

CITY OF WHITEHORSE – STANDING COMMITTEES

Monday, September 22, 2014 – 5:30 p.m.

Council Chambers, City Hall

CALL TO ORDER

ADOPTION OF AGENDA

PROCLAMATIONS

DELEGATES

CITY PLANNING COMMITTEE

1. Public Hearing Report – Zoning Amendment (Fir and Elm Street Lots)
2. Conditional Use Application – 3 Glacier Road (MacRae)
3. Proposed Street Renaming
4. New Business

CITY OPERATIONS COMMITTEE

1. Budget Amendment – Marwell Lift Grinder Replacement
2. New Business

COMMUNITY SERVICES COMMITTEE

1. New Business

PUBLIC HEALTH AND SAFETY COMMITTEE

1. Christmas Food for Fines Promotion
2. New Business

DEVELOPMENT SERVICES COMMITTEE

1. New Business

CORPORATE SERVICES COMMITTEE

1. New Business

**CITY OF WHITEHORSE
CITY PLANNING COMMITTEE AGENDA**

Date Monday, September 22, 2014

Location: Council Chambers, City Hall



Chair: Mike Gladish **Vice Chair:** Jocelyn Curteanu

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ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: September 22, 2014
RE: Public Hearing Report – Zoning Amendment (Fir and Elm Street Lots)

ISSUE

Public Hearing Report for the application to amend the zoning of portions of 1303 Fir Street, 1207 Fir Street, and 1302 Elm Street in Porter Creek.

REFERENCE

- *Municipal Act* (2002)
- Zoning Bylaw 2012-20
- Bylaw 2014-27
- Official Community Plan (2010)
- Strategic Sustainability Plan
- Appendix A

HISTORY

The Calvary Baptist Church, owners of 1303 Fir Street (Lot 110, Plan 25142 LTO), 1207 Fir Street (Lot 112, Plan 25142 LTO), and 1302 Elm Street (Lot 121, Plan 25142 LTO), are applying to amend the zoning of portions of these lots to facilitate future residential land dispositions as well as the construction of a future church. The proponents have outgrown their current church and the sale of the new residential properties will assist in the funding of a new church.

The proposed amendment has three components:

1. Rezone a portion of 1303 Fir Street (Lot 110) from PS – Public Service to RS – Residential Single Detached. The owner intends to subdivide this vacant, treed parcel into one residential parcel, which would be approximately 464 m² in size, which is suitable for a single detached house.
2. Rezone a portion of 1207 Fir Street (Lot 112) from PS – Public Service to RS – Residential Single Detached. The owner intends to subdivide this portion of land into one residential parcel which would be approximately 464 m² in size, which is suitable for a single detached house.
3. Rezone the rear portion of 1302 Elm Street (Lot 121) from RS – Residential Single Detached to PS – Public Service. The owner intends to consolidate this portion of land with the larger church property located at 1301 Fir Street (Lot 111) and use it for a future residence and maintenance building for the new church. The remaining portion of the consolidated lot would feature the new church.

Bylaw 2014-27 received 1st Reading on August 11, 2014. Notices were published in the newspapers on August 22 and 29, 2014. A zoning amendment sign was also placed on the subject area.

A total of 37 letters were sent to property owners within a radius of 100 metres of the subject properties. Yukon Government Lands Department, Kwanlin Dün First Nation, Ta'an Kwäch'an Council, and the Porter Creek Community Association were also notified.

Following a notification period, the applicant held a public information meeting at the Calvary Baptist Church on September 9. Two members of the public, both members of the Calvary Baptist Church, attended the meeting. No issues were raised at the proponent's meeting regarding the proposed amendment.

The proponent appeared to speak at the public hearing and requested a minor change to the proposed zoning line for the Elm Street lot. Three written submissions were received: one opposed and raising concerns, one with no concerns, and one submission with no concerns but making a suggestion.

The following specific comments were received:

- Proponent's request to adjust the zoning line on 1302 Elm Street
- Concern that the proponent's meeting was not held at the specified time and location
- Development of the lots will negatively impact traffic around the school
- Increased development in the area will impact underground services in the area
- The proponent should be required to provide detailed information to neighbours
- Consider placing development agreements on the new lots to restrict development

ALTERNATIVES

Option 1: Proceed with 2nd and 3rd Reading under the bylaw process.

Option 2: Amend the bylaw at 2nd Reading and proceed with 3rd Reading.

Option 3: Do not proceed with 2nd and 3rd Reading.

ANALYSIS

Proponent's request to adjust the zoning line on 1302 Elm Street

At the Public Hearing, the proponent requested a change to the zoning line on 1302 Elm Street. The requested change would move the rear zoning line of 1302 Elm Street from 23 m (75 ft) to 27 m (90 ft). This would mean an increase to the area being rezoned from RS–Residential Single Detached to PS–Public Service from 695 m² to 836 m².

The applicant is requesting the change as a result of further discussions with ATCO Electric Yukon. An electrical powerline runs along the rear property line that necessitates a 12 m wide electrical easement. This is a wider easement than originally contemplated which would restrict the construction of the church residence adjacent to the easement. As a result, the owner is proposing that the zoning line be extended further towards Elm Street to enable the construction of the residence.

A zoning review of this new proposal was undertaken by administration. In particular, two zoning regulations were examined: the rear yard setback to the existing building on 1302 Elm Street and the minimum lot size. With respect to the rear yard setback, the

minimum requirement is 3 m from the rear property line to the nearest principal building. The extension of the zoning line would still meet the minimum rear yard setback.

Regarding the minimum lot size, the new lot at 1302 Elm Street would be approximately 1020 m² in size, which is well over the required minimum lot area of 462 m². The remaining portion of 1302 Elm Street would be a compliant lot size to accommodate the existing single detached house.

Concern that the proponent's meeting was not held at the specified time and location

A comment was raised that the proponent's meeting was not held at the specified time and location and that neighbours were not notified of the change.

The meeting was held at the specified time and location, which was from 7 to 9 pm on September 9th at the Calvary Baptist Church. Meeting details were sent to nearby property owners in the Public Hearing Notice letters. Two members of the public appeared at the meeting, who raised no concerns with the proposal.

