

MINUTES of **REGULAR** Meeting #2012-23 of the council of the City of Whitehorse called for 7:30 p.m. on Monday, December 10, 2012, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ALSO PRESENT: City Manager Stan Westby  
Director of Corporate Services Robert Fendrick  
Director of Infrastructure and Operations Brian Crist  
Acting Director of Community and Recreation Services Linda Rapp  
Acting Director of Development Services Mike Gau

Mayor Curtis called the meeting to order at 7:30 p.m.

**CALL TO ORDER**

**2012-23-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the addition of a  
Notice of Motion under New and Unfinished Business.

**AGENDA**

Carried Unanimously

**2012-23-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated November 26,  
2012 be adopted as presented.

**MINUTES**

November 26, 2012

Carried Unanimously

**COMMITTEE REPORTS**

**Public Health and Safety Committee**

Activity reports for the month of November 2012 were received from  
Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The Committee asked for additional information regarding:

- fines levied for attendance at alarms without a fire; and
- the results of the latest snowmobile check stops and the provisions in place with respect to potential impoundments.

Fire Department Fines  
Snowmobile Check Stops

Some concern was expressed about devoting resources to educate children in grades 4 to 6 on snowmobile safety.

Snowmobile Education

It was noted that the City of Whitehorse has just recently hired the first full-time female fire fighter.

Female Fire-fighter

New Business

The Committee was advised that the Outreach Van has had to discontinue services to the public due to the cold weather. Administration was asked to investigate a complimentary service that could be made available to assist those who need this service.

Outreach Van  
Out of Service  
For Information Only

**Tourism & Economic Development Committee**

The Committee was advised that a workshop on Resources and Sustainable Development in the Arctic was recently held in Whitehorse.

Sustainable Development  
Workshop

The Santa Parade and Filipino concert were mentioned as great community events.

Community Events

The Committee expressed concerns regarding changes to Parks Canada operations, specifically with respect to the SS Klondike Historic Site. The Mayor advised that he will be bringing forward a motion in support of Government of Yukon actions to maintain services

Changes to Parks Canada  
Operations

Committee members expressed some concerns over the division of the Tourism Department as a result of the corporate reorganization. The Committee asked for additional information regarding plans to deal with activities that were formerly assigned to the department.

Status of Tourism  
Division

**Administrative Services Committee**

The Finance Department has reviewed departmental operating projections submitted from the Management Team and provided a forecast of operating results to the end of the year. The 2012 Second Quarter Variance report indicated that the City would be at or near the revised budget by year-end. All departments reviewed their work plans again at the end of September, and provided revised estimates. The revised estimates are still consistent with the Second Quarter Variance results. Projections are that the total operating revenues will be under budget by \$840,665 and expenditures will be under budget by \$801,677 by year end. Therefore, at present, the third quarter variance report and projections to December 31st, 2012 reveal that compared to the revised budget, there may be a net surplus of \$38,988 at year-end.

THIRD QUARTER  
VARIANCE REPORT  
For Information Only

Overall, Department spending is being controlled, and the small projected surplus is favourable. However, it was noted that this surplus amount represents less than one percent of the City's operating budget and can be easily overtaken by unanticipated operating demands.

**2012-23-03**

It was duly moved and seconded  
THAT Bylaw 2012-44, a bylaw to authorize the allocation of grants for the year 2012, be brought forward for due consideration under the bylaw process

BRING FORWARD  
UMBRELLA GRANTS  
BYLAW FOR 2012

Carried Unanimously

**2012-23-04**

It was duly moved and seconded  
THAT travel expenses be authorized for Mayor Curtis to attend the Federation of Canadian Municipalities Sustainable Communities Conference to be held in Windsor, Ontario in February, 2013.

AUTHORIZE MAYOR'S  
TRAVEL – F.C.M.

Carried Unanimously

Activity reports for the month of November 2012 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Services, Financial Services, and Strategic Communications Departments.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The Committee requested a financial report from the Great Northern Ski Society, and an update on the provision of electronic devices to Council members

Various Issues

**City Planning Committee**

Activity reports for October 2012 were received from the Acting Director of Development Services and the Planning Services Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The Committee was advised that a public information meeting regarding Porter Creek D will be held on Wednesday, December 12, 2012 from five to seven p.m. in Council Chambers at City Hall.

Porter Creek D  
Public Information Meeting

The Committee asked for information about the rezoning application for 34 Roundel Road in Hillcrest.

34 Roundel Zoning

**City Operations Committee**

**2012-23-05**

It was duly moved and seconded  
THAT the Snow and Ice Control Policy dated December 2012 be adopted as presented.

2013 SNOW AND  
ICE CONTROL POLICY

Carried Unanimously

**2012-23-06**

It was duly moved and seconded  
THAT the Transportation Maintenance Policy dated December 2012 be adopted as presented.

2013 TRANSPORTATION  
MAINTENANCE POLICY

Carried Unanimously

Activity Reports for the month of November 2012 were received from the Director of Infrastructure and Operations, Engineering Services, Environmental Sustainability, Maintenance and Safety Services, and Public Works.

ACTIVITY REPORTS  
For Information Only

**Community Services Committee**

Andrew Richardson addressed the Committee on behalf of many dog organizations, asking that Takhini Arena mezzanine be exempted from the ban on dogs in City facilities for the period from January to April in 2013. He advised that this would allow the groups to use the venue for dog classes during the period when they cannot work outdoors. Mr. Richardson reported on the progress made to date to identify a new venue for dog obedience and agility classes, and advised that the requested extension would give them more time to finalize an alternate option.

