



Minutes of the meeting of the Tourism and Economic Development Committee

Date: October 1, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Stockdale – Chair
Councillor Dave Austin – Electronic Participation
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Ranj Pillai
Councillor Florence Roberts

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services

Your Worship, the Tourism and Economic Development Committee respectfully submits the following report:

1. **Monthly Activity Report - For Information Only**

An activity report for the month of September was received from Tourism and Economic Development Services.

Issues Arising from the Activity Report

The Committee asked for more details on visitor stats at the City's information centre.

The Committee requested that attempts to obtain sponsorships be sensitive to the initiatives of other City stakeholders.



Minutes of the meeting of the Administrative Services Committee

Date: October 1, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Florence Roberts – Chair
Councillor Ranj Pillai – Vice-Chair
Councillor Dave Austin – Electronic Participation
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Ranj Pillai

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services

Your Worship, the Administrative Services Committee respectfully submits the following report:

1. Monthly Activity Reports - For Information Only

Activity reports for the month of September were received from the City Manager, the Director of Administrative Services, and the Financial Services, Human Resources and Public Relations Departments.

Issues Arising from the Activity Reports

The City Manager advised that the NANOOK 13 EMO exercise will require funding, but the amount required is not known at this time. Funding will be sought from the federal government for this initiative. The Committee noted that it has been a significant length of time since an exercise with Council involvement has been held.

Administration advised that the City phone list is available on-line on City computers, and the Committee asked for more information on plans to make the phone list available on the website.

The Committee noted that there was no report from Information Systems and requested that it be provided.



Minutes of the meeting of the City Planning Committee

Date: October 1, 2012
Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Ranj Pillai – Chair
Councillor Betty Irwin – Vice-Chair
Councillor Dave Austin – Electronic Participation
Councillor Kirk Cameron
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Upper Tank Farm OCP Amendment - For Information Only

Jean-Paul Molgat, President of the Hillcrest Community Association, addressed the Committee to express concern regarding the Mayor's intention to ask Council to reconsider the resolution postponing second reading of the bylaw to amend the Official Community Plan to allow temporary remediation and quarrying activities in the Upper Tank Farm Area. Mr. Molgat contended that if Council reconsiders this motion they are circumventing the OCP amendment process and pursuing a course of action that may not be authorized by the *Municipal Act*. He reiterated the opinion that the City should wait for the completion of the YESAB review before committing itself to an Official Community Plan amendment. He also questioned whether there was new information available to Council to justify a re-consideration.

Administration advised that the timeline for a YESAB review and the OCP amendment process is about six months, and in terms of a building season; a year could be lost for a development if the processes do not run concurrently. Administration also noted that there is a further Zoning amendment process followed by a development agreement timeline. Therefore, where ever possible, it is recommended to run processes concurrently.

Paramjit Sidhu addressed the Committee in support of the Tank Farm proposal. He noted that this parcel has been undeveloped for a long time and their group has worked

diligently to put all the pieces together to facilitate the rehabilitation and redevelopment process. Mr. Sidhu expressed concern with Council's decision to delay the Official Community Plan amendment and noted that any delays will jeopardise the overall project and seriously impact the project's viability. He stated that there is a significant investment involved and time delays will cause financial duress for the project. Mr. Sidhu encouraged the City to allow the initiative to proceed. He also advised that the proponents will be hosting an Open House to explain the whole project.

2. Report on Public Input - Conditional Use Application (KMA Speedway)

Administration is bringing forward a conditional use application to facilitate the relocation of the Yukon Horse and Rider Association (YHRA) from their current location to the former KMA Speedway site. The Speedway site is owned by the Yukon Government and located between the existing Cowley Creek and Mary Lake subdivisions. The YHRA currently holds a lease with the City on lands located in the Whistle Bend area, and the relocation of the facility has been part of Whistle Bend planning since 2006.

The former KMA Speedway site is a large, mostly cleared area with direct access from the Alaska Highway, and the YHRA has confirmed that the site will meet their long-term needs. The site is currently zoned Future Planning and outdoor participant recreation services are a conditional use in this zone.

No one appeared to speak to the issue at the public input session on September 24, 2012. Four written submissions were received, two in favour, one opposed, and one raising concerns. Issues raised included concerns regarding increased traffic and noise, the maintenance of setbacks from adjacent residential areas, and issues regarding site cleanup.

