

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2013-03**

**DATE:** Monday, February 11, 2013  
**TIME:** 7:30 p.m.

**Mayor** Dan Curtis  
**Deputy Mayor** John Streicker  
**Reserve Deputy Mayor** Kirk Cameron

## **AGENDA**

**CALL TO ORDER** 7:30 p.m.

**AGENDA:** Adoption

**PROCLAMATION:**

**MINUTES:** Regular Council Meeting #2013-02 dated January 28, 2013

**DELEGATIONS:** Keith Lay – Trail and Greenways Committee Appointments

**PUBLIC HEARING:** Bylaw 2013-01 – Zoning Amendment (57 Carpiquet Road)  
Bylaw 2013-05 – Zoning Amendment (163 Collins Lane)

**COMMITTEE**  
**REPORTS:**

**Public Health & Safety** – *Councillor Curteanu & Gladish*

**Tourism & Economic Development** – *Councillors Stockdale & Streicker*

**Administrative Services** – *Councillors Irwin & Stockdale*

**City Planning** – *Councillors Streicker & Cameron*

OCP Amendment – Cowley Creek Expansion

**City Operations** – *Councillor Cameron & Irwin*

Strategic Sustainability Plan Highlights 2012

Climate Protection Program – Milestone 5 (For Information Only)

**Community Services** – *Councillors Gladish and Curteanu*

Whitehorse Trail & Greenways Committee Appointments

**NEW & UNFINISHED**  
**BUSINESS:**

**BYLAWS:** 2013-11 – OCP Amendment (Cowley Creek Expansion) 1<sup>st</sup> Reading

**ADJOURNMENT:**

MINUTES of **REGULAR** Meeting #2013-02 of the council of the City of Whitehorse called for 7:30 p.m. on Monday, January 28, 2013, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ALSO PRESENT: City Manager Stan Westby  
Acting Director of Community and Recreation Services Douglas Hnatiuk  
Acting Director of Corporate Services Valerie Anderson  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Brian Crist

Mayor Curtis called the meeting to order at 7:30 p.m.

## CALL TO ORDER

### 2013-02-01

It was duly moved and seconded  
THAT the agenda be adopted as amended with the addition of Philip Fitzgerald as a delegate speaking to Long Term Planning for the Long Lake Road and McLean Lake areas, and Robert Wills speaking to the 2012 – 2016 Capital Budget.

Carried Unanimously

## AGENDA

### 2013-02-02

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated January 14, 2013 be adopted as presented.

Carried Unanimously

## MINUTES

January 14, 2013

## DELEGATIONS

Mr. Philip Fitzgerald addressed Council on behalf of the Whitehorse Chamber of Commerce to speak in favour of long-term planning for the Long Lake Road and McLean Lake areas, specifically with respect to a study on the housing potential of these areas. Mr. Fitzgerald advised that the Chamber wishes to see an increase in housing stock in order to maintain a strong business community.

PHILIP FITZGERALD  
Long Term Planning

Robert Wills addressed Council regarding the capital budget project for the expansion of Robert Campbell Bridge. He cited Vancouver's experience with the Burrard Street Bridge, and suggested that adding an extra lane or two could become an even more expensive project to undertake. He also suggested that winter maintenance costs would become more difficult and more expensive. He asked Council to consider the alternate option of making the existing pathways one-way routes, so that north-bound cyclists and pedestrians would use one side while south-bound persons would use the other.

ROBERT WILLS  
Bridge Expansion Project

## **COMMITTEE REPORTS**

### **Public Health and Safety Committee**

#### **2013-02-03**

It was duly moved and seconded  
THAT Lisa Rawlings Bird, Jenny Roberts, and George White be  
appointed to the Persons with Disabilities Advisory Committee for a  
term to expire on October 31, 2015.

CITIZEN APPOINTMENTS  
TO P.C.A.C.

Carried Unanimously

### **Tourism & Economic Development Committee**

There was no report from the Tourism and Economic Development  
Committee.

No Report

### **Administrative Services Committee**

#### **2013-02-04**

It was duly moved and seconded  
THAT Bylaw 2012-45, a bylaw to adopt the 2012 to 2016 Capital  
Expenditure Plan, be brought forward for second and third reading  
under the bylaw process.

