

MINUTES of **REGULAR** Meeting #2013-19 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, October 7, 2013, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ALSO PRESENT: Acting City Manager Mike Gau  
Director of Community and Recreation Services Linda Rapp  
Director of Corporate Services Robert Fendrick  
Acting Director of Development Services Shannon Clohosey  
Acting Director of Infrastructure and Operations Clive Sparks

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2013-19-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Mayor Curtis proclaimed October 16 to 23, 2013 to be Poverty and Homelessness Action Week in the City of Whitehorse.

**PROCLAMATION**

**2013-19-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated September 23, 2013 be adopted as presented.

**MINUTES**

September 23, 2013

Carried Unanimously

**2013-19-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated September 26, 2013 be adopted as presented.

**MINUTES**

September 26, 2013

Carried Unanimously

**DELEGATIONS**

Mayor Curtis called three times for anyone to appear to address the conditional use application for the development of indoor participant recreational services to allow for a dog obedience training school at 3 Glacier Road in the MacRae Industrial Subdivision. There was no one present to address the application.

PUBLIC INPUT  
Conditional Use  
3 Glacier Road, MacRae

Two submissions were received, both expressing some concerns but not specifically opposed to the application.

Submissions Received

Mayor Curtis declared the public input session closed and advised that a report would come back to Standing Committee on October 21<sup>st</sup>.

Input Session Closed

**COMMITTEE REPORTS**

**Community Services Committee**

Duncan Johnstone and David Blottner provided an update on the activities of the Boys and Girls Club of Yukon in the City of Whitehorse. They noted that the Club offers after school activities, homework help, life skills training, a computer centre, and other activities including the availability of a health meal, and has noticed an upswing in attendance with their downtown location. The Club asked the City for assistance in installing a bike rack at their location so that the youth attending may secure their bikes.

BOYS AND GIRLS CLUB  
OF YUKON  
For Information Only

Barry Blisner and Paul Harach of the Whitehorse Fire Department provided background information about Karen's Fund and the "Cares Enough to Wear Pink" campaign. The Fire Department is selling t-shirts at \$20.00 each to raise money for the fund, which provides financial assistance to Yukon women with breast cancer. Mr. Blisner thanked Council members and senior management for supporting their fund raising efforts by buying and wearing the pink t-shirts at this meeting to help them kick off the campaign. The shirts will be available at both Whitehorse fire halls during the month of October.

"CARES ENOUGH TO  
WEAR PINK CAMPAIGN"  
For Information Only

Anton Soloviov addressed the Committee to encourage support for operations at Mount Sima this winter. He suggested that if the lift is running, people will self-organize to make use of the hill. Mr. Soloviov stressed that there are a lot of good people involved in plans and projects aimed at having the ski hill operating this coming season, and expressed confidence that solutions will be found to ensure that the hill continues.

ANTON SOLOVIOV  
Mount Sima Issue  
For Information Only

Activity reports for September 2013 were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS  
For Information Only

The Committee requested additional information on:

- the development of the advisory committee on the Canadian Coalition of Municipalities Against Racism and Discrimination; and
- the Transit Service Boarding and De-Boarding Campaign.

Issues Arising from  
the Activity Reports

The Committee requested expanded statistics for the Transit report, showing monthly comparisons as well as details on evening ridership, and also asked for expenditure figures in addition to the revenue stats shown for the Canada Games Centre.

The Committee commended various community events that took place over the weekend, including the Lancieux Sister City event on Friday, the varied events and venues celebrating Culture Days, and the official unveiling of the sign for Gilles Lapres Park in the Mary Lake Subdivision.

Various Community Events  
For Information Only

### **Public Health and Safety Committee**

Activity reports for September 2013 were received from Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that the increase in complaints investigated by Bylaw Services is related to snowmobile issues early this year.

Issues Arising from  
the Activity Reports

### **Development Services Committee**

Activity reports for September 2013 were received from the Director of Development Services and Environmental Sustainability.

ACTIVITY REPORT  
For Information Only

Administration confirmed that:

- Compost collection in multi-residential units will be starting shortly with a pilot project, and plans are being developed to expand the program next year. A budget proposal is being prepared to develop compost bin structures in country residential subdivisions.