Development of the lots will negatively impact traffic around the school

A concern was raised that the development of the Calvary Baptist Church properties will impact traffic associated with the nearby Jack Hulland Elementary School. According to the submission, the empty properties are currently used for dropping off and picking up children and the development of the lots will mean more congestion on the road.

The properties that these vehicles are utilizing are privately owned and the owner can either develop them or restrict these vehicles from accessing the properties as it sees fit. The school sends out messages to parents to inform them to use the public parking along Fir and Grove Streets during drop off and pick up times.

As part of the development of the lots, the applicant will need to provide a required number of parking stalls for the new church and associated development on the lot. In addition, traffic congestion is not anticipated to be compounded further as the church services (i.e. Sunday service) generally do not overlap with school times.

Increased development in the area will impact underground services in the area

A concern was raised that the area has experienced increased density and that the addition of new lots may impact underground utilities. The written submission notes that since recent development in the area, homes have experienced changes in water pressure.

The concern was referred to the Engineering Services and Water and Waste Services Departments for comments. The water main running along both Fir and Elm streets are 6 inch AC mains, which provide more than sufficient capacity for additional development, including the new church and residential lots. The peak flows in the water mains are dictated by fire hydrant flow, which provide excess capacity for residential water use. Both departments have not heard any concerns regarding water pressure in this area.

While water flow will not be impacted by this particular development proposal, the potential for future subdivisions over time in this area of Porter Creek may necessitate a future flow modelling study by the City to ensure that water capacity and flow are

sufficient. The need for this study will be decided by the departments, if there is an increase to subdivision applications being brought forward to the Development Review Committee.

The proponent should be required to provide detailed information to neighbours

A comment was raised that proponents should be required to provide detailed information of their proposal to nearby property owners. The Zoning Bylaw does not require that proponents of zoning amendments provide information to nearby property owners. However, in this case the proponent did notify property owners of their proposal by going door-to-door and also held a public information meeting as required by Council.

During the zoning amendment process, the City also sends out information on the proposed amendment to the public. This includes letters to nearby owners, a zoning amendment sign, newspaper ads, and social media. The public is directed to the City's current amendments webpage which contains information on the proposal, including copies of the administrative reports, bylaws, and location sketches.

Consider placing development agreements on the new lots to restrict development

One of the written submissions received suggested that as an additional measure the proponent be required to enter into development agreements with the City to prevent duplexes and living suites on the proposed new lots.

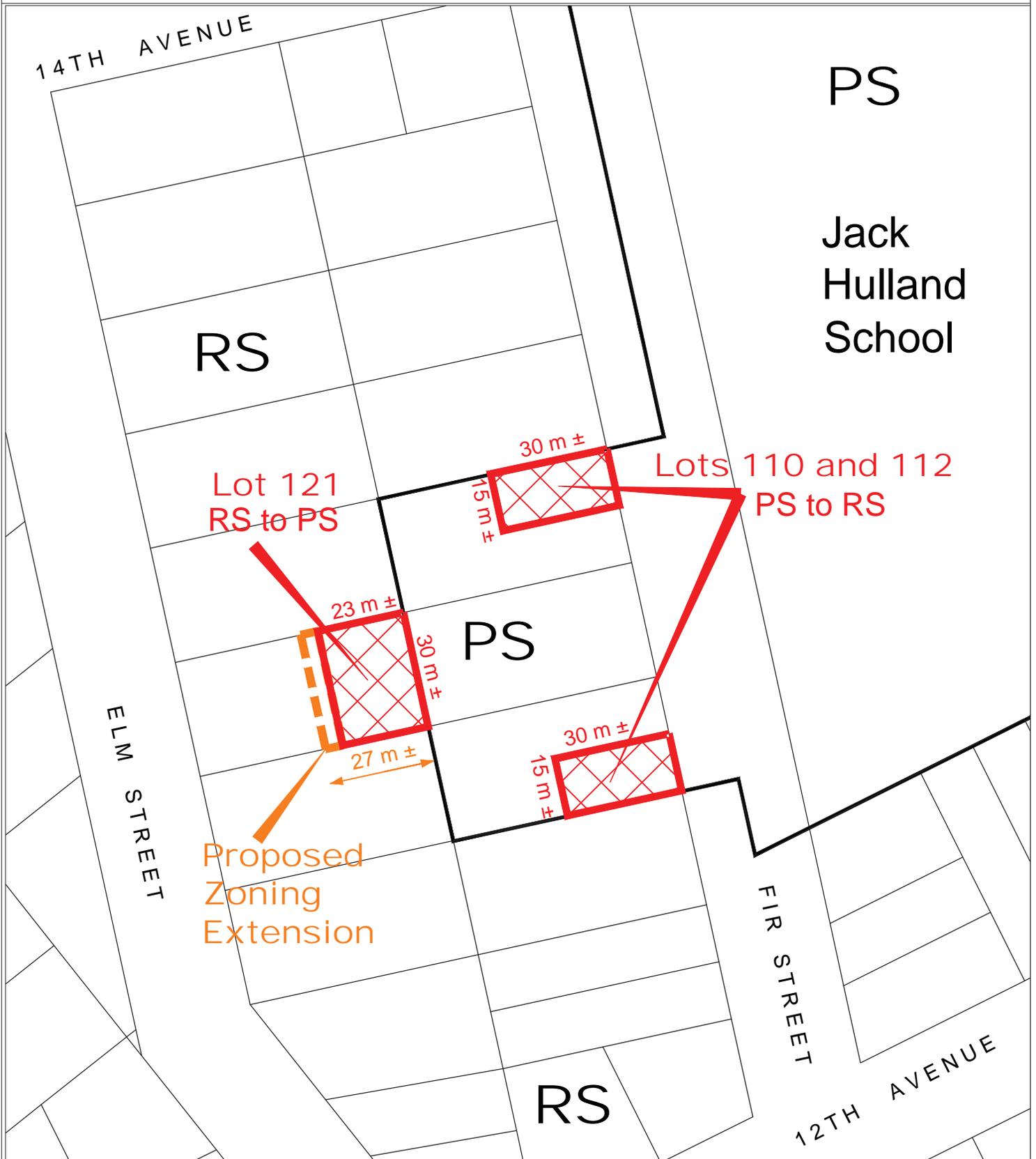
The two proposed residential lots fronting on to Fir Street would not allow for duplex development as they would be below the minimum lot size for duplexes. However, living suites would be permitted. The reconfigured lot fronting Elm Street is of a sufficient size to allow for a duplex. It should be noted that if the church lots are redeveloped as they exist right now without a zoning amendment, there is greater potential for increased density as the PS zone allows for multiple housing development. Therefore, this zoning amendment is not anticipated to result in a greater density than what currently can occur on the lots without the amendment.

