



Minutes of the meeting of the Public Health and Safety Committee

Date: March 4, 2013
Location: Council Chambers, City Hall
Councillor Jocelyn Curteanu – Chair
Councillor Mike Gladish – Vice-Chair
Mayor Dan Curtis
Present: Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Dave Stockdale
Councillor John Streicker

Stan Westby, City Manager
Staff Present: Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. **Monthly Activity Reports** – For Information Only

Activity reports for the month of February were received from Bylaw Services and the Fire Department

Issues Arising from the Activity Reports

The Committee asked for more information regarding:

- the potential development of a local enforcement officer training program at Yukon College;
- the frequency of fire drills in City facilities, particularly City Hall and the Municipal Services Building; and
- whether there has ever been an external audit of the City's Fire Department, and
- the current status of the work on the City's Fire Service Master Plan that was budgeted for 2013.

It was noted that minimum health and wellness standards may be implemented for volunteer fire-fighters in the future.



Minutes of the meeting of the Tourism and Economic Development Committee

Date: March 4, 2013

Location: Council Chambers, City Hall

Present: Councillor Dave Stockdale – Chair
Councillor John Streicker – Vice-Chair
Mayor Dan Curtis
Councillor Kirk Cameron
Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Betty Irwin

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services

Your Worship, there is no report from the Tourism and Economic Development Committee.



Minutes of the meeting of the Administrative Services Committee

Date: March 4, 2013
Location: Council Chambers, City Hall
Councillor Betty Irwin – Chair
Councillor Dave Stockdale – Vice-Chair
Mayor Dan Curtis

Present: Councillor Kirk Cameron
Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor John Streicker

Staff Present: Stan Westby, City Manager
Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services
Valerie Anderson, Manager of Financial Services

Your Worship, the Administrative Services Committee respectfully submits the following report:

1. Amend Fees & Charges Bylaw

As part of the preparation process for the annual operating budget, the management group submits a list of suggested changes and additions to the City's fees and charges. The recommended changes are in accordance with the annual operating budget.

Administration confirmed that:

- The cost to the student decreases with the increase in the number of students using the U-Pass;
- Oversize head stones are permitted in the cemetery but require prior approval;
- The 1.5 percent annual increase to recreation fees provides certainty to the user groups; however, Council may choose to raise fees more than the standard increase;
- The Joint Use agreement is a 3-year agreement and is independent of the annual 1.5% increase; and
- The summer-ice fee for non-profits is a new fee aimed at supporting the growth of the summer activity.

RECOMMENDATION

THAT Bylaw 2013-09, a bylaw to amend the Fees and Charges Bylaw in accordance with the annual operating budget, be brought forward for due consideration under the bylaw process.

2. Authorize Council Travel

Council's Expense Policy requires approval by council resolution for all requests for funding or reimbursement of expenses incurred in conjunction with travel outside the City of Whitehorse. Mayor Curtis and Councillor Streicker have both indicated their intention to travel on municipal business this month.

RECOMMENDATION

THAT travel expenses during the month of March be authorized for Mayor Curtis to attend the MIPIM Event in Cannes, France and to visit the district solar energy system in Okotoks, Alberta; and

THAT travel and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the solar district energy system in Okotoks, Alberta in March.

3. Monthly Activity Reports – For Information Only

Activity reports for the month of March were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems and Financial Services Departments.

Issues Arising from the Activity Reports

The City Manager confirmed that he will be attending an upcoming international event that will feature the City's proposed Borehole Thermal Energy System technology.

4. New Business

Sandy Helland addressed the Committee with a proposal to install a bungee sled system at Mount Sima. She suggested that it would be a money-making venture for Mount Sima and allow the City to lower taxes by one percent.

Ms. Helland also encouraged all members of Council to ride the buses and become familiar with the transit system and suggested that the City should fund a new bus. She suggested that users would pay more for increased service.



Minutes of the meeting of the City Planning Committee

Date: March 4, 2013
Location: Council Chambers, City Hall

Councillor John Streicker – Chair
Councillor Kirk Cameron – Vice-Chair
Mayor Dan Curtis

Present: Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Betty Irwin
Councillor Dave Stockdale

Stan Westby, City Manager

Staff Present: Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services
Kinden Kosick, Acting Manger of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report - OCP Amendment (Housekeeping Changes)**

Since the 2010 Official Community Plan was adopted, several issues in text and mapping have been identified as requiring clarification or amendment. Text amendments have been proposed with respect to riparian setbacks on private property, and to provide clarify regarding connections to municipal services, increased density in the Old Town area, and natural resource extraction regulations.

