



Minutes of the meeting of the Development Services Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Councillor Kirk Cameron – Vice Chair Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Betty Irwin Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations Shannon Clohosey, Manager of Environmental Sustainability

Your Worship, the Development Services Committee respectfully submits the following report:

1. Environmental Grant Recommendations

The City annually allocates funds for grants to assist non-profits, community groups, and commercial organizations with environmental projects that advance the Whitehorse Strategic Sustainability Plan. The Environmental Grant Policy governs the allocation of these grants. An internal committee reviewed the two applications received at the February intake and determined that only one application met the policy requirements. Unused funds not allocated at this intake are available for use throughout the year.

The Yukon River Inter-Tribal Watershed Council proposes a project to monitor the layer of soil above permafrost. Partial funding is recommended as certain budget items in the proposal are not eligible for funding under the policy.

Recommendation

THAT an Environmental Grant to the Yukon River Inter-Tribal Watershed Council be approved in the amount of \$3,546.00 to assist with the Active Layer Science in Whitehorse Project.



Minutes of the meeting of the City Planning Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Kirk Cameron – Chair Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations Kinden Kosick, Acting Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. **Public Hearing Report – Zoning Amendment (Miscellaneous Edits)**

Administration has proposed a number of amendments to the Zoning Bylaw to clarify existing regulations and fix errors that have been identified through daily use and review of the bylaw. One person appeared at the public hearing, and no written submissions were received. The delegate raised a concern about reduced side-yard setbacks for garden suites and also about sign placement for home-based businesses.

The amendments proposed will bring side yard setbacks for garden suites in line with the existing regulation for accessory buildings, but does not change regulations with respect to sign placement for home-based businesses. The amendments proposed only consolidate the regulations that apply to all home-based businesses.

Administration confirmed that changes to sign regulations were not reviewed as part of this exercise, but Council could direct that further changes be made to the bylaw.

Recommendation

THAT Bylaw 2015-01, a bylaw to amend the Zoning Bylaw with respect to numerous miscellaneous edits, be brought forward for second and third reading under the bylaw process

2. Public Hearing Report – Zoning Amendment (Whistle Bend Phase 3)

Zoning changes for the Casca Boulevard area of Whistle Bend were proposed to reflect the updated design for the area after detailed engineering design work was completed. Five people appeared to speak to the bylaw at public hearing, and three written submissions were received – one in favour and two opposed. A number of concerns were raised with respect to the proposed continuing care facility, and some additional concerns were noted regarding the need for re-vegetating cleared areas. A landscaping program is currently in place and work will continue this year to introduce a large number of trees and hydro-seed some boulevard, park and green space areas.

Issues raised regarding the continuing care facility include concerns that the master plan for Whistle Bend did not include an institutional facility of this type or magnitude, and that it would not fit with the residential character of the neighbourhood. Additional issues with respect to visual and traffic impacts were also raised.

The proponent has stated a desire to have the proposed facility fit with the residential fabric of the Whistle Bend neighbourhood. To that end, the design team is willing to work with the City to meet this goal and will implement design guidelines to address the concerns raised. Traffic impacts would be mitigated by the installation of an additional set of traffic lights at the intersection of Casca Boulevard and Olive May Way.

Support was expressed for the new design, including support for the increased size and density of the multiple-family lots.

Nancy Kidd, representing Continuing Care with Yukon Health and Social Services, addressed the Committee to provide information regarding the specialized programming and design of the facilities that will enhance the life of residents and create a feeling of home-based care. Anthony DeLorenzo provided clarification with respect to questions asked by Council and the development process planned for this facility.

Recommendation

THAT Bylaw 2015-07, a bylaw to amend the zoning of the Casca Boulevard area in Whistle Bend, be brought forward for second and third reading under the bylaw process.



Minutes of the meeting of the City Operations Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. Contract Award – Robert Campbell Bridge Repairs

The 2015 Capital Budget includes funds for repairs to Robert Campbell Bridge. The bridge was built in 1975, and ongoing repairs are required to ensure that it is safe for public use. An inspection in 2012 recommended concrete delamination repairs and recoating the deck with silane sealer.

Six companies picked up the tender documents, and two bids were received in response to the tender issued. One bid was rejected when the bids were reviewed.

The tender review committee unanimously agreed that the sole remaining bidder is familiar with the scope of the project, has the knowledge and experience required to complete the work, and that the prices submitted are reasonable.

Recommendation

THAT the construction contract for the 2015 Robert Campbell Bridge Repairs project be awarded to Andco Enterprises Ltd. for a net cost of \$307,000.00.



Minutes of the meeting of the Community Services Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Community Services Committee



Minutes of the meeting of the Public Health and Safety Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Kirk Cameron Councillor Jocelyn Curteanu Councillor Betty Irwin Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, there is no report from the Public Health and Safety Committee



Minutes of the meeting of the Corporate Services Committee

Date	March 16, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Jocelyn Curteanu – Chair Deputy Mayor Mike Gladish Mayor Dan Curtis – Electronic Participation Councillor Kirk Cameron Councillor Betty Irwin Councillor John Streicker – Electronic Participation
Absent	Councillor Dave Stockdale
Staff Present	Christine Smith, City Manager Linda Rapp, Director of Community and Recreation Services Valerie Anderson, Acting Director of Corporate Services Wayne Tuck, Acting Director of Development Services Dave Muir, Acting Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Amend Fees and Charges Bylaw

As part of the annual budget process, the Financial Services Department conducts a quarterly review of the Fees and Charges Bylaw and compiles a list of suggested amendments as submitted by the management group. First quarter changes are recommended to provide for a number of fee increases, new fees to reflect new or reinstated services, the deletion of discontinued or redundant fees, and some minor wording adjustments to provide clarity in the Bylaw, Facilities, Miscellaneous, Parks and Recreation, Transit, Waste Management and Water and Sewer fee schedules.

Recommendation

THAT Bylaw 2015-12, a bylaw to amend the Fees and Charges Bylaw, be brought forward for due consideration under the bylaw process; and

THAT the 2015 operating and maintenance budget and the 2016 and 2017 provisional budgets be amended upon adoption of Bylaw 2015-12 to reflect changes to budgeted revenues.

2. Councillor Resignation – For Information Only

Councillor Cameron read a statement into the record noting his disagreement with the direction taken by the City with respect to the recent release of two senior directors, and submitted his resignation from Council, effective immediately.

Council members expressed their appreciation for Councillor Cameron's contributions to the City.

There being no further business, the meeting adjourned at 6:45 p.m.

Adopted at the regular council meeting on March 23, 2015

ORIGINAL MINUTES SIGNED BY:

"Mike Gladish"

Mike Gladish, Deputy Mayor

"V. Anderson"

Valerie Anderson, Acting City Clerk