Development agreements are typically not a tool for restricting land use on properties. If a restriction on duplexes or suites is desired by Council, this would be done through a spot zoning of the properties in question. Administration is not supportive of restricting suites in the RS zone as these are seen as providing an important component of rental housing.

ADMINISTRATIVE RECOMMENDATION

THAT Council direct that Bylaw 2014-27, a bylaw to amend the zoning of portions of 1303 Fir Street and 1207 Fir Street and a portion of 1302 Elm Street, be brought forward for second and third reading under the bylaw process; and

THAT Council amend Bylaw 2014-27 at second reading to increase the proposed rezoning area of 1302 Elm Street from 695 m² to 836 m².



Bylaw 2014-27

A bylaw to amend the zoning of portions of Lot 110 (1303 Fir Street), Lot 112 (1207 Fir Street), and Lot 121 (1302 Elm Street), Plan 25142 LTO to facilitate future development. Proposed zoning extension indicated in orange.

LEGEND



SUBJECT AREAS

File #: PB-02-2014

ADMINISTRATIVE REPORT

TO:	Planning Committee
FROM:	Administration
DATE:	September 22, 2014
RE:	Conditional Use Application – 3 Glacier Road – For Information Only

ISSUE

Notice of an application for Conditional Use approval to allow for a 20-seat 'eating and drinking establishment' in an IS–Service Industrial zone

REFERENCE

- Zoning Bylaw 2012-20
- Official Community Plan (OCP)
- Location Sketch
- Appendix A – Site & Floor Plan

HISTORY

On September 12, 2014 Shannon Corrado and Lee Willett applied for a conditional use approval to permit an 'eating and drinking establishment' within a portion of an existing multi-unit building at 3 Glacier Road in the MacRae Industrial Subdivision. The proposed eating and drinking establishment would seat 20 customers and include an off-sales component.

The application was discussed by Development Review Committee on September 3rd, 2014. In conformance with Section 4.8 of Zoning Bylaw 2012-20, notification letters were sent to a total of 67 property owners within a 1 kilometre radius of the site. Kwanlin Dün First Nation, Ta'an Kwäch'än Council and Yukon Government Lands Client Services were also notified by mail. An advertisement was placed in the both newspapers on September 19th and 26th, 2014.

The proposed schedule for the Conditional Use application is:

Letters to Property Owners	September 15, 2014
Newspaper Ads	September 19 & 26, 2014
Planning Committee	September 22, 2014
Public Input Session	September 29, 2014
Report to Committee	October 6, 2014
Council Decision	October 14, 2014

ANALYSIS

Eating and drinking establishments are a conditional use in the *IS–Service Industrial* zone, which can be approved by City Council following a public input session. Section 4.9 of Zoning Bylaw 2012-20 specifies that Council shall consider applications for conditional use approval, and provide advice on conformance with bylaw requirements, within 60 days of receipt of a complete application. Conditions for approval may be set

by Council as deemed necessary. Conditional uses must be consistent with the Official Community Plan (OCP), compatible with adjoining land uses and compliant with the Zoning Bylaw.

OCP

The property is within the Industrial land use designation in the OCP. The purpose of the Industrial designation is “to provide both light and heavy industrial uses subject to proper zoning”. While ‘eating and drinking establishments’ are not directly supported by the OCP, existing land uses within the MacRae Industrial Subdivision are presently a combination of industrial, light industrial and mixed-use industrial/commercial uses. The subject lot is in proximity to the Mixed-Use Industrial/Commercial land use designation which does “encourage a mix of service commercial and service industrial activities” (OCP Policy 6.2.1).

Zoning

This property is zoned *IS-Service Industrial* under the Zoning Bylaw. Eating and drinking establishments are supported as a conditional use in this zone. The applicant is also proposing retail off-sales which is a permitted secondary use and not subject to the conditional use process.