Traffic concerns with respect to access to the site from the Alaska Highway will be addressed by Yukon Highways and Public Works. The access and egress requires more study, including an examination of speed limits in the area. As YHRA only plans to use the site for storage this winter, Council may wish to place a condition on the approval of this application that no operations, aside from storage, can take place on site without authorization for access from the Government of Yukon. The YHRA has committed to maintaining the 200 metre buffer between the site and adjacent residences, which should mitigate issues with noise and odours. Some trees may need to be removed, but the buffers will be substantially protected. The site will be minimally used during the week and only four to six large events are planned for weekends during the summer months.

The Committee asked for more information on the cleanup of the current Horse and Rider site.

RECOMMENDATION

THAT the Conditional Use application to allow the relocation of the Yukon Horse and Rider Association to the former KMA Speedway site be approved with the condition that no onsite operation other than storage may occur until authorization for access from the Alaska Highway is granted by Yukon Government Highways and Public Works or determined to be not necessary.

3. Zoning Amendment - Macaulay Road and Wylie Crescent (KDFN)

The Kwanlin Dün First Nation (KDFN) has applied to amend the zoning of several lots in the McIntyre Subdivision in order to develop 38 residential lots and one future community park site. The lots are located along Macaulay Road and Wylie Crescent and are currently undeveloped. The area is already serviced with infrastructure and unpaved roads.

The subject lots are part of a Type 1 parcel under the KDFN Self-Government Agreement, but the First Nation has not yet enacted its own legislation to control the land use of these lots. They are therefore subject to the City of Whitehorse Official Community Plan and Zoning Bylaw requirements.

KDFN has indicated that the lots in the subject area will be developed in phases for KDFN citizens, with the initial phase consisting of two houses on Macaulay Road. The subject area is currently zoned First Nation Future Planning, and the proposed residential zoning is compatible with the rest of McIntyre. KDFN has indicated that they intend to build single-detached houses with no living suites. Each lot and development will require a development permit to ensure it meets all zoning regulations including use, height, setbacks, site coverage, drainage and parking.

The Committee commended the initiative and applauded the cooperation that is being shown between the City and the Kwanlin Dün First Nation.

Administration confirmed that:

- the water service to the area is currently active;
- KDFN does pay property tax on the parcels in question and that development will increase the property tax assessment; and
- the infrastructure in the ground remains with the City

The Committee asked for more information on how infrastructure and associated liabilities impact the City with these kinds of developments.

RECOMMENDATION

THAT Bylaw 2012-41, a bylaw to amend zoning of several Kwanlin Dün First Nation lots along Macaulay Road and Wylie Crescent in the McIntyre Subdivision to allow for the development of 38 residential lots and one future community park site, be brought forward for due consideration under the bylaw process.

4. Monthly Activity Report - For Information Only

An activity report for the month of September was received from the Planning and Development Services Department.

5. Notice of Motion

Mayor Buckway presented notice of a motion as follows:

TAKE NOTICE THAT I, Mayor Bev Buckway, will bring forward at the next regular meeting of Council on October 9, 2012 a motion to reconsider Resolution 2012-17-05 that was passed by Council on September 24, 2012.

The motion to be reconsidered is:

“THAT further consideration of Official Community Plan amendment Bylaw 2012-35 be postponed pending receipt of the YESAB decision document.”



Minutes of the meeting of the City Operations Committee

Date: October 1, 2012

Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Betty Irwin – Chair
Councillor Kirk Cameron – Vice-Chair
Councillor Dave Austin – Electronic Participation
Councillor Ranj Pillai
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Monthly Activity Reports - For Information Only**

Activity Reports for the month of September were received from the Director of Operations, Engineering Services, Environmental Services, Maintenance and Safety Services, Public Works and Sustainability.

Issues Arising from the Activity Reports

The Committee asked for more information on Whistle Bend lots sales and construction status, and on the bridge inspections.

Administration confirmed that there are funds budgeted in 2013 for Hillcrest pre-design work, and that further budget requests will be submitted for construction work in the next few years.

The Committee commended the work being done on the Bell Tower lease and also commended the patching work being done on City roads.



Minutes of the meeting of the Community Services Committee

Date: October 1, 2012
Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Dave Stockdale – Chair
Councillor Florence Roberts – Vice-Chair
Councillor Dave Austin – Electronic Participation
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Ranj Pillai

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services
Douglas Hnatiuk, A/Manager of Parks and Recreation Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. Request to Grant Fees - Options for Independence

The mandate of the Options for Independence Society (OFI) is to provide supportive housing for adults with Fetal Alcohol Spectrum Disorder. The Society is in the process of constructing a new 14-unit apartment building to meet the needs of its clientele while also providing accessible and affordable supported housing. OFI has secured federal and territorial funding partners for the project, and is requesting that the City also participate by waiving fees totalling approximately \$61,000.00 for the development permit, building permit and water and sewer hook-up. There are no unallocated funds identified for donations in the 2012 budget. However, Council could allocate funds for this project from the General Reserve and the Water and Sewer Reserve.

