



Minutes of the meeting of the Tourism and Economic Development Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Dave Austin – Chair
Councillor Dave Stockdale – Vice-Chair
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Ranj Pillai
Councillor Florence Roberts

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The Tourism and Economic Development Committee respectfully submits the following report:

1. **Heritage Fund Application - Biography of Babe Richards**

Erin McMullan has applied for a Heritage Grant to allow her to complete a biography documenting the life and times of Evelyn May "Babe" Richards. The book is a first person, anecdotal history backed up by supplementary research, and showcases Babe's active participation in the community throughout her 88 years. The project would result in increased awareness of local heritage, which is consistent with the goals of the Heritage Fund. The colourful legacy of the Richards family and the significance of its contributions to local development contribute to the appropriateness of this application. The support of the City would be acknowledged in the publication.

The Committee suggested that there may be other sources of funds like the Yukon Government and asked why the fund request is coming somewhat late in the process. Administration confirmed that while other funds may be available, the proponents have identified the City's fund and that it is appropriate for the work being completed at this time.

RECOMMENDATION

THAT an allocation of \$3,000.00 from the Heritage Fund be authorized to author Erin McMullan for the completion of the book titled *The Unsinkable Babe Richards*.

2 Monthly Activity Report - For Information Only

An activity report for the month of July was received from Tourism and Economic Development Services

Issues Arising from the Activity Report

Administration confirmed that:

- the pins being ordered are the new logo pins in accordance with the branding strategy
- the Strategic Sponsorship Policy has been referred back to administration for more work.



Minutes of the meeting of the Administrative Services Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Florence Roberts – Chair
Councillor Ranj Pillai – Vice-Chair
Councillor Dave Austin
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Dave Stockdale

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The Administrative Services Committee respectfully submits the following report:

1. Authorize Council Travel - Association Yukon Communities

Council's Expense Policy requires approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel outside the City of Whitehorse. Councillors Cameron and Irwin have indicated their intention to attend the Fall Meeting of the Association of Yukon Communities being held this year in Whitehorse.

RECOMMENDATION

THAT per diem expenses from Councillor-initiated travel be authorized for Councillors Cameron and Irwin to attend the fall meeting of the Association of Yukon Communities to be held in Whitehorse in September.

2. Authorize Mayor's Travel - Economic Edge Conference

Council's Expense Policy requires approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel outside the City of Whitehorse. The Canadian Chamber of Commerce has invited Mayor Buckway to participate in their annual conference in Calgary. This year's theme is "Regaining Canada's Competitiveness: Smart Cities of the Future". The event will focus on competitive cities and the factors that will drive North American municipalities towards

an innovative future. Mayor Buckway has been invited to be a keynote speaker to showcase the innovative policies developed during her time in office.

RECOMMENDATION

THAT travel expenses be authorized for Mayor Buckway to attend the Economic Edge Conference to be held in Calgary, Alberta in October.

3. **Monthly Activity Reports - For Information Only**

Activity reports for the month of July were received from the Financial Services, Information Systems, and Public Relations Departments.



Minutes of the meeting of the City Planning Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Ranj Pillai – Chair
Councillor Betty Irwin – Vice-Chair
Councillor Dave Austin
Councillor Kirk Cameron
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The City Planning Committee respectfully submits the following report:

1. **Mining Activity in Whitehorse - For Information Only**

Mr. Michael Kokiw, Executive Director of the Yukon Chamber of Mines, addressed the Committee to provide a brief overview of the Yukon Chamber of Mines and remind Council that mining and exploration has historically been the economic backbone of the Yukon. Mr. Kokiw stated that the Chamber and its members are extremely concerned that the new Zoning Bylaw passed without the revisions suggested by the mineral industry. Mr. Kokiw asserted that the bylaw as passed does not provide a reasonable mechanism for a claim holder to have access to and on an existing claim unless the claim is in an area designated Industrial or Future Planning in the Official Community Plan. The result is that some existing claim holders may now have to apply for a zoning change or Official Community Plan revision prior to accessing their pre-existing claims and mineral rights. Mr. Kokiw asked why the recommendations put forward by the mineral industry and the Government of Yukon were not recognized as part of the bylaw process, and also asked what action and time frame the City is proposing to deal with this issue. He further asked for information on how the City plans to deal with immediate and potential legal concerns.

