



Minutes of the meeting of the City Operations Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Snow and Ice Control and Transportation Maintenance Policies**

The City of Whitehorse is responsible for the maintenance of public road rights-of-way within municipal boundaries. Part of this maintenance responsibility involves snow and ice control to provide vehicular and pedestrian access on roads and sidewalks on a priority basis. The Snow and Ice Control Policy and the Transportation Maintenance Policy are revised every year in order to remain current with any changes that may have occurred such as new developments, or changes to transit routes, emergency routes or levels of service. Proposed changes this season reflect recent city developments and some changes to the priority of certain streets. The City is not responsible for the maintenance of the Alaska Highway, the Klondike Highway or private developments within City limits. This year the Whitehorse Urban Cycling Coalition was involved in the review of the Snow and Ice Control Policy, and a letter from a member of the Coalition praising the City's engagement efforts and the quality of the snow clearing done in recent years was read into the record.

The Committee noted that some citizens have called attention to the need to address public use of de-icers and other contaminants that could impact ground water.

Recommendation

THAT the Snow and Ice Control Policy and Transportation Maintenance Policy for 2013-2014 be adopted as presented.

3. Monthly Activity Reports – For Information Only

Activity Reports for the month of November were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

Issues Arising from the Activity Reports

Administration confirmed that the water metering pilot project is expected to provide valuable information that may lead to positive changes in water consumption and help to minimize impacts on ground source water.



Minutes of the meeting of the Community Services Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron – Chair Councillor Mike Gladish – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Linda Rapp, Director of Community and Recreation Services Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

1. Monthly Activity Reports – For Information Only

Activity Reports for the month of November were received from the Director of Community and Recreation Services, Outreach and Events, Parks and Trails, Recreation and Facility Services, and the Transit Services Department.

2. Various Community Events – For Information Only

The Committee commended a number of recent community events, including the launch of the Whitehorse History Book, the 50th Anniversary celebrations at Yukon College, the winter parade and the lighting of the Christmas tree on Main Street.



Minutes of the meeting of the Public Health and Safety Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron –Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Monthly Activity Report – For Information Only

Activity reports for the month of November were received from Bylaw Services and the Fire Department.

2. Community Events – For Information Only

The Committee was advised that the Yukon Council on Disabilities and Challenge will be holding Open House events during Disabilities Awareness Week.



Minutes of the meeting of the Development Services Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor John Streicker – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

1. Yukon Convention Bureau Update – For Information Only

Alida Munro and Ed Peart addressed the Committee on behalf of the Yukon Convention Bureau to provide an update on the activities of the Bureau over the past year. They thanked Council for the ongoing support provided to assist in attracting meetings and conventions to the Yukon, and noted that these events contribute significantly to the local economy. They requested that the City increase its annual contribution by up to \$5,000.00 to assist with new marketing opportunities that will open up when Air North begins offering direct flights to and from Ottawa next year.

2. Energy Plans – For Information Only

J. P. Pinard addressed the Committee to request that Council declare the City of Whitehorse a frack-free zone. He asserted that a declaration of being frack-free is not a matter of jurisdiction but rather of declaring the public's concern. Mr Pinard advised that considerable research has demonstrated the detrimental effect of methane emissions world-wide, and further noted that the harmful effects of fracking are more significant

than originally thought. Mr Pinard also stated that methane is more damaging than carbon dioxide to the environment and to climatic instability.

3. Monthly Activity Reports – For Information Only

Activity reports for the month of November were received from the Director of Development Services and the Environmental Sustainability Department.

Issues Arising from the Activity Reports

The Committee asked for more advance notice about upcoming forums, and also for more information on:

- The organics cart collection pilot project for commercial and multi-residential sites
- The Green Revolving Fund; and
- The Government of Yukon economic forecast for the coming year



Minutes of the meeting of the Corporate Services Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations Valerie Anderson, Manager of Financial Services

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Public Input Report – 2014 to 2017 Capital Budget

Three delegates attended the public input opportunity with respect to the 2014 to 2017 Capital Budget, and three written submissions were received. In addition, 14 questionnaires relevant to the Capital Budget were completed and submitted. At the public input session some concerns regarding the budget process were raised by the Whitehorse Chamber of Commerce, and one delegate spoke to issues regarding trail development and the ongoing maintenance cost associated with new trails. Another delegate asked the City for capital funding support for the development of a new skateboard park and the rebuilding of the existing site. Two submissions expressed support for park planning as detailed in the Official Community Plan, and a number of general comments were also received.

