott presented the budget speech for the 2022 Operating and Maintenance Budget and the Provisional Budgets for 2023 and 2024. The budget totals just over \$93.4 million and includes a residential tax increase of 2.65 percent.

MAYOR'S OPERATING  
BUDGET ADDRESS  
For Information Only

**Corporate Services Committee**

**2022-02-03**

It was duly moved and seconded  
THAT the City Seal be affixed to the 2021 Tax Lien Summary List to  
authenticate the list.

2021 TAX LIEN LIST

Carried Unanimously

**2022-02-04**

It was duly moved and seconded  
THAT Bylaw 2022-05, a bylaw to amend the 2021 to 2024 Capital  
Expenditure Program with respect to budget adjustments made  
throughout 2021, be brought forward for consideration under the bylaw  
process; and

BRING FORWARD  
2021 UMBRELLA  
BUDGET AMENDMENT  
BYLAWS

THAT Bylaw 2022-06, a bylaw to amend the 2021 Operating and  
Maintenance Program with respect to budget adjustments made  
throughout 2021, be brought forward for consideration under the bylaw  
process.

Carried Unanimously

**2022-02-05**

It was duly moved and seconded  
THAT Bylaw 2022-07 a bylaw to authorize the write-off of uncollectible  
accounts, be brought forward for consideration under the bylaw  
process.

BRING FORWARD A  
BYLAW TO WRITE OFF  
UNCOLLECTIBLE  
ACCOUNTS

Carried Unanimously

**2022-02-06**

It was duly moved and seconded  
THAT Administration is hereby authorized to commence the  
procurement for the Livingstone Lagoon Desludging project.

COMMENCE  
PROCUREMENT  
Livingstone Lagoon  
Desludging Project

Carried Unanimously

A Committee member acknowledged that in the current climate there  
are huge challenges and risks associated with the City Hall Renovation  
project, and suggested that a unique management plan be developed to  
do everything possible to stay within the current budget.

It was also suggested that regular updates to Council should be  
provided, and that a technical briefing should be given to the media.

CITY HALL RENOVATION  
AND SERVICE BUILDING  
PROJECT  
For Information Only

The consensus of the Committee was to direct that a Council and  
Administration Roundtable Meeting be scheduled in the near future to  
allow for further discussion on the City Hall Renovation project.

**City Planning Committee**

There was no report from the City Planning Committee.

No Report

**Development Services Committee**

A Committee member spoke of the impact that the COVID-19 pandemic  
has had on local businesses, and more particularly on the food and  
beverage sector. It was noted that the mitigation measures adopted by  
Council last year were for that calendar year only, and many businesses  
were not able to access measures such as the pop-up patio program  
because the application process was too onerous and the costs too  
steep. The suggestion was made that Council should be looking at  
options to mitigate the impacts of the new restrictions and allow  
businesses to recoup their losses.

COVID-19 IMPACT  
ON BUSINESSES  
For Information Only

The Mayor suggested that Council members examine the information  
presented to Council last year and bring forward suggestions for  
amendments if situations have changed.

**City Operations Committee**

**2022-02-07**

It was duly moved and seconded  
THAT the Snow and Ice Control Policy be amended by adding the Lower Escarpment paved path and the Granger-Hillcrest Connector Trail to the trails maintained in accordance with Appendix "C".

AMEND SNOW AND ICE  
CONTROL POLICY  
Add Trails to Appendix "C"

Carried Unanimously

Administration advised that the two trails proposed to be added to the City's maintenance cycles are a response to requests from residents and various community associations for better maintenance of active transportation infrastructure. While a broader review of the policy will be required before additional trails can be added to the maintained list, these two trails can be maintained this winter within existing budgets.

Administration confirmed that the Trail Maintenance Policy requires that trails maintained by the Parks department be sanded immediately after the snow is removed. However, the Downtown Escarpment trail will be maintained by the Transportation department, and that department's maintenance standard specifies the use of sand or gravel only on an as-needed basis. It was noted that trail maintenance will be done with a Bobcat, and therefore the snow will be removed down to bare pavement.

Discussion

Council members discussed the concerns raised by the delegate, but the consensus was to proceed with the amendment as proposed.

**Community Services Committee**

Mayor Cabott proclaimed Wednesday, January 26<sup>th</sup>, 2022 to be ***Bell Let's Talk Day*** in the City of Whitehorse.

PROCLAMATION

In response to questions raised, Administration advised that under current restrictions groups booking space in City facilities have been asked to cancel their bookings until the end of January. Cancellation fees are not being charged, and when access is resumed the groups will be re-booked into their original space. The booking office is maintaining frequent contact with user groups in order to get as many users into the facilities as possible.

COVID-19 IMPACTS  
ON RECREATION

For Information Only

For groups such as the curling club that operate under a lease agreement, the terms of the lease do not provide for circumstances where the group can't use the facility and therefore cannot raise the revenue necessary to meet the lease requirements. It is likely that there will be financial impacts for every sport and recreation organization throughout the territory, and therefore some relief may be offered by the Government of Yukon.

A Committee member advised that many people have expressed their appreciation for the City's ongoing maintenance of the Millennium Trail.

MILLENNIUM TRAIL  
For Information Only

**Public Health and Safety Committee**

On behalf of the Yukon Status of Women Council and the Yukon Women's Coalition, Aja Mason and Jonna Reaume provided a high-level summary of the Taxi Safety Report in an audio-only presentation to the Committee. The report indicates that formal channels to report violence are not adequate to present a true picture, and a way to communicate regularly to City Council is needed.

To prioritize the recommendations in the report, it was recommended that Council establish an advisory committee composed of community members who could work with the recommendations and develop a roadmap. It was further recommended that such a committee should include an indigenous representative since aboriginal women are disproportionately mentioned in the report's findings.