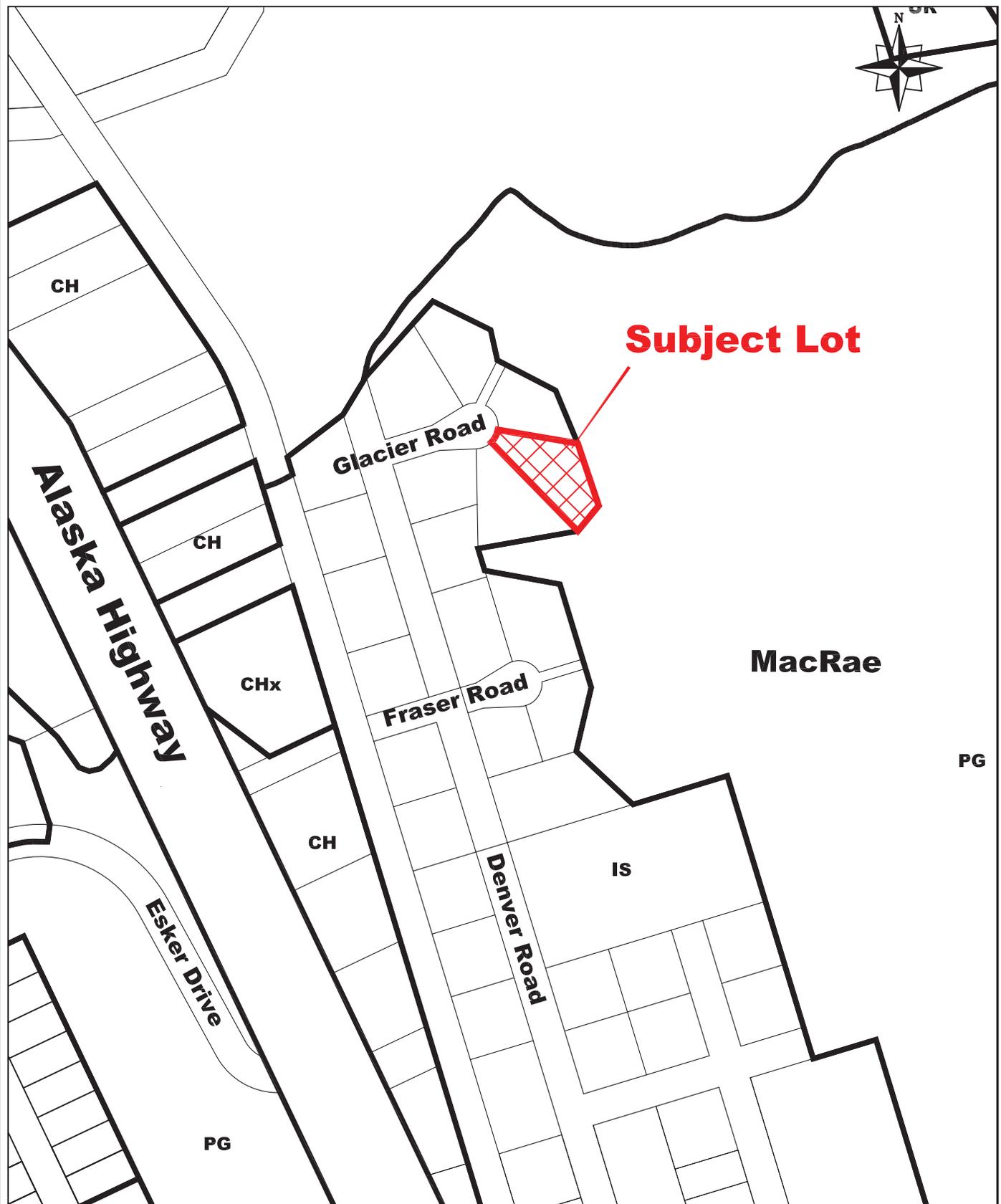
Current land use on the subject property is a mixture of industrial and commercial uses including: indoor participant recreation services (dog obedience school), custom indoor manufacturing (artist studios), general contractor services, and a 185m² caretaker residence.

On October 28, 2013, conditional use approval to operate an indoor dog obedience/training school was granted at 3 Glacier Road. The obedience school is located on the ground floor of the building, while the proposed eating and drinking establishment would be located on the second storey. This development also requires the installation of a new on-site sewage disposal system, dedicated to the restaurant use. The applicant has submitted an application to Yukon Government Environmental Health Services and is currently working towards approval.

It is also worthy of note that on July 22, 2013, conditional use approval was granted to operate an 80 seat eating and drinking establishment with off-sales component at nearby 5 Fraser Road.

Public Input Session Scheduled

In conformance with section 4.8 of Zoning Bylaw 2012-20, a public input session to allow Council to hear and consider all submissions respecting the proposed conditional use has been scheduled for the regular Council meeting on September 29, 2014.



SCALE: NTS	DWN. BY: RCN
DATE: September 12, 2014	R.No: 0
FILE No: PB-02-2014	

CITY OF WHITEHORSE - PLANNING SERVICES

LOCATION SKETCH

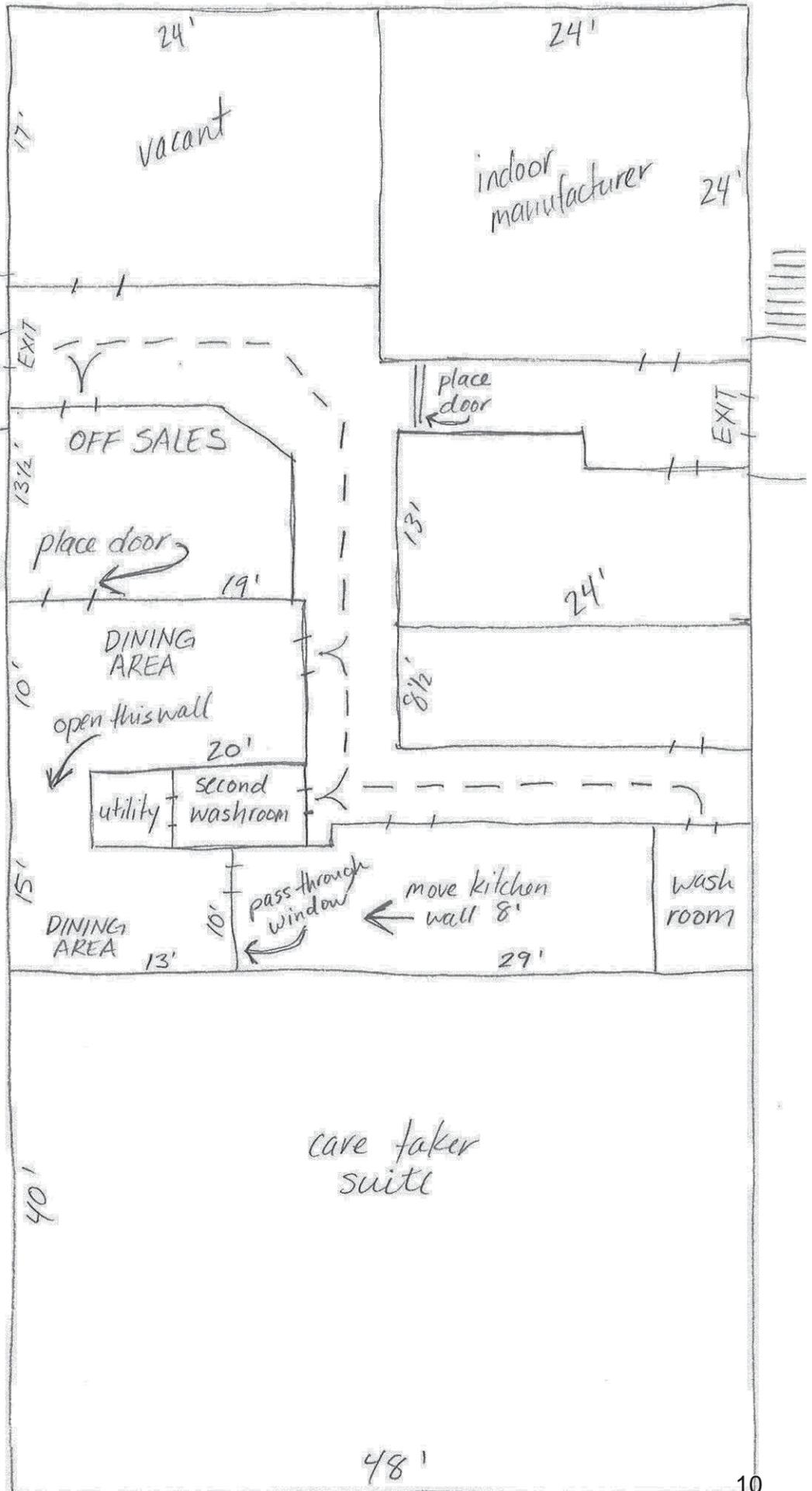
Proposed conditional use for an 'eating and drinking establishment'
at 3 Glacier Road.



