

MINUTES of **REGULAR** Meeting #2022-05 of the Council of the City of Whitehorse called for 5:30 p.m. on Monday, March 14, 2022, in Council Chambers, City Hall.

PRESENT: Mayor Laura Cabott  
Deputy Mayor Kirk Cameron  
Councillors Dan Boyd  
Jocelyn Curteanu  
Michelle Friesen  
Ted Laking  
Mellisa Murray

ALSO PRESENT: Interim City Manager Jeff O’Farrell  
Acting Director of Community Services Krista Mroz  
Director of Corporate Human Resources Lindsay Schneider  
Director of Corporate Services Valerie Braga  
Director of Development Services Mike Gau\*\*  
Director of Operations Tracy Allen  
Manager of Legislative Services Wendy Donnithorne  
Assistant City Clerk Norma Felker

\*\*Indicates Electronic Participation

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Mayor Cabott called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

Mayor Cabott advised that the Assistant City Clerk, Norma Felker is retiring after 38 years of service with the City. She thanked Norma for her service and wished her well in her future endeavours.

Notice of Retirement

**2022-05-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**ADOPT AGENDA**

Carried Unanimously

Mayor Cabott proclaimed March 21<sup>st</sup> to be International Day for the Elimination of Racial Discrimination in the City of Whitehorse.

**PROCLAMATION**

**2022-05-02**

It was duly moved and seconded  
THAT the minutes of the regular Council meeting dated February 28, 2022 be adopted as presented.

**MINUTES**

February 28, 2022

Carried Unanimously

**STANDING COMMITTEE REPORTS**

**Corporate Services Committee**

In accordance with the Procurement Policy, a list of upcoming procurements with an anticipated value greater than \$100,000 is provided to Council on a bi-monthly basis. Department managers reviewed their capital projects and operating requirements and provided information on their anticipated procurements for the period of March and April 2022.

UPCOMING  
PROCUREMENTS  
For Information Only

A total of 34 projects are scheduled for procurement in this time frame.

**2022-05-03**

It was duly moved and seconded  
THAT travel expenses be authorized for Mayor Cabott to attend the 2022 Annual Conference of the Federation of Canadian Municipalities being held in Regina; and

AUTHORIZE  
COUNCIL TRAVEL  
FCM Annual Conference

THAT travel expenses and daily stipends be authorized for Council members attending the 2022 Annual Conference of the Federation of Canadian Municipalities in Regina.

Carried Unanimously

**City Planning Committee**

There was no report from the City Planning Committee.

No Report

**Development Services Committee**

**2022-05-04**

It was duly moved and seconded  
THAT Bylaw 2022-13, a bylaw to amend the Fees and Charges Bylaw to reduce the bagged meter fee with respect to pop-up patios for the 2022 season, be brought forward for consideration under the bylaw process.

BRING FORWARD  
FEES AND CHARGES  
AMENDMENT  
(Bagged Meter Fees for  
Pop-up Patios)

Carried Unanimously

**2022-05-05**

It was duly moved and seconded  
THAT Bylaw 2022-14, a bylaw to amend the Parkade Bylaw to permit overnight parking for authorized food vendors, be brought forward for consideration under the bylaw process; and

BRING FORWARD  
PARKADE BYLAW  
AMENDMENT  
(Overnight Parking for  
Authorized Food Vendors)

.../continued

**2022-05-05** (Continued)

THAT section 2.10.33 of the Lease, Encroachment and Property Use Policy is hereby deleted and replaced by a new section 2.10.33 that reads as follows:

“2.10.33 Mobile food vendors shall cease operating by 11:00 p.m. but may be allowed overnight parking of vending units.”

Carried Unanimously

AMEND THE LEASE,  
ENCROACHMENT AND  
PROPERTY USE POLICY  
  
(Overnight Parking for  
Authorized Food Vendors)

**2022-05-06**

It was duly moved and seconded  
THAT Administration is hereby directed to review the Lease, Encroachment and Property Use Policy with respect to the six metre separation and liability insurance requirements to see if changes can be made to increase participation in the Pop-Up Patio Program.

