

MINUTES of **REGULAR** Meeting #2014-16 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, June 23, 2014, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Jocelyn Curteanu  
Mayor Dan Curtis – Electronic Participation – joined in progress  
Councillors Kirk Cameron  
Mike Gladish  
Betty Irwin  
John Streicker – Electronic Participation

ABSENT: Councillor Dave Stockdale

ALSO PRESENT: City Manager Christine Smith  
Director of Community and Recreation Services Linda Rapp  
Director of Corporate Services Robert Fendrick  
Acting Director of Development Services Shannon Clohosey  
Director of Infrastructure and Operations Brian Crist

Deputy Mayor Curteanu called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

Deputy Mayor Curteanu confirmed the electronic participation of Councillor Streicker.

Electronic Participation

**2014-16-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

**2014-16-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated June 9, 2014  
be adopted as presented.

**MINUTES**  
June 9, 2014

Carried Unanimously

**2014-16-03**

It was duly moved and seconded  
THAT the minutes of the special council meeting dated June 18, 2014  
be adopted as presented.

**MINUTES**  
June 18, 2014

Carried Unanimously

**DELEGATIONS**

On behalf of the Active Trails Whitehorse Association, Keith Lay spoke in support of the proposed Regional Parks Plan and offered some suggestions for changes prior to adoption of the Plan. He asked that the definition for recreation be changed to reflect the Plan's promotion of the physical and mental health and wellness benefits of regional parks and outdoor recreation. He also asked that Goal 4 of the Plan be amended to include the development of a comprehensive trail classification system. In addition, Mr. Lay advised that Active Trails Whitehorse encourages the City to establish a separate department to manage the City's regional parks.

KEITH LAY  
Regional Parks Plan

Mr. Lay praised the process used to develop the Regional Parks Plan and recommended the process for future plans and the review of bylaws where citizen input is essential. He stated the opinion that the process avoids stakeholder conflicts and results in less controversy and better results in a shorter period of time than other methods used. Mr. Lay asked that the City use this process for the upcoming review of the Protected Area Bylaw.

**COMMITTEE REPORTS**

**City Planning Committee**

**2014-16-04**

It was duly moved and seconded  
THAT the 2014 capital budget be amended by reducing project 720c00111, *Residential Intensification*, by \$80,000 funded from the Land Bank Reserve, and adding a new project, *Housing and Downtown Initiatives*, funded in the amount of \$80,000 from the General Reserve.

CAPITAL BUDGET  
AMENDMENT –  
RESIDENTIAL LAND  
INTENSIFICATION

Carried Unanimously

**2014-16-05**

It was duly moved and seconded  
THAT the subdivision of vacant Commissioner's land and a portion of Lot 465, Group 804, Plan 26555 LTO be approved for the remainder of the Whistle Bend Phases 1 and 2 subdivision parcels comprising: three multiple family lots, one commercial lot, one future planning lot, one public service lot, three public utility lots, road rights-of-way for Casca Boulevard, Keno Way, Olive May Way and Tarahne Way, and a number of greenbelt lots, as shown on the approved Whistle Bend Subdivision sketches.

SUBDIVISION APPROVAL  
WHISTLE BEND  
PHASES 1 AND 2

Carried Unanimously

Mayor Curtis joined the meeting electronically at 5:50 p.m.

Late Arrival

**2014-16-06**

It was duly moved and seconded  
THAT the Regional Parks Plan dated June 2014 be adopted as a  
guiding document.

REGIONAL PARKS PLAN

Carried Unanimously

Council members highly commended the Regional Parks Plan.

Administration confirmed that the Regional Parks Plan is a high level document dealing with all the regional parks, and individual park plans will be implementation plans. This is similar to the way the Zoning Bylaw implements the Official Community Plan. It is likely that the Chadburn Lake Park will be the first focus, and the Plan allows the City to pace itself with respect to implementation. The consensus of Council was to see how the Plan rolls out before allocating more staff.

Discussion

**City Operations Committee**

Denny Day addressed the Committee to request that the City address a number of safety concerns in the Ingram neighbourhood, including speeding on Mallard Way, the lack of a playground, and the Mallard Way egress that prevents left-hand turns onto Hamilton Boulevard. Mr. Day requested changes to the island configuration at Mallard and Hamilton so that vehicles do not have to travel south on Hamilton and make a U-turn to join north-bound traffic.

