



Minutes of the meeting of the Community Services Committee

Date	October 21, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice-Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Staff Present	Brian Crist, City Manager Linda Rapp, Director of Community and Recreation Services Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations Douglas Hnatiuk, Supervisor of Outreach and Events

Your Worship, the Community Services Committee respectfully submits the following report:

1. Proclamations – For Information Only

The Mayor proclaimed October 20 to 26, 2013 to be National Teen Driver Safety Week in the City of Whitehorse.

The Mayor proclaimed October 21 to 26, 2013 to be Waste Reduction Week in the City of Whitehorse.

2. Yukon Anti-Poverty Coalition – For Information Only

Christina Craig, representing the Yukon Anti-Poverty Coalition, and Judy Graves, an advocate for homeless individuals in Vancouver for over 20 years, thanked the Committee for the City's on-going support, and the work that the City has undertaken with respect to homelessness. Ms. Craig provided a summary of the events planned for Poverty and Homelessness Action Week in Whitehorse, and advised that Yukon Housing is developing a Housing Action Plan, including a housing symposium to be held prior to year-end. Ms. Graves advised that other jurisdictions have had success in

supporting the homeless with partnerships between municipal, provincial, and First Nation governments.

3. Festivals and Special Events Grant Recommendations

An internal committee reviewed the Festivals and Special Events Fund applications for projects occurring between January and June of 2014. \$36,400.00 is available for cash support in this funding intake. Eight applications were rated by the committee using the criteria outlined in the Festivals and Special Events Policy. Each application is carefully analysed, and the policy determines the recommendations that are made for both financial and in-kind support. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments.

Recommendation

THAT the Festivals and Special Events grant allocations for January to June, 2014 be approved as presented in the amount of \$84,440.00, including both cash and in-kind support, funded by the 2014 Operating Budget.

4. Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee Terms of Reference

The City of Whitehorse embraced the principles of the Canadian Coalition of Municipalities Against Racism and Discrimination in 2012, recognizing that municipal governments, in addition to local and national organizations and other levels of government, have an important role to play in combating racism and discrimination. In March of this year Council authorized the formation of an advisory committee to advance the common commitments of the Coalition. Since that time, administration has been working with interested community members to develop the terms of reference for this advisory committee. The draft Terms of Reference are now ready for Council's review.

Tracey Wallace and Lillian McGuire were present to provide additional information or answer questions about the Coalition. Administration confirmed that the expectation is that Council would do any advocating that might be deemed necessary as a result of the recommendations of this Advisory Committee.

The Committee commended the terms of reference and the people that worked to create them.

Recommendation

THAT the Terms of Reference for the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee dated October 2013 be adopted as presented.



Minutes of the meeting of the Public Health and Safety Committee

Date October 21, 2013

Location Council Chambers, City Hall

Committee Members Present
Councillor Jocelyn Curteanu – Chair
Councillor Mike Gladish – Vice Chair
Mayor Dan Curtis
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Dave Stockdale
Councillor John Streicker

Staff Present
Brian Crist, City Manager
Robert Fendrick, Director of Corporate Services
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations
Dave Pruden, Manager of Bylaw Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Christmas Food for Fines Promotion

As a means of contributing to citizens who are less fortunate, and to demonstrate goodwill and community spirit, Bylaw Services is proposing to undertake their annual Food for Fines initiative for the 2013 Christmas season. This program has operated successfully for several years, providing food for the Food Bank and Kaushee's Place. This year, persons who receive tickets for parking meter violations between December 6th and 13th will have the option of donating non-perishable food items in lieu of ticket payments. Food items contributed must be of the same or higher value than the ticket.

The Committee commended the program.

Recommendation

THAT a grant of parking meter ticket fines not exceeding \$6,000.000 be approved to local charities providing food bank or meal preparation services as part of the City of Whitehorse Christmas Food For Fines Promotion



Minutes of the meeting of the Development Services Committee

Date	October 21, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dave Stockdale – Chair Councillor John Streicker – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Development Services Committee



Minutes of the meeting of the Corporate Services Committee

Date	October 21, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor John Streicker
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Budget Issues – For Information Only

The Committee noted the positive steps being taken with respect to the budgeting process, including open budget meetings for the Capital Budget and the recent open house that was held on the Operating Budget.



Minutes of the meeting of the City Planning Committee

Date October 21, 2013

Location Council Chambers, City Hall

Committee Members Present
Councillor John Streicker – Chair
Councillor Kirk Cameron – Vice Chair
Mayor Dan Curtis
Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Betty Irwin
Councillor Dave Stockdale

Staff Present
Brian Crist, City Manager
Robert Fendrick, Director of Corporate Services
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations
Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Input Report – Conditional Use Application, 3 Glacier Road, MacRae

The owner of the property located at 3 Glacier Road in MacRae has applied for permission to operate 'indoor participant recreation services' within a portion of an existing multi-unit building. The proposed use is the operation of an indoor dog obedience training school. Indoor participant recreation services are a Conditional Use in the Service Industrial zone, which can be approved by City Council following a public input session. There was no one present to address the application at the public input session on October 7th. Two written submissions were received, one opposed and one raising concerns. Issues raised included concerns about the hours of operation, possible outdoor training, increased traffic and complaint-based monitoring. The applicant has committed to indoor training by appointment only for a maximum of 12 dogs at any one time. Council may set conditions for approval of conditional use applications.

