

MINUTES of **REGULAR** Meeting #2012-15 of the council of the City of Whitehorse called for 7:30 p.m. on Monday, August 27, 2012, in Council Chambers, City Hall.

PRESENT: Mayor Bev Buckway  
Councillors Kirk Cameron  
Betty Irwin  
Florence Roberts  
Dave Stockdale

ABSENT: Councillors Dave Austin  
Ranj Pillai

ALSO PRESENT: City Manager Stan Westby  
Acting Director of Administrative Services Valerie Anderson  
Director of Operations Brian Crist

Mayor Buckway called the meeting to order at 7:30 p.m.

**CALL TO ORDER**

**2012-15-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the addition of Mark Evans and Mike Nugent as delegates speaking to the Whitehorse Curling Club Lease Agreement, and the addition of a Notice of Motion from Councillor Roberts under New and Unfinished Business.

**AGENDA**

Carried Unanimously

**2012-15-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated August 13, 2012 be adopted as presented.

**MINUTES**

August 13, 2012

Carried Unanimously

**DELEGATIONS**

Mark Evans, President of the Whitehorse Curling Club, addressed Council to clarify the club's position on the City's offer to amend the lease by taking over the ice area during the summer months. He stated that this option would cost the club approximately twenty thousand dollars in revenue. Mr. Evans asked that direct meetings be held to negotiate a new lease, and requested that in the meantime the City renew the existing lease for one year.

MARK EVANS  
Curling Club Lease

Mike Nugent addressed Council as a member of the Curling Club and noted that the funds the club has in the bank are the result of efficiencies realized through the volunteer efforts of club members and the prudence of the Board. He suggested that Council has the ability to apply a variance to policy, and stated that not allowing a variance to the Curling Club is not supportive of a healthy community activity that has a broad spectrum of appeal. Mr. Nugent also suggested that it is unfair of the City to put a 50% cost recovery policy on non-profit organizations while City-operated facilities only recover 40%.

MIKE NUGENT  
Curling Club Lease

## **COMMITTEE REPORTS**

### **Tourism & Economic Development Committee**

Heather McIntyre, President, and Alida Munro, Manager of the Yukon Convention Bureau, provided the Committee with an update on the activities of the Bureau during the past year. They thanked Council for providing City funding for the Bureau, and commended the tourism support services and assistance provided by the City's Tourism Coordinator. They advised that the Bureau has compared Whitehorse to other jurisdictions of the same nature and noted that the community's hotel occupancy rate is very high due to the efforts of the City and the tourism industry. They encouraged the City's ongoing participation in building the industry. Ms. McIntyre indicated that the convention business is active and growing in the Whitehorse area with facilitation from the Yukon Government, and noted that a larger convention centre with on-site hotel rooms would attract larger conventions to the City.

YUKON CONVENTION  
BUREAU UPDATE  
For Information Only

The Committee commended the Bureau for its activities and ongoing liaison with the City.

### **2012-15-03**

It was duly moved and seconded  
THAT the request for funding for a strategic planning workshop for the Old Log Church Museum, the Yukon Transportation Museum and the Copperbelt Railway and Mining Museum be denied.

DENY MUSEUM  
COLLECTIVE'S  
APPLICATION FOR  
HERITAGE GRANT  
FUNDS

Carried (3 – 2)

IN FAVOUR: Mayor Buckway, Councillors Irwin and Roberts  
OPPOSED: Councillors Cameron and Stockdale

Recorded Vote

Administrative Services Committee

2012-15-04

It was duly moved and seconded  
THAT the 2012 Organizational Review Final report be adopted as  
presented.

ADOPT THE 2012  
ORGANIZATIONAL  
REVIEW FINAL REPORT

Carried Unanimously

2012-15-05

It was duly moved and seconded  
THAT Bylaw 2012-38, a bylaw to establish the position of City  
Manager, provide for the appointment of the incumbent, and  
delegate certain administrative powers to the position, be brought  
forward for due consideration under the bylaw process.

