



## Minutes of the meeting of the Corporate Services Committee

<b>Date</b>	February 16, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Mike Gladish – Chair Councillor Jocelyn Curteanu – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations Norma Felker, Assistant City Clerk

Your Worship, the Corporate Services Committee respectfully submits the following report:

### **1. Automated Vote Counting System Bylaw**

In election years council is required to pass bylaws to appoint a returning officer and regulate the conduct of the election. For the election scheduled for this coming October, administration is investigating the use of an electronic list of electors and an automated vote counting system. Under the *Municipal Act*, an additional bylaw approved by the minister is required if automated voting recorders or other devices will be used. Accordingly, a bylaw has been drafted that appoints a returning officer and provides for the use of an automated vote counting system. The bylaw describes the form of the ballot, procedures for voting, procedures, rules and requirements for counting and recounting the votes, and procedures and precautions to ensure that each elector votes only once in the election and is able to vote securely. The bylaw also describes the procedures, precautions and requirements for using an electronic list of electors.

Following first and second reading, the bylaw will be forwarded to the Minister for approval. Upon approval, the bylaw will come back to council for third reading and adoption. An additional bylaw to establish election procedures and otherwise regulate the conduct of the 2015 election will be brought forward at a later date.

Administration confirmed that the proposed system:

- would not change the amount of time required for an elector to vote;
- ensures the secrecy of the votes;
- incorporates backups to ensure the security of the data;
- follows all regular steps for counting the votes but speeds up the process; and
- would significantly improve the recount system if a recount is required.

Administration also confirmed that

- the bylaw enables the use of an automated vote counting system but does not commit the City to using such a system;
- connectivity would be required at each polling place to allow the use of an electronic list of electors, but would not be used as part of the proposed vote counting system; and
- a public hearing is not scheduled for this bylaw, but delegates may address council if they have any questions or concerns.

### **Recommendation**

THAT Bylaw 2015-15, a bylaw to appoint a returning officer and provide for the use of an automated vote counting system for the 2015 municipal election, be brought forward for due consideration under the bylaw process.



## Minutes of the meeting of the City Planning Committee

<b>Date</b>	February 16, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Kirk Cameron – Chair Councillor Dave Stockdale – Vice Chair Mayor Dan Curtis Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations Patrick Ross, Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

### **1. Zoning Amendment – Outdoor Sports Complex, Whistle Bend**

The Government of Yukon has applied to rezone a parcel of land in Whistle Bend to allow for the development of an outdoor sports facility. The plan proposes three soccer pitches, a rubberized running track, and storage and programming buildings. Upon approval of the required zoning, the Yukon Government intends to construct and lease the facility to the Yukon Outdoor Sports Complex Association. It is anticipated that construction could begin this year and that the facility could be in use by 2016.

The proposed facility is compatible with the Official Community Plan designation for the area, subject to proper zoning. The site is adjacent to a school site and mixed residential development, similar to the softball complex on Range Road. The location is on the main bus route for Whistle Bend, and traffic impacts from other neighbourhoods accessing the facility will be reduced by the proximity of Casca Boulevard.

Steve Bartsch and Tony Gaw spoke in support of the application, providing details regarding the concept, design plans, proposed uses, and the expected benefits to the community that such a complex would provide. They explained that the primary proponent for the outdoor sports complex is a registered non-profit organization and not

a sport user group, but the Government of Yukon is the applicant for the required zoning amendment and will be the project manager for the build if the project goes ahead.

Committee members raised concerns regarding the proposed business plan, long-term funding and support for the operation and maintenance of the proposed facility, potential safety and security issues with respect to the type of turf proposed and public access to the complex, and the potential for the City to ultimately be required to assume responsibility for operating and maintaining the facility.

The City Manager was directed to request clarification from the Government of Yukon with respect to a number of issues including but not limited to:

- whether or not a public process has been conducted to assess the need and necessity for this project at this time;
- the timing of the proposed project in relation to the school that is planned adjacent to the site, and how the school will be able to access the facility;
- any plans for the proposed facility with respect to hosting potential major events in the future;
- the life costs of the proposed facility and the ultimate build-out; and
- any potential changes to funding for non-profit groups as a result of this project.

### **Recommendation**

THAT Bylaw 2015-08, a bylaw to amend the zoning of a parcel of vacant land in Whistle Bend to allow for the development of an outdoor sports complex, be brought forward for due consideration under the bylaw process.

## **2. Lease Agreement – Pioneer Hotel 1**

The Pioneer Hotel 1 is a designated municipal historic site owned by the City. The building was structurally stabilized and fully restored in 2010, and since then has been leased to Yukon Sourdough Rendezvous. The lease expires this spring, and the City issued a request for proposals to obtain a new lessee. The Yukon Film Society expressed an interest in leasing the building for the 2015 summer season. The Film Society is a non-profit organization with a mandate to support media art creation and presentation. The Society proposes to establish artist-work residencies for local and visiting artists, and also to host and present public engagement heritage interpretation activities that promote the historical character of the area.

The Yukon Film Society will offer a public amenity in Shipyards Park and serve to draw more residents and visitors to the waterfront. The alternative is to have the building sitting empty and closed to the public for the 2015 summer season. A trial period of a one-season lease is recommended. The Film Society has agreed to the proposed terms of the lease agreement, including the six-month lease term and the lease fee.

**Recommendation**

THAT Bylaw 2015-02, a bylaw to authorize an agreement with the Yukon Film Society with respect to the leasing of the building known as Pioneer Hotel 1 in Shipyards Park, be brought forward for due consideration under the bylaw process.