3 Glacier
Upstairs

→ revised
proposed
renovations ←

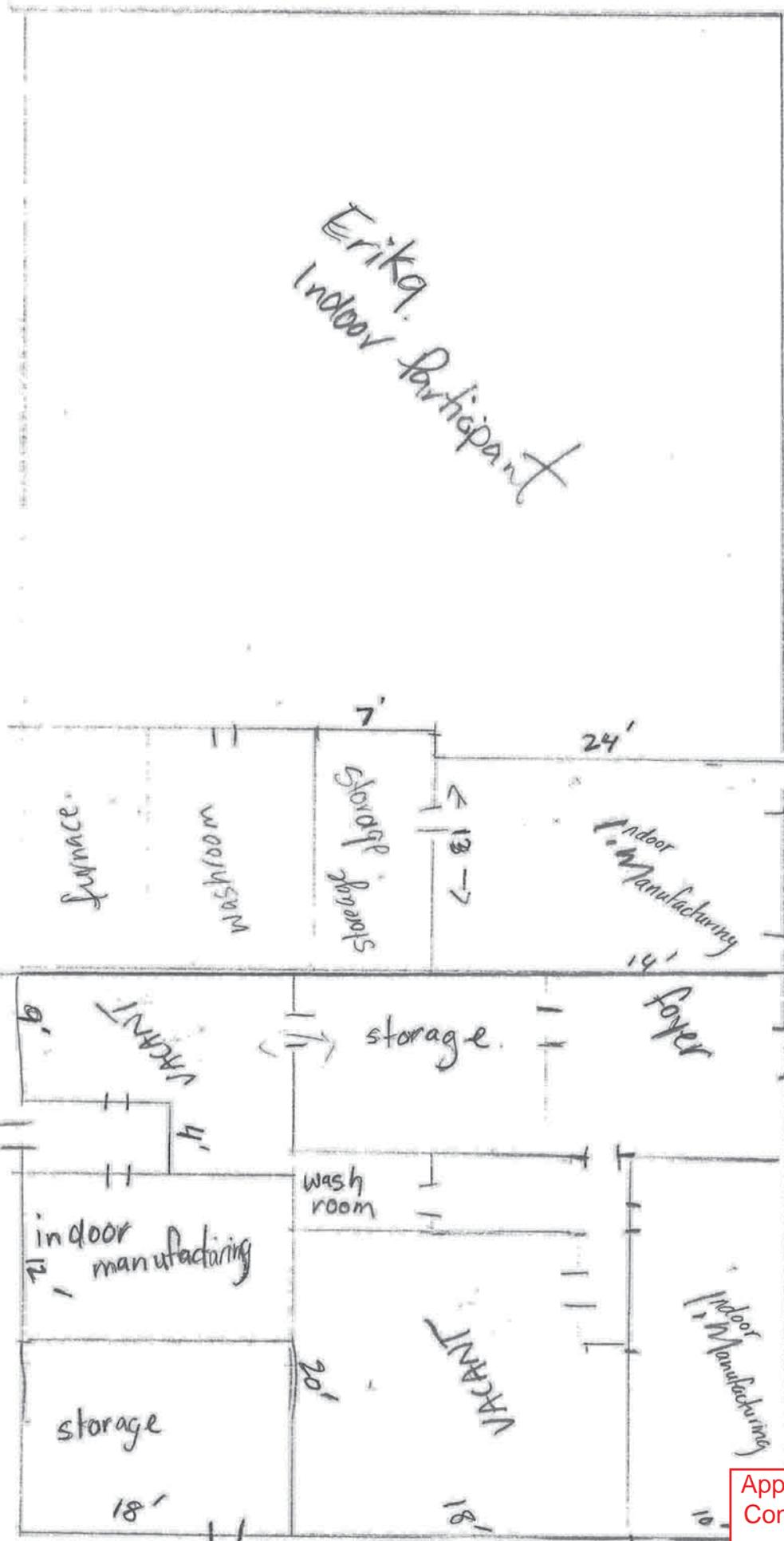
--- foot traffic



10/11/10

3 Glacier Dr
downstairs

Erika
Indoor Participant



File #: McGundy Road Renaming

ADMINISTRATIVE REPORT

TO: Planning Committee
FROM: Administration
DATE: September 22, 2014
RE: Proposed Street Renaming

ISSUE

A proposal to rename a section of Old Alaska Highway at Mile 926.

REFERENCE

- Municipal Addressing and Naming Policy (1998)
- Addressing and Naming Policy and Guidelines & Procedures (1998)
- Appendix "A"
- Bylaw 2014-32

HISTORY

The subject road is located at Mile 926 of the Alaska Highway (Stevens area) and is a section of the original Highway. It is currently referred to as Old Alaska Highway, however this name is also used for another section of the original Highway at Mile 929-934 (also known as the Scout Lake Road), which is well-established with signage at both entrances. That section is outside of Whitehorse City Limits. Hazel Campen, a resident of the road, has raised concerns that two roads of the same name within the 911 area could cause delays in responding to an emergency. Assigning a unique name to the road would provide more clarity on its location.

The recommended naming option, "McGundy Road," was put forward by Hazel Campen. This option reflects the First Nations history of the area, as the McGundy family were members of the Kwanlin Dün First Nation (KDFN), and moved to the area in the late 1940s shortly after the Alaska Highway was constructed. Today, there are KDFN and Ta'an Kwäch'än Council (TKC) land parcels adjacent to the road. The suggestion is supported by KDFN.

