



Minutes of the meeting of the Community Services Committee

Date	August 24, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor John Streicker – Chair Councillor Betty Irwin – Vice-Chair Mayor Dan Curtis Councillor Mike Gladish Councillor Dave Stockdale
Absent	Councillor Jocelyn Curteanu
Staff Present	Linda Rapp, Acting City Manager Valerie Anderson, Acting Director of Corporate Services Shannon Clohosey, Acting Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the Community Services Committee respectfully submits the following report:

1. Budget Amendment – Aquatic Centre Staffing

Canadian standards for lifeguarding and instructing were upgraded last year and were implemented at the Aquatic Centre. A budget amendment to reflect the new ratios was submitted as part of the 2015 budget process, but that amendment was not approved since at that time the ratios were not regulations. The facility has made a number of adjustments this year to absorb as much of the financial impact as possible. However, as part of the second quarter review, it has been determined that in order to maintain the same public swimming schedule as in previous years a budget amendment is necessary to accommodate the updated ratios that are now required.

Recommendation

THAT the 2015 operating budget be amended by increasing the wages and benefits for Aquatics at the Canada Games Centre in the amount of \$20,000.00, funded from the general reserve.

2. Quarterly Activity Reports – For Information Only

Activity Reports for May to July 2015 were received from the Director of Community and Recreation Services, Parks and Community Development, Recreation and Facility Services, and the Transit Services Department.

Issues Arising from the Activity Reports

Administration confirmed that:

- a budget submission will be coming forward to increase transit service to Whistle Bend;
- attendance numbers have increased significantly for transit and the Canada Games Centre;
- administration continues to follow-up on the agreement with Yukon Tourism and the development of the partnership with respect to a number of specific initiatives;
- work continues on the Handy Bus agreement with the Government of Yukon and it is anticipated that it will come forward for approval by the end of September;
- no changes to the cemetery master plan have been made at this time, and an implementation update will be brought forward; and
- the lease for Robert Service Campground operations expires this October, and options are being prepared for budget consideration.

3. Community Events and Activities – For Information Only

Committee members highlighted a number of community events and activities including:

- YukomiCon
- the unveiling of the new \$20 Yukon silver coin
- Canada Games Centre registration day
- *Borealis Soul*
- youth sailing school, and
- a national petition to put women on Canadian currency



Minutes of the meeting of the Development Services Committee

Date	August 24, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dave Stockdale – Chair Mayor Dan Curtis Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Jocelyn Curteanu
Staff Present	Linda Rapp, Acting City Manager Valerie Anderson, Acting Director of Corporate Services Shannon Clohosey, Acting Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the Development Services Committee respectfully submits the following report:

1. **Quarterly Activity Reports** – For Information Only

Activity reports for May to July 2015 were received from the Director of Development Services and the Economic Development and Environmental Sustainability Departments.

Issues Arising from the Activity Reports

Administration provided updates on discussions occurring with the Government of Yukon with respect to:

- the online ride sharing program
- proposed Alaska Highway development, and
- monitoring of active transportation routes

September 11, 2015 was confirmed as the date the business round-table event planned as a follow-up to the Vulnerable People's Forum.

Administration advised that there are 70 participants in the pilot project for compost collection from restaurants and high volume producers. To date no complaints or concerns have been noted, and six tonnes per week are being diverted from the landfill.



Minutes of the meeting of the Corporate Services Committee

Date	August 24, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Mike Gladish – Chair Mayor Dan Curtis Councillor Betty Irwin Councillor Dave Stockdale Councillor John Streicker
Absent	Councillor Jocelyn Curteanu
Staff Present	Linda Rapp, Acting City Manager Valerie Anderson, Acting Director of Corporate Services Shannon Clohosey, Acting Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the Corporate Services Committee respectfully submits the following report:

1. Second Quarter Capital Variance Report – For Information Only

The Financial Services Department reviewed capital budget projections submitted by department managers and provided a summary of completed capital projects. Council adopted a capital budget for 2015 totalling \$30,162,108. Throughout the first half of the year, a series of amendments were made for a new total of \$36,494,078. Departments also reviewed their planned capital spending for the balance of the year, and projects are proceeding as planned with no budget changes anticipated.

2. Second Quarter Operating Variance Report – For Information Only

Financial Services reviewed operating budget projections submitted by department managers and provided a forecast of operating results to the end of the fiscal year. The 2015 operating budget adopted by council totalled \$69,648,351. Throughout the first half of the year, a series of amendments were made for a new total of \$70,093,118. The second quarter variance projection is that total operating revenues will be over budget by \$936,393 and expenses over budget by \$333,143. Therefore, operating projections to December 31, 2015 as compared to the revised budget indicate an operating surplus of \$603,250 for the corporation.

Overall department spending is controlled and based on the total operating budget of \$70,093,118, a second quarter positive variance of \$603,250 is within 1% of the City's total operating budget.

3. Amend Upcoming Meeting Schedule

The date of the municipal election means that there is no time for the newly elected council to prepare for the standing committee meeting that would normally be held on the following Monday. Therefore, the outgoing council has traditionally cancelled the meeting cycle that immediately follows the election. Meetings during the Christmas period have also been traditionally cancelled. In accordance with the Procedures Bylaw, a resolution of council is required to cancel meetings. A special council meeting will be scheduled for Monday, October 26 for the purpose of swearing in the new council and establishing the council appointments for the coming year.