BRING FORWARD  
CITY MANAGER BYLAW

Carried Unanimously

2012-15-06

It was duly moved and seconded  
THAT the following budget amendments be authorized:

1. Reduce or increase the balance of the following projects with  
\$89,770 in funding remaining in the **Capital Fund**:

- 300c00109 Computer Infrastructure \$6,339
- 300c00111 Software Licensing \$5,704
- 300c00112 Security Cameras \$(2,500)
- 320c00711 Cooling Tower Replacement \$(5,313)
- 320c00811 Fuel Tank Removal \$(19,000)
- 320c01812 PSB LAN A/C Units \$(50,000)
- 440c00510 Training Centre Improvements \$(25,000)

2. Cancel the balance of the following projects with \$84,831 in  
funding remaining in the **Equipment Reserve**:

- 320c00912 ATV Utilities \$(2,380)
- 320c01209 Mobile Sweeper \$(2,451)
- 320c03810 Public Works Pot Hole Patcher \$(80,000)

3. Reduce the balance of the following projects with \$202,741 in  
funding remaining in the **General Reserve**:

- 740c00710 Whitehorse Copper Subdivision Park \$7,000
- 750c01810 Field House Underlay \$5,259
- 320c01712 Environmental Assessments \$(100,000)
- 740c01009 Erosion Control \$(20,000)
- 740c05210 Phase 3 Landscaping CGC \$(70,000)
- 740c05310 Downtown Street Upgrades \$(25,000)

SECOND QUARTER  
VARIANCE REPORT &  
BUDGET ADJUSTMENTS

**2012-15-06** (Continued)

4. Increase funding by \$3,317 on the following project, funded from the **Building Replacement Reserve**:

- 740c05410 PSB Landscaping \$3,317

5. Increase funding by \$295,000 on the following projects, funded from **Other Contributions**, specifically insurance proceeds:

- 750c01611 CGC Fire Restoration \$140,000
- 750c01711 CGC Fire 2 \$65,000
- 500c00212 Landfill Fire Restoration \$90,000

6. Cancel the balance of the following project with \$7,409 remaining in the **Environmental Protection Reserve**:

- 740c01009 Erosion Control \$(7,409)

Carried Unanimously

SECOND QUARTER  
VARIANCE REPORT &  
BUDGET ADJUSTMENTS  
(Continued)

**2012-15-07**

It was duly moved and seconded THAT travel expenses be authorized for Mayor Buckway to attend the Federation of Canadian Municipalities Long Term Infrastructure Planning meetings to be held in Regina, Saskatchewan in September, 2012.

Carried Unanimously

AUTHORIZE MAYOR'S  
TRAVEL –FCM  
INFRASTRUCTURE  
PLANNING

Administration was commended for the City's quick response to the report of a vandalism incident over the long weekend.

Staff Commended

Cam Kos commended the six lots coming on to the market, and advised that the City's website still does not have phone numbers that are easily searchable. He also reiterated the need for one general phone number that citizens can call and be properly directed to the person or service they require. Mr. Kos also noted that a sign posted on Quartz Road has lettering too small to be legible to passing traffic, so that it is actually creating a traffic hazard. He encouraged the prompt replacement of the sign and also suggested that the information from the sign be posted on the City website.

CAM KOS  
VARIOUS ISSUES  
For Information Only

**City Planning Committee**

Mr. Bob Darling addressed Council to advise that his company is getting ready to develop a new, smaller parcel in the Crestview area that will see six new lots released in the immediate future. He explained that he was present just to advise Council of the project and to answer any questions that may arise.

NEW DEVELOPMENT  
IN CRESTVIEW AREA  
For Information Only

Mr. Darling noted that City staff has been cooperative and courteous in all his dealings with them regarding his land development projects, and thanked the City and Council for their ongoing support.

BOB DARLING  
NEW DEVELOPMENT  
IN CRESTVIEW AREA  
(Continued)

The Committee thanked Mr. Darling for keeping Council advised about his various projects and noted that private development is welcome in the community.

The Committee asked for information on when the Crestview paved trail will be completed, as the current gap is creating a hazard by forcing people onto the roadway.

