

MINUTES of **REGULAR** Meeting #2014-03 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, February 10, 2013, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ALSO PRESENT: City Manager Brian Crist  
Director of Community and Recreation Services Linda Rapp  
Director of Corporate Services Robert Fendrick  
Director of Development Services Mike Gau  
Acting Director of Infrastructure and Operations Dave Muir

Mayor Curtis called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2014-03-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2014-03-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated January 27,  
2014 be adopted as presented.

**MINUTES**

January 27, 2014

Carried Unanimously

**COMMITTEE REPORTS**

**City Operations Committee**

Activity reports for December 2013 and January 2014 were received from the Acting Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

ACTIVITY REPORTS  
For Information Only

**Community Services Committee**

Jenna Gall, Larissa Lychenko, and Scott Bradley addressed the Committee to provide feedback on the recent Youth Arctic Coalition. They thanked Council for the use of City space for their meetings, and confirmed that there were several hundred participants, including delegates from other countries and significant representation from northern Canada

YOUTH ARCTIC  
COALITION  
For Information Only

Activity reports for December 2013 and January 2014 were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that:

- current sponsorship negotiations will not materially affect future considerations due to the time limits on the agreements;
- the increase in transit ridership is due to extended service hours, and a report will come forward to Council following a review of one year at this service level; and
- a bus stop usage study is under way, and comments from Council and the public are encouraged.

Issues Arising from  
the Activity Reports

The Committee asked for more information regarding ridership statistics for high school students and also regarding the Housing First criteria and associated federal funding.

The Committee commended Air North's inaugural flight to Yellowknife and Ottawa, and also expressed appreciation for the window paintings recently completed at City Hall as part of the City's participation in Sourdough Rendezvous activities.

COMMENDATIONS  
For Information Only

**Public Health and Safety Committee**

Activity reports for December 2013 and January 2014 were received from Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that a wood smoke study is being conducted, but no pressing issue prompted the study.

Issues Arising from  
the Activity Reports

The Committee asked for more information on the difference between "alarm, no fire" and "false alarm" reports.

**Development Services Committee**

Councillor Cameron declared a conflict of interest with respect to the Hillcrest–Airport Commuter Path project and left Council Chambers during discussion of the issue.

Conflict Declared

**2014-03-03**

It was duly moved and seconded

THAT \$100,000 in new funding from the City’s available Gas Tax Fund allocation be approved for the Hillcrest–Airport Commuter Path Project, subject to the condition that funding for the project is made available through the Community Development Fund and the Yukon Government; and

THAT the City enter into a cost-sharing agreement with the Hillcrest Community Association for the completion of the Hillcrest – Airport Connector Path; subject to the condition that the primary funding is approved; and,

THAT the 2014 capital budget be amended following execution of the cost-sharing agreement with the Hillcrest Community Association to add the Hillcrest–Airport Connector Path project in the amount of \$100,000, funded from Gas Tax.

Carried Unanimously

FUNDING APPROVAL  
HILLCREST–AIRPORT  
CONNECTOR PATH

Councillor Cameron returned to Council Chambers.

Conflict Over

Activity reports for December 2013 and January 2014 were received from the Director of Development Services and the Environmental Sustainability Department.

ACTIVITY REPORT  
For Information Only

Administration confirmed that

- land planning with First Nations consists of monthly meetings to look for partnerships
- the City worked on evaluating the Request for Qualifications for the Northern Housing Trust. The next step will be a Request for Proposals for the qualifying bodies

Issues Arising from  
the Activity Reports

The Committee asked for more information on

- the demolition and diversion project; and
- timelines for the Transportation Demand Management Study and the borehole project.

**Corporate Services Committee**

**2014-03-04**

It was duly moved and seconded  
THAT Bylaw 2014-01, the 2014 Annual Operating Budget and the  
2015 and 2016 provisional budgets, be brought forward for second  
and third reading under the bylaw process; and

THAT Bylaw 2014-02, a bylaw to amend the Fees and Charges  
Bylaw with respect to annual budget changes, be brought forward for  
second and third reading under the bylaw process; and

THAT Bylaw 2014-03, a bylaw to levy taxes for 2014, be brought  
forward for second and third reading under the bylaw process

Carried Unanimously

BRING FORWARD  
OPERATING BUDGET  
AND ASSOCIATED  
BYLAWS FOR 2014

Council members commended the budget, the low tax increase, and  
the improvements made to the budget process. It was noted that  
property tax may be a problematic funding source in the long run as  
it leads to higher housing costs and potentially impacts financially  
disadvantaged persons. Municipalities across Canada are looking  
for alternate revenue sources, including the possibility of receiving  
more revenue from federal and territorial taxation.