2 Public Hearing Report - Zoning Amendment, 9 Gibbons Place

The owners of the property at 9 Gibbons Place in Porter Creek have applied to rezone their property to legitimize their home-based business. For the past ten years the applicants have been operating a small scale mechanics business in their detached shop. Business activities include operating and storing pilot cars, transporting commercial materials and equipment, and repairing commercial vehicles. Waste oil from the operations is stored on site and is used to heat the shop and the single detached house. At the public hearing held on July 23, no written submissions were received. One delegate spoke in favour of the application but expressed concern regarding the proximity of the oil storage tanks to the creek. The property owners have advised that there will be several measures in place to prevent oil spills entering the creek. If this rezoning is approved the applications will need to obtain a special waste permit, and a storage tank permit. These permits include tank specifications, storage and handling, incineration standards and emergency spill procedures. A development permit will also be required.

RECOMMENDATION

THAT Bylaw 2012-34, a bylaw to rezone 9 Gibbons Place in Porter Creek to allow for the development of a major home-based business in an accessory building, be brought forward for second and third reading under the bylaw process; and

THAT the bylaw be amended at second reading to reflect Zoning Bylaw 2012-20.

3. Zoning Amendment – Fish Lake Road Area

The owners of the property located 0.65 kilometres south of the Alaska Highway on Fish Lake Road have applied to rezone the parcel to allow for the development of a country residential dwelling and a secondary building. The development area on this site is limited due to steep slopes, and vehicle access is only possible from the west side of the property. The property is designated as Residential-Country in the Official Community Plan, and is currently zoned Future Planning. If approved, this development will require the construction of approximately 100 metres of new access road connecting the property to the existing trail, plus an additional 50 metres of road within the property. Electrical services would be extended to the property from the Raven's Ridge development, requiring utilities to cross McIntyre Creek and Fish Lake Road. The applicant will be required to mitigate impacts on the creek and on existing wildlife corridors.

The Committee asked for more information on the planned electrical servicing across McIntyre Creek, and also requested property owner information regarding the parcel immediately west of and adjacent to the proposal.

RECOMMENDATION

THAT Bylaw 2012-36, a bylaw to rezone a parcel of land in the Fish Lake Road area to allow for a country residential development, be brought forward for due consideration under the bylaw process.

4. Zoning Amendment – Hillcrest Drive

The owners of four duplex lots located in the Hillcrest neighbourhood have applied to have the properties rezoned from Residential Single Detached to Comprehensive Residential Townhouse (restricted) with the special provision being a reduced minimum lot width. The intent of the project is to subdivide each duplex lot into four townhouse lots to develop a total of 16 units. The proposed zoning complies with the Official Community Plan, and the development is in a neighbourhood characterized by single detached homes, duplexes and apartment buildings. Commercial uses including restaurant, hotel and bar services are located in the area, and the property is in proximity to two schools, a transit stop, and a multitude of recreational trails. The applicant is requesting a special provision to allow for lot widths less than those specified for the zone. This will facilitate construction of townhouses that are uniform in size. The proposal meets all other requirements of the zone. If the rezoning is approved, utility easements will be required.

The Committee asked for more information on:

- Water and sewer services planned for the area;
- The differences between the zones; and
- The planned amenity space for the proposal

Administration confirmed that:

- Options for the utility upgrades in the area have not yet been fully analyzed; and
- The City intends to secure six-metre easements for the proposal to accommodate future water and sewer work

RECOMMENDATION

THAT Bylaw 2012-37, a bylaw to amend the zoning of four lots located on Hillcrest Drive in Hillcrest to allow for the development of 16 townhouse units, be brought forward for due consideration under the bylaw process.

5. Monthly Activity Report - For Information Only

An activity report for the month of July was received from Planning and Development Services.