The proposed schedule for this bylaw process is as follows:

Introduction:	September 22, 2014
1 st & 2 nd Reading:	September 29, 2014
3 rd Reading:	October 14, 2014

ALTERNATIVES

Option One: Rename the road "McGundy Road"

Option Two: Do not rename the road

ANALYSIS

City Policy

The name “McGundy Road” fulfils Section 3.1(o) of the Naming Guidelines, which states: “names of persons of honor, community importance, or of historical significance in the City of Whitehorse... should be used where appropriate.” The McGundy family has a long history living in the subject area and the name recognizes the area’s First Nations history.

Existing house numbers would remain the same. Canada Post offers a free mail forwarding service to property owners and tenants for one year following the effective date. Under Section 25 of the Naming Policy, the City will not provide compensation for any other expenses incurred with a change of address. The cost to property owners or tenants is considered negligible. Potential costs to the City of Whitehorse include manufacture and installation of one street sign and sign post.

Consultation

Administration has sought comment from affected stakeholders on the proposed initiative. There are two property owners, and one resident on the KDFN parcel on the subject road. KDFN and Hazel Campen support “McGundy Road”, one property owner responded with a new suggestion (“Roberts Road”), and the other property owner as well as TKC did not respond to a request for comment.

“Roberts Road” is the name of a former resident of the road, who lived there from approximately 1960 to 1997. Administration recommends “McGundy Road” due to the family’s longer presence in the area and to having the support of KDFN, however “Roberts Road” is a good suggestion and will be placed on the reserve list for future use in the area.

As per Section 2(j) of the Naming Guidelines, the City is responsible for contacting appropriate government agencies and relevant service providers prior to approval. All agencies specified in the Naming Guidelines were contacted and did not express any concerns with the proposed renaming. The following agencies were contacted:

- Kwanlin Dün First Nation
- Ta'an Kwäch'än Council
- Canada Post
- ATCO Electric Yukon
- Northwestel
- GOTY Ambulance Services
- RCMP
- Elections Yukon
- Elections Canada
- Yukon Historical & Museum Association

The appropriate City Departments were also notified.

Next Steps

Should council wish to proceed with the street renaming, next steps would include:

- Installation of a new street sign and post
- Notification to public and agencies listed in Appendix A – Circulation List of the Naming Guidelines

ADMINISTRATIVE RECOMMENDATION

THAT Council direct Bylaw 2014-32, a bylaw to rename a section of Old Alaska Highway to “McGundy Road,” be given due consideration under the Bylaw process.

CITY OF WHITEHORSE

BYLAW 2014-32

A bylaw to rename Mile 926 Old Alaska Highway

WHEREAS section 265 of the *Municipal Act* (R. S. Y. 2002) provides that Council may by bylaw name a road or subdivision; and

WHEREAS Whitehorse City Council adopted a policy to guide the assignment of names to streets, subdivisions, parks, recreation areas, and city-owned buildings and facilities within the municipal boundaries of the City of Whitehorse; and

WHEREAS it is deemed desirable to officially rename the section of Old Alaska Highway located adjacent to Mile 926 Alaska Highway and accessed by Parent Lane in Whitehorse;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

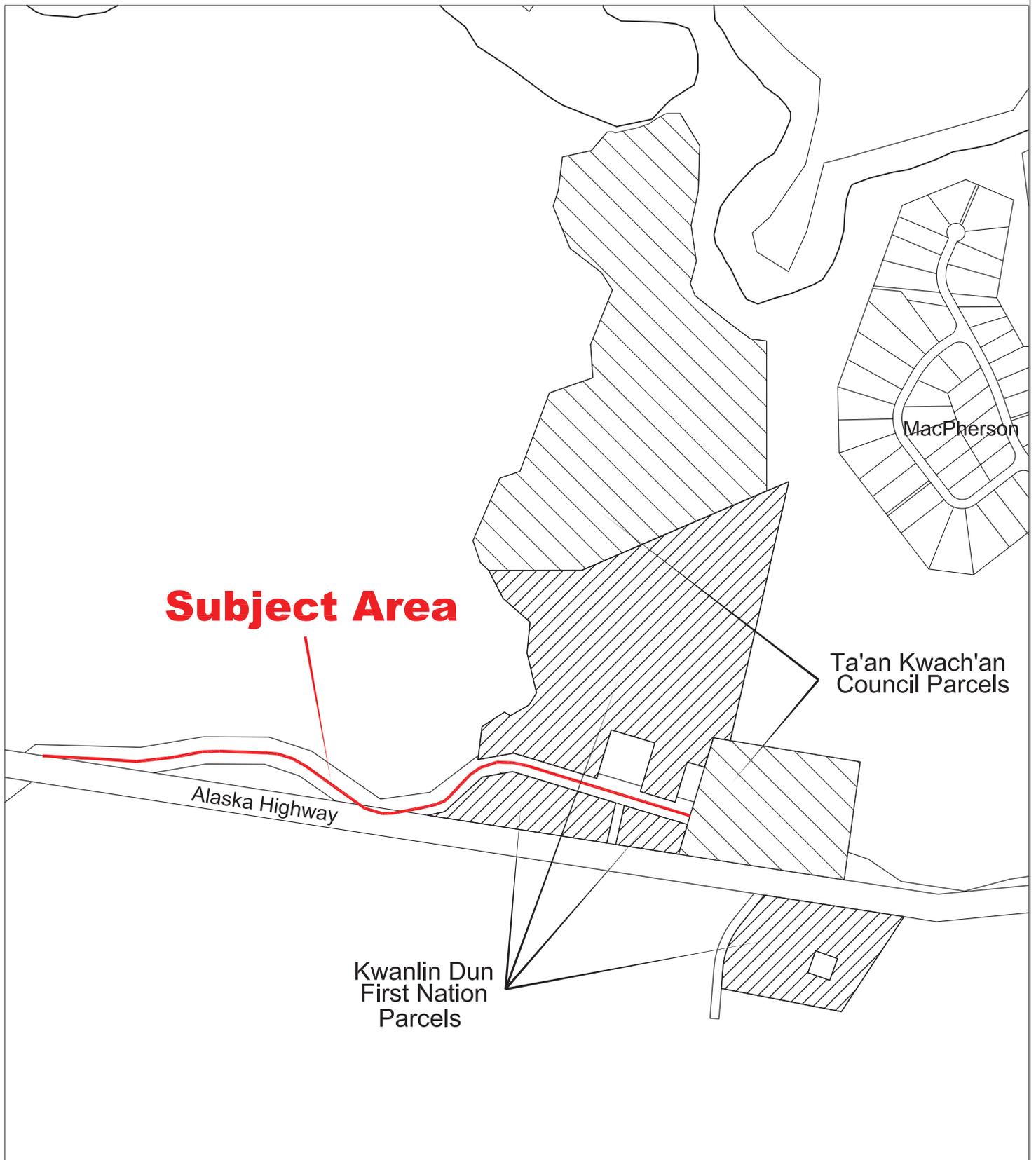
1. Old Alaska Highway, in the Stevens area of Whitehorse, Yukon Territory is hereby renamed "**McGundy Road**", as indicated on the sketch attached hereto as Appendix "A" and forming part of this bylaw; and
2. This bylaw shall come into full force and effect upon the final passing thereof.

