



Minutes of the meeting of the Community Services Committee

Date	July 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice-Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Staff Present	Brian Crist, Acting City Manager Robert Fendrick, Director of Corporate Services Dave Pruden, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations Chris Milner, Manager of Recreation and Facility Services

Your Worship, the Community Services Committee respectfully submits the following report:

1. Canada World Youth – For Information Only

Simon Schachner addressed the Committee on behalf of Canada World Youth to provide an update on this year's activities of the organization in Whitehorse. He asked Council to assist the group by allowing the 18 participants free access to transit service during their stay in Whitehorse. The Committee expressed support for this initiative.

2. Various Community Issues – For Information Only

Sandy Helland addressed the Committee to indicate that running the transit service until 10:00 p.m. is still not late enough for some people, particularly late-shift employees and students, and suggested that the buses should run until midnight. Ms. Helland also raised a concern with statutory holiday closures at the Canada Games Centre and how it affects staff, businesses and travellers. She suggested that the City is putting too much emphasis on Whistle Bend and not enough on amenities. The Committee advised Ms. Helland that when the new bus schedule is implemented the buses will be running until 10:20 p.m., and that the closure of the Canada Games Centre on statutory holidays is for budgetary reasons.

3. Mount Sima and the Great Northern Ski Society – For Information Only

Cristina Pekarik addressed the Committee to note that she is still a supporter of Mount Sima and has been doing some research on what could be done to keep the hill in operation. Ms. Pekarik acknowledged that Mount Sima is different from other City facilities as it is not directly owned and operated like the Canada Games Centre. Ms. Pekarik encouraged Council take cautious steps in trying to preserve the Hill for winter operations, noting that there are outstanding questions about what went wrong. She suggested that the City should define its role when it comes to supporting facilities like Mount Sima, but acknowledged that with the summits being closed maybe the moment was lost.

Laurie Henderson appeared to express concern with her inability to get information on the Mount Sima situation from the Great Northern Ski Society or the City. She asked what the City is looking for when Council says it wants a community- led solution to keep the facility operating. Ms. Henderson suggested that the City is playing a game of chicken by waiting for a solution to arise and expressed the opinion that the City should be actively working with the Society to arrive at a solution. Ms. Henderson encouraged the City to actively assist in opening up a dialogue between the public and the Society.

4. Contract Award – 2013 Canada Games Centre Landscaping Project

The 2013 Capital Budget includes funds to complete the landscaping on the east side of the Canada Games Centre. Two bids were received in response to the tender issued for this project. Both bids are over the approved budget, but are consistent with the cost estimate provided by the consultant. Savings have been identified in other approved 2013 capital projects that could be used to offset the shortfall within this project budget and provide the necessary funds to complete the work in 2013. Subsequent to this, funds identified in the 2014 Capital Budget could be removed if the project goes forward in 2013 with funding added from other sources. The low bidder is familiar with the project and the project objectives, and has the skills and experience to complete the project successfully.

Committee members expressed concern about the installation of a high-maintenance landscaping project and questioned the reasons for the costs. Administration confirmed that some existing trees will be disturbed by the proposed landscaping plan, and noted that the planned irrigation system accounts for much of the cost. Administration confirmed it is up to Council to approve or cancel bids.

Recommendation

THAT the 2013 Canada Games Centre Landscaping Project contract be awarded to Adorna Landscaping for \$99,830.00; and

THAT the 2013 capital budget be amended by increasing project #740c05210, Canada Games Centre Landscaping, in the amount of \$40,000.00, funded by decreasing project #740c04310 in the amount of \$30,000.00 and project # 750c01613 in the amount of \$10,000.00; and

THAT the 2013 – 2016 Capital Budget be amended by decreasing project #740c05210, Canada Games Centre Landscaping in the amount of \$30,000.00 in 2014, with funding returned to the General Reserve.

5. Yukon Workers Memorial

The Yukon Federation of Labour and the Yukon Workers' Compensation Health and Safety Board have jointly applied to the City for permission to install a Yukon Workers Memorial on City-owned lands in the Shipyards Park area. In planning for the installation of this memorial they have worked with City staff to identify a location that is considered ideal. The proposed site is located adjacent to the Riverfront Trail, which will provide full and easy access, and the memorial will not present any impediment for festival or special event operations. It is also located within the reserve adjacent the Yukon River that is currently administered by the Yukon Government. As with the Shipyards Park heritage buildings also located within this reserve, the site would be secured by way of a License of Occupation with the Yukon Government until such time as the reserve is transferred to the City. The sculpture will be created from heavy-duty aluminium to withstand the elements, and finished with extremely durable powder coated paint to allow for repairs in the event of vandalism.

