



Minutes of the meeting of the City Operations Committee

Date	March 3, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. Budget Amendment – Ogilvie Street Reconstruction

The Ogilvie Street reconstruction project was originally planned to be completed in two stages over a two-year period. Engineering Services has now determined that it has the capacity to manage the full project in 2014, and the major local contractors have expressed support for a one-year project and have also confirmed their ability to complete the work this year.

Completing the project in one year will have a number of advantages including reducing the inconvenience to adjacent property owners, local businesses and the general public. One large project will also save some costs and allow the City to collect gas tax and local improvement charge funding earlier than anticipated. Additionally, a larger project may offer the opportunity for more competitive bidding and will result in greater efficiencies for the City, the contractor and the consultant. A budget amendment is required to reallocate the approved funding in order to complete the project this year.

Administration confirmed that:

- The size of the project is not expected to attract more outside bidders than normal;
- The local improvement bylaw in place includes the entire reconstruction area;

- Gas Tax funding is not significantly affected by this proposal; and
- The two lots under consideration for sale will not be impacted by this change.

Recommendation

THAT the 2014-2017 Capital Budget be amended by moving the 2015 allocation of funds for the Ogilvie Street Reconstruction Project to 2014.

2. Monthly Activity Reports – For Information Only

Activity Reports for February 2014 were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

Issues Arising from the Activity Reports

Administration confirmed that:

- The City's asset management initiative will be consistent with the Yukon Government's efforts. Staff members have attended some YG workshops and are currently developing an asset management plan that can be shared with YG
- Renovations at Fire Hall #2 are being done to house Water and Waste crews, and improvements have been made at the solid waste facility
- Water leaks are an ongoing municipal issue that must be studied regularly, and a report on current efforts will be forthcoming
- The Riverdale fuel tank program is being conducted in conjunction with work on wellhead protection; a report will be forthcoming; and
- Various households have been selected for the water meter study project that should be completed by June



Minutes of the meeting of the Community Services Committee

Date March 3, 2014

Location Council Chambers, City Hall

Committee Members Present
Councillor Kirk Cameron – Chair
Councillor Mike Gladish – Vice-Chair
Mayor Dan Curtis
Councillor Jocelyn Curteanu
Councillor Betty Irwin
Councillor Dave Stockdale
Councillor John Streicker

Staff Present
Brian Crist, City Manager
Linda Rapp, Director of Community and Recreation Services
Robert Fendrick, Director of Corporate Services
Mike Gau, Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations
Douglas Hnatiuk, Supervisor of Outreach and Events

Your Worship, the Community Services Committee respectfully submits the following report:

1. Festivals and Special Event Grants

An internal committee reviewed the Festivals and Special Events Fund applications for projects occurring from July to December of 2014. \$25,000.00 is available for cash support in this funding intake. Eight applications were received and rated by the committee using the criteria outlined in the Festivals and Special Events Grant Policy. Each application is carefully analysed, and the policy determines the recommendations that are made for both financial and in-kind support. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments. In anticipation of three signature events that may come forward at the fall intake, the full amount of available funding was not allocated in order to allow a carry-over of funds.

Recommendation

THAT Festivals and Special Events Grants for July to December 2014 be approved as follows:

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<u>Organization</u>	<u>Cash</u>	<u>In-Kind</u>
All City Band Society Music for a Winter's Eve	\$ 600.00	
Blue Feather Music Society Blue Feather Music Festival	\$ 2,000.00	
Breakdancing Yukon Society CypherFest International Festival	\$ 5,000.00	
Royal Canadian Legion Branch 254 Canada Day 2014	\$ 5,500.00	\$ 4,858.45
Whitehorse Nuit Blanche Collective Whitehorse Nuit Blanche	\$ 2,000.00	
Yukon Arts Centre Culture Days 2014	\$ 2,000.00	\$ 1,991.25
Yukon Art Society Art on the Wharf	\$ 2,000.00	\$ 2,880.00
Yukon Educational Theatre Society Winterval Santa Parade	\$ <u>1,000.00</u>	\$ <u>2,525.95</u>
Totals	\$ 20,100.00	\$ 12,255.65

3. Monthly Activity Reports – For Information Only

Activity Reports for February 2014 were received from the Director of Community and Recreation Services, Outreach and Events, Parks and Trails, Recreation and Facility Services, and the Transit Services Department.

Issues Arising from the Activity Reports

Administration confirmed that:

- A policy regarding the private use of public space is being developed in response to private activities such as boot camps using public parks and potentially impeding general public use;
- Some organizational changes may result from the current review of the general reorganization
- The Kids Triathlon is an event that evolved over time from an previous adult program of the same nature; and
- The Transit chart reflects increased ridership, but a different design for the graph will be explored in order to better reflect the ridership trends.

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The Committee commended the results that have been achieved at the Canada Games Centre, particularly with respect to the positive trend towards year-round use. The Committee also commended the Outreach and Events Department on its fine work during Rendezvous, and the Mayor thanked Council members for their participation in Rendezvous events.

The suggestion was made that Council members should have some highly visible identification to help increase Council's profile at public events.

4. Fireman Statue – For Information Only

Administration confirmed that the fireman statue has been completed and it is anticipated that it will be installed sometime this spring.