FIRST and SECOND READING:

THIRD READING and ADOPTION:

Dan Curtis, Mayor

Robert I. Fendrick, FCGA, City Clerk



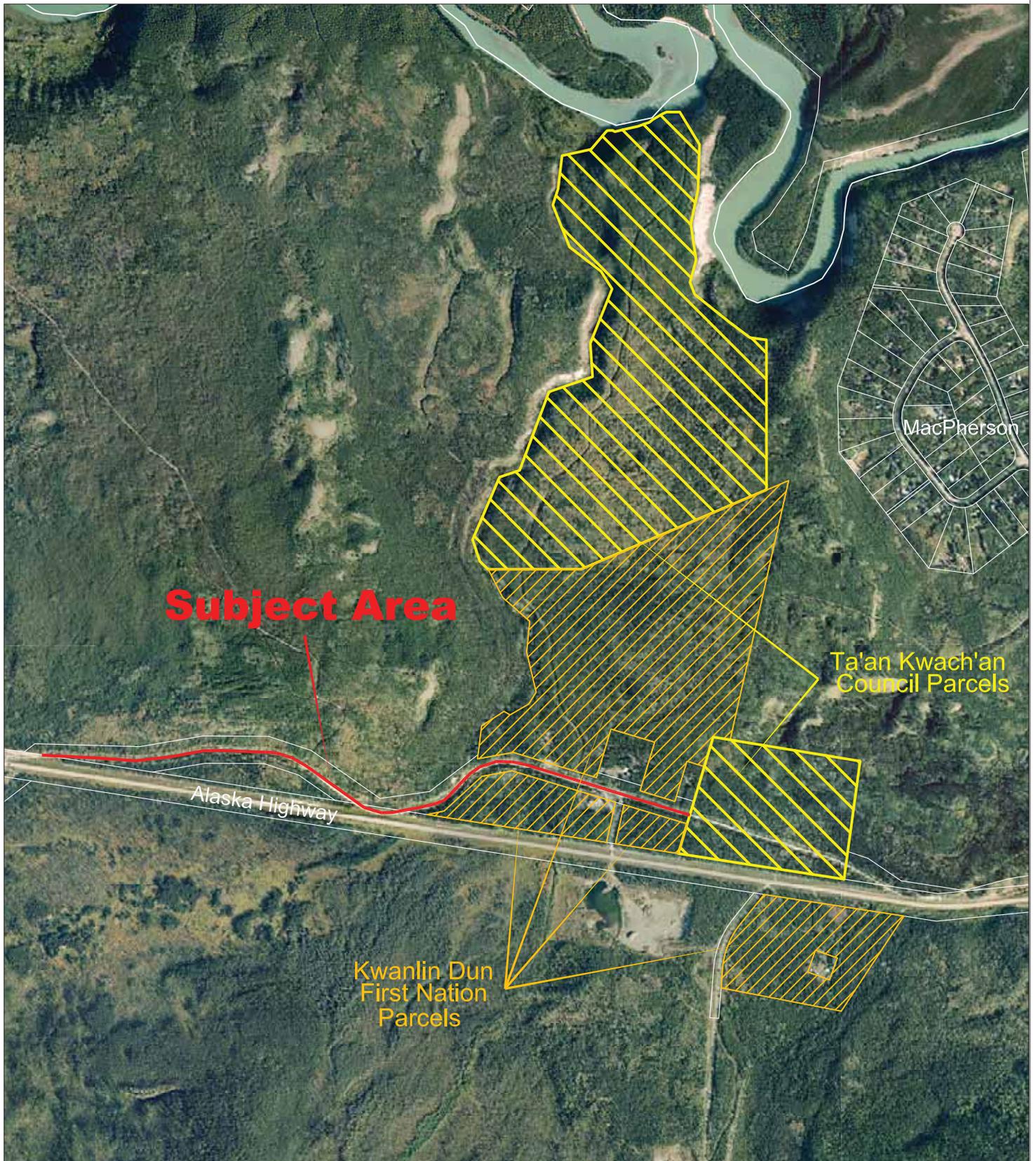
Bylaw 2014-32

A bylaw to amend the name of a section of road, located at Mile 926 of the Alaska Highway in the Stevens Area, from Old Alaska Highway to McGundy Road.

LEGEND



SUBJECT AREA 15



Bylaw 2014-32

A bylaw to amend the name of a section of road, located at Mile 926 of the Alaska Highway in the Stevens Area, from Old Alaska Highway to McGundy Road.

LEGEND



SUBJECT AREA 16

**CITY OF WHITEHORSE
CITY OPERATIONS COMMITTEE AGENDA**

Date Monday, September 22, 2014

Location: Council Chambers, City Hall

Chair: Jocelyn Curteanu **Vice Chair:** Dave Stockdale



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| 2. New Business | |

ADMINISTRATIVE REPORT

TO:	Operations Committee
FROM:	Administration
DATE:	September 18, 2014
RE:	Budget Amendment – Marwell Lift Grinder Replacement

ISSUE

Marwell Sewage Lift Station grinder failure

HISTORY

The Marwell Lift Station, which handles approximately 90% of the sewage flows from the City, has two grinders or "Muffin Monsters" that reduce the particle size of suspended solids within the wastewater stream, protect the sewage lift pumps from pumping large solids and ensure more complete treatment of the wastewater. Over the Labour Day weekend, one of the two grinders failed.