Mr. Mark Hill of the Yukon Workers' Compensation Health and Safety Board, and Ms. Vikki Quocksister of the Yukon Federation of Labour addressed the Committee in support of the application. They confirmed that the commissioning of the memorial has already occurred and therefore confirmation of the site is needed as soon as possible. They advised that a number of companies are working to provide in-kind services on the engineering and construction, and it is hoped that the structure will be in place before freeze-up. Ms. Quocksister also confirmed that ongoing maintenance of the memorial will be provided by various Union groups.

The Committee recommended that the Ta'an Kwäch'än Council be advised of the project as the memorial's proposed location is adjacent to one of their land parcels.

Recommendation

THAT the proposed location for the Yukon Workers Memorial at Shipyards Park be approved.

6. Monthly Activity Reports – For Information Only

Activity Reports for the month of June were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Services Department.

The Committee asked for more information regarding the new sports group funding model and the dog park area of the Teegatha'Oh Zheh park.

Transit's ridership increase was commended and the Committee asked for information on the percentage of the Whitehorse population that is using transit.

7. **New Business** – For Information Only

Sandy Helland told the Committee that she has proposed several options for supporting Mount Sima and asked what has been done with the ideas she has submitted. The Committee acknowledged receipt of her suggestions and advised that she should consult with the Great Northern Ski Society.



Minutes of the meeting of the Public Health and Safety Committee

Date	July 2, 2013
Location	Council Chambers, City Hall
	Councillor Jocelyn Curteanu – Chair Councillor Mike Gladish – Vice Chair
Committee Members Present	Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Staff Present	Brian Crist, Acting City Manager Robert Fendrick, Director of Corporate Services Dave Pruden, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. New Traffic Bylaw

The current Traffic Bylaw is more than 30 years old. It has been amended multiple times since it was first adopted, but is long overdue for a substantive rewrite. When the Whitehorse Downtown Parking Management Plan was adopted in 2011, some areas identified for attention required amendments to the Traffic Bylaw. It should be noted that this Plan resulted from an extensive consultation process that ensured that community concerns were reflected. Due to the age of the current bylaw and the need for a comprehensive review in addition to the identified amendments, a new bylaw was drafted. The draft bylaw was released for public comment earlier this year, and public feedback minimal.

The Committee asked for more details about the residential parking permits and requested additional information on enforcement issues with respect to residential parking permits, two-hour parking zones, and abandoned vehicles. Administration confirmed that:

- speed zones throughout the municipality that differ from 50 kph are reviewed by the Traffic Committee;

- the licence plate recognition vehicle will assist with a variety of parking issues, including resident parking, accessible parking, and better parking turnover;
- prevailing legislation gives administration the authority to make decisions on parking issues;
- extension cords crossing sidewalks are deemed to be an obstruction and are not permitted;
- condos and multi-residential dwellings are not included in the residential parking permit system; and
- the voluntary fines may be amended by Council at any time.

Recommendation

THAT Bylaw 2013-34, a bylaw to regulate traffic and parking in the City of Whitehorse, be brought forward for due consideration under the bylaw process

2. Monthly Activity Report – For Information Only

Activity reports for the month of June were received from Bylaw Services and the Fire Department.

3. Change to the Order of Business – For Information Only

Committee members agreed to vary the order of the remaining Standing Committees and to move directly to consideration of the Lease for the Whitehorse Curling Club in deference to members of the public in attendance who are waiting for the discussion of this issue.

It was duly moved and seconded
THAT the meeting continue past 10:30 p.m.