Issues Arising from  
the Activity Reports

.../continued

- Work continues on the feasibility of solar borehole technology, and a briefing note will be presented to Council later this week. Additional details are expected to be available by year end.
- The difference between construction numbers and construction values in the building statistics are a reflection of normal seasonal activities. Contractors are putting in footings at this time of year in preparation for winter work. The numbers are down about 30% since 2008.
- Planning work continues for the Yukon Environmental and Socio-economic Assessment Act process for phases 3 to 7 in Whistle Bend. Although the demand for lots has slowed down, the work needs to be done so that the area is ready for construction when the market calls for lots.

Issues Arising from  
the Activity Reports  
(Continued)

**Corporate Services Committee**

Activity reports for September 2013 were received from the Acting City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications Departments.

ACTIVITY REPORTS  
For Information Only

The Committee requested clarification on the dollar amounts being discussed with respect to the Mount Sima facility, and administration confirmed that the figure of \$67,500 indicates the funds required to ensure that the safety and integrity of the facility is maintained in a state of readiness for re-activation at some point in the future. In the meantime, the City is picking up some costs for maintenance, taking care of the bookkeeping and paying the bills for water and electricity.

Issues Arising from  
the Activity Reports

The Committee requested an update on the development of the Finance Committee.

**City Planning Committee**

**2013-19-04**

It was duly moved and seconded THAT an Economic Development Strategy contribution agreement with the Government of Yukon be approved; and that the Director of Development Services be authorized to sign the agreement on behalf of the City of Whitehorse.

ECONOMIC  
DEVELOPMENT  
STRATEGY  
CONTRIBUTION  
AGREEMENT

Carried Unanimously

Administration confirmed that a list of the proposed projects has been provided.

Discussion

**2013-19-05**

It was duly moved and seconded  
THAT Bylaw 2013-47, a bylaw to authorize a lease agreement with the Yukon Literacy Coalition with respect to the municipal historic site known as Pioneer Hotel 2, be brought forward for due consideration under the bylaw process.

BRING FORWARD  
LEASE AGREEMENT  
FOR PIONEER HOTEL 2

Carried Unanimously

The owner of the property located at 3 Glacier Road in the MacRae Industrial Subdivision has applied for conditional use approval to permit “indoor participant recreation services” within a portion of an existing multi-unit building. The proposed use is the operation of an indoor dog obedience training school. The intent is that the facility will operate by appointment only with a maximum of 12 dogs at one time. No employees are currently contemplated, but one or two may be hired in the future.

CONDITIONAL USE  
APPLICATION FOR  
3 GLACIER ROAD  
For Information Only

Indoor participant recreation services are a conditional use in the IS–Service Industrial Zone. This means that they can be approved by resolution of Council following a public input session, and that conditions may be set by Council as deemed necessary. Conditional uses must be consistent with the Official Community Plan, compatible with adjoining land uses, and compliant with the Zoning Bylaw.

A public input session with respect to this application has been scheduled for the next regular Council meeting on October 7<sup>th</sup>.

An activity report for September 2013 was received from the Planning Services Department.

ACTIVITY REPORT  
For Information Only

The Committee requested additional details regarding the housing gap analysis.

Issues Arising from  
the Activity Reports

The Committee was advised that a public meeting to present the draft Hillcrest Neighbourhood Plan will be held at the Transportation Museum on Thursday, October 17<sup>th</sup> from 6:30 to 9:00 p.m. Following presentation of the draft plan, comments will be received until November 1<sup>st</sup>.

HILLCREST  
NEIGHBOURHOOD PLAN  
For Information Only

**City Operations Committee**

Activity reports for September 2013 were received from the Acting Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

ACTIVITY REPORTS  
For Information Only

The Committee requested an update on the Range Road reconstruction project, and also asked for details regarding traffic flows into and out of Riverdale now that the new traffic signals at Hospital and Lewes are operating. A Committee member commented that traffic flows, particularly at peak times such as the morning commute, seem to have improved remarkably.