A Committee member noted that the current Vehicle for Hire Bylaw addresses driver safety but not passenger safety, and suggested that the bylaw be reviewed from a public safety and passenger perspective. It was also noted that video recordings are only required to be retained for a period of seven days, and the suggestion was made that this time frame is inadequate.

TAXI SAFETY REPORT  
For Information Only

It was also noted that the recordings are video only and therefore verbal comments are not captured. It was suggested this should be considered in any review of safety requirements.

Administration advised that a Council and Administration Roundtable meeting has been scheduled for early March to further discuss the issue of taxi safety and possible amendments to the Vehicle for Hire Bylaw.

A Committee member noted that opioid use is killing our youth as well as other community members, and asked what the City can do to help.

Administration advised that at present the City is lending support to agencies leading the charge, and the Mayor has been participating in discussions with other agencies. In the meantime, the City can ensure that naloxone training and kits are up to date and their availability increased, along with increased signage in City facilities.

OPIOID CRISIS  
For Information Only

Additionally, the City can also regularize fire and life safety inspections at multi-tenancy buildings in conjunction with other regulatory partners, and utilize social media platforms to carry partner messages.

**BYLAWS**

**2022-02-08**

It was duly moved and seconded  
THAT Bylaw 2022-04, a bylaw to authorize the allocation of various grants for the year 2021, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2022-04**  
2021 UMBRELLA  
GRANT BYLAW  
THIRD READING

**2022-02-09**

It was duly moved and seconded  
THAT Bylaw 2022-09, a bylaw to rename two streets in the Whistle Bend Subdivision, having been read a first and second time, now be given third reading.

Carried (6 – 1)

**BYLAW 2022-09**  
RENAME TWO STREETS  
IN WHISTLE BEND  
THIRD READING

A Council member noted that the names being changed are based on a theme that has historical significance for the City, and the connotations associated with them are not primarily negative. Other members stated that the name changes reflect the City’s values of inclusivity and a desire to make residents and visitors feel welcome.

Discussion

In response to questions raised, Administration advised that street names for the next phases of Whistle Bend will be chosen from the list of vessels that has been used for naming streets in this subdivision. The remaining names will be scrutinized with a more inclusive lens before being proposed.

IN FAVOUR Mayor Cabott, Councillors Boyd, Curteanu, Friesen,  
Laking and Murray  
OPPOSED Councillor Cameron

Recorded Vote

**2022-02-10**

It was duly moved and seconded  
THAT Bylaw 2022-05, a bylaw to amend the 2021 to 2024 Capital Budget to authorize expenditures that vary from the approved Capital Expenditure Program, be given first reading.

Carried Unanimously

**BYLAW 2022-05**  
2021 UMBRELLA CAPITAL  
BUDGET AMENDMENTS  
FIRST READING

**2022-02-11**

It was duly moved and seconded  
THAT Bylaw 2022-05, a bylaw to amend the 2021 to 2024 Capital Budget to authorize expenditures that vary from the approved Capital Expenditure Program, be given second reading.

Carried Unanimously

**BYLAW 2022-05**  
SECOND READING

**2022-02-12**

It was duly moved and seconded  
THAT Bylaw 2022-06, a bylaw to amend the 2021 to 2023 Operating Budget to authorize expenditures that vary from the approved Operating Expenditure Program, be given first reading.

Carried Unanimously

**BYLAW 2022-06**  
2021 UMBRELLA  
OPERATING BUDGET  
AMENDMENTS  
FIRST READING

**2022-02-13**

It was duly moved and seconded  
THAT Bylaw 2022-06, a bylaw to amend the 2021 to 2023 Operating Budget to authorize expenditures that vary from the approved Operating Expenditure Program, be given second reading.

Carried Unanimously

**BYLAW 2022-06**  
SECOND READING

**2022-02-14**

It was duly moved and seconded  
THAT Bylaw 2022-07, a bylaw to authorize the write-off of uncollectible accounts, be given first reading.

Carried Unanimously

**BYLAW 2022-07**  
WRITE OFF BYLAW  
FIRST READING

**2022-02-15**

It was duly moved and seconded  
THAT Bylaw 2022-07, a bylaw to authorize the write-off of uncollectible accounts, be given second reading.

Carried Unanimously

**BYLAW 2022-07**  
SECOND READING

**2022-02-16**

It was duly moved and seconded  
THAT Bylaw 2022-01, a bylaw to adopt the 2022 annual Operating Budget and the provisional budgets for 2023 and 2024, be given first reading.

Carried Unanimously

**BYLAW 2022-01**  
2022 TO 2024  
OPERATING BUDGET  
FIRST READING

**2022-02-17**

It was duly moved and seconded  
THAT Bylaw 2022-02, a bylaw to levy taxes for the year 2022, be given first reading.

Carried Unanimously

**BYLAW 2022-02**  
2022 TAX LEVY  
FIRST READING

**2022-02-18**

It was duly moved and seconded  
THAT Bylaw 2022-03, a bylaw to amend the Fees and Charges Bylaw  
in accordance with the 2022 Operating Budget, be given first reading.

Carried Unanimously

**BYLAW 2022-03**

AMEND FEES & CHARGES  
(Budget Changes)

FIRST READING

Mayor Cabott acknowledged that February 1<sup>st</sup> is Chinese New Year  
and on behalf of the City of Whitehorse wished a happy, healthy and  
prosperous new year to everyone celebrating the new Lunar Year.

CHINESE NEW YEAR  
For Information Only

There being no further business, the meeting adjourned at 7:19 p.m.

**ADJOURNMENT**



Laura Cabott, Mayor



Norma L. Felker, Assistant City Clerk



ADOPTED at the Regular Council Meeting dated February 14, 2022.