

MINUTES of **REGULAR** Meeting #2021-23 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, November 29, 2021, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott
Deputy Mayor Mellisa Murray
Councillors Dan Boyd
Kirk Cameron
Jocelyn Curteanu
Michelle Friesen
Ted Laking

ALSO PRESENT: Acting City Manager Jeff O'Farrell
Acting Director of Community Services Landon Kulych
Director of Corporate Human Resources Lindsay Schneider
Director of Corporate Services Valerie Braga
Director of Development Services Mike Gau
Director of Operations Tracy Allen
Manager of Legislative Services Wendy Donnithorne
Assistant City Clerk Norma Felker

Mayor Cabott called the meeting to order at 5:30 p.m.

CALL TO ORDER

Mayor Cabott acknowledged that we are living and working within the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council.

TRADITIONAL LANDS
ACKNOWLEDGEMENT

2021-23-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2021-23-02

It was duly moved and seconded
THAT the minutes of the Regular Council meeting dated November 15,
2021 be accepted as presented.

MINUTES

November 15, 2021

Carried Unanimously

COMMITTEE REPORTS

City Budget Committee

Mayor Cabott presented the 2022 to 2025 Capital Expenditure Program and tabled a budget that focuses on reducing energy consumption, upgrading and replacing aging infrastructure, and improvements to the way citizens interact with City facilities and services.

2022 to 2025 CAPITAL
BUDGET ADDRESS

For Information Only

Corporate Services Committee

Linda Casson addressed the Committee to point out that the *Senior Utility Charges Rebate Bylaw* as currently written does not apply to seniors living on country residential properties. She suggested a number of options to make the bylaw more equitable with respect to garbage service charges, and encouraged Council to amend the bylaw so that it applies to all seniors, no matter where they live in the City.

LINDA CASSON
Senior Utility Charges
Rebate Program
For Information Only

2021-23-03

It was duly moved and seconded
THAT amendments totalling \$278,507 be authorized to reduce the 2021–2024 Capital Expenditure Program, with \$236,191 remaining in reserves and \$42,316 remaining in external funding sources.

1. Amend the completed and under budget Municipal Election Voter List System Project 300c00520 in the amount of \$15,000;
2. Amend the completed and under budget Additional 1-Ton Service Truck – Water-Sewer System Maintenance Project 320c00220 in the amount of \$2,419;
3. Amend the completed and under budget Energy Upgrades CGC Project 320c01114 in the amount of \$1,824;
4. Amend the completed and under budget Transit Handy Bus Replacement Project 320c01509 in the amount of \$3,073;
5. Amend the completed and under budget Parking Technologies Options, Analysis and Recommendation Project 400c00220 in the amount of \$7,122;
6. Amend the completed and under budget Permanent Crosswalks Front and Main Street Project 500c00121 in the amount of \$3,386;
7. Amend the completed and under budget Waste Management Facility Alternative Daily Cover Grizzly Plates Project 650c00721 in the amount of \$12,000;
8. Amend the cancelled Zoning Bylaw Re-write Project 720c00318 in the amount of \$125,000;
9. Amend the cancelled Indigenous Languages Place Name Incorporation Project 720c00319 in the amount of \$49,825;
10. Amend the cancelled Neighbourhood Sign Creation and Refurbishment Project 720c00614 in the amount of \$6,035;
11. Amend the cancelled Chadburn Lake Park Identity / Branding Project 720c00618 in the amount of \$29,823; and
12. Amend the completed and under budget CGC Change Room Upgrades Project 750c00419 in the amount of \$23,000.

THIRD QUARTER
CAPITAL BUDGET
AMENDMENTS

Carried Unanimously

The 2021 third quarter variance projection shows that total operating revenues are expected to be over budget by \$54,353 and expenses are expected to be under budget by \$527,446.