Minutes of the meeting of the Public Health and Safety Committee

Date March 3, 2014

Location Council Chambers, City Hall

Committee Members Present
Councillor Dave Stockdale – Chair
Councillor Kirk Cameron – Vice Chair
Mayor Dan Curtis
Councillor Jocelyn Curteanu
Councillor Mike Gladish
Councillor Betty Irwin
Councillor John Streicker

Staff Present
Brian Crist, City Manager
Robert Fendrick, Director of Corporate Services
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations
Dave Pruden, Manager of Bylaw Services

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Amend Traffic Bylaw – Speed Limit Changes in Hillcrest

The Hillcrest Neighbourhood Plan recommends that the speed limit in the residential portion of Hillcrest be modified to a uniform 40 kilometres per hour. The Plan also recommends that the reduced speed limit be implemented this spring. The designation of a speed limit other than 50 kilometres per hour must be done by bylaw.

Administration confirmed that the low speed zone on a portion of Hillcrest Drive was initially implemented in response to speeding concerns, but a uniform speed in the residential area is now considered most effective.

Recommendation

THAT Bylaw 2014-14, a bylaw to amend the Traffic Bylaw with respect to speed limits in the Hillcrest Subdivision, be brought forward for due consideration under the bylaw process.

2. Monthly Activity Report – For Information Only

Activity reports for February 2014 were received from Bylaw Services and the Fire Department.

3. Fire Department Strategic Plan – For Information Only

The Committee was advised that the process to develop a strategic plan for the Fire Department is well under way.



Minutes of the meeting of the Development Services Committee

Date	March 3, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor John Streicker – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Monthly Activity Reports** – For Information Only

Activity reports for February 2014 were received from the Director of Development Services and the Environmental Sustainability Department.

Issues Arising from the Activity Reports

Administration confirmed that the Economic Development Coordinator position has been filled and the successful candidate will start work in early April.

The Committee noted that the on-line survey regarding solid waste collection in country residential areas is now under way. It was also noted that Yukon Housing is studying compost collection for its multi-family buildings.



Minutes of the meeting of the Corporate Services Committee

Date	March 3, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale
Staff Present	Brian Crist, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Clive Sparks, Acting Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Monthly Activity Reports** – For Information Only

Activity reports for February 2014 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications and Customer Service Departments.

Issues Arising from the Activity Reports

Administration confirmed that:

- The Finance Department is recruiting to fill three positions;
- The Specified Procedures Report for the Great Northern Ski Society is complete; and
- The virtual city hall is nearing deployment and should be available in the very near future



Minutes of the meeting of the City Planning Committee

Date March 3, 2014

Location Council Chambers, City Hall

Committee Members Present Councillor Mike Gladish – Chair
Councillor Jocelyn Curteanu – Vice Chair

Mayor Dan Curtis
Councillor Kirk Cameron
Councillor Betty Irwin
Councillor Dave Stockdale
Councillor John Streicker

Staff Present Brian Crist, City Manager
Robert Fendrick, Director of Corporate Services
Linda Rapp, Director of Community and Recreation Services
Mike Gau, Director of Development Services
Clive Sparks, Acting Director of Infrastructure and Operations
Patrick Ross, Manager of Planning Services
Erica Beasley, Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report – Zoning Amendment, Skookum Asphalt Lease**

A zoning amendment for the Skookum Quarry Lease property at 1 Ear Lake Road was brought forward to align the existing quarry lease boundary and the zoning lines. This zoning will legitimize historical uses that fall outside the lease boundary, and will facilitate future disposition of the lands. If the zoning amendment is approved, administration will begin a land disposition process.

No one appeared to address the bylaw at public hearing. One written objection was received from an adjacent land owner whose application to purchase City-owned land was denied because it would have compromised required gateway screening. The zoning proposed under the present bylaw helps to ensure that the buffers screening the southern gateway to the downtown area are maintained. The proposed rezoning is consistent with the Official Community Plan and the existing uses of the land.

Administration confirmed that the illegal removal of trees on the adjacent property has exposed the lot to the highway. The incident was investigated, but enforcement is now concentrating on vehicle parking off the property.

Recommendation

THAT Bylaw 2014-11, a bylaw to change the zoning of portions of the Skookum Asphalt quarry lease at 1 Ear Lake Road to align the zoning boundaries with the lease area, be brought forward for due consideration of second and third reading under the bylaw process.

2. Zoning Amendment – Implementation of Hillcrest Neighbourhood Plan

The Hillcrest Neighbourhood Plan recommends changes to the zoning of the residential area in Hillcrest to align zoning regulations with the scale of existing development. The recommended zoning will help to ensure that new development is compatible with the established character of the neighbourhood. It is also designed to help to mitigate shadow and privacy concerns associated with new development. The amendments being brought forward in response to the Plan propose changes to the Residential Single Detached zone including height and design restrictions for existing development and appearance and landscaping requirements for new development. A new Comprehensive Residential Multiple Housing zone is proposed for new developments.

Implementation of the new regulations may result in some properties being designated as non-conforming, but the only impact of this status will be that modifications to these properties will not be permitted unless they are for the purpose of increasing conformity. The proposed zoning will also impact the townhouse developments on Hillcrest Drive that were approved in 2012, but these changes are compatible with the interim control currently in effect.

Mr Jim Gilpin addressed the Committee to commend the Planning Services Department and the area residents who worked to develop the Neighbourhood Plan. He expressed satisfaction that the zoning changes to implement the Plan are coming forward in a timely fashion, and offered to assist by measuring the buildings that will potentially be non-conforming. Mr Gilpin noted that the residents are focusing now on the upcoming reconstruction project and the associated local improvement charges.

Recommendation

THAT Bylaw 2014-13, a bylaw to amend the zoning in the Hillcrest Subdivision to implement the recommendations of the Hillcrest Neighbourhood Plan, be brought forward for due consideration under the bylaw process

3. Monthly Activity Report – For Information Only

An activity report for February 2014 was received from the Planning Services Department.

There being no further business, the meeting adjourned at 6:55 p.m.