



Minutes of the meeting of the City Planning Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice Chair Councillor Betty Irwin Councillor John Streicker
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. New Options for Zoning Amendment – Fir and Elm Street

At the Standing Committee meeting on July 21st, a rezoning application from the Calvary Baptist Church was considered and the Committee recommended that the bylaw be brought forward. However, a new option was proposed after the bylaw was presented, and Council subsequently postponed first reading of the bylaw. The new option proposes that a smaller portion of Lot 110 be rezoned from PS to RS to create one residential lot. Additionally, the portion of Lot 121 being rezoned from RS to PS is larger, which will allow increased development flexibility for the proponent. A revised bylaw is now being brought forward for consideration. The intent of the original application is retained in the revised bylaw – the enlargement of the existing church lot to allow the development of a larger church and accessory buildings, and the creation of two new residential parcels that will be sold to help finance the new church.

The revised proposal is supported by the Official Community Plan and complies with existing zoning regulations for the RS and PS zones as outlined in the original presentation to the Planning Committee. If the revised zoning amendment is approved, the subsequent subdivision and consolidation processes will be required.

A development permit for the construction of the new church will be required to ensure the development meets requirements for building height, setbacks, site coverage, drainage, landscaping and parking. The proponent will still be required to host at least one public meeting as directed by Council at the regular meeting on July 28th.

Recommendation

THAT Bylaw 2014-27, a bylaw to amend the zoning of portions of two lots on Fir Street and a portion of one lot on Elm Street to create two new residential parcels and facilitate the construction of a new church, be brought forward for due consideration under the bylaw process

2. Conditional Use Application 169 Titanium Way – For Information Only

The Committee was advised that an application has been received for approval to construct an over-size caretaker residence as part of an office-commercial storage development at 169 Titanium Way in the Marwell Industrial area. The regulations for caretaker residences were amended with the adoption of Zoning Bylaw 2012-20, and the size proposed by this application is now only permitted as a conditional use. In accordance with the conditional use procedures, public notice of the application has been given, and a public input session has been scheduled for the regular Council meeting on Monday, August 11, 2014.

Administration confirmed that a temporary building is currently on site; the proponent plans to develop a separate new building that will contain the caretaker residence. The proposed development would be restricted if the application is denied. It was also confirmed that the City retains a walkway space between Titanium Way and the Yukon River. Trail development discussions have been held with the Kwanlin Dün First Nation, but the topography poses challenges to trail construction along the river in this area.

3. Quarterly Activity Report – For Information Only

An activity report for May to July 2014 was received from the Planning and Building Services Department.

Issues Arising from the Activity Report

Administration confirmed that:

- there is no contribution agreement in place with the Government of Yukon with respect to the inventory of quarry space, and
- the consultation with respect to accessible housing regulations will tie in with the City's development incentives.



Minutes of the meeting of the City Operations Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity Reports for May to July 2014 were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

Issues Arising from the Activity Reports

Administration confirmed that Part 1 of the Building Consolidation Project is the business case, and the engineering aspect will follow.



Minutes of the meeting of the Community Services Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor John Streicker
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

1. Boys and Girls Club Yukon – For Information Only

Duncan Johnstone and Bonnie Gingras addressed the Committee to thank the City for its support and provide an update on the activities of the Boys and Girls Club Yukon.

They advised that there has been good up-take on the various programs offered at locations around the community, and particularly noted that the nutrition program has been very successful. Increased activity has been noted at the drop-in centre, but Mr. Johnstone confirmed that the weather has a significant impact on attendance. The delegates advised that the goal continues to be reaching a many youth as possible, and the club is focussing its efforts on volunteer involvement and fundraising for the various programs offered. The Committee highly commended the Club for its valuable service.

2. Quarterly Activity Reports – For Information Only

Activity Reports for May to July 2014 were received from the Director of Community and Recreation Services, Outreach and Events, Parks and Trails, Recreation and Facility Services, and the Transit Services Department.

Issues Arising from the Activity Reports

Administration confirmed that

- a report will come forward on the results of the bus stop review, and the intent is to balance resources with the review's findings; and
- a retaining wall has been completed to mitigate erosion at the Mount McIntyre tennis courts

The Committee commended the 20% increase in transit ridership.

3. Various Community Events – For Information Only

Committee members commended a number of recent community events, including the Yukon River Marathon, the Feast of Farms, the croquet tournament for the Yukon Historical and Museums Association, and the performances of the African Children's Choir. It was also noted that first day subscriptions for next year's Yukon Quest were the highest ever.