At the Public Hearing held on February 25th, two persons spoke to the bylaw and one written submission in opposition to the bylaw was received. Concern was expressed regarding density limits in Old Town, including the size and volume of buildings and uses inconsistent with the residential character of the neighbourhood.

Administration is proposing that the bylaw be amended at second reading to include a new definition of "may" to clearly indicate that the meaning is permissive rather than obligatory.

The Committee commented on the amount of notification given and the lack of response received, and the suggestion was made that information efforts should be focused on the Community Associations only in the future. Administration confirmed that a certain amount of communication is prescribed in the *Municipal Act*. However, other communication methods are being reviewed.

Administration confirmed that a day care or child care centre would need approval as a conditional use in the Old Town area, whereas a family day home is a permitted use because it includes a residential component. The Committee asked for more information on the distinctions in the child care definitions.

The Committee expressed concern with the proposed definition of 'may' and asked about the number of occurrences of the word in the Official Community Plan.

RECOMMENDATION

THAT Bylaw 2013-02, a bylaw to make several housekeeping amendments to the 2010 Official Community Plan, be brought forward for second reading under the bylaw process; and

THAT Bylaw 2013-02 be amended at second reading to amend the definition for “may” to clearly show the meaning of the word to be permissive rather than obligatory.

2. Public Hearing Report - OCP Amendment (Rural Minimum Lot Sizes)

Following the adoption of the 2012 Zoning Bylaw, it was determined that neighbourhood-wide studies would be required to determine the cumulative impacts of septic systems on water quality and potable water supply on adjacent properties. Administration then brought forward an amendment to the Official Community Plan to limit the minimum lot size where municipal services are not available. At the Public Hearing on February 25th, one person appeared to speak to this amendment and eight written submissions were received, seven in support and one opposed. The suggestion was made that the City should undertake appropriate engineering studies to allow for the creation of half-hectare lots, and that applications for rezoning and subdivision should be considered on an individual basis. Allowing for half-hectare lots with no garden suites permitted was also suggested. The letters supporting this amendment suggested that this would give assurance to property owners that unplanned subdivision would no longer be an option in existing neighbourhoods. The amendment was also supported by residents who do not want to see additional density in country residential areas.

Administration confirmed that other levels of government did not respond to this issue. The Committee asked for more information on the number of current applications and inquires on file regarding subdividing country residential lots.

RECOMMENDATION

THAT Bylaw 2013-04, a bylaw to amend the Official Community Plan to increase minimum lot sizes outside the Urban Containment Boundary, be brought forward for second reading under the bylaw process.

3. Naming of the Mary Lake Playground

The Mary Lake Community Association has requested that the Mary Lake Playground be named in honour of the late Gilles Lapres. Gilles lived in the subdivision for many years and was a valued member of the community. A bylaw is required to officially name municipal facilities.

RECOMMENDATION

THAT Bylaw 2013-15, a bylaw to name the existing Mary Lake Playground as the Gilles Lapres Memorial Playground. be brought forward for due consideration under the bylaw process.

4. Monthly Activity Report – For Information Only

Activity reports for February 2013 were received from the Director of Development Services and the Planning Services Department.



Minutes of the meeting of the City Operations Committee

Date: March 4, 2013
Location: Council Chambers, City Hall
Councillor Kirk Cameron – Chair
Councillor Betty Irwin – Vice-Chair
Mayor Dan Curtis
Present: Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Dave Stockdale
Councillor John Streicker

Stan Westby, City Manager
Staff Present: Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Monthly Activity Reports** – For Information Only

Activity Reports for the month of February were received from the Director of Infrastructure and Operations, and the Engineering, Environmental Sustainability, Operations, and Water and Waste Services Departments.

Issues Arising from the Activity Reports

Administration confirmed that discussions are on-going with the Big Box stores regarding the transit pass program. It was noted that evening transit service is key to their participation.

Administration confirmed that the replacement of the landfill gatehouse is taking a long time due to design issues, budget cycles, and working with the insurance company as insurance did not cover the full cost of replacement. In addition, the extent of the damage to the scale took some time to determine.