The Committee commended administration's efforts to make the City's finances more open and transparent, and suggested that the issues raised by the Whitehorse Chamber of Commerce would make good agenda items for the City's new Finance Committee.

Administration confirmed that the parks funding identified in this budget is for developing a framework for the future that will identify the scope for funding future parks in accordance with the priorities identified in the Official Community Plan.

Recommendation

THAT Bylaw 2013-53, a bylaw to adopt the 2014 to 2017 Capital Expenditure Plan, be brought forward for second and third reading under the bylaw process.

2. Monthly Activity Reports – For Information Only

Activity reports for the month of November were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications and Customer Service Departments.

Issues Arising from the Activity Reports

Administration confirmed that:

- Contract negotiations are proceeding as expected;
- Quality control is the primary issue delaying the roll-out of the virtual City Hall, but it is anticipated that the final product will be available early in the New Year;
- The Building Consolidation Project is at the business case finalization phase, and more information will be forthcoming early in 2014;
- The biennial Citizen Survey is conducted in-house and is a statistically valid survey; and
- There was no response to the initial request for proposals with respect to the Specified Procedures Report on the use of grant funds by the Great Northern Ski Society. The request for proposals is being advertised again at this time.



Minutes of the meeting of the City Planning Committee

Date	December 2, 2013
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Public Hearing Report – Zoning Amendment, Sixth Avenue Lots

A zoning amendment for five lots adjacent to the Sportees property on Sixth Avenue is being brought forward by administration to facilitate the future disposition and consolidation of portions of the subject area through consistent zoning. No one appeared to speak to the issue at the Public Hearing. One submission was received that supported the rezoning but expressed concern that the paved commuter path might be impacted by future uses on the site. Administration confirmed that the boundary for the proposed land disposition area would be one metre from the paved trail, and there will be no impacts on the structural integrity or use of the trail. If the zoning amendment is approved, the next step will be the consolidation and subdivision of the lots. A land disposition bylaw will come forward to Council for approval before the lots are sold.

Recommendation

THAT Bylaw 2013-51, a bylaw to amend the Zoning Bylaw by changing the zoning of five lots located adjacent to the Sportees property on Sixth Avenue to establish

consistent zoning for the area, be brought forward for second and third reading under the bylaw process

2. Public Input Report – Conditional Use Application, 33 Levitch Drive

The owner of the property at 33 Levitch Drive has applied for conditional use approval in order to develop a caretaker residence larger than the size permitted in the service industrial zone. The proponent attended the public input session and stated that there is no issue with the lack of services and amenities as other country residential neighbourhoods also don't have these services. The applicant stated that the larger size is needed to make it more suitable for family use. He also suggested that the maximum size of a caretaker residence should be based on the size of the industrial development on the site. No other submissions were received with respect to this application.

Administration confirmed that industrial subdivisions are inherently incompatible with residential development, and size restrictions were put in place due to the fact that industrial activity can occur 24 hours a day and may include activities that are normally kept out of residential areas. Aside from accommodating a wider range of family configurations, the applicant has not provided adequate rationale for a caretaker residence larger than permitted in this zone.

Administration confirmed that the original building permit for a larger residence expired before construction was started, but in any case a new application was required due to changes in the development plans.

Recommendation

THAT the conditional use application for an over-size caretaker residence at 33 Levitch Drive be denied.

3. Monthly Activity Report – For Information Only

An activity report for the month of November was received from the Planning Services Department.

Issues Arising from the Activity Report

Administration confirmed that the Economic Development position will be advertised this week.

There being no further business, the meeting adjourned at 7:32 p.m.