Minutes of the meeting of the City Operations Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Betty Irwin – Chair
Councillor Kirk Cameron – Vice-Chair
Councillor Dave Austin
Councillor Ranj Pillai
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The City Operations Committee respectfully submits the following report:

1. Contract Award - Clyde Wann Lift Station Upgrade Project

The upgrade of the Clyde Wann Lift Station is part of the City's wet well upgrade project, and a tender was issued for mechanical and electrical upgrades for the new lift station. This project will complete the process of transferring flows from the existing station to the new station. Six companies picked up the tender packages, and two bids were received. One of the bids received was subsequently disqualified, but the sole remaining bidder has the expertise and ability to do the work and has a history of successfully completing similar projects for the City. The submitted bid price is above the engineer's estimate but is considered reasonable for the job due to the complexity of the work. A budget adjustment is required to complete the project, and it is the City's intention to pursue funding of the budget amendment through Gas Tax

Administration confirmed that

- one of the goals of the work will be to control the flooding on Dogwood Street; and.
- a Contingency Policy is being developed

RECOMMENDATION

THAT the contract for Electrical and Mechanical Upgrades for the 2012 Clyde Wann Lift Station Upgrade Project be awarded to Arcrite Northern Ltd. for a net cost to the City of \$146,555.55; and

THAT the Capital Budget be amended by increasing project 240c02109, Lift Station Wet Well Upgrades, in the amount of \$175,000.00, funded from the General Reserve; and

THAT an administrative revision to the Capital Budget be approved to reduce the funding from the General Reserve and increase the funding from Gas Tax in the event that the City's application to Gas Tax is approved.

2. Monthly Activity Reports - For Information Only

Activity Reports for the month of July were received from the Director of Operations, Engineering Services, Environmental Services, Maintenance and Safety Services, Public Works and Sustainability.

3. New Business

The Committee asked administration to investigate a possible sinking manhole on Hamilton Boulevard in the vicinity of Heron and Falcon.



Minutes of the meeting of the Community Services Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Dave Stockdale – Chair
Councillor Florence Roberts – Vice-Chair
Councillor Dave Austin
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Ranj Pillai

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The Community Services Committee respectfully submits the following report:

1. **Animals in City Operated Property - For Information Only**

Representatives of various groups offering dog training in the City addressed the Committee to protest the move to eliminate animals from City operated facilities. The City announced last week that all City-operated facilities will be closed to animals as part of a plan to reduce allergy factors and make city facilities more accessible for all citizens. This means that the mezzanine space in the Takhini Arena will no longer be available to animal groups. The following persons appeared to speak to the issue:

Andrew Richardson, Whitehorse Woofers Dog Club

Erika Rozsa-Atkinson, Canines and Company

Wendy Arcand, Whitehorse Canine Performance Group

Glenn Wadsworth, Cornelia Tegart and Keith Tegart, Yukon Kennel Club

Naomi Smith, Yukon Schutzhund Association

Sabine Almstrom and Laura Priestley, Trainers at Large

The delegates cited a number of concerns including:

- There is a long precedent of being able to use the premises and there are many success stories arising from the training being provided, including major shows and events, as well as responsible dog ownership locally

- No good reason has been provided by the City as to why the current space can no longer be used
- Allergies and other health issues were not cited until last week's press release
- No good alternative space has been identified, in spite of City assistance and the identification of a number of potential sites
- The price of rent has been a barrier to attaining private space as the cost of an appropriate space is prohibitive
- A potential facility has been located; however, it is pending approval from Environmental Health
- A potential lack of suitable space means that many valuable characteristics of good dog behaviour may be lost
- Not being able to use a training facility all year may potentially lead to neglect to of dogs and may put some dogs in danger
- The training offered at the existing facility is very valuable and provides a great service to the community
- Allowing service dogs but not allowing dog handlers in the mezzanine suggests a double standard
- The allergy argument is not valid because exposure to allergens can occur anywhere
- The mezzanine should be opened for at least another season. and the various groups would be willing to work together to arrive at a good solution
- The Good Canine standards and tests are being provided by the clubs and to do so requires training space; therefore, an extension on the use of the current space is necessary

The delegates were concerned that at least one municipal space should be provided to carry on the good work that the various groups are doing, at least until another suitable space can be identified. They noted that other jurisdictions use a variety of spaces but it is not known if municipalities in those jurisdictions provide the service or if it is provided by the private sector. It was also noted that there is no one overall organization in Whitehorse that speaks for all dog groups, and there may be a reluctance to create one due to the extra commitment that it may entail. There has been some discussion about hiring someone to source space, but this has not been done.