Based on best estimates, the 2021 Operating Budget included some financial considerations for impacts of the COVID-19 pandemic. However, additional losses in the form of unrealized revenues may be incurred.

THIRD QUARTER
OPERATING BUDGET
VARIANCE REPORT
For Information Only

At this time, projections to December 31, 2021 as compared to the revised budget indicate an operating surplus of \$581,799.

Overall department spending is controlled. The third quarter variance is well within 1% of the City’s total Operating Budget.

2021-23-04

It was duly moved and seconded THAT the 2022 Council and Standing Committee Meeting Schedule be adopted as presented; and

THAT the first meeting cycle in January be re-scheduled to January 10th and 17th respectively, and the second meeting cycle in January be re-scheduled to January 24th and 31st respectively; and

ADOPT 2022 COUNCIL
AND STAND COMMITTEE
MEETING SCHEDULE

THAT the second meeting cycle in August be cancelled to allow for a summer recess; and

THAT the second meeting cycle in December be cancelled to allow for a winter recess.

Carried Unanimously

2021-23-05

It was duly moved and seconded THAT the appointment of Council members to ad hoc committees from November 30, 2021 to October 31, 2022 be approved as follows:

- | | |
|--------------------------------------|-----------------------------|
| Association of Yukon Communities | Councillor Ted Laking |
| | Councillor Mellisa Murray |
| Crime Stoppers | Councillor Michelle Friesen |
| Whitehorse Chamber of Commerce | Councillor Dan Boyd |
| Canadian Capital Cities Organization | Councillor Kirk Cameron |

COUNCIL MEMBER
APPOINTMENTS TO AD
HOC COMMITTEES

Carried Unanimously

2021-23-06

It was duly moved and seconded
THAT Special Committee appointments be approved as follows for the
period from November 30, 2021 to October 31, 2022:

City Budget Committee	Mayor and all Council
City Manager's Evaluation Committee	Mayor and all Council
Civil Emergency Measures Commission	Mayor and all Council

COUNCIL MEMBER
APPOINTMENTS TO
SPECIAL COMMITTEES

Carried Unanimously

2021-23-07

It was duly moved and seconded
THAT Paul Burbidge, Krysti Horton, Jane Koepke, Doug Mayr and
Dennis Shewfelt be re-appointed to the Board of Variance for a five-year
term expiring October 31, 2026.

CITIZEN APPOINTMENTS
TO BOARD OF VARIANCE

Carried Unanimously

A Council member expressed support for the recommendation, but
suggested that an open public process should be used for recruiting
persons being nominated for all future citizen appointments to various
boards and advisory committees.

Discussion

City Planning Committee

2021-23-08

It was duly moved and seconded
THAT Bylaw 2021-39, a bylaw to amend the zoning at 115 Range
Road from IA–Airport to CH–Highway Commercial, be brought forward
for consideration under the bylaw process.

BRING FORWARD
ZONING AMENDMENT
115 Range Road

Carried Unanimously

2021-23-09

It was duly moved and seconded
THAT an RCM2 Zone Housing Development Incentive be approved
with respect to the construction of 32 condominium units at 25 Gleaner
Avenue in Whistle Bend.

AUTHORIZE HOUSING
DEVELOPMENT
INCENTIVE
25 Gleaner Avenue

Carried Unanimously

Development Services Committee

Heather Ashthorn, Executive Director of Raven Recycling, addressed the Committee to provide an update on the accomplishments and activities of the organization over the past ten years. She encouraged Council to consider the cap on diversion credits, provide better enforcement to keep recyclable materials and metals out of the landfill, empower the Extended Producer Responsibility Action Committee, and work with Raven to develop a shared responsibility system.

HEATHER ASHTHORN
 UPDATE FROM
 RAVEN RECYCLING
 For Information Only

2021-23-10

It was duly moved and seconded THAT the allocation of Environmental Grants in the amount of \$15,974 be approved as recommended by the review committee.