Carried Unanimously

REVIEW THE LEASE,  
ENCROACHMENT AND  
PROPERTY USE POLICY  
  
(Pop-up Patio Program Issues)

**City Operations Committee**

**2022-05-07**

It was duly moved and seconded  
THAT Administration is hereby authorized to change the project scope and project delivery for the Range Road and Two Mile Hill Intersection Upgrades project; and  
THAT Administration is authorized to engage with the Government of Yukon to develop an agreement to expand the scope of the Range Road and Two Mile Hill Road Intersection Upgrades project.

Carried Unanimously

RANGE ROAD/TWO MILE  
HILL INTERSECTION  
UPGRADES PROJECT  
  
(Project Scope and Delivery)

**Community Services Committee**

Mayor Cabott proclaimed March 8, 2022 to be International Women’s Day in the City of Whitehorse.

PROCLAMATION  
For Information Only

**2022-05-08**

It was duly moved and seconded  
THAT Jane Keopke be reappointed to the Recreation Grant Task Force for a term of five years expiring October 31, 2027; and  
THAT Adrienne Marsh, and Benjamin Monkman be appointed to the Recreation Grant Task Force for a term of five years expiring October 31, 2027.

Carried Unanimously

CITIZEN APPOINTMENTS  
TO THE RECREATION  
GRANT TASK FORCE

**Public Health and Safety Committee**

**2022-05-09**

It was duly moved and seconded THAT a grant of \$2,000 is hereby authorized to the Blood Ties Four Directions Centre, funded from Council’s Donations account, for use as the Centre sees fit to assist in addressing the current opioid crisis affecting Yukon.

DONATION GRANT TO  
BLOOD TIES FOUR  
DIRECTIONS CENTRE  
(Opioid Crisis)

Carried Unanimously

In response to a query from a Committee member, the Mayor provided an update on measures being taken to address the issues of property crime and vandalism. In conjunction with the RCMP and the Chamber of Commerce, the City is committed to working together to find measures to reduce crime and increase public safety.

UPDATE ON PROPERTY  
CRIME ISSUES

For Information Only

Administration advised that a community scan has been conducted to find out what other communities are doing to reduce property crime, and the message we have received is that a whole community approach is the most effective.

Mayor Cabott congratulated Gina Nagano and her team from the Indigenous Community Safety Partnership Program, winner of one of the major prizes at this year’s Arctic Inspiration Prize awards. The program helps First Nations governments own, implement and sustain community safety, emergency preparedness and justice initiatives

ARCTIC INSPIRATION  
PRIZE AWARD

For Information Only

**BYLAWS**

**2022-05-10**

It was duly moved and seconded THAT Bylaw 2022-13, a bylaw to amend the Fees and Charges Bylaw to reduce the bagged meter fee for pop-up patios for the 2022 season, be given first reading.

**BYLAW 2022-13**

AMEND FEES & CHARGES  
(Bagged Meter Fee for Pop-up  
Patios – 2022 Season)

FIRST READING

Carried Unanimously

**2022-05-11**

It was duly moved and seconded THAT Bylaw 2022-13 be given second reading.

**BYLAW 2022-13**

SECOND READING

Carried Unanimously

A Council member thanked Administration for responding so quickly to Council’s request for action on this issue.

Discussion

**2022-05-12**

It was duly moved and seconded  
THAT Bylaw 2022-14, a bylaw to amend the Parkade Bylaw to permit  
overnight parking for authorized food vendors, be given first reading.

Carried Unanimously

**BYLAW 2022-14**

AMEND PARKADE BYLAW  
(Overnight Parking)

FIRST READING

**2022-05-13**

It was duly moved and seconded  
THAT Bylaw 2022-14 be given second reading.

Carried Unanimously

**BYLAW 2022-14**

SECOND READING

There being no further business, the meeting adjourned at 5:55 p.m.

**ADJOURNMENT**



  
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Laura Cabott, Mayor

  
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Wendy Donnithorne, City Clerk

ADOPTED at Meeting #2022-06 dated March 28, 2022