

**CITY OF WHITEHORSE**  
**REGULAR Council Meeting #2014-24**

**DATE:** Monday, October 27, 2014

**TIME:** 5:30 p.m.

**Mayor** Dan Curtis  
**Deputy Mayor** Kirk Cameron  
**Reserve Deputy Mayor** Mike Gladish

## **AGENDA**

**CALL TO ORDER** 5:30 p.m.

**AGENDA:** Adoption

**PROCLAMATIONS:**

**MINUTES:** Regular Council Meeting #2014-23 dated October 14, 2014

**DELEGATIONS:**

**PUBLIC HEARING:**

**COMMITTEE**  
**REPORTS:**

**City Planning** – *Councillors Gladish & Curteanu*

Public Hearing Report – Heritage Designations  
Authorize Major Development Incentive

**City Operations** – *Councillors Curteanu & Stockdale*

**Community Services** – *Councillors Cameron & Gladish*

Festival and Events Grant Recommendations  
Citizen Appointment – CCMARD Advisory Committee  
Citizen Appointments – PDAC Advisory Committee

**Public Health & Safety** – *Councillors Stockdale & Cameron*

**Development Services** – *Councillors Irwin & Streicker*

**Corporate Services** – *Councillors Streicker & Irwin*

**NEW & UNFINISHED** Annual Council and Administrative Appointment Resolutions  
**BUSINESS:**

**BYLAWS:** 2014-29 – Historic Site Designation (Old Log Church & Rectory) 2<sup>nd</sup> & 3<sup>rd</sup> Reading

**ADJOURNMENT:**

MINUTES of **REGULAR** Meeting #2014-23 of the council of the City of Whitehorse called for 5:30 p.m. on Tuesday, October 14, 2014, in Council Chambers, City Hall.

PRESENT: Mayor Dan Curtis  
Councillors Kirk Cameron  
Jocelyn Curteanu  
Mike Gladish  
Betty Irwin  
Dave Stockdale

ABSENT: Councillor John Streicker

ALSO PRESENT: City Manager Christine Smith  
Director of Community and Recreation Services Linda Rapp  
Acting Director of Corporate Services Valerie Anderson  
Acting Director of Development Services Patrick Ross  
Director of Infrastructure and Operations Brian Crist

Mayor Curtis called the meeting to order at 5:30 p.m.

## CALL TO ORDER

### 2014-23-01

It was duly moved and seconded  
THAT the agenda be adopted as presented.

## AGENDA

Carried Unanimously

Mayor Curtis proclaimed the following events in the City of Whitehorse:

October 18 – Day to act to end violence against Indigenous peoples;  
October 19 to 25 – National Teen Driver Safety Week; and  
October 20 to 26 – Waste Reduction Week

## PROCLAMATIONS

### 2014-23-02

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated September 29,  
2014 be adopted as presented.

## MINUTES

September 29, 2014

Carried Unanimously

## DELEGATIONS

Keith Lay addressed Council to reiterate his concerns regarding the proposed terms of reference for the Whitehorse Trail and Greenways Committee. He asked that further work be done to improve the terms before they are adopted.

KEITH LAY  
Trail & Greenways TOR

Garret Gillespie addressed Council on the benefits of composting and explained the bid submitted by Adorna Landscaping in response to the tender issued for compost operations.

GARRET GILLESPIE  
Compost Operations  
Contract

Mr. Gillespie noted that distribution costs were included as part of the bid and confirmed that this exceeded tender requirements. He cautioned that City resources may not be adequate to maintain organic certification and ensure marketing and distribution of the product.

GARRET GILLESPIE  
Compost Operations  
Contract (Continued)

**PUBLIC HEARING**

Mayor Curtis called three times for anyone to appear to address Bylaw 2014-29, a bylaw to designate the Old Log Church and Rectory as Municipal Historic Sites. There was no one present to speak to the bylaw. One written submission was received that provided additional information and expressed no concerns with this bylaw.

**BYLAW 2014-29**  
HISTORIC SITE BYLAW  
Old Log Church & Rectory

Mayor Curtis declared the public hearing closed.