BRING FORWARD  
BYLAW 2012-45

Carried Unanimously

#### **2013-02-05**

It was duly moved and seconded  
THAT the City Clerk be authorized to affix the City Seal to the 2012  
tax lien summary list to authenticate the list.

AUTHORIZE 2012  
TAX LIEN LIST

Carried Unanimously

**2013-02-06**

It was duly moved and seconded  
THAT travel and per diem expenses be authorized as follows:

- Travel expenses from Councillor-initiated accounts for Councillor Streicker to attend the Federation of Canadian Municipalities Sustainable Communities Conference to be held in Windsor, Ontario in February; and
- Travel expenses from the City Representative travel account for Councillor Gladish to attend the Canadian Capital Cities Organization Board Meeting to be held in Ottawa, Ontario in January and for Councillor Cameron to attend the Fourth National Conference of the Land Claims Agreements Coalition in Gatineau, Quebec in February, and
- Per Diem expenses for all three trips, funded from Councillor-initiated accounts.

AUTHORIZE COUNCIL  
TRAVEL & PER DIEMS

Carried Unanimously

Council asked that the travel policy be brought forward for review before next year's budget discussions to ensure that the benefits of Council travel can be maximized.

Discussion

**City Planning Committee**

Councillor Stockdale declared a conflict with the first items of business and left Council Chambers during discussion of those matters.

Conflict Declared

Cam Kos expressed support for restricting rezoning and subdivision applications that would result in lots that are less than the minimum requirements of the zone. He further suggested that all subdivision applications should come back to Council for a decision. Administration advised that the rules for minimum lot sizes are established by the Zoning Bylaw, and subdivision applications for five lots or fewer that meet the zone standards are primarily technical in nature and are therefore appropriate for administrative approval.

CAM KOS  
Zoning and Subdivisions  
For Information Only

**2013-02-07**

It was duly moved and seconded  
THAT Bylaw 2012-42, a bylaw to amend the zoning at 2 Aishihik Road in Riverdale to allow for the development of a side-by-side duplex and a non-conforming parking space, be brought forward under the bylaw process and defeated at second reading.

BRING FORWARD  
AND DEFEAT  
BYLAW 2012-42

Carried Unanimously

Councillor Stockdale returned to Council Chambers.

Conflict Over

**2013-02-08**

It was duly moved and seconded  
THAT the subdivision of vacant Commissioner's Land and a portion of Lot 465, Group 804, Plan 26555 LTO be approved for the remainder of Phase 1, Phase 2, trails, greenbelts, road rights-of-way, and a sanitary sewer force-main right-of-way for the Whistle Bend Subdivision, as shown on the approved subdivision sketches.

SUBDIVISION APPROVAL  
WHISTLE BEND

Carried Unanimously

**2013-02-09**

It was duly moved and seconded  
THAT the Mayor be authorized to sign on behalf of the City of Whitehorse the Contribution Agreement with the Federation of Canadian Municipalities with respect to the site investigation and remediation planning costs associated with the Motorways site.

CONTRIBUTION  
AGREEMENT WITH  
F.C.M. FOR  
MOTORWAYS SITE

Carried Unanimously

**2013-02-10**

It was duly moved and seconded  
THAT the Mayor be authorized to sign on behalf of the City of Whitehorse the Contribution Agreements with the Government of Yukon with respect to long term planning for the Long Lake Road and McLean Lake areas.

CONTRIBUTION  
AGREEMENTS FOR  
LONG TERM PLANNING

Carried Unanimously

Council members discussed the need for long-term planning balanced against the focus required to address more immediate priorities such as housing availability. Administration confirmed that discussions regarding long-term planning for these two specific areas began long before the recent Council election, and that areas closer to the city centre are also being examined for short-term results consistent with the Official Community Plan.

Discussion

**City Operations Committee**

There was no report from the City Operations Committee.

No Report

**Community Services Committee**

There was no report from the Community Services Committee.