Minutes of the meeting of the Public Health and Safety Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Quarterly Activity Report – For Information Only

Activity reports for May to July 2014 were received from Bylaw Services and the Fire Department.



Minutes of the meeting of the Development Services Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor John Streicker – Vice Chair Councillor Jocelyn Curteanu Councillor Mike Gladish
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

1. Quarterly Activity Reports – For Information Only

Activity reports for May to July 2014 were received from the Director of Development Services and the Environmental Sustainability Department.



Minutes of the meeting of the Corporate Services Committee

Date	August 4, 2014
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Betty Irwin – Vice Chair Councillor Jocelyn Curteanu Councillor Mike Gladish
Absent	Mayor Dan Curtis Councillor Kirk Cameron Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. **Second Quarter Capital Variance Report**

As part of the City's second quarter variance reporting, the Financial Services Department has reviewed capital budget projections submitted by Department Managers. As a result of this review, some of the 2014 capital projects have been identified as complete or under budget. Budget amendments are required to allow some funds to remain in the City's reserves in preparation for 2015 budget planning, and release outside source funding for potential 2015 applications.

Administration confirmed that

- unused funds can be reallocated to other projects;
- returning unused funds to reserves facilitates planning for the 2015 budget process; and
- discussions continue with respect to Whistle Bend Phase 8, and a contribution agreement will be negotiated; however, the project has been postponed to 2015.

Recommendation

THAT the 2014-2017 capital budget be amended with respect to a number of capital projects as presented, with funding in the amount of \$326,383.00 remaining in various reserves and \$798,051.00 in outside source funding released for application to 2015 projects.

2. Second Quarter Operating Variance Report – For Information Only

The Financial Services Department reviewed operating budget projections submitted by Department Managers and provided a forecast of operating results to the end of the 2014 fiscal year. The second quarter variance projection is that total operating revenues will be under budget by \$563,844 and expenses under budget by \$270,335. Therefore, operating projections to December 31, 2014 as compared to the revised budget indicate an operating shortfall of \$293,509 for the corporation.

Revenue items that vary from budget include operating grants that are lower than expected due to changed funding arrangements, and lower revenue in a number of areas due to a decrease in development activity. On the expense side, electrical expenses are projected to be the most significant variance from budget. An audit of the City's electrical usage will be completed prior to the third quarter variance report and the results will be presented to Council

Overall, Department spending is largely being controlled and the projected shortfall of \$293,509 represents far less than 1% of the City's revised operating budget.

The Committee commended the electrical use audit and encouraged the use of measures to mitigate the City's electrical expenses.

3. History Book Bylaw

The Whitehorse History Book Society approached the City in 2011 with a proposal for the development of a Whitehorse history book. The City provided funding from the Heritage Trust to assist with the project, and the book, *Whitehorse – An Illustrated History*, was completed in 2013. This book is now considered an important component of ensuring that the history of the community is preserved. The Whitehorse History Book Society recognizes that periodic updates will be required to ensure that the history of the City continues to be maintained. The Society has now requested that the City enter into an agreement that will support ongoing updates to the history book.

Administration confirmed that the funds may be used at a future date to provide for updates to the history book. However, the funds that accumulate from royalties and the need for updates to the book are subject to variability and are undetermined at this time.

Recommendation

THAT Bylaw 2014-28, a bylaw to authorize an agreement with respect to future updates of the Whitehorse History Book, be brought forward for due consideration under the bylaw process.

4. Council Travel Authorization – Various Events

Council's Expense Policy requires Council approval for all requests for funding or reimbursement of expenses incurred in conjunction with travel outside the City of Whitehorse. Councillor Cameron has indicated his intention to attend the annual conference of the Canadian Capital Cities Organization to be held in Charlottetown in September. Councillor Streicker has indicated his intention to attend the Board meeting of the Association of Yukon Communities to be held in Faro in September and the Arctic Age Conference to be held in Ottawa in December. The Arctic Age conference will involve businesses and governments in discussions on the future of the Arctic and will look at technologies, partnerships, investment models and ideas to ensure sustainable development of the Arctic.

Recommendation

THAT travel expenses from the City-representative account and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the fall Board Meeting of the Association of Yukon Communities to be held in Faro in September; and

THAT travel expenses from the City-representative account and per diem expenses from the Councillor-initiated account be authorized for Councillor Cameron to attend the annual conference of the Canadian Capital Cities Organization to be held in Charlottetown, PEI in September; and

THAT travel and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the Arctic Age Conference to be held in Ottawa in December.

5. Quarterly Activity Reports – For Information Only

Activity reports for May to July 2014 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications and Customer Service Departments.

There being no further business, the meeting adjourned at 6:45 p.m.