

MINUTES of **REGULAR** Meeting #2014-20 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, August 11, 2014, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Betty Irwin  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale  
John Streicker

ABSENT: Mayor Dan Curtis

ALSO PRESENT: Acting City Manager Linda Rapp  
Director of Corporate Services Robert Fendrick  
Director of Development Services Mike Gau  
Director of Infrastructure and Operations Brian Crist

Deputy Mayor Irwin called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2014-20-01**

It was duly moved and seconded  
THAT the agenda be adopted as presented.

**AGENDA**

Carried Unanimously

Deputy Mayor Irwin proclaimed September 9, 2014 to be Fetal Alcohol Spectrum Disorder International Awareness Day in the City of Whitehorse.

**PROCLAMATION**

**2014-20-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated July 28, 2014 be adopted as presented.

**MINUTES**

July 28, 2014

Carried Unanimously

**PUBLIC INPUT**

Deputy Mayor Irwin called three times for anyone to appear to address the conditional use application for an over-size caretaker residence at 169 Titanium Way in the Marwell Industrial Subdivision.

**CONDITIONAL USE**  
CARETAKER RESIDENCE  
AT 169 TITANIUM WAY

Cam Kos spoke in favour of the application and expressed support for larger residences or even multiple residences in industrial zones on the assumption that persons who purchase property in these zones are aware of the lack of amenities. Mr. Kos suggested that there are no additional safety concerns with this type of proposal, and noted that allowing more housing of this nature could help the housing situation in general.

CAM KOS  
In Favour

Blake Battersby spoke in favour of the application and noted that persons living in industrial areas have traditionally provided their own amenities. He encouraged Council to approve the application.

BLAKE BATTERSBY  
In Favour

No written submissions were received with respect to this application.

No Submissions

Deputy Mayor Irwin declared the public input session closed and advised that a report will come back to the Standing Committee meeting on September 8<sup>th</sup>.

Public Input Closed

## **COMMITTEE REPORTS**

### **City Planning Committee**

#### **2014-20-03**

It was duly moved and seconded THAT Bylaw 2014-27, a bylaw to amend the zoning of portions of two lots on Fir Street and a portion of one lot on Elm Street to create two new residential parcels and facilitate the construction of a new church, be brought forward for due consideration under the bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
FOR FIR AND ELM  
STREET LOTS

Carried Unanimously

The Committee was advised that an application has been received for approval to construct an over-size caretaker residence as part of an office-commercial storage development at 169 Titanium Way in the Marwell Industrial area. The regulations for caretaker residences were amended with the adoption of Zoning Bylaw 2012-20, and the size proposed by this application is now only permitted as a conditional use. In accordance with the conditional use procedures, public notice of the application has been given, and a public input session has been scheduled for the regular Council meeting on Monday, August 11, 2014.

NOTIFICATION OF  
CONDITIONAL USE  
APPLICATION AND  
PUBLIC INPUT SESSION  
For Information Only

.../continued

Administration confirmed that a temporary building is currently on site. The proponent plans to develop a separate new building that will contain the caretaker residence. The proposed development would be restricted if the application is denied. It was also confirmed that the City retains a walkway space between Titanium Way and the Yukon River. Trail development discussions have been held with the Kwanlin Dün First Nation, but the topography poses some challenges to trail construction along the river in this area.

NOTIFICATION OF  
CONDITIONAL USE  
APPLICATION AND  
PUBLIC INPUT SESSION  
For Information Only  
(Continued)

An activity report for June, July and August 2014 was received from the Planning and Building Services Department.

ACTIVITY REPORT  
For Information Only

Administration confirmed that:

- there is a contribution agreement in place with the Government of Yukon with respect to the inventory of quarry space, and
- the consultation with respect to accessible housing regulations will tie in with the City's development incentives.

Issues Arising from  
the Activity Reports

### **City Operations Committee**

Activity reports for June, July and August 2014 were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that Part 1 of the Building Consolidation Project is the business case, and the engineering aspect will follow

Issues Arising from  
the Activity Reports

### **Community Services Committee**

Duncan Johnstone and Bonnie Gingras addressed the Committee to thank the City for its support and provide an update on the activities of the Boys and Girls Club Yukon. They advised that there has been good up-take on the various programs offered at locations around the community, and particularly noted that the nutrition program has been very successful. Increased activity has been noted at the drop-in centre, but Mr. Johnstone confirmed that the weather has a significant impact on attendance. The delegates advised that the goal continues to be reaching a many youth as possible, and the club is focussing its efforts on volunteer involvement and fundraising for the various programs offered. The Committee highly commended the Club for its valuable service.

BOYS AND GIRLS  
CLUB YUKON UPDATE  
For Information Only

Activity reports for June, July and August 2014 were received from the Director of Community and Recreation Services, Recreation and Facility Services, Outreach and Events, Parks and Trails, and the Transit Department.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that

- a report will come forward on the results of the bus stop review, and the intent is to balance resources with the review's findings; and
- a retaining wall has been completed to mitigate erosion at the Mount McIntyre tennis courts

Issues Arising from  
the Activity Reports

The Committee commended the 20% increase in transit ridership.

Committee members commended a number of recent community events, including the Yukon River Marathon, the Feast of Farms, the croquet tournament for the Yukon Historical and Museums Association, and the performances of the African Children's Choir. It was also noted that first day subscriptions for next year's Yukon Quest were the highest ever.

COMMUNITY EVENTS  
For Information Only

### **Public Health and Safety Committee**

Activity reports for June, July and August 2014 were received from Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

### **Development Services Committee**

Activity reports for June, July and August 2014 were received from the Director of Development Services and the Environmental Sustainability Department.