Public Hearing Closed

**COMMITTEE REPORTS**

**City Planning Committee**

**2014-23-03**

It was duly moved and seconded  
THAT the conditional use application to permit a 20-seat eating and drinking establishment in an existing building at 3 Glacier Road in the MacRae Industrial Subdivision be approved.

APPROVE CONDITIONAL  
USE APPLICATION  
(3 Glacier Road)

Carried Unanimously

**City Operations Committee**

**2014-23-04**

It was duly moved and seconded  
THAT the tender for 2014–2017 compost facility operations be cancelled; and  
THAT a budget proposal from administration be submitted through the normal operating budget process for the assumption of compost facility operations within City resources.

COMPOST FACILITY  
OPERATIONS

Carried Unanimously

**2014-23-05**

It was duly moved and seconded  
THAT the contract for the supply and delivery of janitorial services for various municipal facilities, including cleaning, waste management, recycling and compost services, be awarded to Tri-Omni Inc. for a net annual cost of \$210,007.00 for a three year term from November 1, 2014 to October 31, 2017

CONTRACT AWARD  
JANITORIAL SERVICES  
VARIOUS FACILITIES

Carried Unanimously

**Community Services Committee**

**2014-23-06**

It was duly moved and seconded  
THAT the Terms of Reference for the Whitehorse Trail and  
Greenways Committee dated October 2014 be adopted as  
presented.

TRAIL & GREENWAYS  
COMMITTEE TERMS  
OF REFERENCE

Carried Unanimously

**2014-23-07**

It was duly moved and seconded  
THAT Jeanne Burke be appointed to the Whitehorse Trail and  
Greenways Committee for a two-year term expiring October 31,  
2016; and

TRAIL & GREENWAYS  
COMMITTEE CITIZEN  
APPOINTMENTS

THAT Sierra van der Meer, Jeff Marynowski, and Bruce Henry be re-  
appointed to the Whitehorse Trail and Greenways Committee for a  
two-year term expiring October 31, 2016.

Carried Unanimously

Members of the public were encouraged to participate in the  
Opportunities North forum taking place in the City this week

OPPORTUNITIES NORTH  
For Information Only

Mayor Curtis presented Brad Firth with a commemorative gift in  
recognition of his efforts to inspire youth

GIFT PRESENTATION  
For Information Only

**Public Health and Safety Committee**

There was no report from the Public Health and Safety Committee.

No Report

**Development Services Committee**

Jacqueline Bedard, President of Raven Recycling, provided an  
update on Raven's efforts to continue providing services to the  
community in spite of closing their free drop-off service for non-  
refundable recyclables. Ms. Bedard confirmed that Raven is not  
looking for a bailout but rather for a sustainable long-term solution to  
the issue. She cited several reports prepared over the past few  
years showing the need to find solutions for recycling issues, and  
urged Council to continue working with Raven Recycling as part of  
the City's efforts to divert solid waste from the landfill

RECYCLING ISSUES  
For Information Only

Joy Snider, Executive Director of Raven Recycling, confirmed that  
changes to beverage container regulations are not expected for at  
least a year. She also confirmed that the funds from these  
regulations only cover a small portion of the costs incurred by  
recyclers.

Cameron Eckert spoke in support of Raven Recycling. He stated the opinion that Raven has saved a lot of taxpayer funds over the years, and urged Council to work towards both long and short-term solutions to keep Raven viable. Mr. Eckert expressed concern that an interruption of the services currently provided by Raven will cause people to change their waste diversion habits. He urged Council to implement a quick solution, and stated that as a taxpayer he would be willing to pay for it.

RECYCLING ISSUES  
For Information Only  
(Continued)

Pavlina Sudrich spoke in support of a curb-side recycling program and encouraged a creative implementation strategy.

**Corporate Services Committee**

There was no report from the Corporate Services Committee

No Report

**BYLAWS**

**2014-23-08**

It was duly moved and seconded  
THAT Bylaw 2014-32, a bylaw to rename a portion of the Old Alaska Highway in the Stevens Areas to "McGundy Road", having been read a first and second time, now be given third reading.

**BYLAW 2014-32**

ROAD RENAMING  
McGundy Road

THIRD READING

Carried Unanimously

There being no further business, the meeting adjourned at 6:30 p.m.