Recommendation

THAT the Conditional Use application for 'indoor participant recreation services' to allow for the operation of a dog obedience training school at 3 Glacier Road in the MacRae Industrial Subdivision be approved with the following conditions:

1. THAT no outdoor training activities be permitted; and
2. THAT classes be restricted to a maximum of 12 dogs at any given time

2. Lease Agreement – Yukon Humane Society

Humane Society Yukon is a non-profit society that has been operating the Mae Bachur Animal Shelter in the Marwell Industrial area since 1998. The shelter has been using adjacent city-owned lands with City consent for a number of years as part of their outdoor operations. The Society now wishes to formalize this use and expand their outdoor facilities into additional lots to the north. A lease agreement has been negotiated and is now being brought forward for approval by Council.

The committee discussed the possibility that the proposed lease might inhibit development, especially for local First Nations, but the health and welfare of the animals housed at the shelter are the primary reason for this lease. Administration confirmed that the lease area is not expected to significantly impact the amount of the municipal services grant to the Society, and also that the lease area is un-serviced and lots within the urban containment boundary would not typically be sold in an un-serviced state.

Recommendation

THAT Bylaw 2013-38, a bylaw to authorize a lease agreement with Humane Society Yukon, be brought forward for due consideration under the bylaw process

3. Land Disposition – Range Road Area

Driving Force Investments Inc., owner of two lots in the Range Road area, has applied to purchase the adjacent City-owned parcel of land to allow for a lot enlargement. This purchase will legitimize their use of City land which predates the company's ownership of the property. The proposed lot enlargement area is a triangular parcel located between the applicant's lots and Range Road. Purchase price for the property is set at fair market value in accordance with the City of Whitehorse Land Disposition Policy, and the enlargement area will subsequently be consolidated with the existing lots. .

Recommendation

THAT Bylaw 2013-48, a bylaw to dispose and transfer Lot AH 8, Group 804, located on Range Road, by sale agreement to Driving Force Investments Inc. to allow for a lot expansion, be brought forward for due consideration under the bylaw process.

4. Zoning Amendment – Sixth Avenue Properties

The owners of the property located at 6098 Sixth Avenue currently have tenure to portions of the adjacent area through a lease with the City of Whitehorse. The lease was entered into in 2000 but expired in 2009, and is currently in a month-to-month holdover situation. The property owners have now expressed interest in purchasing portions of the subject area. The subject lands were identified as a high priority land sales initiative. The City is bringing forward a zoning amendment to change the subject lots from Mixed Use Commercial 1 to Mixed Use Commercial 2. This rezoning is required to facilitate future disposition of the lands and consolidation of portions of the subject area with the Sportees property through consistent zoning.

Recommendation

THAT Bylaw 2013-51, a bylaw to change the zoning of five lots located adjacent to 6098 Sixth Avenue from Mixed Use Commercial 1 to Mixed Use Commercial 2, be brought forward for due consideration under the bylaw process.

5. Heritage Restoration Incentive Application – Hulland House

The owner of Hulland House, located at 704 Wood Street in the Old Town portion of Downtown, has applied for a Heritage Restoration Incentive to assist with the restoration the property.

Hulland House was designated as a municipal historic site in 2002, and in 2003 a restoration incentive was awarded to the site's former owner. The incentive was used to assist with repairs to the roof, foundation, windows, doors, and siding. Recipient properties are eligible to re-apply for the incentive every ten years. If awarded, the Hulland House will be the first property to receive the incentive twice. The requested incentive would be used to help address Critical Life Safety issues identified through a Condition Assessment Report recently prepared for the site. The requested amount is 50% of the projected cost for the required upgrades to the building.

Administration confirmed that the interior code-related expenses are eligible for funding under the policy, but acknowledged that exterior painting is not eligible as it is considered to be a periodic maintenance activity. Administration also confirmed that any new building constructed on the property will be restricted by heritage provisions to ensure that it does not detract from the historic nature of Hulland House.

Recommendation

THAT a Heritage Restoration Incentive in the amount of \$1,398.50 be approved from the Heritage Fund to assist with restoration costs for the municipal historic site known as Hulland House, located at 704 Wood Street in the Downtown area.



Minutes of the meeting of the City Operations Committee

Date	October 21, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale Councillor John Streicker
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations Dave Albisser, Manager of Water and Waste Services

Your Worship, the City Operations Committee respectfully submits the following report:

1. Solid Waste Action Plan (SWAP) Implementation – Cardboard

In the Solid Waste Action Plan adopted by Council in August, cardboard was identified as the top diversion priority. In accordance with the SWAP schedule, cardboard will become a controlled waste next May and the associated fees will be applicable by September 1, 2014.

Consultations on the Solid Waste Action Plan, including this change, have been on-going with recycling processors, the business community, haulers and the general public since last August. Consultation and advertising regarding this change to the bylaw will continue throughout 2013 and 2014.

Administration confirmed that by removing cardboard from the recyclable list and making it a controlled waste, the City can require segregation and recycling of this material, thereby removing almost 1,500 tonnes of cardboard from the Waste Management Facility each year.

Recommendation

THAT Bylaw 2013-52, a bylaw to amend the Waste Management Bylaw with respect to the disposition of cardboard, be brought forward for due consideration under the bylaw process.

There being no further business, the meeting adjourned at 7:45 p.m.