No Report

**NEW & UNFINISHED BUSINESS**

**2013-02-11**

It was duly moved and seconded  
THAT Bylaw 2012-45, a bylaw to adopt the 2013 to 2016 Capital Expenditure Program, be amended at second reading to include project 320c01912, Emergency Genset at Canada Games Centre, in the amount of \$1,205,000, with funding in the amount of \$605,000 from CanNor and \$600,000 from the Capital Reserve; and

AMEND CAPITAL  
BUDGET TO ADD  
GAMES CENTRE  
EMERGENCY GENSET

THAT the Mayor be authorized to sign on behalf of the City of Whitehorse the Contribution Agreement with CanNor for the Emergency Genset at the Canada Games Centre.

Carried Unanimously

**2013-02-12**

It was duly moved and seconded  
THAT the City of Whitehorse submit a proposal to the Federation of Canadian Municipalities in response to the request for proposals for the hosting of the 2015 Sustainable Communities Conference.

ENDORSE BID TO  
HOST 2015 F.C.M.  
SUSTAINABILITY  
CONFERENCE

Carried Unanimously

**BYLAWS**

**2013-02-13**

It was duly moved and seconded  
THAT Bylaw 2013-06, a bylaw to amend the 2012 to 2015 Capital Budget with respect to amendments made throughout 2012, having been read a first and second time, now be given third reading.

**BYLAW 2013-06**  
AMEND 2012 CAPITAL  
BUDGET (UMBRELLA  
CHANGES)

Carried Unanimously

THIRD READING

**2013-02-14**

It was duly moved and seconded  
THAT Bylaw 2013-07, a bylaw to amend the 2012 Operating and Maintenance Budget with respect to amendments made throughout 2012, having been read a first and second time, now be given third reading.

**BYLAW 2013-07**  
AMEND 2012 OPERATING  
BUDGET (UMBRELLA  
CHANGES)

Carried Unanimously

THIRD READING

Councillor Stockdale declared a conflict with the next item of business and left Council Chambers during discussion of the matter.

Conflict Declared

**2013-02-15**

It was duly moved and seconded  
THAT Bylaw 2012-42, a bylaw to change the zoning at 2 Aishihik Road to allow for duplex development and the use of a non-conforming parking spot, be given second reading.

Defeated Unanimously

**BYLAW 2012-42**

ZONING AMENDMENT  
2 Aishihik Road

SECOND READING

Councillor Stockdale returned to Council Chambers

Conflict Over

**2013-02-16**

It was duly moved and seconded  
THAT Bylaw 2012-45, a bylaw to adopt the 2013 to 2016 Capital Expenditure Plan, be given second reading.

2013 – 2016 CAPITAL  
EXPENDITURE PLAN

SECOND READING

**BYLAW 2012-45**

**2013-02-17**

It was duly moved and seconded  
THAT Bylaw 2012-45 be amended by deleting the existing Appendix “A” and substituting therefore a new Appendix “A” that includes the GenSet project for the Canada Games Centre.

Carried Unanimously

Amendment #1

**2013-02-18**

It was duly moved and seconded  
THAT Bylaw 2012-45 be amended by deleting the existing Appendix “A” and substituting therefore a new Appendix “A” that includes a project in 2014 for the planning and design of Wheeler Street Upgrades in the amount of \$250,000.00.

Carried Unanimously

Amendment #2

The MAIN MOTION as amended was then voted on and CARRIED Unanimously.

Vote on Main Motion

**2013-02-19**

It was duly moved and seconded  
THAT Bylaw 2012-45, a bylaw to adopt the 2013 to 2016 Capital Expenditure Plan, having been read a first and second time, now be given third reading as amended.

2013 – 2016 CAPITAL  
EXPENDITURE PLAN

THIRD READING

**BYLAW 2012-45**

**2013-02-20**

It was duly moved and seconded  
THAT Bylaw 2012-45 be amended by deleting project 240c00509, Robert Campbell Bridge Widening. Amendment

Defeated (5 – 2)

IN FAVOUR: Councillors Irwin and Stockdale  
OPPOSED: Mayor Curtis, Councillors Cameron, Curteanu, Gladish, and Streicker Recorded Vote

The MAIN MOTION was then voted on and CARRIED (5 – 2) Vote on Main Motion

IN FAVOUR: Mayor Curtis, Councillors Cameron, Curteanu, Gladish, and Streicker Recorded Vote  
OPPOSED: Councillors Irwin and Stockdale

There being no further business, the meeting adjourned at 9:50 p.m. **ADJOURNMENT**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

