

MINUTES of **REGULAR** Meeting #2012-21 of the council of the City of Whitehorse called for 7:30 p.m. on Tuesday, November 13, 2012, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ALSO PRESENT: Acting City Manager Robert Fendrick  
Director of Infrastructure and Operations Brian Crist  
Acting Director of Community and Recreation Services Linda Rapp  
Acting Director of Development Services Mike Gau

Mayor Curtis called the meeting to order at 7:30 p.m.

**CALL TO ORDER**

**2012-21-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed November 18<sup>th</sup> to November 26<sup>th</sup> to be Restorative Justice Week in the City of Whitehorse.

**PROCLAMATION**

**2012-21-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated October 9, 2012 be adopted as presented.

**MINUTES**

October 9, 2012

Carried Unanimously

**2012-21-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated October 16, 2012 be adopted as presented.

**MINUTES**

October 16, 2012

Carried Unanimously

**2012-21-04**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated October 29, 2012 be adopted as presented.

**MINUTES**

October 29, 2012

Carried Unanimously

**PUBLIC HEARING**

Mayor Curtis called three times for anyone to address Bylaw 2012-41, a bylaw to amend the zoning of several lots on Macaulay Road and Wylie Crescent in the McIntyre Subdivision to allow for the development of 38 residential lots and one future community park site for the Kwanlin Dün First Nation. There was no one present to address the bylaw, and no written submissions were received

BYLAW 2012-41  
ZONING AMENDMENT  
KDFN – MCINTYRE LOTS

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

**2012-21-05**

It was duly moved and seconded  
THAT a grant of parking meter ticket fines not exceeding \$6,000.00 be approved to local charities providing food bank or meal preparation services as part of the City of Whitehorse 2012 Christmas Food For Fines promotion.

CRISTMAS FOOD FOR  
FINES GRANT PROGRAM

Carried Unanimously

Administration confirmed that Kaushee's Place and the Food Bank are the agencies identified for receipt of this Food for Fines grant.

Discussion

Activity reports for October 2012 were received from Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

Administration confirmed that Bylaw Services provides snowmobile education to young students as it allows the children to promote what they learn to their parents and instills good habits at an early age.

Snowmobile Education

Administration advised that most complaints received by Bylaw Services relate to animal control issues; property maintenance and traffic issues are also common complaints

Complaints Received

The Committee asked administration to limit the use of acronyms.

Use of Acronyms

The City Manager explained that the collective agreement for Fire Department employees, although already ratified by both parties, will be coming forward shortly for formal adoption under the bylaw process as required by the *Municipal Act*.

Fire-fighter Agreement

Administration explained that Fire drills are not closely regulated, but more information on this issue will be provided. More fire drills in City facilities will be forthcoming to facilitate preparations for Emergency Measures exercises.

Fire Drills

**New Business**

Cam Kos congratulated Council on their election, and asked the City to look at expanding the hours of operation for the Bylaw Services Department.

Administration advised Council of the current operating hours for Bylaw Services staff and explained that the 'trouble' line will dispatch officers to emergency situations after regular hours. The last service review was conducted in 2005, and there are no plans to conduct another review at this time.

Bylaw Services Hours  
Of Operation  
For Information Only

**Tourism & Economic Development Committee**

There was no report from the Tourism and Economic Development Committee.

No Report

**Administrative Services Committee**

**2012-21-06**

It was duly moved and seconded THAT Bylaw 2012-43, a bylaw to amend the Council Remuneration Bylaw with respect to the effective date, be brought forward for due consideration under the bylaw process.

BRING FORWARD  
BYLAW 2012-43

Carried Unanimously

**2012-21-07**

It was duly moved and seconded THAT travel expenses be authorized for Mayor Curtis to attend the Association of Yukon Communities – Newly Elected Officials Orientation to be held in Haines Junction in November, 2012; and THAT travel and per diem expenses be authorized for all Whitehorse City Councillors attending the AYC – Newly Elected Officials Orientation in Haines Junction, with travel expenses funded from the City Representative account and per diem expenses funded from the individual Councillor-initiated accounts.

AUTHORIZE TRAVEL  
EXPENSES FOR AYC  
ORIENTATION

Carried Unanimously

Administration confirmed that all aspects of Council Travel, including the requirement for council to review all requests for travel outside of the City of Whitehorse, will be part of the discussion when the Council Expense policy is brought forward for review.

Discussion

**2012-21-08**

It was duly moved and seconded  
THAT Councillor Streicker be appointed as a city representative to the Association of Yukon Communities for the term November 1, 2012 to October 31, 2013.