Discussion

Activity reports for December 2013 and January 2014 were received  
from the City Manager, the Director of Corporate Services, and the  
Business and Technology Systems, Financial Services, Human  
Resources, and Strategic Communications Departments.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that

- Negotiations with the Firefighters are under way;
- The Specified Procedures Report has been awarded to a local  
accounting firm, and will report on the funding flows of the Great  
Northern Ski Society;
- The Marketing Strategy will come forward to Council shortly with  
a recommendation that it be adopted as a guiding document;
- Staff vacancies do place a strain on operations during the period  
it takes to fill positions; and
- The proposal for the building consolidation project will be coming  
forward to Council in the first quarter of 2014

Issues Arising from  
the Activity Reports

**City Planning Committee**

**2014-03-05**

It was duly moved and seconded  
THAT a Heritage Fund grant in the amount of \$1,500.00 be approved  
to the Yukon Historical and Museums Association to support the  
2014 Yukon–Stikine Heritage Fair.

HERITAGE GRANT  
Heritage Fair

Carried Unanimously

**2014-03-06**

It was duly moved and seconded  
THAT Bylaw 2014-12, a bylaw to amend the Easement Authority  
Bylaw and the Development Agreement Regulations Bylaw by  
changing titles to reflect the organizational structure of the City of  
Whitehorse, be brought forward for due consideration under the  
bylaw process.

BRING FORWARD  
ADMENDMENTS TO  
DEPARTMENTAL  
AUTHORITY BYLAWS

Carried Unanimously

An activity report for December 2013 and January 2014 was received  
from the Planning Services Department.

ACTIVITY REPORT  
For Information Only

Administration confirmed that 27 applications were received for the  
Economic Development Officer position. Five applicants have been  
short-listed and interviews are scheduled to commence immediately.

Issues Arising from  
the Activity Reports

**BYLAWS**

**2014-03-07**

It was duly moved and seconded  
THAT Bylaw 2014-04, a bylaw to authorize the allocation of various  
grants for the year 2013, having been read a first and second time,  
now be given third reading.

**BYLAW 2014-04**  
GRANT AUTHORIZATION  
2013 Umbrella Grants

THIRD READING

Carried Unanimously

**2014-03-08**

It was duly moved and seconded  
THAT Bylaw 2014-05, a bylaw to amend the 2013 to 2016 Capital  
Expenditure Program with respect to budget adjustments made  
throughout 2013, having been read a first and second time, now be  
given third reading.

**BYLAW 2014-06**  
2013 UMBRELLA  
BUDET AMENDMENT  
2013 Capital Budget

THIRD READING

Carried Unanimously

**2014-03-09**

It was duly moved and seconded  
THAT Bylaw 2014-06, a bylaw to amend the 2013 Operating and Maintenance Budget with respect to budget adjustments made throughout 2013, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2014-06**  
2013 UMBRELLA  
BUDET AMENDMENT  
2013 Operating Budget

THIRD READING

**2014-03-10**

It was duly moved and seconded  
THAT Bylaw 2014-01, a bylaw to adopt the 2014 Operating and Maintenance Budget and the 2015 and 2016 Provisional Budgets, be given second reading.

Carried Unanimously

**BYLAW 2014-01**  
2014 OPERATING &  
MAINTENANCE BUDGET

SECOND READING

**2014-03-11**

It was duly moved and seconded  
THAT Bylaw 2014-01, a bylaw to adopt the 2014 Operating and Maintenance Budget and the 2015 and 2016 provisional budgets, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2014-01**  
2014 OPERATING &  
MAINTENANCE BUDGET

THIRD READING

**2014-03-12**

It was duly moved and seconded  
THAT Bylaw 2014-02, a bylaw to amend the Fees and Charges Bylaw in accordance with the annual operating budget, be given second reading.

Carried Unanimously

**BYLAW 2014-02**  
FEES AND CHARGES  
AMENDMENT (Budget)

SECOND READING

**2014-03-13**

It was duly moved and seconded  
THAT Bylaw 2014-02, a bylaw to amend the Fees and Charges Bylaw in accordance with the annual operating budget, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2014-02**  
FEES AND CHARGES  
AMENDMENT (Budget)

THIRD READING

**2014-03-14**

It was duly moved and seconded  
THAT Bylaw 2014-03, a bylaw to levy taxes for the year 2014, be given second reading

Carried Unanimously

**BYLAW 2014-03**  
2014 TAX LEVY  
SECOND READING

**2014-03-15**

It was duly moved and seconded  
THAT Bylaw 2014-03, a bylaw to levy taxes for the year 2014, having  
been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2014-03**

2014 TAX LEVY

THIRD READING

**2014-03-16**

It was duly moved and seconded  
THAT Bylaw 2014-12, a bylaw to amend the Easement Authority  
Bylaw and the Development Agreement Regulations Bylaw by  
changing administrative titles to reflect the current organizational  
structure of the City of Whitehorse, be given first reading.

Carried Unanimously

**BYLAW 2014-12**

AMEND PLANNING  
AUTHORITY BYLAWS

FIRST READING

**2014-03-17**

It was duly moved and seconded  
THAT Bylaw 2014-12 be given second reading.

Carried Unanimously

SECOND READING

There being no further business, the meeting adjourned at 6:13 p.m.

**ADJOURNMENT**

ORIGINAL DOCUMENT SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2014-04 dated February 24, 2013