Carried Unanimously



Minutes of the meeting of the City Planning Committee

Date	July 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Kirk Cameron – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin Councillor Dave Stockdale
Staff Present	Brian Crist, Acting City Manager Robert Fendrick, Director of Corporate Services Dave Pruden, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations Mike Ellis, Acting Manager of Planning Services Chris Milner, Manager of Recreation and Facility Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Lease – Whitehorse Curling Club

Management of the City's Mount McIntyre Recreation Centre was originally established in 1986 through a 20-year lease with the Mount McIntyre Recreation Association. Since 2006, the Whitehorse Cross Country Ski Club and the Whitehorse Curling Club have autonomously occupied and managed their proportional space requirements within the facility and covered their own related club operations and costs. Building operations and costs for the 'non-club' space and common areas have been operated by the City of Whitehorse. Last year, following considerable negotiations, a one year lease with the curling club and a ten year lease with the Whitehorse Cross Country Ski Club were approved by Council through the bylaw process. The one year lease with the curling club allowed the 2012 – 2013 curling season to proceed as scheduled and provided additional time for further negotiations to take place for a multi-year lease agreement.

A new nine- year lease agreement with the Whitehorse Curling Club is now being brought forward. The lease as presented includes annual increases that will bring the curling club in line with the 50% cost recovery policy at the completion of the nine years. An annual increase of 1.92 % is also included as a CPI-type index.

The Whitehorse Curling Club has stated a clear interest in further negotiations with Council related to the 50% cost recovery policy. The club has also indicated that the increase for the 2012/2013 season and further annual increases will put the club in financial difficulty and ultimately impact their ability to operate.

Mark Evans, President of the Whitehorse Curling Club, indicated that the lease is not affordable for the Club and may actually cause the end of the club in the foreseeable future. He advised that he will reluctantly sign this lease, but noted that the Club will have significant challenges to manage the costs outlined in this agreement. Mr. Evans stated that the cost recovery policy is too restrictive, and one size does not fit all when considering funding for the various groups, clubs and organizations. Mr. Evans advised that the basic problem arises with the large size of the spaces the club occupies within the building, and the fact that the City's existing policy does not allow for different rates for the various spaces. Mr. Evans also advised that Bingo and bar sales have decreased in recent years, so the club is currently considering alternate revenue-generating ideas.

Johan Groenewegen, a member of two curling leagues, spoke in favour of the City supporting the Curling Club by not charging so much for their lease. Mr. Groenewegen noted that despite many efforts the Curling Club is struggling, and suggested that it may be desirable to have the Tennis Club help the Curling Club by joining forces.

Gordon Zealand addressed the Committee as a member of the Whitehorse Curling Club and reminded Council that two healthy and viable curling clubs amalgamated and moved to what is now the Mount McIntyre Recreation Centre as part of a long-term plan to keep a struggling cross country ski chalet in operation. Mr. Zealand expressed concern regarding funding cuts being implemented by the City, and encouraged Council to help the Curling Club by reviewing the 50% cost recovery policy. He noted that Whitehorse has outstanding facilities and suggested that a fair percentage increase is what is called for. He also suggested that people are willing to pay a little more in tax for the amenities that are enjoyed by the community at large.

Mr. Zealand also cautioned that the President might not have authority to sign the lease as proposed since the membership only authorized the executive to proceed with a reasonable lease rate. Mr. Zealand noted that there is an evolution in sports over time in terms of uptake from the public, and suggested that the middle age group is not supporting clubs and activities like they used to.

Recommendation

THAT Bylaw 2013-37, a bylaw to authorize a lease agreement with the Whitehorse Curling Club for a portion of the Mount McIntyre Recreation Centre, be brought forward for due consideration under the bylaw process.

2. Public Hearing Report – Zoning Amendment, Miscellaneous Edits

Numerous edits are proposed to the Zoning Bylaw. For the most part, these edits relate to regulations that were added in the new Zoning Bylaw that are proving problematic in their implementation. The edits proposed in this bylaw follow the adoption of the new bylaw last year, and are a normal part of the process when a new bylaw is adopted. At

the public hearing on June 24th, no one appeared to address the bylaw. Three written submissions raised concerns regarding some of the proposed amendments, and one submission advised of no concerns with the bylaw. In addition to a concern regarding escarpment hazard area regulations, the submissions suggested additional changes to the bylaw with respect to regulations regarding common storage requirements for multiple housing, and property line and building setbacks in the RCM3 zone.

As a result of public input received, administration is recommending additional changes to the bylaw to clarify the regulations in the areas identified. The inclusion of a new map is also recommended to clarify which properties would require site-specific study to determine future mitigation measures in the event of development in the escarpment hazard area.

The Committee commended the Planning Department for involving the Persons with Disabilities Advisory Committee in discussions regarding the accessibility provisions in the Zoning Bylaw.

