

MINUTES of **REGULAR** Meeting #2014-08 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, April 7, 2014, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Kirk Cameron
Jocelyn Curteanu
Mike Gladish
Betty Irwin
Dave Stockdale
John Streicker

ALSO PRESENT: City Manager Brian Crist
Acting Director of Community and Recreation Services Chris Milner
Director of Corporate Services Robert Fendrick
Director of Development Services Mike Gau
Acting Director of Infrastructure and Operations Dave Muir

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

Mayor Curtis congratulated Councillor Stockdale on achieving the title of “Yukon’s Longest-serving Politician”, and commended his 30 years of continuous service as a City Councillor. Mayor Curtis also thanked staff for the reception commemorating the event.

DAVE STOCKDALE
CONGRATULATED

2014-08-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2014-08-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated March 24, 2014
be adopted as presented.

MINUTES

March 24, 2014

Carried Unanimously

2014-08-03

It was duly moved and seconded
THAT the minutes of the special council meeting dated March 31, 2014
be adopted as presented.

MINUTES

March 31, 2014

Carried Unanimously

PUBLIC HEARING

Mayor Curtis called three times for anyone to appear to address Bylaw 2014-13, a bylaw to amend the zoning of the residential portion of the Hillcrest Subdivision in accordance with the recommendations of the Hillcrest Neighbourhood Plan.

BYLAW 2014-13
ZONING AMENDMENT
Hillcrest Neighbourhood

Jim Gilpin, representing the Hillcrest Community Association, asked that the bylaw be amended by changing the boundary between the RS2 zone and the SteeloX area to ensure that some properties do not become non-conforming. He also expressed concern with the proposed requirement for paved driveways and internal sidewalks, and suggested that these provisions should not be put in place until after the reconstruction of the neighbourhood.

JIM GILPIN

Mr. Gilpin noted that the community was well represented during the development of the Hillcrest Neighbourhood Plan, and, notwithstanding the minor amendments suggested, there is general overall approval in the community for the proposed zoning.

Frederic Roberts of 122 Dalton Trail noted that his current property assessment notice cites the current zoning. He mentioned the amount of detailed work he had to go through to make changes to his property and thanked council for the opportunity to address issues at this public hearing.

FREDERIC ROBERTS

Three written submissions were received, two opposed to specific portions of the bylaw, and one expressing concerns with some of the proposed zoning changes.

Submissions Received

Mayor Curtis declared the public hearing for Bylaw 2014-13 closed and advised that a report will come back to the Standing Committee meeting on April 14th.

Public Hearing Closed

COMMITTEE REPORTS

City Operations Committee

2014-08-04

It was duly moved and seconded
THAT the contract for the supply of one grader, complete as specified in the tender documents, be awarded to Inland Kenworth in the amount of \$285,525.00.

CONTRACT AWARD
SUPPLY OF
ONE GRADER

Carried Unanimously

2014-08-05

It was duly moved and seconded
THAT the contract for the supply of one track excavator, complete as
specified in the tender documents, be awarded to Inland Kenworth in
the amount of \$261,414.00.

CONTRACT AWARD
SUPPLY OF ONE
TRACK EXCAVATOR

Carried Unanimously

Activity reports for March 2014 were received from the Acting Director
of Infrastructure and Operations, and the Engineering, Operations, and
Water and Waste Services Departments.

ACTIVITY REPORTS
For Information Only

Community Services Committee

Stephen Reid, Michael Reynolds and Joanna Lilley presented
samples of their original works for the Mayor's Poetry Challenge.

POETRY CHALLENGE
For Information Only

Activity reports for March 2014 were received from the Director of
Community and Recreation Services, Recreation and Facility Services,
Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS
For Information Only

The Committee requested:

- Additional information with respect to meetings with Festival and
Special Event Grant applicants;
- Feedback from Yukon Education's transit review;
- A list of sport tourism activities that have come to the City; and
- Confirmation of the City's participation in the Fairbanks Arctic
Winter Games

Issues Arising from
the Activity Reports

The Committee commended the 15% increase in transit use over the
past year, and looked forward to further reports on the extended
evening service, enhanced routes, and the financial impacts of the
changes to transit operations.

May 7th was confirmed as the date for the community clean-up.

Public Health and Safety Committee

Activity reports for March 2014 were received from Bylaw Services and
the Fire Department.

ACTIVITY REPORTS
For Information Only

The Committee commended Bylaw Services for their work controlling
traffic during the big hockey tournament last weekend

Bylaw Staff Commended

The Committee suggested that pamphlets regarding the Bicycle
Bylaw be distributed through the bicycle stores.

