

CITY OF WHITEHORSE
REGULAR Council Meeting #2014-18

DATE: Monday, July 14, 2014

TIME: 5:30 p.m.

Mayor Dan Curtis
Deputy Mayor Betty Irwin
Reserve Deputy Mayor Mike Gladish

AGENDA

CALL TO ORDER 5:30 p.m.

AGENDA: Adoption

PROCLAMATION:

MINUTES: Regular Council Meeting #2014-16 dated June 23, 2014
Special Council Meeting #2014-17 dated July 7, 2014

DELEGATIONS:

PUBLIC HEARING:

COMMITTEE
REPORTS:

City Planning – *Councillors Gladish & Curteanu*

Range Road North Neighbourhood Plan

City Operations – *Councillors Curteanu & Stockdale*

Community Services – *Councillors Cameron & Gladish*

CCMARD Advisory Committee Member Appointment

Public Health & Safety – *Councillors Stockdale & Cameron*

Development Services – *Councillors Irwin & Streicker*

Corporate Services – *Councillors Streicker & Irwin*

NEW & UNFINISHED
BUSINESS:

BYLAWS:

ADJOURNMENT:

MINUTES of **REGULAR** Meeting #2014-16 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, June 23, 2014, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Jocelyn Curteanu
Mayor Dan Curtis – Electronic Participation – joined in progress
Councillors Kirk Cameron
Mike Gladish
Betty Irwin
John Streicker – Electronic Participation

ABSENT: Councillor Dave Stockdale

ALSO PRESENT: City Manager Christine Smith
Director of Community and Recreation Services Linda Rapp
Director of Corporate Services Robert Fendrick
Acting Director of Development Services Shannon Clohosey
Director of Infrastructure and Operations Brian Crist

Deputy Mayor Curteanu called the meeting to order at 5:30 p.m.

CALL TO ORDER

Deputy Mayor Curteanu confirmed the electronic participation of Councillor Streicker.

Electronic Participation

2014-16-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

2014-16-02

It was duly moved and seconded
THAT the minutes of the regular council meeting dated June 9, 2014
be adopted as presented.

MINUTES
June 9, 2014

Carried Unanimously

2014-16-03

It was duly moved and seconded
THAT the minutes of the special council meeting dated June 18, 2014
be adopted as presented.

MINUTES
June 18, 2014

Carried Unanimously

DELEGATIONS

On behalf of the Active Trails Whitehorse Association, Keith Lay spoke in support of the proposed Regional Parks Plan and offered some suggestions for changes prior to adoption of the Plan. He asked that the definition for recreation be changed to reflect the Plan's promotion of the physical and mental health and wellness benefits of regional parks and outdoor recreation. He also asked that Goal 4 of the Plan be amended to include the development of a comprehensive trail classification system. In addition, Mr. Lay advised that Active Trails Whitehorse encourages the City to establish a separate department to manage the City's regional parks.

KEITH LAY
Regional Parks Plan

Mr. Lay praised the process used to develop the Regional Parks Plan and recommended the process for future plans and the review of bylaws where citizen input is essential. He stated the opinion that the process avoids stakeholder conflicts and results in less controversy and better results in a shorter period of time than other methods used. Mr. Lay asked that the City use this process for the upcoming review of the Protected Area Bylaw.

COMMITTEE REPORTS

City Planning Committee

2014-16-04

It was duly moved and seconded
THAT the 2014 capital budget be amended by reducing project 720c00111, *Residential Intensification*, by \$80,000 funded from the Land Bank Reserve, and adding a new project, *Housing and Downtown Initiatives*, funded in the amount of \$80,000 from the General Reserve.

CAPITAL BUDGET
AMENDMENT –
RESIDENTIAL LAND
INTENSIFICATION

Carried Unanimously

2014-16-05

It was duly moved and seconded
THAT the subdivision of vacant Commissioner's land and a portion of Lot 465, Group 804, Plan 26555 LTO be approved for the remainder of the Whistle Bend Phases 1 and 2 subdivision parcels comprising: three multiple family lots, one commercial lot, one future planning lot, one public service lot, three public utility lots, road rights-of-way for Casca Boulevard, Keno Way, Olive May Way and Tarahne Way, and a number of greenbelt lots, as shown on the approved Whistle Bend Subdivision sketches.

