



## Minutes of the meeting of the Public Health and Safety Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

**Present:** Councillor Jocelyn Curteanu – Chair  
Councillor Mike Gladish – Vice Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Betty Irwin  
Councillor Dave Stockdale  
Councillor John Streicker

**Staff Present:** Stan Westby, City Manager  
Valerie Anderson, Acting Director of Corporate Services  
Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1 **Monthly Activity Reports** – For Information Only

Activity reports for the month of November 2012 were received from Bylaw Services and the Fire Department.

**Issues Arising from the Reports**

The Committee asked for additional information regarding:

- fines levied for attendance at alarms without a fire; and
- the results of the latest snowmobile check stops and the provisions in place with respect to potential impoundments.

Some concern was expressed about devoting resources to educate children in grades 4 to 6 on snowmobile safety.

It was noted that the City of Whitehorse has just recently hired the first full-time female fire fighter.

2. **New Business** – For Information Only

The Committee was advised that the Outreach Van has had to discontinue services to the public due to the cold weather. Administration was asked to investigate a complimentary service that could be made available to assist those who need this service.



## Minutes of the meeting of the Tourism and Economic Development Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

Councillor Dave Stockdale – Chair  
Councillor John Streicker – Vice Chair  
Mayor Dan Curtis

**Present:** Councillor Kirk Cameron  
Councillor Jocelyn Curteanu  
Councillor Mike Gladish  
Councillor Betty Irwin

Stan Westby, City Manager  
Valerie Anderson, Acting Director of Corporate Services

**Staff Present:** Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the Tourism and Economic Development Committee respectfully submits the following report:

1. **New Business** – For Information Only

The Committee was advised that a workshop on Resources and Sustainable Development in the Arctic was recently held in Whitehorse.

The Santa Parade and Filipino concert were mentioned as great community events.

The Committee expressed concerns regarding changes to Parks Canada operations, specifically with respect to the SS Klondike Historic Site. The Mayor advised that he will be bringing forward a motion in support of Government of Yukon actions to maintain services

Committee members expressed some concerns over the division of the Tourism Department as a result of the corporate reorganization. The Committee asked for additional information regarding plans to deal with activities that were formerly assigned to the department.



## Minutes of the meeting of the Administrative Services Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

Councillor Betty Irwin – Chair  
Councillor Dave Stockdale – Vice Chair  
Mayor Dan Curtis

**Present:** Councillor Jocelyn Curteanu  
Councillor Mike Gladish  
Councillor Betty Irwin  
Councillor John Streicker

Stan Westby, City Manager  
Valerie Anderson, Acting Director of Corporate Services

**Staff Present:** Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the Administrative Services Committee respectfully submits the following report:

1. **Third Quarter Variance Report** – For Information Only

The Finance Department has reviewed departmental operating projections submitted from the Management Team and provided a forecast of operating results to the end of the year. The 2012 Second Quarter Variance report indicated that the City would be at or near the revised budget by year-end. All departments reviewed their work plans again at the end of September, and provided revised estimates. The revised estimates are still consistent with the Second Quarter Variance results. Projections are that the total operating revenues will be under budget by \$840,665 and expenditures will be under budget by \$801,677 by year end. Therefore, at present, the third quarter variance report and projections to December 31st, 2012 reveal that compared to the revised budget, there may be a net surplus of \$38,988 at year-end.

Overall, Department spending is being controlled, and the small projected surplus is favourable. However, it was noted that this surplus amount represents less than one percent of the City's operating budget and can be easily overtaken by unanticipated operating demands.

2. **2012 Umbrella Grants Bylaw**

The City provides a variety of grants and donations to groups and organizations throughout the year. The *Municipal Act* requires that grants be authorized by bylaw. To facilitate the allocation of grant funds, council adopted a process that allows grants to be initially approved by council resolution and subsequently authorized in an umbrella grant bylaw at year end. The bylaw presented includes all grants and donations approved in 2012 in accordance with council policies and council resolutions. The Committee requested that a comparison of past years grant amounts be provided.

**RECOMMENDATION**

THAT Bylaw 2012-44, a bylaw to authorize the allocation of grants for the year 2012, be brought forward for due consideration under the bylaw process

3. **Authorize Mayor's Travel – Federation of Canadian Municipalities**

Council's Travel Policy requires a council resolution to approve all requests for funding or reimbursement of expenses incurred in conjunction with travel outside the City of Whitehorse. Mayor Curtis has indicated his intention to attend the Federation of Canadian Municipalities Sustainable Communities Conference to be held in Windsor, Ontario in February.

**RECOMMENDATION**

THAT travel expenses be authorized for Mayor Curtis to attend the Federation of Canadian Municipalities Sustainable Communities Conference to be held in Windsor, Ontario in February, 2013.

4. **Monthly Activity Reports** – For Information Only

Activity reports for the month of November 2012 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Services, Financial Services, and Strategic Communications Departments.

**Issues Arising from the Activity Reports**

The Committee requested a financial report from the Great Northern Ski Society, and an update on the provision of electronic devices to Council members.