Bicycle Bylaw Pamphlets

Development Services Committee

2014-08-06

It was duly moved and seconded
THAT the 2014 Transportation Demand Management Plan be
adopted as presented

TRANSPORTATION
DEMAND MANAGEMENT
PLAN ADOPTION

Carried Unanimously

Council commended the Plan and the work done in preparing it.

Discussion

2014-08-07

It was duly moved and seconded
THAT the construction contract for the 2014 Ogilvie Street West
Reconstruction Project be awarded to P.S. Sidhu Trucking Ltd. for a
net cost to the City of \$3,616,470.00; and

CONTRACT AWARD AND
BUDGET AMENDMENT
CONSTRUCTION
CONTRACT FOR OGILVIE
STREET WEST
RECONSTRUCTION

THAT the 2014 Capital Budget be amended by increasing project
240c00911, Ogilvie Street West Reconstruction in the amount of
\$300,000, funded from the Capital Reserve.

Carried Unanimously

Council commended the projected and noted that these improvements
have been anticipated for some time.

Discussion

Activity reports for March 2014 were received from the Director of
Development Services and the Environmental Sustainability
Department.

ACTIVITY REPORT
For Information Only

Corporate Services Committee

2014-08-08

It was duly moved and seconded
THAT the 2014 Capital Budget be amended by re-budgeting 2013
capital expenditures in the amount of \$8,187,317.00 to reflect the
2013 re-budgets as follows:

<u>Project</u>	<u>Amount</u>	<u>2014 CAPITAL RE-BUDGETS</u>
Software acquisition	\$ 32,016	
Software licensing renewals	\$ 14,901	
Security cameras	\$ 29,334	
ERP development	\$ 17,487	
ERP final phase	\$ 58,600	

.../continued

2014-08-08 (Continued)

Project	Amount
Web maintenance	\$ 8,383
Bylaw handheld ticketing devices	\$ 70,654
Trail signage	\$ 8,650
Install parking meters in parkade	\$ 9,900
Solid Waste Action Plan specified procedures report	\$ 15,000
Downtown reconstruction – Black Street West	\$ 97,752
Range Road (Norcan) lift station	\$ 143,276
Hospital–Lewes intersection upgrades	\$ 88,632
Porter Creek lagoon remediation–clean-up	\$ 288,095
Porter Creek reservoir expansion	\$ 60,000
Downtown reconstruction – Ogilvie Street West	\$ 138,437
Range Road North reconstruction	\$ 823,770
Lift station wet well upgrades (Clyde Wann lift)	\$ 122,848
Asphalt paths – various locations	\$ 143,739
SCADA program	\$ 268,154
Waste oil reclamation	\$ 65,611
Selkirk water pump house	\$ 1,114,465
Sidewalk construction	\$ 112,525
Marwell new infrastructure	\$ 366,655
Robert Campbell Bridge widening	\$ 1,677,543
Selkirk well development	\$ 348,051
City-wide water meters	\$ 20,613
Downtown reconstruction – Sixth Avenue	\$ 79,905
Transportation Demand Management	\$ 18,277
Solid Waste Action Plan implementation	\$ 8,872
Office furniture	\$ 22,282
PSAB compliance	\$ 55,000
Fire Service master plan	\$ 50,000
SCBA replacement	\$ 20,535
Technical rope rescue	\$ 8,642
Turnout gear replacement	\$ 7,669
Pumper replacement	\$ 378,865
EMO equipment	\$ 1,381
Major equipment repairs	\$ 44,063
Building consolidation project pre-design study	\$ 55,975
	.../continued

2014 CAPITAL
RE-BUDGETS
(Continued)

2014-08-08 (Continued)

Project	Amount
Emergency generator – Canada Games Centre	\$ 316,726
Pool slide structure repair	\$ 137,106
Public Works small equipment	\$ 34,280
Snow dump development	\$ 23,193
Pool pump replacement	\$ 80,052
Downtown street upgrades	\$ 1,639
Greenbelt barricades	\$ 1,346
Paved trail resurfacing – parks	\$ 23,134
Pioneer Cemetery planning	\$ 3,545
Erosion control	\$ 8,850
Parks equipment	\$ 2,828
Range Road planning study	\$ 14,424
Downtown South planning and engineering	\$ 70,907
Long term land planning	\$ 110,182
Industrial land study	\$ 30,055
Schwatka Lake planning study	\$ 16,128
Hillcrest reconstruction project	\$ 4,758
Front desk upgrades	\$ 18,719
Blinds for concourse windows	\$ 21,126
Canada Games Centre arena railing retrofit	\$ 34,381
Chlorine generation system –Aquatic Centre	\$ 30,000
Parking improvements – Canada Games Centre	\$ 9,986
Wellness Centre accessible equipment	\$ 1,404
Landfill upgrades	\$ 37,547
Carts – Whistle Bend	\$ 18,480
Landfill free store and redesign of public access	\$ 7,179
Water well rehabilitation	\$ 50,000
Landfill fire restoration	\$ 25,987
Small lift station upgrades	\$ 10,000
Pump house and recirculation stations	\$ 99,214
Marwell Lift diesel backup control panel	\$ <u>47,557</u>
TOTAL	\$ <u>8,187,317</u>

2014 CAPITAL
RE-BUDGETS
(Continued)

Carried Unanimously

Administration confirmed that re-budgets are a result of multi-year projects, and, under our budget process, a vote is required to bring unused funds from the previous year into this year’s capital budget.