Recommendation

THAT the standing committee meeting scheduled for October 19 and the regular council meeting scheduled for October 26, 2015 be cancelled; and

THAT a special council meeting be scheduled for October 26, 2015; and

THAT the standing committee meeting scheduled for December 21 and the regular council meeting scheduled for December 28, 2015 be cancelled.

4. Quarterly Activity Reports – For Information Only

Activity reports for May to July 2015 were received from the City Manager, the Director of Corporate Services, and the Business and Technology Systems, Financial Services, Human Resources, and Strategic Communications Departments

Issues Arising from the Activity Reports

The Committee requested an update on the building consolidation project and clarification on the letters of assignment.



Minutes of the meeting of the City Planning Committee

Date	August 24, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Dave Stockdale – Chair Mayor Dan Curtis Councillor Mike Gladish Councillor Betty Irwin Councillor John Streicker
Absent	Councillor Jocelyn Curteanu
Staff Present	Linda Rapp, Acting City Manager Valerie Anderson, Acting Director of Corporate Services Shannon Clohosey, Acting Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations Kinden Kosick, Acting Manager of Planning Services

Your Worship, the City Planning Committee respectfully submits the following report:

1. Zoning Amendment, Main Street and 7th Avenue

A zoning amendment is being brought forward as part of the accommodations being made for the development of the new Sarah Steele Building. Road access and underground services are being looped around the existing block, creating access and providing services to vacant City-owned land located north of Main Street and west of 7th Avenue. There are currently no plans to develop the site for any of the uses allowed under the existing Public Service zoning, and a zoning amendment for potential mixed-use residential-commercial development is proposed.

Administration confirmed that the most recent geo-technical hazard assessment study conducted in 2013 looked at the area of discussion specifically and provided better information than the 2002 broader study which did not recommend development.

Recommendation

THAT Bylaw 2015-27, a bylaw to change the zoning of a parcel of land located north of Main Street and west of 7th Avenue in the downtown area to allow for mixed-use residential-commercial development, be brought forward for due consideration under the bylaw process.

2. Development Incentives Policy

The Development Incentives Policy was adopted in 2011 to encourage specific types of development in the City, including rental housing, mixed-used development, and supportive housing. The policy allows developers to apply for a tax grant from the City for specified projects, and is designed to delay the increase in tax revenue for approved projects without impacting existing tax revenue. Through implementation of the policy a number of changes were identified as desirable, and a consultant was hired to complete an assessment on the potential for new development incentives for downtown properties. Administration is now proposing that several recommendations from the report be incorporated into the Development Incentives Policy.

Recommendation

THAT the Development Incentives Policy dated August 2015 be adopted as presented.

3. Quarterly Activity Report – For Information Only

An activity report for May to July 2015 was received from the Planning and Building Services Department.



Minutes of the meeting of the City Operations Committee

Date	August 24, 2015
Location	Council Chambers, City Hall
Committee Members Present	Councillor Betty Irwin – Chair Councillor Mike Gladish – Vice Chair Mayor Dan Curtis Councillor John Streicker Councillor Dave Stockdale
Absent	Councillor Jocelyn Curteanu
Staff Present	Linda Rapp, Acting City Manager Valerie Anderson, Acting Director of Corporate Services Shannon Clohosey, Acting Director of Development Services Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the City Operations Committee respectfully submits the following report:

1. **Quarterly Activity Reports** – For Information Only

Activity Reports for May to July 2015 were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

Issues Arising from the Activity Reports

Administration provided an update on the asset management planning project and the infrastructure deficit. It is anticipated that staff resources will be required in each department and budget submissions will be forthcoming.

The Committee requested updates on the Mary Lake brushing and fire smart projects.

Administration confirmed that improvements at the compost facility are allowing compost production to occur much faster, essentially doubling capacity.

Administration confirmed that the Waste Management Facility is established as a cost recovery centre through a bylaw adopted by council, and fees are set accordingly



**Minutes of the meeting of the
Public Health and Safety Committee**

Date August 24, 2015

Location Council Chambers, City Hall

Committee Members Present Councillor Dave Stockdale – Chair
Councillor John Streicker – Vice Chair
Mayor Dan Curtis
Councillor Mike Gladish
Councillor Betty Irwin

Absent Councillor Jocelyn Curteanu

Staff Present Linda Rapp, Acting City Manager
Valerie Anderson, Acting Director of Corporate Services
Shannon Clohosey, Acting Director of Development Services
Dave Albisser, Acting Director of Infrastructure and Operations

Your Worship, the Public Health and Safety Committee respectfully submits the following report:

1. Quarterly Activity Report – For Information Only

Activity reports for May to July 2015 were received from Bylaw Services and the Fire Department.

There being no further business, the meeting adjourned at 7:10 p.m.

Adopted at the regular council meeting on August 31, 2015

ORIGINAL MINUTES SIGNED BY:

"Betty Irwin"

Betty Irwin, Deputy Mayor

"N. L. Felker"

Norma L. Felker, Assistant City Clerk