Recommendation

THAT Bylaw 2013-20, a bylaw to amend Zoning Bylaw 2012-20 with respect to numerous miscellaneous edits, be brought forward for second and third reading under the bylaw process; and

THAT Bylaw 2013-20 be amended at second reading to make changes to the regulation regarding common storage for multiple housing development, to the front yard setback and building separation distances in the RCM3 zone, and to Appendix D and zone-specific regulations regarding geo-hazard areas.

3. Conditional Use Application, 5 Fraser Road – For Information Only

The owner of the property located at 5 Fraser Road in the MacRae Industrial Area has applied to build a restaurant and seasonal structure on the property. Eating and drinking establishments are a conditional use in the Service Industrial zone, meaning they are approved by City Council and the process requires a public input session.

Accordingly, notice was given that a public input session has been scheduled for the regular Council meeting on Monday, July 8 to hear submissions from the public regarding this application.

4. Monthly Activity Reports – For Information Only

Activity reports for the month of June were received from the Director of Development Services and the Planning Services Department.

The Committee asked for more information regarding the projects being identified for the Economic Development position.

Administration confirmed that Schwatka Lake planning is not for residential use, and will be focussed on the amenity and recreation uses on the west side of the lake.



Minutes of the meeting of the Tourism and Economic Development Committee

Date July 2, 2013

Location Council Chambers, City Hall

Committee Members Present Councillor Dave Stockdale – Chair
Councillor John Streicker – Vice Chair
Mayor Dan Curtis
Councillor Kirk Cameron
Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Betty Irwin

Staff Present Brian Crist, Acting City Manager
Robert Fendrick, Director of Corporate Services
Dave Pruden, Acting Director of Community and Recreation Services
Wayne Tuck, Acting Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Tourism and Economic Development Committee.



Minutes of the meeting of the Administrative Services Committee

Date	July 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor John Streicker
Staff Present	Brian Crist, Acting City Manager Robert Fendrick, Director of Corporate Services Dave Pruden, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the Administrative Services Committee respectfully submits the following report:

1. **MacBride Museum** – For Information Only

Keith Halliday, Board Chair for the MacBride Museum Society, addressed the Committee to express concern with proposed funding restrictions from the City. He stated that the MacBride Museum provides a very valuable service in the face of financial pressures, and requested that the City restore their tax grant to the level that the organization has received in past years. Mr. Halliday stated that the Museum will have no choice but to cut programs and services to accommodate the funding restriction as proposed. He questioned whether the proposed cuts are the right place for Council to try and balance a large budget, and reiterated that Council must consider what is good value for the community. Mr. Halliday advised that the Board is trying to manage a valuable asset and provide a valuable service with a limited budget, and encouraged Council to reconsider these cuts.

2. **Monthly Activity Reports** – For Information Only

Activity reports for the month of June were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, and Human Resources Departments.

Administration explained that the “disconnected Thin Clients” referred to in the Business and Technology Systems report means a system where there are terminals and keyboards only on the desks with the computing being done at the server end.

The Committee asked for more information on next steps for the Wi-Fi project that the City is working on with NorthwesTel.

Administration confirmed the procedures for persons or businesses that failed to meet the deadline for property taxes, and advised that the 10% penalty and 2% interest are legislated by the Government of Yukon and cannot be waived by the City.



Minutes of the meeting of the City Operations Committee

Date	July 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale Councillor John Streicker
Staff Present	Brian Crist, Acting City Manager Robert Fendrick, Director of Corporate Services Dave Pruden, Acting Director of Community and Recreation Services Wayne Tuck, Acting Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – 2013 Public Works Maintenance Supplies

The approved 2013 operating budget includes funds for the supply of sand and salt for winter road maintenance. Four companies picked up the tender package for the supply of sand, and one company picked up the tender package for the supply of winter road salt. For each tender, only one bid was submitted. In each case, the sole bidder met specifications but the submitted price was not within budget. Due to the high volume of sand and salt expended last winter, our reserves are completely depleted and an increase of materials is needed for the 2013 winter season. During this year's April freeze, road salt was borrowed from the Government of Yukon. The salt was supplied to the City at no cost as long as it was replaced, and this product must be replaced this fall. A budget increase will be required to ensure that there is an adequate supply of both sand and salt for the coming winter season. The award of these contracts provides the Public Works Department with the materials necessary for road maintenance tasks.