SUBDIVISION APPROVAL
WHISTLE BEND
PHASES 1 AND 2

Carried Unanimously

Mayor Curtis joined the meeting electronically at 5:50 p.m.

Late Arrival

2014-16-06

It was duly moved and seconded
THAT the Regional Parks Plan dated June 2014 be adopted as a
guiding document.

REGIONAL PARKS PLAN

Carried Unanimously

Council members highly commended the Regional Parks Plan.

Administration confirmed that the Regional Parks Plan is a high level document dealing with all the regional parks, and individual park plans will be implementation plans. This is similar to the way the Zoning Bylaw implements the Official Community Plan. It is likely that the Chadburn Lake Park will be the first focus, and the Plan allows the City to pace itself with respect to implementation. The consensus of Council was to see how the Plan rolls out before allocating more staff.

Discussion

City Operations Committee

Denny Day addressed the Committee to request that the City address a number of safety concerns in the Ingram neighbourhood, including speeding on Mallard Way, the lack of a playground, and the Mallard Way egress that prevents left-hand turns onto Hamilton Boulevard. Mr. Day requested changes to the island configuration at Mallard and Hamilton so that vehicles do not have to travel south on Hamilton and make a U-turn to join north-bound traffic.

DENNY DAY

INGRAM SUBDIVISION
ISSUES AND CONCERNS
For Information Only

Administration confirmed that the north entrance to Ingram was designed in accordance with Transportation Association of Canada standards, and Ingram residents can access a four way intersection on Hamilton Boulevard by using Heron Drive in the Arkell Subdivision.

The Committee requested that Mr. Day's concerns be forwarded to the Traffic Committee, and to Parks and Trails.

2014-16-07

It was duly moved and seconded
THAT the contract for the development of Water Well #10 be
awarded to Midnight Sun Drilling Inc. for a net cost to the City of
\$239,810.00.

CONTRACT AWARD
WATER WELL #10
DEVELOPMENT

Carried Unanimously

Community Services Committee

Committee members commended various events that took place recently in the City, including the Seniors Tea, the Pride Parade, and the activities surrounding the first ever North of 60 Annual General Meeting of the Air Cadet League of Canada

COMMUNITY EVENTS
For Information Only

Public Health and Safety Committee

There was no report from the Public Health and Safety Committee.

No Report

Development Services Committee

2014-16-08

It was duly moved and seconded
THAT the contract for the update of the City's Strategic Sustainability Plan and Integrated Community Sustainability Plan be awarded to Modus for a cost to the City of \$54,999.00

CONTRACT AWARD
UPDATE OF
SUSTAINABILITY PLANS

Carried Unanimously

Corporate Services Committee

2014-16-09

It was duly moved and seconded
THAT the audited City of Whitehorse 2013 Financial Statements be accepted as presented, and

ADOPTION OF 2013
FINANCIAL STATEMENTS

THAT the Water and Sewer Fund deficit of \$619,143 be funded from the Water and Sewer Reserve

Carried Unanimously

Administration confirmed that Public Sector Accounting Board rules now focus more on long-range planning, and that is reflected in the accumulated surplus which consists mostly of fixed assets.

Discussion

Council members noted the impact of energy costs on the City's utilities, and also noted that water and sewer rates will have to accommodate the deficit.

2014-16-10

It was duly moved and seconded
THAT travel expenses be authorized for Mayor Curtis to attend the Western Cities Summit to be held in Edmonton in June; and
THAT travel and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the 2014 Western Cities Summit in Edmonton.

AUTHORIZE COUNCIL
TRAVEL – WESTERN
CITIES SUMMIT

Carried Unanimously

2014-16-11

It was duly moved and seconded
THAT the draft Municipal Charges and Community Service Grants Policy and the draft Grant-making Policy, both dated June 2014 with an effective date of January 1, 2015, be tabled as presented, and
THAT adoption of the Municipal Charges and Community Services Grant Policy and the Grant-making Policy be scheduled for the regular council meeting on September 15th, 2014 to allow time for consultation with stakeholders.