<u>Grant Recipient</u>	<u>Amount</u>
Whitehorse Tool Library Whitehorse Tool Library	\$1,900
Yukon Queer Society Grow and Go	\$6,824
Yukon Invasive Species Council Sweet Clover Outreach	<u>\$7,250</u>
Total	\$15,974

ENVIRONMENTAL
 GRANT ALLOCATIONS

Carried Unanimously

A Committee member noted that new legislation with respect to the *Better Build Program* is being introduced by the Yukon government.

While expressing support for the proposed program, Committee members raised concerns about the lack of consultation with municipalities and the uncertainties associated with the administrative responsibilities and potential costs that the program as currently envisioned could place on municipalities.

Some Committee members noted that delaying the legislation would allow more time to work through these issues with municipalities. It was recognized that the Yukon government makes the decisions about the timing for introducing legislation.

BETTER BUILD
 PROGRAM
 For Information Only

Committee members also noted the benefits of the program and acknowledged that the climate crisis increases the urgency of the need. The amount of homeowner interest and demand for the program was also acknowledged.

.../continued

A Committee member noted that the proposed legislation is largely enabling, and program details will be developed and set out in future regulations. It was also noted that the proposed YG-Municipalities Joint Working Group may provide opportunities to identify and address challenges associated with municipal responsibilities for collection and program administration. It may also provide opportunities to work in partnership to mitigate those challenges.

BETTER BUILD
PROGRAM
(Continued)
For Information Only

City Operations Committee

There was no report from the Operations Committee.

No Report

Community Services Committee

There was no report from the Community Services Committee.

No Report

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

NEW AND UNFINISHED BUSINESS

The Acting City Manager left Council Chambers while amendments to the City Manager Bylaw were considered.

Conflict Acknowledged

Administration advised that the appointment of the current Acting City Manager expires December 31st. Amendments to the City Manager Bylaw are required to establish an Interim City Manager position and appoint a person to that position until a new City Manager has been recruited and appointed by Council.

AMENDMENTS TO CITY
MANAGER BYLAW

2021-23-11

It was duly moved and seconded
THAT Bylaw 2021-43, a bylaw to amend the City Manager Bylaw to provide for the appointment of an Interim City Manager, be brought forward for consideration under the bylaw process.

BRING FORWARD
CITY MANAGER BYLAW
AMENDMENT

Carried Unanimously

BYLAWS

2021-23-12

It was duly moved and seconded
THAT Bylaw 2021-43, a bylaw to amend the City Manager Bylaw to appoint an Interim City Manager, be given first reading.

BYLAW 2021-43
AMEND CITY MANAGER
BYLAW (Interim Manager)
FIRST READING

Carried Unanimously

2021-23-13

It was duly moved and seconded
THAT Bylaw 2021-43 be given second reading.

SECOND READING

Carried Unanimously

The Acting City Manager returned to Council Chambers.

Conflict Over

2021-23-14

It was duly moved and seconded
THAT Bylaw 2021-39, a bylaw to amend the zoning at 115 Range
Road from Airport to Highway Commercial, be given first reading.

BYLAW 2021-39
ZONING AMENDMENT
115 Range Road
FIRST READING

Carried Unanimously

2021-23-15

It was duly moved and seconded
THAT Bylaw 2021-41, a bylaw to adopt the 2022 to 2025 Capital
Expenditure Program, be given first reading.

BYLAW 2021-41
2022 to 2025
CAPITAL BUDGET
FIRST READING

Carried Unanimously

Mayor Cabott advised that December 1, 2021 marks the 33rd
anniversary of World AIDS Day and encouraged everyone to advocate
for treatment, prevention and, ultimately, a cure for HIV/AIDS.

WORLD AIDS DAY
For Information Only

There being no further business, the meeting adjourned at 6:15 p.m.

ADJOURNMENT





Laura Cabott, Mayor



Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at meeting #2021-24 dated December 13, 2021