Administration confirmed that the prices quoted are fair, and the cost increase reflects the quantities required.

Recommendation

THAT the 2013 budget for salt and sand (5002012-6209-500130) be increased by \$60,078.50, funded from the General Reserve; and

THAT the contract for the supply of 10mm crushed sand be awarded to Skookum Asphalt Ltd. In the amount of \$149,800.00; and

THAT the contract for the supply of winter road salt be awarded to Canadian Lynden Transport Corporation in the amount of \$159,506.50.

2. Contract Award – Lower Escarpment Asphalt Path

The City of Whitehorse has been constructing asphalt commuter paths in various neighbourhoods for a number of years as part of Federal Gas Tax initiatives and alternative commuter opportunities. This year's project is the latest in a series of paths that have been suggested to the City by various Community Associations, and will connect the Black Street Stairs with an asphalt surface along the escarpment. Three bids were received in response to the tender issued for this project. The tender review committee unanimously agreed that the low bidder is familiar with the scope of work and has the skills and experience to complete the work successfully.

Recommendation

THAT the 2013 Lower Escarpment Asphalt Path contract be awarded to Castle Rock Enterprises for a net cost to the City of \$168,689.30.

3. Contract Award – Robert Campbell Bridge Widening

Funds were allocated in the 2013 Capital Budget for the Robert Campbell Bridge Widening Project. The Robert Campbell Bridge is currently the only access to Riverdale and the hospital, and does not provide a safe, effective bike access, particularly for commuting purposes. The project is to widen the existing sidewalks to provide a safe, more accessible route for pedestrians and cyclists for commuting purposes, and separate them from vehicular traffic. Widening the bridge also provides connections to the Millennium and Robert Service Way multi-use trails, which are key community and tourism attractions. Three bids were received in response to the tender issued. This is a design and build project and the bidders were required to submit design concepts in accordance with the tender documents along with their bids. Following discussions with the two lower bidders, the lowest bid was rejected due to technical issues that were not addressed. The recommended contractor is familiar with the scope of work and has the knowledge and skills to complete the contract successfully.

Administration is recommending that the project budget be increased to provide for a contingency allowance. This extra allowance is required for potential electrical and approach issues, and will only be spent if required. Administration also confirmed that the City has applied for additional Building Canada funding.

The Committee cautioned that there needs to be a formal and defensible reason for disqualifying the low bidder, and that these reasons should be clearly reflected in the reports presented to Council.

Recommendation

THAT the 2013 Capital Budget for the Bridge Widening project be increased in the amount of \$100,000.00, funded from the general reserve; and

THAT the 2013 Robert Campbell Bridge Widening Design and Construction contract be awarded to Wildstone Construction for a net cost to the City of \$1,583,983.00.

4. 2013 Capital Budget – Scope of Work Changes

The construction of additional sidewalks and asphalt commuter paths has been identified as an important project in a variety of the City's studies and plans. Tenders for both sidewalk and asphalt commuter path projects were under budget this year, and an opportunity exists to expand these projects to include work originally scheduled for the 2014 budget year. These projects would be tendered and sufficient staff and time is available to get the work done this summer or fall. It is beneficial to take advantage of the contractor availability to do this work. Not approving the work may result in higher costs next year and not enable the City to continue its goal of improving active transportation within the City.

The Committee noted that the comprehensive grant should be reviewed with respect to percentage allocations. The flexibility in the process was also noted.

Recommendation

THAT available 2013 Capital Budget funds be authorized for projects 240c02309 and 500c0059 to complete the sidewalk along west side of Quartz Road and the asphalt path in the area of the Pine Street Extension from Ponderosa south towards McIntyre Creek.

5. Monthly Activity Reports – For Information Only

Activity Reports for the month of June were received from the Director of Infrastructure and Operations, Engineering Services, Environmental Sustainability, and the Operations and Water and Waste Services Departments.

2. New Business – For Information Only

Ms. Sandy Helland proposed that the City put out salt licks on the roadways in the interest of safety for drivers and animals, since animals are attracted to the salt used in road maintenance. She recommended that the City use a BC model. Administration confirmed that the percentage of salt in the sanding medium is less than 3% and is only applied during the winter months.

There being no further business, the meeting adjourned at 11:32 p.m.