DENNY DAY

Administration confirmed that the north entrance to Ingram was designed in accordance with Transportation Association of Canada standards, and Ingram residents can access a four way intersection on Hamilton Boulevard by using Heron Drive in the Arkell Subdivision.

INGRAM SUBDIVISION  
ISSUES AND CONCERNS  
For Information Only

The Committee requested that Mr. Day's concerns be forwarded to the Traffic Committee, and to Parks and Trails.

**2014-16-07**

It was duly moved and seconded  
THAT the contract for the development of Water Well #10 be  
awarded to Midnight Sun Drilling Inc. for a net cost to the City of  
\$239,810.00.

CONTRACT AWARD  
WATER WELL #10  
DEVELOPMENT

Carried Unanimously

**Community Services Committee**

Committee members commended various events that took place recently in the City, including the Seniors Tea, the Pride Parade, and the activities surrounding the first ever North of 60 Annual General Meeting of the Air Cadet League of Canada

COMMUNITY EVENTS  
For Information Only

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

**2014-16-08**

It was duly moved and seconded  
THAT the contract for the update of the City's Strategic Sustainability Plan and Integrated Community Sustainability Plan be awarded to Modus for a cost to the City of \$54,999.00

CONTRACT AWARD  
UPDATE OF  
SUSTAINABILITY PLANS

Carried Unanimously

**Corporate Services Committee**

**2014-16-09**

It was duly moved and seconded  
THAT the audited City of Whitehorse 2013 Financial Statements be accepted as presented, and

ADOPTION OF 2013  
FINANCIAL STATEMENTS

THAT the Water and Sewer Fund deficit of \$619,143 be funded from the Water and Sewer Reserve

Carried Unanimously

Administration confirmed that Public Sector Accounting Board rules now focus more on long-range planning, and that is reflected in the accumulated surplus which consists mostly of fixed assets.

Discussion

Council members noted the impact of energy costs on the City's utilities, and also noted that water and sewer rates will have to accommodate the deficit.

**2014-16-10**

It was duly moved and seconded  
THAT travel expenses be authorized for Mayor Curtis to attend the Western Cities Summit to be held in Edmonton in June; and  
THAT travel and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the 2014 Western Cities Summit in Edmonton.

AUTHORIZE COUNCIL  
TRAVEL – WESTERN  
CITIES SUMMIT

Carried Unanimously

**2014-16-11**

It was duly moved and seconded  
THAT the draft Municipal Charges and Community Service Grants Policy and the draft Grant-making Policy, both dated June 2014 with an effective date of January 1, 2015, be tabled as presented, and  
THAT adoption of the Municipal Charges and Community Services Grant Policy and the Grant-making Policy be scheduled for the regular council meeting on September 15<sup>th</sup>, 2014 to allow time for consultation with stakeholders.

DRAFT GRANT POLICIES

Carried Unanimously

Council members discussed the need to rationalize grant funding and stressed that community consultation is imperative to balance the needs of the community and the requirements of the organizations that benefit from municipal grants.

Council members noted that the traditional bylaw authorizing the allocation of the usual grants for this year is scheduled for third reading later at this meeting. By authorizing the grants for this year and at the same time tabling the new grant policies, the benefitting groups and organizations will have certainty for this fiscal year and will also have notice of the need to adjust their operations in response to the proposed new policies.

Discussion

**BYLAWS**

**2014-16-12**

It was duly moved and seconded  
THAT Bylaw 2014-25, a bylaw to authorize Municipal Charges and Community Services Grants for 2014, having been read a first and second time, now be given third reading.

**BYLAW 2014-25**  
MUNICIPAL CHARGES/  
COMMUNITY SERVICE  
GRANTS FOR 2014  
THIRD READING

Carried Unanimously

**2014-16-13**

It was duly moved and seconded  
THAT Bylaw 2014-26, a bylaw to amend the Waste Management  
Bylaw with respect to clean wood waste, having been read a first and  
second time, now be given third reading.

Carried Unanimously

**BYLAW 2014-26**

WASTE MANAGEMENT  
BYLAW AMENDMENT

THIRD READING

There being no further business, the meeting adjourned at 6:30 p.m.

**ADJOURNMENT**

*ORIGINAL DOCUMENT SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2014-18 dated July 14, 2014