ADOPTED by resolution at Meeting #2013-



## MEMORANDUM

FILE #: Z-01-2013

TO: Mayor and Council

FROM: Administration

DATE: February 11<sup>th</sup>, 2013

SUBJECT: Public Hearing at Regular Council Meeting February 11<sup>th</sup>, 2013

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Please be advised that there will be a Public Hearing at the Regular Council Meeting of February 11<sup>th</sup>, 2013 to hear from interested parties relating to the following zoning amendment application:

**Bylaw 2013-01, a bylaw to amend zoning of 57 Carpiquet Road from RCS2–Comprehensive Residential Single Family 2 to RCS2x<sup>b</sup>– Comprehensive Residential Single Family 2 (restricted).**

Dan Cable, an owner of 57 Carpiquet Road, made application to amend the zoning from RCS2–Comprehensive Residential Single Family 2 to RCS2x<sup>b</sup>–Comprehensive Residential Single Family 2 (restricted) to add a special provision that would permit both a living suite and garden suite on the 624 m<sup>2</sup> single family lot. Currently only one garden or living suite is allowed per lot.

The purpose of the amendment is to aid the financial viability of developing a fully accessible garden suite by adding a second revenue source in the development of the additional living suite. The applicant intends to develop the principal residence and suites in the 2013 building season.

The application received 1st Reading on January 14, 2013. Notices were published in the newspaper on January 25, 2013 and February 1, 2013. A zoning amendment sign was placed at 57 Carpiquet Road. A total of 47 letters were mailed to property owners within a radius of 100 metres of the subject property. Yukon Lands Client Services, Kwanlin Dün First Nation and Ta'an Kwäch'än Council were notified by mail.

Marcel Barrault  
Planner II, Planning Services

cc: Director Operations  
City Manager

## MEMORANDUM

FILE #: Z-02-2013

TO: Mayor and Council

FROM: Administration

DATE: February 11<sup>th</sup>, 2013

SUBJECT: Public Hearing at Regular Council Meeting February 11<sup>th</sup>, 2013

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Please be advised that there will be a Public Hearing at the Regular Council Meeting of February 11<sup>th</sup>, 2013 to hear from interested parties relating to the following zoning amendment application:

**Bylaw 2013-05, a bylaw to amend the zoning of a 1.1 ha portion of land adjacent to Lot 40, Quad 105D/11 from PG – Greenbelt to IS – Service Industrial.**

Sidhu Trucking (PS Sidhu) has applied to rezone a 1.1 ha parcel of vacant Commissioner's Land adjacent to his property at 163 Collins Lane from PG – Greenbelt to IS – Service Industrial. The applicant intends to use the lot expansion to increase the size of an existing maintenance building, extending the existing use into an area of Commissioner's land which is currently zoned PG - Greenbelt.

Bylaw 2013-05 received 1<sup>st</sup> Reading on January 14, 2013. Notices were published in the newspaper on January 25, 2013 and February 1, 2013. A zoning amendment sign was placed at 163 Collins Lane. A total of 87 letters were mailed to property owners within a radius of 1000 metres of the subject property. Yukon Lands Client Services, Kwanlin Dün First Nation and Ta'an Kwäch'än Council were notified by mail.

Marcel Barrault  
Planner II, Planning Services

cc: Director Operations  
City Manager



**Minutes of the meeting of the  
Public Health and Safety Committee**

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor Jocelyn Curteanu – Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Betty Irwin  
Councillor Dave Stockdale  
Councillor John Streicker

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Norma Felker, Assistant City Clerk

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1 **Monthly Activity Reports - For Information Only**

Activity reports for the month of January 2013 were received from Bylaw Services and the Fire Department.

Administration confirmed that the review of the Protected Areas Bylaw is being done in conjunction with a review of recreation areas, and sustainability staff is involved with this project. The Committee encouraged coordination of definitions in the various bylaws and policies.



## Minutes of the meeting of the Tourism and Economic Development Committee

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor Dave Stockdale – Chair  
Councillor John Streicker – Vice-Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Jocelyn Curteanu  
Councillor Betty Irwin

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Norma Felker, Assistant City Clerk

Your Worship, the Tourism and Economic Development Committee respectfully submits the following report:

### 1. **Standing Committee Issues** – For Information Only

The committee expressed the hope that there will be more reports to this committee in the future. Administration advised that the City is currently in talks with the Yukon Government to create an economic development position.