**3. Heritage Grant Application – Heritage Fair**

The Yukon Historical and Museums Association applied for \$2,000.00 from the Heritage Fund to support the 2015 Yukon-Stikine Heritage Fair. The goals of the Heritage Fair are consistent with the awareness component of the Heritage Fund Bylaw, and the City has supported the fair in previous years. The event presents an opportunity to learn and share ideas about the past, and will help to increase understanding of heritage issues within the greater Yukon community.

**Recommendation**

THAT a Heritage Fund grant in the amount of \$2,000.00 be approved to the Yukon Historical and Museums Association to support the 2015 Yukon–Stikine Heritage Fair.



## Minutes of the meeting of the City Operations Committee

<b>Date</b>	February 16, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Betty Irwin – Chair Councillor Mike Gladish – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Dave Stockdale Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, there is no report from the City Operations Committee



## Minutes of the meeting of the Community Services Committee

**Date** February 16, 2015

**Location** Council Chambers, City Hall

**Committee Members Present**  
Councillor John Streicker – Chair  
Councillor Betty Irwin – Vice-Chair  
Mayor Dan Curtis  
Councillor Kirk Cameron  
Councillor Jocelyn Curteanu  
Councillor Dave Stockdale  
Councillor John Streicker

**Staff Present**  
Christine Smith, City Manager  
Robert Fendrick, Director of Corporate Services  
Mike Gau, Director of Development Services  
Brian Crist, Director of Infrastructure and Operations  
Marc Boulerice, Parks Supervisor

Your Worship, the Community Services Committee respectfully submits the following report:

### **1. Communities in Bloom Initiative**

The Canadian Capital Cities Organization has requested that the City of Whitehorse participate in the 2017 National Gardens Celebration. This project commemorates Canada's 150<sup>th</sup> birthday and is designed to celebrate Canada's garden heritage in diverse landscapes across Canada.

The City has been asked to provide input into the project to support applications for funding from Canadian Heritage and other potential sponsors. In addition, the City's participation would include the construction of a garden, dependent on funding.

Whitehorse has a number of Priority A park or garden areas that could be enhanced as part of the 2017 initiative. There may also be an opportunity, if funding is available, to design a garden area for the new service building to further compliment the City Hall garden areas. If funding is not available, modest enhancements to existing garden areas could be done for this celebration.

**Recommendation**

THAT the Canadian Capital Cities Organization be advised that the City of Whitehorse is interested in participating in the Communities In Bloom National Garden Celebration in 2017.

**2. Community Events – For Information Only**

Committee members commended a number of recent community events including the Yukon Quest, the Available Light Film Festival, Chinese New Year celebrations at the Kwanlin Dün Cultural Centre, and the 50<sup>th</sup> Anniversary of the Canadian Flag. Members also showed their support for Rendezvous by attending the meeting in period costume.

A writing contest in support of World Literacy was announced, and students in grades 5 to 8 were encouraged to participate in World Literacy Canada's 2015 *Write for a Better World* contest.



## Minutes of the meeting of the Public Health and Safety Committee

<b>Date</b>	February 16, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Dave Stockdale – Chair Councillor John Streicker – Vice Chair Mayor Dan Curtis Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Mike Gladish Councillor Betty Irwin
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

**1. Mayor's Awards – For Information Only**

The Persons with Disabilities Advisory Committee is seeking nominees for Mayor's Awards in the categories of Self-advocacy, Outstanding Service, Barrier-free Access, and Good Samaritan. Information about the awards and nomination forms are available on the City's website.



## Minutes of the meeting of the Development Services Committee

<b>Date</b>	February 16, 2015
<b>Location</b>	Council Chambers, City Hall
<b>Committee Members Present</b>	Councillor Jocelyn Curteanu – Chair Councillor Kirk Cameron – Vice Chair Mayor Dan Curtis Councillor Mike Gladish Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
<b>Staff Present</b>	Christine Smith, City Manager Robert Fendrick, Director of Corporate Services Mike Gau, Director of Development Services Brian Crist, Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

### 1. **Motorways Area Development** – For Information Only

Mel Johnson and Luanne Baker-Johnson addressed the Committee regarding a glass blowing studio they are building in the Motorways area. Lumel Studios is a community-based studio that will encourage residents and visitors to view the production of hot glass and participate in workshops to create hot glass pieces.

Ms. Baker-Johnson advised that the studio will support glass blowing demonstrations, instructor-led workshops, and community commissioned work, and is the first phase of a plan for a multimedia studio and apartment complex. The glass blowing facility will feature a furnace, glory holes, annealing ovens, a room for cutting, engraving and polishing glass, a large benched viewing area, a gallery on a mezzanine level above the first floor, and a large outdoor deck with a fire pit.

Mr. Johnson noted that they are working with administration regarding the service line to the property. He suggested that the existing service is undersized for the vision and intended uses of the Motorways area, and noted that it will be very expensive to fix.

**2. Sustainability Award – For Information Only**

Deputy Mayor Streicker presented the Sustainable Communities Award received by the City of Whitehorse for implementation of the Solid Waste Action Plan. The award was presented at the 2015 Sustainable Communities Conference.

There being no further business, the meeting adjourned at 8:26 p.m.

*ORIGINAL DOCUMENT SIGNED BY:*

"Dan Curtis"

Dan Curtis, Mayor

"R. I. Fendrick"

Robert I. Fendrick, FCGA, City Clerk