**ADJOURNMENT**



## Minutes of the meeting of the City Planning Committee

<b>Date</b>	October 20, 2014
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale
<b>Absent</b>	Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Public Hearing Report – Historic Site Designations**

The Old Log Church and Rectory are two of the oldest buildings in Whitehorse. The structures remain true to the original log construction, although some additions were made to the church prior to 1944 and are now part of the historic fabric of the building. In compliance with conditions imposed by a heritage restoration incentive granted in 2013, the owner has applied to have these properties designated as municipal historic sites. Designation as municipal historic sites will ensure that the sites are protected from demolition and that the historic character of the sites cannot be altered without the approval of the City of Whitehorse.

In a separate but concurrent process, the Yukon Heritage Resources Branch is also preparing to recognize the church and rectory as historic sites at the Territorial level.

There was no one present to speak to the bylaw at the public hearing held on October 14<sup>th</sup>, and the one written submission received raised no objection to the bylaw.

## **Recommendation**

THAT Bylaw 2014-29, a bylaw to designate the Old Log Church and Rectory as Municipal Historic Sites, be brought forward for second and third reading under the bylaw process

## **2. Development Incentive Agreement – 2008 Centennial Street**

The Development Incentives Policy encourages specific development in the City, including rental housing, mixed-used development, and supportive housing. Developments that meet specified criteria are eligible for a yearly monetary grant in the amount that the developer owes in annual municipal taxes as a result of improvements on the property. Major development incentives are authorized through a Development Agreement with Council and implemented through a grant to the property owner after taxes have been paid in full. The owner of the property located at 2008 Centennial Street in Porter Creek has applied for a major development incentive with respect to a 24-unit rental housing development. This project meets the criteria under the policy, and a development agreement is being brought forward for Council approval.

The proponent appeared in support of the application.

Administration confirmed that the incentive is maximized when the development is completed quickly, that both assessment and mill rate influence the maximum incentive available, and that the second phase of the project will also be eligible for the incentive.

## **Recommendation**

THAT the Mayor and City Clerk be authorized to sign a Development Agreement with Christina Zahar with respect to a Major Development Incentive for rental housing units at 2008 Centennial Street in Porter Creek.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	October 20, 2014
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Mike Gladish Councillor Betty Irwin
<b>Absent</b>	Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the City Operations Committee





## Minutes of the meeting of the Community Services Committee

<b>Date</b>	October 20, 2014
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Kirk Cameron – Chair Councillor Mike Gladish – Vice-Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor Dave Stockdale
<b>Absent</b>	Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

**1. Proclamation – For Information Only**

Mayor Curtis proclaimed the week of October 26<sup>th</sup> to November 1<sup>st</sup>, 2014 to be Mental Illness Awareness Week in the City of Whitehorse.

**2. Poverty and Homelessness Action Week – For Information Only**

Kate Mechan and Johnathan Bird addressed the Committee to remind everyone that this is Poverty and Homelessness Action Week in the City of Whitehorse. They highlighted some of the activities taking place in the City to increase public knowledge about the social and economic impacts of poverty and the measures that can be taken to diminish poverty and homelessness.

**3. Festivals and Special Events Grants**

An internal committee reviewed the Festivals and Special Events Fund applications for projects occurring between January and June of 2015. Nine applications were rated by

the committee using the criteria outlined in the Festivals and Special Events Policy. Each application is carefully analysed, and the policy determines the recommendations that are made for both financial and in-kind support. In-kind requests were looked at critically to ensure they can be accommodated within the regular operating hours of the affected Departments. Consideration was also made for three signature events that were approved for multi-year funding last year with additional funding recommended accordingly. Funding for the approved grants will be released in the 2015 budget.

#### **Recommendation**

THAT the Festivals and Special Events grant allocations for January to June, 2015 be approved as presented in the amount of \$74,140.00, including both cash and in-kind support, funded by the 2015 Operating Budget.

#### **4. Citizen Appointments – CCMARD Advisory Committee**

The Terms of Reference for the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee state that membership shall consist of ten citizens at large representative of a broad spectrum of the community. This committee meets on a regular basis to discuss and make recommendations to advance the common commitments of the Canadian Coalition of Municipalities Against Racism and Discrimination.