Administration also noted that, due to the recent re-organization, the activity report that used to be associated with this Committee is now included in the Outreach and Events report to the Community Services Committee. When the Procedures Bylaw comes forward for review next month, both the name and the responsibilities of this committee will be discussed. In the meantime, administration will work on a strategy to ensure that Council is informed of some of the issues that are taking place in the community.



## Minutes of the meeting of the Administrative Services Committee

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor Betty Irwin – Chair  
Councillor Dave Stockdale – Vice-Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Jocelyn Curteanu  
Councillor John Streicker

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Norma Felker, Assistant City Clerk

Your Worship, the Administrative Services Committee respectfully submits the following report:

1. **Monthly Activity Reports - For Information Only**

Activity reports for the month of January 2013 were received from the City Manager, and the Business and Technology Services, Financial Services, and Human Resources Departments.



## Minutes of the meeting of the City Planning Committee

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor John Streicker – Chair  
Councillor Kirk Cameron – Vice-Chair  
Mayor Dan Curtis  
Councillor Jocelyn Curteanu  
Councillor Betty Irwin  
Councillor Dave Stockdale

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Norma Felker, Assistant City Clerk

Your Worship, the City Planning Committee respectfully submits the following report:

### 1. **OCP Amendment – Cowley Creek Expansion** – Executive Summary

The Yukon Horse and Rider Association (YHRA) is currently located in Whistle Bend, and will need to vacate their facility to make way for the next phases of construction. Last October, Council approved a conditional use application to allow the YHRA to relocate to the Klondike Motorsport Association (KMA) Speedway area. However, the existing access point from the Alaska Highway cannot be used as a permanent access to the site. Administration is now proposing that the KMA site be accessed through Sockeye Place in Cowley Creek by an extension to the existing cul-de-sac. To cover the cost of construction, it is proposed that four to five new residential lots be created along the road extension. As the KMA area and a surrounding greenbelt are currently designated as Future Planning in the Official Community Plan, an amendment to the OCP will be required before this project can move forward.

Without the development of residential lots there is no funding source for road construction and the YHRA would not be able to relocate to the KMA Speedway area. If this amendment is approved, the next steps would include acquisition of the land from the Government of Yukon, zoning and subdivision issues, and a YESSAB review. Once all these steps are completed, the City will negotiate a new lease with the YHRA in accordance with the Lease, Encroachment and Property Use Policy. The OCP amendment is the first stage of the project.

## **RECOMMENDATION**

THAT Bylaw 2013-11, a bylaw to amend the Official Community Plan to allow for the expansion of the Cowley Creek Subdivision and the relocation of the Yukon Horse and Rider Association, be brought forward for due consideration under the bylaw process.

## **Additional Information**

Stephen Burles and Jill Pangman, both residents of Cowley Creek, addressed the Committee to suggest that there will be significant resistance from the neighbourhood to the proposed new access. Mr. Burles suggested that the access road would cause an increase in traffic for their quiet neighbourhood, and noted that the proposed expansion area is already extensively used by residents for walking trails and other outdoor activities. Ms. Pangman noted that there is a high and steep bench that must be respected in the expansion area. She also advised that concerns were raised about the highway access when the Speedway site was first proposed as a new site for the Horse and Rider Association. She suggested that it would be more efficient and less expensive to make improvements to the existing highway access. Ms Pangman noted that the existing highway access predates residential development in the area, and it has become more problematic because of the increased traffic generated by residential use. Administration confirmed that the Highways Department has made it very clear that they want to close this access, and advised that there will be an information meeting on February 28 at the Golden Horn School to ensure that area residents and all interested persons have access to all the information available. Representative of the Yukon Government, particularly the Highways Department, will be invited to attend.

Anne Lewis and Jody Mackenzie-Grieve spoke on behalf of the YHRA. They advised that their focus is equine sports and their main priority is safety. The Association has had informal talks with other organizations but no partnerships have been developed at this time. They advised that there are normally four or five events that take place on summer weekends each year, and the Association wants to be respectful of their neighbours. Access is restricted and limited when there are no functions happening at the site.

The Committee requested due diligence to ensure the least impact on the current residents. The suggestion was made that there are two issues here and they should be discussed as separate issues.