COUNCIL MEMBER  
APPOINTMENT TO AYC

Carried Unanimously

Activity reports for October 2012 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications and Customer Service Departments.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The City Manager provided his Activity Report verbally, including accomplishments and upcoming priorities. He explained that the Organizational Review is progressing satisfactorily, including the communication aspects, which are multi-faceted. It was further explained that all of the Director positions will be located in City Hall, and the move of various staff and departments to accommodate this relocation is targeted for December. The City Manager also explained that there may be Government of Yukon funding for a new Economic Development position to be located in the Planning Department.

City Manager's Report

The Committee reiterated the need to have the City employee phone list on the City's web site, and administration indicated that this is an active project.

Employee Phone List

The Committee asked for more information on the plans to communicate the budget activities, and the City Manager clarified that additional funding is being proposed to facilitate media relations.

Budget Communications

A Committee member asked for a review of election procedures, including the identification requirement. It was also suggested that the review should include issues such as the City providing candidate information, representation for outlying areas, a ward system, and electronic voting.

Review of Election  
Procedures

The Committee asked for more information on the *Municipal Act* Review Committee and the City's involvement on that review.

*Municipal Act Review*

Administration explained that:

- the *eScribe* implementation is aimed for November 19th but may be delayed depending on time available for training; and
- the City ID program will see all City employees carrying valid and secure City identification.

*eScribe* Implementation

City ID Program

The Committee expressed an interest in more dialogue about balancing services with taxes and fees and charges, and suggested that there may be an education component in providing this dialogue.

Balancing Services/Taxes

The Committee asked for information on enabling Android devices.

Android Devices

### **City Planning Committee**

#### **2012-21-09**

It was duly moved and seconded

THAT the Mayor and City Clerk be authorized to sign on behalf of the City of Whitehorse a Development Agreement with the Options for Independence Society for a Major Development Incentive with respect to a Supportive Housing Development on Lots 12-1 and 12-2, Block J, Downtown, located at 4046 to 4048 Fourth Avenue.

AUTHORIZE MAJOR  
DEVELOPMENT  
INCENTIVE  
(Options for Independence  
Society Housing Project)

Carried Unanimously

Activity reports for October 2012 were received from the Acting Director of Development Services and the Planning Services Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

Administration confirmed that

- The testing on Motorways is done and the remediation work is now under way;
- Planning is being done on Whistle Bend phases 3 to 8;
- Off-street parking is contemplated in the Downtown Parking Plan and is being worked on, but nothing has been budgeted at this time;

Various Planning Issues

.../continued

- The Porter Creek D planning process is well underway. There is a Council and Senior Management meeting planned for November 6 at which time consultants will be providing more information. A draft communication schedule will be provided and discussed. Administration clarified that the Council and Senior Management meeting is a briefing meeting and, although open to the public, is not designed as a public input session.
- Meetings with Hillcrest residents with respect to the Hillcrest Planning Project are planned for 2012, and the Community Association has been contacted to ensure the consultants and the plan reflect as best as possible the issues and concerns of the stakeholders.

Various Planning Issues  
(Continued)

The Committee reiterated the need for a detailed understanding of the Porter Creek D process.

Porter Creek D

### **City Operations Committee**

The inclusion of a district energy system using a renewable energy source has been contemplated for Whistle Bend since the initial planning phases. Support from a utility provider is crucial to the successful implementation of this project. In spring 2012, a pre-feasibility study on implementation of Borehole Thermal Energy Storage (BTES) was completed for Whistle Bend with assistance from Yukon Energy Corporation and Natural Resources Canada.

A centrally located BTES system would store heat collected in the summer from the solar thermal collectors mounted on residential units in the community. Heat pumps or conventional heating equipment are required only as supplemental or backup heat source if the ground temperatures are below the building heating requirements.

The successful implementation of the first ever solar BTES system in North America was in the Drake Landing Solar Community in Okotoks, Alberta. Drake Landing demonstrates how the effective integration of energy-efficient technologies with seasonal thermal energy storage can overcome this traditional seasonal barrier.

The application of this technology to the Whitehorse climate provides a unique opportunity to leverage the relatively high solar energy availability from spring to fall to supply heat throughout the year; particularly in the winter when solar and electricity (hydro) supply is lowest.

DISTRICT ENERGY  
SYSTEM FOR THE  
WHISTLE BEND AREA  
For Information Only

.../continued

ATCO Gas, the parent company of the Yukon Electrical Company, is a key partner in the Drake Landing BTES project. Recently, ATCO agreed to support and spearhead Whistle Bend's potential BTES system. A study has been initiated by ATCO to examine the feasibility of the technology in more detail. Representatives from ATCO Gas, Yukon Electrical, and the consultant undertaking the feasibility study, are currently in Whitehorse to meet with local stakeholders.