DOGS IN CITY  
FACILITIES  
For Information Only

The Mayor reiterated that Council would respond to the dog handler groups once they have had an opportunity to review the issue.

Discussion

Activity reports for November 2012 were received from the Acting Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS  
For Information Only

Issues Arising from Reports

The Committee discussed the potential use of the Canada Games Centre by the Department of Education as a result of construction at F. H. Collins School. Concern was expressed about the possible impacts to the community that could arise. Administration confirmed that community groups will not be displaced by such usage.

Games Centre Usage

The Committee was advised that the Council of Yukon First Nations has taken on the role of Community Entity with respect to Federal funding for the Whitehorse Planning Group on Homelessness.

Planning Group on  
Homelessness

The Committee requested that 2010 stats be added to the graphs presented in the Transit activity reports.

Transit Stats

Administration confirmed that discussions have taken place with a community group that has expressed interest in assisting with the clean-up of the Pioneer Cemetery on Sixth Avenue.

Cleanup of the  
Pioneer Cemetery

Administration confirmed that information will be provided to Council and the public regarding the Christmas Lights tour.

Christmas Lights Tour

The Committee commended Canada Games Centre staff and Operations crews for their assistance at various community events.

Staff Commended

**Budget Committee**

Mayor Curtis presented the 2013-2016 Capital Budget address and tabled a budget that allocates \$14.3 million over the next four years with an emphasis on sustainability.

2013-2016 CAPITAL  
BUDGET ADDRESS

**NEW & UNFINISHED BUSINESS**

Mayor Curtis presented a Notice of Motion as follows:

TAKE NOTICE THAT I, Mayor Dan Curtis, will bring forward at the next regular meeting of Council on January 14, 2013, a motion that reads as follows:

“WHEREAS Parks Canada is a vital partner in the Whitehorse heritage community, a cornerstone of our culture, and a key element in our tourism economy; and

WHEREAS the City of Whitehorse is deeply concerned with the impact recent Federal decisions have had on our heritage community, and on the experience and enjoyment of our citizens and visitors;

NOTICE OF MOTION  
Parks Canada Issues

THEREFORE, BE IT RESOLVED THAT the City of Whitehorse support the efforts of the Government of Yukon in urging the Government of Canada and her agents to recognize the importance of Parks Canada’s Yukon sites in attracting visitors, increasing the value of Yukon tourism products, and supporting jobs critical to our economy.”

A Council member asked if Public Works could review the policies regarding the clearing of sidewalks when road grading causes snow to be pushed back onto sidewalks that have already be cleared by the property owner.

SIDEWALK SNOW  
CLEARING  
For Information Only

**BYLAWS**

**2012-23-07**

It was duly moved and seconded  
THAT Bylaw 2012-05, a bylaw to adopt a collective agreement with respect to Fire Department employees, having been read a first and second time, now be given third reading.

**BYLAW 2012-05**

FIRE-FIGHTER  
AGREEMENT

Carried Unanimously

THIRD READING

Council commended the work done by all parties to reach this agreement, and acknowledged the presence of the Fire-fighters in attendance.

Discussion

**2012-23-08**

It was duly moved and seconded  
THAT Bylaw 2012-35, a bylaw to amend the Official Community Plan to allow for temporary remediation and quarrying activities in the Upper Tank Farm area, having been read a first and second time, now be given third reading.

**BYLAW 2012-35**

O.C.P. AMENDMENT  
UPPER TANK FARM

THIRD READING

Carried (5 – 2)

Council members discussed the pros and cons of proceeding with the bylaw before the YESAB decision has been released. Administration confirmed that proceeding with the Official Community Plan amendment provides the proponent with timely due process, but Council maintains control over the development through the zoning and development permit regulations.

Discussion

IN FAVOUR: Mayor Curtis and Councillors Cameron, Curteanu, Gladish, and Streicker  
OPPOSED: Councillors Irwin and Stockdale

Recorded Vote

**2012-23-09**

It was duly moved and seconded  
THAT Bylaw 2012-44, a bylaw to authorize the allocation of various grants for the year 2012, be given first reading.

**BYLAW 2012-44**

UMBRELLA GRANTS

FIRST READING

Carried Unanimously

**2012-23-10**

It was duly moved and seconded  
THAT Bylaw 2012-44 be given second reading.

SECOND READING

Carried Unanimously

**2012-23-11**

**BYLAW 2012-45**

It was duly moved and seconded  
THAT Bylaw 2012-45, a bylaw to adopt a capital expenditure program  
for the years 2013 to 2016, be given first reading.

2013-2016 CAPITAL  
BUDGET BYLAW

Carried Unanimously

FIRST READING

Mayor Curtis advised that the Capital Budget will be posted on the  
City's website on December 11<sup>th</sup>, and that copies will also be available  
at City Hall. Anyone wishing to comment on the budget may do so by  
letter or e-mail up to January 14, 2013, or may present their comments  
in person at a public input session that will be held at the regular  
Council meeting on January 14, 2013.

Discussion

Mayor Curtis noted that there will be a holiday recess, and the next  
meetings of Standing Committee and Council will resume in January.  
He wished everyone a very Merry Christmas.

Notice of Holiday Recess

There being no further business, the meeting adjourned at 8:30 p.m.

**ADJOURNMENT**

ORIGINAL MINUTES SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"Robert I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2013-01 dated January 14, 2013