Administration confirmed that they will be dealing with the Yukon Government to address the concerns raised. However, details on lot development would follow if the Official Community Plan amendment is approved, and the size of any new residential lots would more properly be addressed at the zoning stage.

## **2. Monthly Activity Report - For Information Only**

Activity reports for the month of January 2013 were received from the Director of Development Services and the Planning Services Department.



## Minutes of the meeting of the City Operations Committee

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor Kirk Cameron – Chair  
Councillor Betty Irwin – Vice-Chair  
Mayor Dan Curtis  
Councillor Jocelyn Curteanu  
Councillor Dave Stockdale  
Councillor John Streicker

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Shannon Clohosey, Manager of Environmental Sustainability  
Norma Felker, Assistant City Clerk  
Glenda Koh, Environmental Coordinator

Your Worship, the City Operations Committee respectfully submits the following report:

### 1. **Strategic Sustainability Plan Highlights 2012**

The Whitehorse Strategic Sustainability Plan was adopted by Council in 2008 as a vision and a guide for moving the City and community toward sustainability. The Plan was developed in consultation with the community and considers the economy, identity, and environment of Whitehorse. The plan consists of seven sustainability principles, under which are nested goals and specific actions. A report has been prepared on Sustainability Plan accomplishments that highlights progress made to date. The Strategic Sustainability Plan is scheduled for review in 2013. A goal for this review will be to improve the measurability of progress on goals by establishing indicators.

### **RECOMMENDATION**

THAT the 2012 Strategic Sustainability Plan report and highlights be accepted as presented, and that communications activities be commenced.



## **2. Partners for Climate Protection – Milestone 5 Report** – For Information Only

The City of Whitehorse joined the Partners for Climate Protection Program (PCP) in 1995. The Program is a network of Canadian municipal governments that have committed to reducing greenhouse gas emissions and taking action on climate change. Spearheaded by the Federation of Canadian Municipalities in Canada, the PCP is part of an international network of over 900 communities worldwide.

In 2004 the City completed the first three milestones of the program, and then in 2011 the fourth milestone was submitted. The Milestone 4 submission consisted of an update of the 2004 Local Action Plan to determine the status of the nearly 100 recommended actions. Both corporate and community actions were reviewed, although the City decided to focus monitoring efforts on corporate actions. Community actions and greenhouse gas reductions require the participation of a broad array of partners, and wherever possible the City works with local organizations and other orders of government to achieve common goals.

The fifth milestone of the program is to monitor, verify and report on greenhouse gas emissions. The report for Milestone 5 has been submitted to, and approved by, the Federation of Canadian Municipalities. Completion of Milestone 5 is a landmark in the City's journey of sustainability. Completing this program fulfils an objective in the Strategic Sustainability Plan. Furthermore, measurement and monitoring is fundamental to achieving progress. The program encourages the city to develop faster and more accurate methods to improve reporting, and the City has plans in place to continue progress.

At this year's Sustainability Conference, the City will be receiving recognition from the Federation of Canadian Municipalities for completing this program.

The Committee congratulated administration on the completion of this milestone.

## **3. Monthly Activity Reports - For Information Only**

Activity Reports for the month of January 2013 were received from the Director of Infrastructure and Operations, and the Engineering, Environmental Sustainability, Operations, and Water and Waste Services Departments.

Administration confirmed that traffic lights were deemed to be the best option for traffic control at the intersection of Lewes Boulevard and Hospital Road.

Administration advised that the Nanook EMO exercises are an opportunity for the various governments to collaborate on the exercise of our emergency plans. The exercise in Whitehorse will happen in early August this year. The Committee thanked staff for their participation in the exercise and encouraged the planners to be forthcoming on advertising the potential impacts to the community. Administration confirmed that there will be a coordinated communications effort.

4. **Snow Removal Issues** – For Information Only

In response to questions raised, administration confirmed that the Snow and Ice Control Policy guides snow removal for sidewalks as well as roads, and the Maintenance Bylaw requires property owners to clear sidewalks adjacent to their property. This includes apartment complexes and condo developments. Administration also confirmed that driveway clearance for seniors is governed by policy and is done in conjunction with the road clearance.