Minutes of the meeting of the Community Services Committee

Date: March 4, 2013
Location: Council Chambers, City Hall
Councillor Mike Gladish – Chair
Councillor Jocelyn Curteanu – Vice-Chair
Mayor Dan Curtis
Present: Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Dave Stockdale
Councillor John Streicker

Stan Westby, City Manager
Staff Present: Robert Fendrick, Director of Corporate Services
Dave Muir, Acting Director of Infrastructure and Operations
Linda Rapp, Director of Community and Recreation Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. **Sister Cities Challenge Cup** – For Information Only

Doug Graham addressed the Committee to advise that the City of Juneau has instituted a "Sister Cities Hockey Tournament" and provided a trophy for the event. An Oldtimers team from Whitehorse was in Juneau this past weekend and came home with the Sister Cities Challenge Cup. Mr. Graham presented the trophy to the City of Whitehorse and noted that the City of Juneau extended a warm invitation to Whitehorse to come to Juneau next year to play again and keep the relationship alive.

2. **Festivals & Special Event Fund Recommendations**

An internal committee met in February to review the Festivals and Special Events Fund applications for projects occurring from July to December of 2013. \$25,000.00 is available for cash support in this funding intake. Six applications were received and rated by the committee using the criteria outlined in the Festivals and Special Events Policy. Each application is carefully analyzed, and the policy determines the recommendations that are made for both financial and in-kind support. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments.

The Committee asked for more information on the location and venue of the CypherFest event, and also asked for additional information regarding the contributions that the groups themselves make to their events.

Administration confirmed that:

- Groups submit how much in-kind they will require for their event, and there is a fee schedule to guide the groups in their requests;
- The groups identify their contributions to their events;
- This is the first application from CypherFest; however, the event has occurred before with other funding;
- Community benefits are included when evaluating requests, as well as whether it is a new or an established event; and
- The in-kind wages may be at regular rates, but there also may be some overtime.

RECOMMENDATION

THAT the recommendations for the Festivals and Special Events Grants be approved as presented.

<u>Organization</u>	<u>Cash Amount</u>	<u>In-Kind Amount</u>
All City Band Society		
Music for a Winter's Eve	\$ 600.00	
Breakdancing Yukon Society		
CypherFest International Festival	\$ 6,000.00	
Royal Canadian Legion Branch 254	\$ 5,500.00	\$ 4,016.25
U Kon Echelon		
Yukon Bike Week	\$ 500.00	
Yukon Educational Theatre Society		
Winterval Santa Parade	\$ <u>100.00</u>	\$ <u>5,246.25</u>
Totals	\$ 13,600.00	\$ 9,262.50

3. Monthly Activity Reports - For Information Only

Activity Reports for February 2013 were received from the Director of Community and Recreation Services and the Recreation and Facility Services, Outreach and Events, Parks and Trails and Transit Services Departments.

Issues Arising from the Activity Reports

Administration confirmed that:

- The Trails and Greenways Committee proceedings shall be known to Council and the public;
- The City helped identify a 'Community Entity' for the Planning Group on Homelessness and that the Council of Yukon First Nations has taken on this role. The City is helping with administrative duties;
- Transit ridership is up and the bus drivers are reporting that Department of Education use has had a ripple effect on ridership;
- Transit is not directed to meet the schedule 'no matter what', and there are no policies, written or unwritten, to encourage speeding to meet the schedule;
- There are some legislative changes being proposed to help buses into traffic.

The City Manager reiterated the importance of safety for the buses. Drivers are encouraged to meet schedules, but every effort has been taken to make a safe and reliable transit system.

The Committee commended the Rendezvous event, and noted that the organizing committee highly commended the City's participation.

4. New Business

Sandy Helland addressed the Committee to suggest that transit ridership is up due to schedule improvements. She reiterated that riders would be willing to pay for extra service.

Councillor Cameron related his experience at a recent land claims conference held at Yukon College and also commented on the recent workshop held at the College on the subject of emerging economies in Asia and the circumpolar arctic. The workshop covered a number of issues including transportation, and the final product is planned to be a book on cross-jurisdictional interests in the arctic, particularly with respect to the economy.

The Mayor clarified that when it comes to questions from Committee members, the members are trying to ask one question at a time. He noted that the Mayor is the umbrella chair at Standing Committee meetings and the umbrella chair will maintain order.

There being no further business, the meeting adjourned at 9:20 p.m.