Issues Arising from  
the Activity Reports

A Committee member requested information regarding permitting or approval from the City for the construction of a retaining wall between 24 and 26 Tutshi Road in Riverdale.

TUTSHI ROAD ISSUE  
For Information Only

## **NEW & UNFINISHED BUSINESS**

### **2013-19-06**

It was duly moved and seconded  
THAT Brian Crist be appointed as interim City Manager from October 7, 2013 to January 13, 2014 inclusive; and

CITY MANAGER  
RECRUITMENT

THAT an external agency with experience and expertise in executive search and recruitment be retained to identify suitable candidates for the position of City Manager, funded within the Human Resources budget.

Administration confirmed that the end date for the interim appointment is the scheduled date for the first regular Council meeting in January. If necessary, the appointment can be revised or extended at that time.

Discussion

### **2013-19-07**

It was duly moved and seconded  
THAT the City Manager recruitment resolution be amended by deleting the second section and substituting the following:

Amendment

THAT an external consultant be retained to assist with identifying and recruiting potential candidates for the position of City Manager and assessing past work performance, funded within the existing Human Resources recruitment budget.

Carried Unanimously

The MAIN MOTION as amended was then voted on and CARRIED UNANIMOUSLY.

Vote on Main Motion

**2013-19-08**

It was duly moved and seconded

THAT a specified procedures report be commissioned with respect to the Great Northern Ski Society's use of grant funds over a multi-year period; and

THAT a third party auditor, independent of the Great Northern Ski Society and the City of Whitehorse, be hired to produce the said specified procedures report for an initial maximum of \$15,000.00, funded from the contingency reserve.

Carried (6 – 1)

IN FAVOUR: Mayor Curtis, Councillors Curteanu, Gladish, Irwin, Stockdale and Streicker

OPPOSED: Councillor Cameron

COMMISSION A  
"SPECIFIED  
PROCEDURES REPORT"  
ON GNSS USE OF  
GRANT FUNDS

Recorded Vote

Administration confirmed that the report will analyze the funding to the Society and how it was channelled to various projects. At this time, no deadline has been discussed for receipt of the report.

Council members discussed the extent of the report, and the value of including all grants in the review, including Territorial and Federal funds as well as flow-through funding. The Mayor reiterated that this report will provide clarity on the expenditure of public funds and will also assist future societies with their financing challenges.

Discussion

**BYLAWS**

**2013-19-09**

It was duly moved and seconded

THAT Bylaw 2013-35, a bylaw to regulate and control the use of bicycles in the City of Whitehorse, having been read a first and second time, now be given third reading.

Council members discussed concerns regarding various provisions in the bylaw, especially with respect to winter cycling, cycling on sidewalks, night-time lighting, and side-by-side cycling. The consensus was that additional discussion is needed before the bylaw passes.

Discussion

**2013-19-10**

It was duly moved and seconded

THAT third reading of Bicycle Bylaw 2013-35 be postponed to October 28, 2013 to allow time for a review of potential amendments.

Carried Unanimously

Motion to Postpone

**BYLAW 2013-35**

BICYCLE BYLAW

THIRD READING

**2013-19-11**

It was duly moved and seconded  
THAT Bylaw 2013-45, a bylaw to amend the Fees and Charges bylaw  
in accordance with quarterly updates, having been read a first and  
second time, now be given third reading.

Carried Unanimously

**BYLAW 2013-45**

FEES AND CHARGES  
AMENDMENT

THIRD READING

**2013-19-12**

It was duly moved and seconded  
THAT Bylaw 2013-47, a bylaw to authorize a lease agreement with the  
Yukon Literacy Coalition for lease space in the municipal historic site  
known as Pioneer Hotel 2, be given first reading.

Carried Unanimously

**BYLAW 2013-47**

LEASE AGREEMENT  
Pioneer Hotel 2

FIRST READING

**2013-19-13**

It was duly moved and seconded  
THAT Bylaw 2013-47 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:45 p.m.

**ADJOURNMENT**

*ORIGINAL DOCUMENT SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2013-21 dated October 28, 2013