DRAFT GRANT POLICIES

Carried Unanimously

Council members discussed the need to rationalize grant funding and stressed that community consultation is imperative to balance the needs of the community and the requirements of the organizations that benefit from municipal grants.

Council members noted that the traditional bylaw authorizing the allocation of the usual grants for this year is scheduled for third reading later at this meeting. By authorizing the grants for this year and at the same time tabling the new grant policies, the benefitting groups and organizations will have certainty for this fiscal year and will also have notice of the need to adjust their operations in response to the proposed new policies.

Discussion

BYLAWS

2014-16-12

It was duly moved and seconded
THAT Bylaw 2014-25, a bylaw to authorize Municipal Charges and Community Services Grants for 2014, having been read a first and second time, now be given third reading.

BYLAW 2014-25
MUNICIPAL CHARGES/
COMMUNITY SERVICE
GRANTS FOR 2014
THIRD READING

Carried Unanimously

2014-16-13

It was duly moved and seconded
THAT Bylaw 2014-26, a bylaw to amend the Waste Management
Bylaw with respect to clean wood waste, having been read a first and
second time, now be given third reading.

Carried Unanimously

BYLAW 2014-26

WASTE MANAGEMENT
BYLAW AMENDMENT

THIRD READING

There being no further business, the meeting adjourned at 6:30 p.m.

ADJOURNMENT

Mayor

City Clerk

ADOPTED by resolution at Meeting #2014-

MINUTES of **SPECIAL** Meeting #2014-17 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, July 7, 2014, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis
Councillors Kirk Cameron
Jocelyn Curteanu
Betty Irwin
Dave Stockdale
John Streicker

ABSENT: Councillor Mike Gladish

ALSO PRESENT: City Manager Christine Smith
Director of Community and Recreation Services Linda Rapp
Director of Corporate Services Robert Fendrick
Director of Development Services Mike Gau
Director of Infrastructure and Operations Brian Crist

Mayor Curtis called the meeting to order at 5:30 p.m.

CALL TO ORDER

2014-17-01

It was duly moved and seconded
THAT the agenda be adopted as presented.

AGENDA

Carried Unanimously

NEW & UNFINISHED BUSINESS

Administration provided a summary of the terms of the memorandum of settlement and noted that it is common for contract negotiations to have some unresolved issues that may or may not be brought forward in the negotiation of future contracts.

Administration confirmed that the settlement amounts are not subject to further negotiation, and that the entry-level position sets the scale for all firefighters.

Council commended the agreement and noted that the long term of the contract provides certainty for the City and a positive environment for the Fire Department. The negotiating teams for both parties were highly commended.

RATIFICATION OF THE
MEMORANDUM OF
SETTLEMENT FOR
FIREFIGHTERS

Discussion

2014-17-02

It was duly moved and seconded
THAT changes to the existing Collective Agreement between the City of Whitehorse and International Association of Firefighters Local 2217 be ratified in accordance with the Memorandum of Settlement signed on June 13, 2014; and

RATIFY COLLECTIVE
AGREEMENT WITH
FIREFIGHTERS

THAT the Mayor and City Clerk be authorized to sign the 2014 – 2021 Collective Agreement with the International Association of Firefighters Local 2217 when the said document is properly formatted.

Carried Unanimously

There being no further business, the meeting adjourned at 5:40 p.m.