Discussion

2014-08-09

It was duly moved and seconded
THAT expenses be authorized as follows for council members attending the 2014 Annual General Meeting of the Association of Yukon Communities in Dawson City in May:

1. Travel expenses for Mayor Curtis;
2. Travel expenses for Councillor Streicker from City representative travel;
3. Travel expenses for Councillors Curteanu, Gladish and Stockdale from Councillor-initiated travel; and
4. Per Diem expenses for all Councillors from Councillor-initiated travel.

AUTHORIZE COUNCIL
TRAVEL TO A.Y.C.
ANNUAL MEETING

Carried Unanimously

Activity reports for March 2014 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications Departments.

ACTIVITY REPORTS
For Information Only

City Planning Committee

Dan Girouard, representing the Yukon Canoe and Kayak Club and other non-profit sport bodies, and Shannon Jones of the Yukon Sailing Association, addressed the Committee to present their vision for a year-round recreational hub that would be located on the south-west side of Schwatka Lake. They explained the potential of the project and outlined current developments, partnerships and challenges. They noted that many people that are eager and ready to offer new ideas and programming to the public of all ages, and requested Council's support so that the project can move forward. For the coming season, the proponents are requesting land on the southwest end of the lake to use for storage containers, safe water access, shelter and bathroom facilities, and parking space. They are looking at long term plans for the area that they anticipate would be self-sustaining through user fees and other revenues. The delegates acknowledged that this process would take time to develop, but requested that Council consider an interim solution to allow temporary structures to be placed this summer. In order to move ahead this year they would need to receive permission before June.

SCHWATKA LAKE
RECREATION HUB
For Information Only

The delegates confirmed that they have approached the City first and will approach the Government of Yukon next. Administration confirmed that the land in question is Commissioner's land, which means that coordination between the two levels of government will be required for this sort of proposal to happen in the future.

Administration confirmed that the City issues annual permits to dock users to allow docks each year. However, the Schwatka Lake Area plan is currently being prepared, and recommendations for land use determinations will come forward in the Plan

SCHWATKA LAKE
RECREATION HUB
(Continued)

2014-08-10

It was duly moved and seconded
THAT Bylaw 2014-10, a bylaw to change the zoning at 37-14th Avenue in Porter Creek to allow for the development of a living suite in the Restricted Residential Detached zone, be brought forward under the bylaw process and defeated at second reading.

BRING FORWARD
ZONING AMENDMENT
BYLAW 2014-10
(37 – 14th Avenue)

Carried Unanimously

An activity report for March 2014 was received from the Planning Services Department.

ACTIVITY REPORT
For Information Only

BYLAWS

2014-08-11

It was duly moved and seconded
THAT Bylaw 2014-15, a bylaw to authorize the write off of uncollectible accounts, having been read a first and second time, now be given third reading.

BYLAW 2014-15
WRITE OFF BYLAW
THIRD READING

Carried Unanimously

2014-08-12

It was duly moved and seconded
THAT Bylaw 2014-18, a bylaw to amend the Fees and Charges Bylaw, having been read a first and second time, now be given third reading.

BYLAW 2014-18
FEES AND CHARGES
AMENDMENT
THIRD READING

Carried Unanimously

2014-08-13

It was duly moved and seconded
THAT Bylaw 2014-19, a bylaw to appoint a city manager and delegate certain administrative powers to the position, having been read a first and second time, now be given third reading.

BYLAW 2014-19
CITY MANAGER BYLAW
THIRD READING

Carried Unanimously

2014-08-14

It was duly moved and seconded
THAT Bylaw 2014-10, a bylaw to change the zoning at 37-14th Avenue
in Porter Creek to allow for the development of a living suite in the
Restricted Residential zone, be given second reading.

Defeated Unanimously

Council noted that due process must be given to legitimate applications
for zoning changes, but listening to the community is an essential part
of the process.

BYLAW 2014-10

ZONING AMENDMENT
(37 – 14th Avenue)

SECOND READING

Discussion

There being no further business, the meeting adjourned at 6:18 p.m.

ADJOURNMENT

ORIGINAL DOCUMENT SIGNED BY:

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2014-10 dated April 22, 2014