The Committee discussed the issue that social housing is not part of the mandate of the City. However, some suggestion was made that the Society should be granted the full amount requested. It was also suggested that the City may need to amend its policies to consider these types of requests, and that such grants may required tax funding. The Committee asked for more details on the cost of the various permits.

RECOMMENDATION

THAT a grant not to exceed \$30,500.00 be authorized to the Options for Independence Society, funded from Council's donations account, for the purpose of supporting a 14-unit supported housing development on Fourth Avenue with respect to development permit, building permit and water and sewer installation fees; and

THAT Council's Donations Account be increased in the amount of \$30,500.00, funded from the General Reserve in the amount of \$20,500.00, and from the Water and Sewer Reserve in the amount of \$10,000.00.

2. Festivals and Special Event Fund Recommendations

An internal committee met in September to review the Festivals and Special Events Fund applications for projects occurring from January to June in 2013. Seven applications were eligible and were rated by the committee using the criteria outlined in the Festivals and Special Events Policy. Recommendations were made for both financial and in-kind support. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments. Each application is carefully analyzed and Council Policy determines the grant recommendations that are presented to the Committee.

The Committee expressed some concern with the low funding going to the Sourdough Rendezvous and asked for information on the funding provided in the past few years. The Committee reiterated the need for a review of the grant policies.

RECOMMENDATION

THAT Festivals and Special Events Fund grants be approved in the amount of \$25,000.00 in cash grants and \$40,060.00 in value-in-kind grants:

<u>Grant Recipient</u>	<u>Cash</u>	<u>In-Kind</u>
Adaka Cultural Festival		
2013 Adaka Cultural Festival	\$4,000.00	\$5,290.00
Frostbite Music Society		
Frostbite Music Festival	\$4,000.00	\$300.00
Yukon Bluegrass Music Society		
Bluegrass Festival	\$3,000.00	--
Yukon Educational Theatre		
Burning Away the Winter Blues	\$1,000.00	\$1,820.00
Yukon Film Society		
Available Light Festival	\$ 3,000.00	--
Yukon Quest International Association		
2013 Quest Sled Dog Race	\$5,000.00	\$9,650.00
Yukon Sourdough Rendezvous		
2013 Rendezvous Festival	\$5,000.00	\$23,000.00
Totals:	\$25,000.00	\$40,060.00

3. Monthly Activity Reports - For Information Only

Activity Reports for the month of September were received from Parks and Recreation, Indoor Facilities, and Transit Services.

Issues Arising from the Activity Reports

The Committee commended the Transit stats and asked for more information on the ongoing project with bus service to Yukon Education Services. Administration explained that the work is ongoing on the large employer project because it involves finalizing a pass system that works for the employers.

The Committee asked for more information regarding the Sports Day at the Canada Games Centre.

Administration confirmed that a pre-winter litter clean up will be undertaken with community groups.



**Minutes of the meeting of the
Public Health and Safety Committee**

Date: October 1, 2012
Location: Council Chambers, City Hall

Present: Mayor Bev Buckway
Councillor Kirk Cameron – Chair
Councillor Dave Austin – Electronic Participation
Councillor Betty Irwin
Councillor Ranj Pillai
Councillor Florence Roberts
Councillor Dave Stockdale

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Brian Crist, Director of Infrastructure and Operations
Mike Gau, A/Director of Development Services
Linda Rapp, A/Director, Community and Recreation Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Downtown Community Safety - For Information Only

Mr. Tim Kucharuk addressed the Committee to highlight ongoing problems with security and safety in the downtown Whitehorse area. Mr. Kucharuk encouraged the addition of an additional police officer, security cameras, and other security measures that might help improve the situation. He confirmed that recent activity has indicated the problem is getting worse.

2. Monthly Activity Reports - For Information Only

Activity reports for the month of September were received from Bylaw Services and the Fire Department.

Issues Arising from the Activity Reports

The Committee commended the trail patrols and the charges laid with respect to violations, and asked for details with respect to the complaints received via telephone and links from the website.

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Administration confirmed that the snowmobile campaign will be under way shortly. The Committee commended the on-line snowmobile testing package, noting that it includes both safety and awareness components.

The Committee asked for more information with respect to the activity report from the Fire Department.

There being no further business, the meeting adjourned at 9:20 p.m.