Due to resignations, there are currently two vacancies on the Committee. The City advertised for new members and received two nominations. However, the Committee has less of a broad spectrum of members than initially visualized, and the consensus of the Committee is to fill only one vacancy at this time. The intent is to hold one nomination on file in case of additional vacancies, and initiate a targeted search for a youth member to ensure that the composition of the Committee meets the goals for membership identified in the Terms of Reference. All appointments must be made by resolution of Council.

#### **Recommendation**

THAT Naresh Prasad be appointed to the Canadian Coalition of Municipalities Against Racism and Discrimination Advisory Committee for a two-year term expiring October 31, 2016.

#### **5. Citizen Appointments – Persons with Disabilities Advisory Committee**

The Persons with Disabilities Advisory Committee meets on a regular basis to discuss and make recommendations on areas of concern with regard to accessibility and inclusion issues, and to promote the inclusion of Whitehorse citizens with disabilities in all aspects of daily life. The Terms of Reference for the Committee state that membership shall consist of six citizens at large who have credibility within the disability community. All appointments must be made by resolution of Council.

The term of office for two members of the Committee expires this year. Both members have indicated an interest in continuing to serve, and the consensus of the Committee was to re-appoint both members for an additional two-year term.

**Recommendation**

THAT Rick Goodfellow and Helen Strelloff be re-appointed to the Persons with Disabilities Advisory Committee for a two-year term to expire October 31, 2016.

**6. Community Events and Activities – For Information Only**

The recent Beer Festival was commended, and the Fire Department was thanked for their participation in the development of the new Firefighter calendar for 2015. Proceeds of calendar sales will go to the Humane Society, and citizens were encouraged to support this endeavour.



**Minutes of the meeting of the  
Public Health and Safety Committee**

**Date** October 20, 2014

**Location** Council Chambers, City Hall

**Committee Members Present** Councillor Dave Stockdale – Chair  
Councillor Kirk Cameron – Vice Chair  
Mayor Dan Curtis  
Councillor Jocelyn Curteanu  
Councillor Mike Gladish  
Councillor Betty Irwin

**Absent** Councillor John Streicker

**Staff Present** Christine Smith, City Manager  
Robert Fendrick, Director of Corporate Services  
Linda Rapp, Director of Community and Recreation Services  
Mike Gau, Director of Development Services  
Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Public Health and Safety Committee



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	October 20, 2014
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale
<b>Absent</b>	Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Development Services Committee



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	October 20, 2014
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Dave Stockdale
<b>Absent</b>	Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Linda Rapp, Director of Community and Recreation Services Mike Gau, Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Corporate Services Committee

There being no further business, the meeting adjourned at 6:14 p.m.

# CITY OF WHITEHORSE

## BYLAW 2014-29

A bylaw to designate the Old Log Church and Rectory as Municipal Historic Sites

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WHEREAS the *Historic Resources Act* permits council to designate land and buildings as a Municipal Historic Site; and

WHEREAS council has given notice pursuant to Part 5, Section 39 of the *Historic Resources Act* of its intention to consider passing this bylaw; and

WHEREAS council considers that the Old Log Church and Rectory have heritage value or heritage character as defined in the *Heritage Bylaw*;

NOW THEREFORE the council of the municipality of the City of Whitehorse, in open meeting assembled, hereby ENACTS AS FOLLOWS:

1. This bylaw may be cited as the "**Old Log Church and Rectory Bylaw**".
2. The buildings known as the Old Log Church and Rectory are hereby designated as Municipal Historic Sites. The buildings are presently situated at 303 Elliott Street in downtown Whitehorse, legally described as Lots 11 and 12, Block 24, Plan 3807 LTO.
3. This bylaw shall come into full force and effect upon the final passing thereof.

**FIRST READING:** July 28, 2014  
**NOTICE OF INTENT:** August 1, 2014  
**PUBLIC NOTICE:** August 1, 2014  
**PUBLIC HEARING:** October 14, 2014  
**SECOND READING:**  
**THIRD READING and ADOPTION:**

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Mayor

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City Clerk