## Minutes of the meeting of the Community Services Committee

Date: February 4, 2013

Location: Council Chambers, City Hall

Committee Members Present: Councillor Jocelyn Curteanu – Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Betty Irwin  
Councillor Dave Stockdale  
Councillor John Streicker

Absent: Councillor Mike Gladish

Staff Present: Stan Westby, City Manager  
Brian Crist, Director of Infrastructure and Operations  
Douglas Hnatiuk, Acting Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Norma Felker, Assistant City Clerk

Your Worship, the Community Services Committee respectfully submits the following report:

### 1. **Whitehorse Trail & Greenways Committee Appointments** – Executive Summary

In accordance with the Terms of Reference for the Whitehorse Trail and Greenways Committee, membership in the committee consists of ten members, not including the chair, representing trail users, stakeholders, and a balance of motorized and non-motorized users. A minimum of two community associations are also required to be represented. Appointments are made by Council in response to recommendations submitted. There are eight vacancies for community members at this time, and appointments need to be made for Bylaw Services and Sustainability staff, and a member of City Council as an ex-officio member. To provide for overlap and continuity on the Committee, members are being appointed for one, two or three year terms.

The committee chair is identified as a City administration position. The committee will be tasked to make recommendations to council on issues that have been addressed to Council members.

## **RECOMMENDATION**

THAT Cindy Breitkruetz, Mike Ivens, Nancy Thomson and Kaori Torigai be appointed to the Whitehorse Trail and Greenways Committee for a term to expire on December 31, 2013; and

THAT Trevor Braun, Jeffrey Marynowski, Sierra van der Meer, and a representative of the City of Whitehorse Sustainability Department be appointed to the Whitehorse Trail and Greenways Committee for a term to expire on October 31, 2014; and

THAT Mark Daniels and a representative of the City of Whitehorse Bylaw Services Department be appointed to the Whitehorse Trail and Greenways Committee for a term to expire on October 31, 2015; and

THAT Councillor Mike Gladish be appointed as an ex-officio member of the Whitehorse Trail and Greenways Committee for a term to expire on October 31, 2013.

## **Additional Information**

The Committee asked for details on the rationale used for recommendations made to Council. Administration will also provide information on the advertising and recruitment process.

Mr. Keith Lay addressed the Committee and stated that it was his understanding that Council would know of all the applicants for appointment to this committee. He asked Council to ensure that they have full information on the organizations that these people represent, and that the community associations represented are active organizations.

Mr. Lay asked why no walking groups are represented on this committee, and why two of the most active community groups are not among those being recommended. Administration confirmed that not every community group submitted a nomination.

Mr. Lay also asked that the definitions of motorized and non-motorized trails be re-examined. He also noted that the Porter Creek Skating Party was successful and the Association appreciates the contributions of the City.

## **2. Monthly Activity Reports - For Information Only**

Activity Reports for the month of January 2013 were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Services Department.

There being no further business, the meeting adjourned at 10:10 p.m.

**CITY OF WHITEHORSE**

**BYLAW 2013-11**

A bylaw to amend Official Community Plan Bylaw 2010-01

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WHEREAS sections 278 to 286 of the *Municipal Act* (R.S.Y. 2002) provide that an Official Community Plan should outline the methods whereby the best use and development of land may be coordinated; and

WHEREAS section 285 of the *Municipal Act* provides that an official community plan may be amended and establishes the procedures and approvals for such amendment; and

WHEREAS it is deemed desirable and expedient to amend the 2010 Official Community Plan by changing the land use designation of a 24 ha area of vacant commissioner's land located between the Cowley Creek and Mary Lake subdivisions;

NOW THEREFORE the Council of the municipality of the City of Whitehorse, in open meeting assembled, here ENACTS AS FOLLOWS:

1. The Official Community Plan Bylaw 2010-01 is hereby amended by changing the designation of a 24 ha area of vacant commissioner's land located between the Cowley Creek and Mary Lake subdivisions, from Future Planning to Residential – Country and Recreation Areas in the Official Community Plan mapping, as shown on Appendix "A"
2. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST READING:**