CRESTVIEW TRAIL  
For Information Only

**City Operations Committee**

**2012-15-08**

It was duly moved and seconded  
THAT the contract for the 2012 Well 4N Project be awarded to  
Arcrite Northern for a net cost to the City of \$319,319.55.

CONTRACT AWARD  
WELL 4N PROJECT

Carried Unanimously

**Community Services Committee**

The Committee asked for information on why a signage application  
from Annie Lake Trucking was denied.

SIGNAGE APPLICATION  
For Information Only

The Committee asked the Traffic Committee to investigate the  
feasibility of a timed signal for left turns off Robert Service Way onto  
the Alaska Highway

LEFT TURN SIGNAL  
For Information Only

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

NO REPORT

**NEW & UNFINISHED BUSINESS**

**2012-15-09**

It was duly moved and seconded  
THAT Bylaw 2012-23, a bylaw to authorize a lease agreement with  
the Whitehorse Curling Club, and Bylaw 2012-24, a bylaw to  
authorize a lease agreement with the Whitehorse Cross Country Ski  
Club, be brought forward for due consideration under the bylaw  
process.

BRING FORWARD  
LEASE AGREEMENTS  
FOR MOUNT MCINTYRE  
RECREATION CENTRE

Carried Unanimously

Council discussed the options available with respect to the policy and the ability of the clubs to meet the thresholds established.

Discussion

Councillor Roberts presented a Notice of Motion as follows:

NOTICE OF MOTION

TAKE NOTICE THAT I, Councillor Florence Roberts, will bring forward at the next regular meeting of Council on Monday, September 10, 2012 a motion that reads:

“THAT Zoning Bylaw 2012-20 be amended as follows:

1. Add a definition for Mineral Exploration that reads, “MINERAL EXPLORATION means grassroots ground exploration activities that have low potential to cause adverse environmental effects, are completed within a year, and do not require government approval”; and
2. Add a new regulation numbered 4.11.2 that states:  
“A Development Officer may issue a temporary use permit for mineral exploration in any area of the City with conditions deemed necessary to address the following:
  - a) disturbance from acquiring access and carrying out low level exploration shall be limited and restored to the greatest degree possible through slope grading, landscaping and re-forestation; and
  - b) impacts associated with the proposed use will be mitigated.”

ADD MINERAL  
EXPLORATION TO  
THE ZONING BYLAW  
(Notice Given)

**BYLAWS**

**2012-15-10**

It was duly moved and seconded  
THAT Bylaw 2012-23, a bylaw to authorize a lease agreement with the Whitehorse Curling Club, be given first reading.

Carried (4 – 1)

**BYLAW 2012-23**  
CURLING CLUB LEASE  
FIRST READING

**2012-15-11**

It was duly moved and seconded  
THAT second reading of Bylaw 2012-23 be postponed for two weeks to allow administration time to report back on options.

Carried (4 – 1)

Motion to Postpone

**2012-15-12**

It was duly moved and seconded  
THAT Bylaw 2012-24, a bylaw to authorize a lease agreement with the  
Whitehorse Cross-Country Ski Club, be given first reading.

Carried (4 – 1)

**BYLAW 2012-24**

SKI CLUB LEASE

FIRST READING

**2012-15-13**

It was duly moved and seconded  
THAT Bylaw 2012-24 be given second reading.

Carried (4 – 1)

SECOND READING

**2012-15-14**

It was duly moved and seconded  
THAT Bylaw 2012-38, a bylaw to establish the position of City  
Manager, provide for the appointment of the incumbent, and  
delegate certain administrative powers to the position, be given first  
reading.

Carried Unanimously

**BYLAW 2012-38**

CITY MANAGER BYLAW

FIRST READING

**2012-15-15**

It was duly moved and seconded  
THAT Bylaw 2012-38 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 8:50 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

*"Bev Buckway"*  
Bev Buckway, Mayor

*"Robert I. Fendrick"*  
Robert I. Fendrick, CGA, City Clerk

ADOPTED by resolution at Meeting #2012-16 dated September 10, 2012