ADJOURNMENT

Dan Curtis, Mayor

Robert Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2014-



Minutes of the meeting of the City Planning Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations Mike Ellis, Senior Planner Ben Campbell, Planner 2

Your Worship, the City Planning Committee respectfully submits the following report:

1. Range Road North Neighbourhood Plan

The Range Road North neighbourhood planning process was initiated last September as recommended in the Official Community Plan. The intent was to look at potential improvements to housing, recreation, amenities and transportation for an area lacking in the types of amenities that are considered integral to complete and successful neighbourhoods. The planning process included a neighbourhood walk, stakeholder interviews and a design workshop. Following the workshop, a draft neighbourhood plan was released for public comment. The plan was revised in response to public input received, and is now being brought forward for adoption. The plan is summarized in an overall concept that includes specific sections with respect to trails and community gathering spaces, the McIntyre Creek Regional Park, Range Road improvements and linear park, development opportunities, and recommendations for implementation. The plan is proposed as a guiding document that will be subject to future budget considerations and further detailed work.

Mr. Doug Gonder addressed the committee to voice his concerns regarding the proposed trail connections adjacent to his property. He stated that the existing trail serves the population very well, and suggested that it is not in the interests of the residents to relocate the trail as proposed in the Neighbourhood Plan. Mr. Gonder asserted that the community consultations were not well attended, and suggested that long-term residents should have been more directly consulted.

Administration confirmed that:

- developing a plan of this nature can be a balancing act, and that future plan amendments are possible;
- there is considerable public property in the area, some of which is owned by the City for public use;
- the road work currently being done in the general area is funded by Build Canada, but future phases of the work are not yet funded;
- a new name for the area would need to be established by neighbourhood consensus, and it may be an ambitious undertaking to arrive at a new name, and
- Range Road is not contemplated to be a significant connection between Whistle Bend and the downtown core

Committee members commended the plan and particularly the First Nation involvement in the planning process.

Recommendation

THAT the Range Road North Neighbourhood Plan dated June 2014 be adopted as a guiding document for development decisions with respect to the Range Road North area.

2. Northern Housing Project – For Information Only

A Committee member noted that the Government of Yukon has chosen not to fund the proposed Northern Housing Project in Whitehorse.



Minutes of the meeting of the City Operations Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, there is no report from the City Operations Committee



Minutes of the meeting of the Community Services Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron – Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

1. CCMARD Advisory Committee Member Appointment

There is a vacancy on the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee due to the resignation of a current member. Resignations are a normal part of volunteer work, and are normally brought forward as they are received. This is a new committee, and there is one applicant from the initial list of potential committee members who was not appointed when the committee was first formed in January. This applicant has indicated that he is still interested in serving on the committee.

The resignation is from a member whose term of office is set to expire this October. Administration is recommending that the new member be appointed for a term to expire in 2015 rather than appointing a person to fill the unexpired portion of the term. In addition, it is also recommended that the term of office for the one other person whose term expires this year be extended. The incumbent has indicated his willingness to have his term extended.

Recommendation

THAT Mike Buensuceso be appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a term to expire on October 31, 2015; and;

THAT the term of office for Rod Snow as a member of the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee be extended to October 31, 2015.

2. Community Events – For Information Only

Committee members commended the Canada Day activities in Rotary Peace Park, and the attendance of local RCMP members at the July 4th celebrations in Juneau.



Minutes of the meeting of the Public Health and Safety Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dave Stockdale – Chair Councillor Kirk Cameron – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Hospital Board Representative – For Information Only

The Committee asked for information regarding the City's representation on the Yukon Hospital Corporation Board of Trustees.

2. Fire Department Issues – For Information Only

The Committee discussed a number of issues that have come forward as part of the Strategic Planning exercise conducted by the Fire Department. Issues raised included succession planning, the need for more dispatchers and the need for more services as a whole. It was also noted that the number of calls for alarms without fires exceed the number of fire calls. The Committee discussed ways to profile the Fire Department more, including an activity day with general public involvement.



Minutes of the meeting of the Development Services Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor John Streicker – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Dave Stockdale
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

1. Downtown Land Acquisition – For Information Only

In response to a query regarding land acquisition in Downtown South, administration confirmed that there have been a number of meetings between the Government of Yukon and the City, and the process is moving towards a conclusion.



Minutes of the meeting of the Corporate Services Committee

Date	July 7, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Betty Irwin – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Dave Stockdale
Absent	Councillor Mike Gladish
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, there is no report from the Corporate Services Committee

There being no further business, the meeting adjourned at 7:00 p.m.