## Minutes of the meeting of the City Planning Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

Councillor John Streicker – Chair  
Councillor Kirk Cameron – Vice Chair  
Mayor Dan Curtis

**Present:** Councillor Jocelyn Curteanu  
Councillor Mike Gladish  
Councillor Betty Irwin  
Councillor Dave Stockdale

Stan Westby, City Manager  
Valerie Anderson, Acting Director of Corporate Services

**Staff Present:** Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Monthly Activity Report** – For Information Only

Activity reports for the month of November 2012 were received from the Director of Development Services and the Planning Services Department.

**Issues Arising from the Activity Reports**

The Committee was advised that a public information meeting regarding Porter Creek D will be held on Wednesday, December 12, 2012 from five to seven p.m. in Council Chambers at City Hall.

The Committee asked for information regarding the rezoning application for 34 Roundel Road in Hillcrest.



## Minutes of the meeting of the City Operations Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

Councillor Kirk Cameron – Chair  
Councillor Betty Irwin – Vice Chair  
Mayor Dan Curtis

**Present:** Councillor Jocelyn Curteanu  
Councillor Mike Gladish  
Councillor Dave Stockdale  
Councillor John Streicker

Stan Westby, City Manager  
Valerie Anderson, Acting Director of Corporate Services

**Staff Present:** Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Snow and Ice Control Policy**

The City of Whitehorse is responsible for the maintenance of public road rights-of-way within municipal boundaries. Part of this maintenance responsibility involves snow and ice control to provide vehicular and pedestrian access on roads and sidewalks on a priority basis. The Snow and Ice Control Policy is revised every year in order to remain current with any changes that may have occurred such as new developments, or changes to transit routes, emergency routes or levels of service. Proposed changes this season reflect recent city developments and some changes to the priority of certain streets. The City is not responsible for the maintenance of the Alaska Highway or the Klondike Highway within City limits, The Committee suggested that performance measures be implemented in conjunction with the policy.

**RECOMMENDATION**

THAT the Snow and Ice Control Policy dated December 2012 be adopted as presented.

2. **Transportation Maintenance Policy**

The Transportation Maintenance Policy is reviewed annually along with the Snow and Ice Control Policy to remain current with changes that may have occurred. The policy involves regularly scheduled remedial and repair work to extend the life of municipal infrastructure while providing a reasonable level of service and safe road conditions. Maintenance activities outlined in the policy include unpaved roads, ditching and shouldering, street and sidewalk sweeping, and maintenance of pavement, storm sewers, sidewalks, and traffic control systems. Also included are plans to provide these services on a priority basis in a cost-effective manner, having regard for safety, budget, personnel, and environmental concerns. Proposed changes this season reflect recent city developments and some changes to the priority of certain streets.

**RECOMMENDATION**

THAT the Transportation Maintenance Policy dated December 2012 be adopted as presented.

3. **Monthly Activity Reports** – For Information Only

Activity Reports for the month of November 2012 were received from the Director of Infrastructure and Operations, Engineering Services, Environmental Sustainability, Maintenance and Safety Services, and Public Works.





## Minutes of the meeting of the Community Services Committee

**Date:** December 3, 2012

**Location:** Council Chambers, City Hall

Councillor Mike Gladish – Chair  
Councillor Jocelyn Curteanu – Vice Chair  
Mayor Dan Curtis

**Present:** Councillor Kirk Cameron  
Councillor Betty Irwin  
Councillor Dave Stockdale  
Councillor John Streicker

Stan Westby, City Manager

**Staff Present:** Valerie Anderson, Acting Director of Corporate Services  
Brian Crist, Director of Infrastructure and Operations  
Linda Rapp, Acting Director of Recreation and Community Services  
Mike Gau, Acting Director of Development Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Dogs in City Facilities** – For Information Only

Andrew Richardson addressed the Committee on behalf of many dog organizations, asking that Takhini Arena mezzanine be exempted from the ban on dogs in City facilities for the period from January to April in 2013. He advised that this would allow the groups to use the venue for dog classes during the period when they cannot work outdoors. Mr. Richardson reported on the progress made to date to identify a new venue for dog obedience and agility classes, and advised that the requested extension would give them more time to finalize an alternate option.

2. **Monthly Activity Reports** – For Information Only

Activity Reports for the month of November 2012 were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and Transit Services.

### Issues Arising from the Activity Reports

The Committee discussed the potential use of the Canada Games Centre by the Department of Education as a result of construction at F. H. Collins School. Concern was expressed about the possible impacts to the community that could arise. Administration confirmed that community groups will not be displaced by such usage.

The Committee was advised that the Council of Yukon First Nations has taken on the role of Community Entity with respect to Federal funding for the Whitehorse Planning Group on Homelessness.

The Committee requested that 2010 stats be added to the graphs presented in the Transit activity reports.

Administration confirmed that discussions have taken place with a community group that has expressed interest in assisting with the clean-up of the Pioneer Cemetery on Sixth Avenue.

Administration confirmed that information will be provided to Council and the public regarding the Christmas Lights tour.

The Committee commended Canada Games Centre staff and Operations crews for their assistance at various community events.

There being no further business, the meeting adjourned at 10:00 p.m.