DISTRICT ENERGY  
SYSTEM FOR THE  
WHISTLE BEND AREA  
(For Information Only)  
(Continued)

In August 2012 a proposal was submitted to an annual conference for real estate professionals and investors in Cannes, France. The City's proposal to present the Borehole Thermal Energy Storage technology won a nation-wide competition to exhibit this project at the conference.

Dwight Redden from Yukon Electric provided a Power Point presentation on BTES. He confirmed that there will be a level of commitment for the project to be viable, and the study will address this and other parameters.

Activity reports for October 2012 were received from the Director of Infrastructure and Operations, Engineering and Capital Projects, Environmental Sustainability, Maintenance and Safety Services, and Public Works.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

Administration confirmed that there will be an upcoming Council and Senior Management meeting and workshop on Solid Waste issues, and that the Fire Ladder Truck is being worked on to ensure it is available to address fires in taller buildings.

Solid Waste Workshop

**Community Services Committee**

**2012-21-10**

It was duly moved and seconded  
THAT the allocation of \$41,100.00 for Category 1 Recreation Grants be approved as recommended by the Recreation Grant Task Force; and

CATEGORY 1  
RECREATION GRANTS

THAT any unexpended recreation grant funds as well as any refunds received prior to year-end, be authorized for re-budgeting to 2013.

.../continued

**2012-21-10** (Continued)

<u>Grant Recipient</u>	<u>Grant Amount</u>
Arctic Edge Skating Club	
Coach Mentorship	\$1,200.00
Seminar for Skaters w/Guest Coaches	\$3,600.00
Chickadees Playschool Association	
Supplies/Field Trips	\$2,400.00
Dog Powered Sports Association	
2013 River Runner	\$3,000.00
Interclub Skating committee	
Yukon Championships	\$3,000.00
Learning Disabilities Association	
Camp Raven	\$7,000.00
Many Rivers Counselling and Support Services	
National Family Week (2012)	\$1,800.00
Nakai Theatre	
Playwriting competition and cabaret	\$3,800.00
Recreation and Parks Association (RPAY)	
Outdoor fitness Equipment	\$4,800.00
Romp and Run	
Operation and Maintenance	\$700.00
Whitehorse Concerts	
Youth Music Initiative Program	\$1,200.00
Yukon Academy of Martial Arts	
Anti-bullying/verbal course material	\$800.00
Yukon Art Society	
Recreational / Educational Arts Program	<u>\$7,800.00</u>
<b>Total:</b>	<b>\$41,100.00</b>

CATEGORY 1  
RECREATION GRANTS  
(Continued)

Carried Unanimously

Activity reports for October 2012 were received from the Acting Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The Committee asked for more information on the Riverdale transit marketing plans and also for more ridership information dating back to 2010 so that they can see what the schedule changes have accomplished. Administration confirmed that budget information is being prepared for extended transit hours.

Transit Service

Administration confirmed that the City is working on the Handy Bus Contribution Agreement with the Government of Yukon in an attempt to improve the City's position with this arrangement. The City does not want to agree to a one-year Contribution Agreement that maintains a status quo position without additional resources.

Handy Bus Agreement

**NEW & UNFINISHED BUSINESS**

Councillor Cameron presented a Notice of Motion as follows:

NOTICE OF MOTION

TAKE NOTICE THAT I, Councillor Kirk Cameron, will bring forward at the next regular council meeting on November 26, 2012 a motion that reads:

"THAT the City of Whitehorse institute and fund, effective December 2012, a Santa waste management truck good-will program to continue putting on City streets during the Christmas season a mobile waste management truck lit with Christmas lights and driven by our own St. Nick."

Institute and Fund a  
Santa Waste Management  
Truck Good Will Program

**BYLAWS**

**2012-21-11**

It was duly moved and seconded  
THAT Bylaw 2012-43, a bylaw to amend the Council Remuneration Bylaw with respect to effective dates, be given first reading.

Carried Unanimously

**BYLAW 2012-43**

AMEND COUNCIL  
REMUNERATION BYLAW

FIRST READING

**2012-21-12**

It was duly moved and seconded  
THAT Bylaw 2012-43 be given second reading.

SECOND READING

Carried Unanimously

There being no further business, the meeting adjourned at 8:05 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"Robert I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2012-22 dated November 26, 2012