ACTIVITY REPORT  
For Information Only

### **Corporate Services Committee**

#### **2014-20-04**

It was duly moved and seconded  
THAT the 2014-2017 capital budget be amended with respect to a number of capital projects as follows, with funding in the amount of \$326,383.00 remaining in various reserves and \$798,051.00 in outside source funding released for application to 2015 projects:

SECOND QUARTER  
CAPITAL BUDGET  
AMENDMENTS

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**2014-20-04** (Continued)

**Capital Reserve** – amend the funding of the following projects with \$6,381 in funding remaining in the Capital Reserve:

240c00214	2 <sup>nd</sup> & Shipyards Crosswalk	\$5,000	Over budget
320c01210	EMO Equipment	-\$11,381	Not needed

**Equipment Reserve** – amend the funding of the following project with \$6,970 in funding remaining in the Equipment Reserve:

320c00510	P&R Lawn Tractors	-\$6,970	Under budget
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**Water & Sewer Reserve** – amend the funding of the following projects with \$272,032 in funding remaining in the Water & Sewer Reserve:

240c00213	Hillcrest Water Supply	-\$200,000	Under budget
650c01614	2 Mile Hill Booster UPS	-\$72,032	Under budget

SECOND QUARTER  
CAPITAL BUDGET  
AMENDMENTS  
(Continued)

**General Reserve** – amend the funding of the following projects with \$41,000 in funding remaining in the General Reserve:

100c00111	Organizational Review	\$20,000	Over budget
720c01714	Land Development Strategy	-\$30,000	Cancelled
720c02114	Takhini North Surveys	-\$31,000	Under Budget

**Gas Tax** – amend the funding of the following project with \$223,051 in funding returning to the City’s Gas Tax allocation and available for other projects:

240c00709	Selkirk Well Development	-\$223,051	Return to Gas Tax
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**Territorial Capital Grants** – amend the following projects with \$575,000 in Territorial Capital Grants not required:

720c00214	Whistle Bend Phase 8	-\$500,000	Deferred to 2015
720c00814	Quarry Inventory	-\$75,000	Funds unavailable

Carried Unanimously

The Financial Services Department reviewed operating budget projections and provided a forecast of operating results to the end of the 2014 fiscal year. The second quarter variance projection is that total operating revenues will be under budget by \$563,844 and expenses under budget by \$270,335. Operating projections to December 31, 2014 as compared to the revised budget indicate an operating shortfall of \$293,509 for the corporation.

SECOND QUARTER  
OPERATING BUDGET  
VARIANCE REPORT  
For Information Only

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Revenue items that vary from budget include operating grants that are lower than expected due to changed funding arrangements, and lower revenue in a number of areas due to a decrease in development activity. On the expense side, electrical expenses are projected to be the most significant variance from budget. An audit of the City's electrical usage will be completed prior to the third quarter variance report and the results will be presented to Council

SECOND QUARTER  
OPERATING BUDGET  
VARIANCE REPORT  
For Information Only  
(Continued)

Overall, Department spending is largely being controlled and the projected shortfall of \$293,509 represents far less than 1% of the City's revised operating budget.

The Committee commended the electrical use audit and encouraged the use of measures to mitigate the City's electrical expenses.

**2014-20-05**

It was duly moved and seconded  
THAT Bylaw 2014-28, a bylaw to authorize an agreement with respect to future updates of the Whitehorse History Book, be brought forward for due consideration under the bylaw process.

BRING FORWARD  
HISTORY BOOK BYLAW

Carried Unanimously

**2014-20-06**

It was duly moved and seconded  
THAT travel expenses from the City-representative account and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the September Board Meeting of the Association of Yukon Communities in Faro; and

THAT travel expenses from the City-representative account and per diem expenses from the Councillor-initiated account be authorized for Councillor Cameron to attend the annual conference of the Canadian Capital Cities Organization to be held in Charlottetown, PEI in September; and

AUTHORIZE COUNCIL  
TRAVEL - VARIOUS

THAT travel and per diem expenses from the Councillor-initiated account be authorized for Councillor Streicker to attend the Arctic Age Conference to be held in Ottawa in December.

Carried Unanimously

Activity reports for June, July and August 2014 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications Departments.

ACTIVITY REPORTS  
For Information Only

**BYLAWS**

**2014-20-07**

It was duly moved and seconded  
THAT Bylaw 2014-28, a bylaw to authorize an agreement with respect  
to future updates of the Whitehorse History Book, be given first  
reading.

Carried Unanimously

**BYLAW 2014-28**

HISTORY BOOK BYLAW

FIRST READING

**2014-20-08**

It was duly moved and seconded  
THAT Bylaw 2014-28 be given second reading.

Carried Unanimously

SECOND READING

Council commended the Whitehorse History Book Society for the work  
done to create the book, and expressed support for the bylaw.

**2014-20-09**

It was duly moved and seconded  
THAT Bylaw 2014-27, a bylaw to amend the zoning of portions of two  
lots on Fir Street and a portion of one lot on Elm Street to create two  
new residential parcels and facilitate the construction of a new  
church, be given first reading.

Carried Unanimously

**BYLAW 2014-27**

ZONING AMENDMENT  
FIR & ELM STREET LOTS

FIRST READING

Deputy Mayor Irwin advised that City Council will be in recess for three  
weeks. The next scheduled meeting will be the Standing Committee  
meeting on Monday, September 8<sup>th</sup>.

REMINDER OF  
COUNCIL RECESS

There being no further business, the meeting adjourned at 6:08 p.m.

**ADJOURNMENT**

*ORIGINAL DOCUMENT SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk

ADOPTED by resolution at Meeting #2014-21 dated September 15, 2014