The Committee asked for more information from the groups on why the potential spaces identified were not suitable in the end, and asked each presenter if they have sought out outside or additional funding.

It was also noted that some grants that have been looked at are very specific and not applicable, and one CDF application was denied. It was also noted that both CDF and Lotteries funding have been variously looked at over the years

The Committee questioned whether it would be a viable option for the City to assist the groups by subsidizing them in attaining a private facility. The Committee also noted that a strategy could be put together to attain a location as well as funding.

The Committee was supportive of administration helping the groups in trying to negotiate through Yukon Government requirements. In response to a query regarding the best next step, the delegates stated that an extension on the use of the mezzanine space is the first requirement. Then they could work on forming an umbrella group to try and address the problem. The Committee noted that it is relatively straightforward to unify the groups as an association, and this might open many funding doors

The Committee commended the dog handlers and all the delegates that appeared for their decorum and their presentations.

2 Request for Support - City Chase Canadian Championships

City Chase is a unique 36-hour event that requires teams of two to search for Chase Point Challenges scattered throughout the City. The City Chase Canadian Championships event will be held in Whitehorse in September, and will consist of ten teams. Event organizers and media will also be coming to Whitehorse. Sport Yukon is asking that the City support the event by providing free transit and access to the Canada Games Centre, similar to the services provided to the Women's World Fast Pitch Championships. Additionally, the City is being asked to provide access to various City facilities for specific City Chase event activities.

This event is quite unique as a Sport Tourism event in that it is not truly a "sport" event and therefore does not naturally fit with a volunteer organization in the community to assist with co-ordination and delivery. It was not viewed as a good fit for the Recreation Grant process and was not supported as a priority in relation to other applications for ongoing recreation programs in the community. The event brings a significant amount of media coverage to the City and promotes the importance of laughter, adventure and discovery as part of our quality of life. The event also targets upwardly mobile young professionals as participants. The exposure of Whitehorse through participation and the associated media coverage can promote Whitehorse as a community that will be attractive for this age group to return to Whitehorse for vacation or work. The exposure the City will receive through the event is substantial

RECOMMENDATION

THAT in-kind requests for free access to Whitehorse Transit service and the Canada Games Centre be approved for City Chase participants during the City Chase Canadian Championships being held in Whitehorse September 28 and 29, 2012; and

THAT non-exclusive use of Shipyards Park, Rotary Peace Park and the Fire Training Facility be approved for specific City Chase event activities.

2. **Monthly Activity Reports - For Information Only**

Activity Reports for the month of July were received from Parks and Recreation, Indoor Facilities, and Transit Services

Issues Arising from the Reports

The Committee commended the work being done in Rotary Peace Park and on the Handy Bus Contribution Agreement. The Committee noted that increased transit hours should be looked at in terms of the take-up on ridership.



Minutes of the meeting of the Public Health and Safety Committee

Date: August 6, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Kirk Cameron – Chair
Councillor Dave Austin – Vice-Chair
Councillor Betty Irwin
Councillor Ranj Pillai
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Acting City Manager Robert Fendrick
Director of Operations Brian Crist

Your Worship:

The Public Health and Safety Committee respectfully submits the following report:

1. **All Terrain Vehicle Bylaw - For Information Only**

Keith Lay addressed the Committee to reiterate some concerns regarding the proposed new All-Terrain Vehicle Bylaw, specifically with respect to the “walking” provisions as well as the unsuitability of operating ATVs on paved roadways.

Rick Griffiths also spoke to the proposed bylaw, stating that he supports the removal of the 'walking' provisions from the Millennium Trail and the environmental areas. Mr. Griffiths also questioned whether persons would actually walk their ATVs, given human nature.

2. **Monthly Activity Reports - For Information Only**

Activity reports for the month of July were received from Bylaw Services and the Fire Department.

Issues Arising from the Activity Reports

The Committee asked for more information on bicycle enforcement, especially on the Robert Campbell Bridge, and for any information regarding traffic counts on the Rotary Centennial Bridge.

3. New Business

The Committee asked administration to investigate applying “scent-free” regulations for the City facilities.

The Committee asked for more information regarding enforcement with respect to partying, noise-making and vandalism associated with the park at the end of Main Street, and asked that the RCMP be requested to provide more enforcement in the area.