The failed grinder (#1) was installed in 2005, rebuilt in since 2007 and has 84,780 hours of operating time on the unit. The expected life of these grinders varies considerably due to the variability in operating conditions and differing amounts of solids in wastewater, however, these grinders were nearing the average life of sewage grinders in similar applications. Grinder #2 is currently being assessed for expected remaining life and a capital budget request will be submitted should a rebuild/replacement be required.

ALTERNATIVES

1. Approve the Capital project request and continue grinding sewage solids at Marwell.
2. Continue operating the remaining grinder and discontinue grinding should it fail. This could result in solids carry-through to the lift pumps that may cause damage.

ANALYSIS

Grinding of the suspended solids in the wastewater influent has been shown to improve the treatment process and protect the lift pumps from large solids that could damage impellers and piping. As a result, these grinders are considered essential equipment to the Marwell Lift Station.

Quotations have been obtained from the manufacturer and the price to repair and upgrade the unit is \$36,338.00 plus GST. This repair would make the unit fully functional and the upgrade would provide better reliability and easier maintenance. No other quotations have been requested due to the reconstruction requirements should a different grinder unit be selected.

The estimated cost of replacement is as follows:

Grinder	\$36,400
Motor, frame & install	<u>4,000</u>
Total	\$41,400

ADMINISTRATIVE RECOMMENDATION

THAT Council amend the 2014 – 2018 Capital budget in the amount of \$41,400 for the purchase of a new grinder for Marwell Lift Station, funded from the Water and Sewer Reserve.

CITY OF WHITEHORSE
COMMUNITY SERVICES COMMITTEE

Date Monday, September 22, 2014

Location: Council Chambers, City Hall

Chair: Kirk Cameron Vice Chair: Mike Gladish



Pages

1. New Business

CITY OF WHITEHORSE
PUBLIC HEALTH AND SAFETY COMMITTEE

Date Monday, September 22, 2014

Location: Council Chambers, City Hall



Chair: Dave Stockdale Vice Chair: Kirk Cameron

Pages

1. Christmas Foods for Fines Promotion
2. New Business

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ADMINISTRATIVE REPORT

TO:	Public Health and Safety Committee
FROM:	Administration
DATE:	Sept 22, 2014
RE:	Christmas Food for Fines Promotion

ISSUE

Approval of the annual “Food for Fines” initiative – December 5-12.

HISTORY

In the spirit of contributing to those citizens who are less fortunate and to demonstrate goodwill and community spirit, the Bylaw Services Department is proposing to once again undertake the Food for Fines initiative for the Christmas of 2014 season. The initiative involves allowing payments for parking meter ticket fines as non-perishable food items. These food items are then donated to local charities.

In previous years the City has seen great success with the Food for Fines initiative. The total amount of food and goods donated in 2013 to the Food Bank and Kaushee’s Place totalled \$1995.00. Direct cash donations totaled \$4480.00, which purchased food for the women’s shelter and non perishable food items for the Food Bank.

The proposed local charities to receive the donations include:

The Food Bank which is open 5 days a week and provides services to numerous families throughout Whitehorse feeding approximately 1400+ people a month; and

Kaushee’s Place which provides food and shelter to 14-19 women and children daily, year round.

The types of food items accepted would be non-perishables, including:

Canned foods such as beans, meats, sauces, vegetables and fruits, canned fish, soups, peanut butter and

Dried goods such as pasta, dried soups, boxed spaghetti/macaroni, cereals.

ALTERNATIVES

1. Implement the Food for Fine program
2. Do not implement the food for fine program
3. Request administration to explore other charitable initiatives

ANALYSIS

The following chart outlines the revenue typically generated by expired parking meter tickets, and the estimated lost revenue for a one-week period of the proposed Food for Fine initiative:

Estimated tickets issued per shift (approximate)	90
Number of shifts per week	6
Total number of tickets issued per week	540
Revenue @ \$10/ticket for one week	\$5400.00

During the one-week Christmas Food for Fine initiative, people will again have the option of donating non-perishable food items in lieu of regular expired parking meter ticket payments. Food items contributed must be of the same or higher value than the ticket. If such a contribution were made, the ticket would be considered “Paid in Full.”

This initiative will require promotional support and advertising to be done by the City during the month of December. Promoting and advertising this initiative is the best way to obtain full participation from the public and early approval for this initiative will allow for the most successful communication and results.

Food will be dropped off at City Hall along with the ticket, so that actual costs of the program in lost revenue could be determined. Furthermore, in terms of publicity, the public will be told the total dollar of funds collected and value of food items collected during this period.

Only “Parking Meter” tickets issued through the period between December 5th and December 12th, 2014, would be subject to this initiative. The cut off date for drop-off/payment with food items would be December 17th, 2014. This would leave enough time for local charities to pick up the donated food from the City and provide the goods to those in need prior to December 25th, 2014.

An amount for the grant is specified in this report because it is an accounting requirement for approval of a grant.

ADMINISTRATIVE RECOMMENDATION

THAT Council approve a grant of parking meter ticket fines issued from December 5 - 12 inclusive, to a total not exceeding \$6,000.00, to local charities providing food bank or meal preparation services, as part of the 2014 City of Whitehorse Christmas Food For Fines Promotion.

CITY OF WHITEHORSE
DEVELOPMENT SERVICES COMMITTEE AGENDA

Date Monday, September 22, 2014

Location: Council Chambers, City Hall

Chair: Betty Irwin Vice Chair: John Streicker



Pages

1. New Business

CITY OF WHITEHORSE
CORPORATE SERVICES COMMITTEE AGENDA

Date Monday, September 22, 2014

Location: Council Chambers, City Hall

Chair: John Streicker Vice Chair: Betty Irwin



Pages

1. New Business

Chairperson shall ask if there is anyone present who wishes to speak to the Committee