**PUBLIC NOTICE:**

**PUBLIC HEARING:**

**SECOND READING:**

**EXECUTIVE COUNCIL MEMBER APPROVAL:**

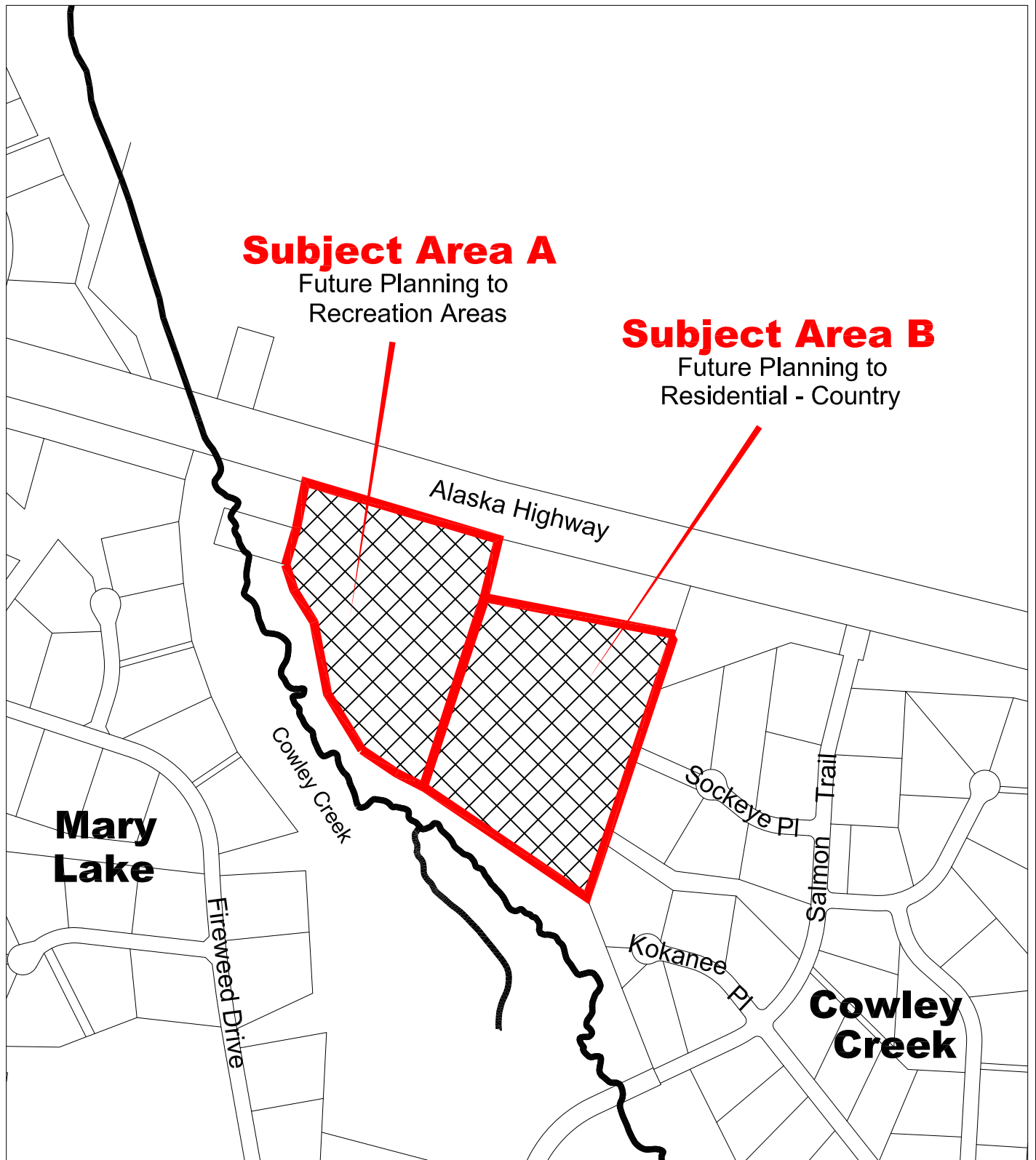
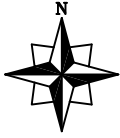
**THIRD READING AND ADOPTION:**

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Mayor

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City Clerk



**BYLAW 2013-11**

A Bylaw to amend Map 2 of the Official Community Plan to change a 24 hectare parcel of vacant commissioners land from Future Planning to Recreation Areas and Residential Country.

**LEGEND**

 SUBJECT AREA