

MINUTES of **REGULAR** Meeting #2015-16 of the council of the City of Whitehorse called for 5:30 p.m. on Monday, August 31, 2015, in Council Chambers, City Hall.

PRESENT: Deputy Mayor Betty Irwin  
Mayor Dan Curtis – Electronic Participation  
Councillors Jocelyn Curteanu  
Mike Gladish  
Dave Stockdale  
John Streicker

ALSO PRESENT: City Manager Christine Smith  
Director of Community and Recreation Services Linda Rapp  
Director of Development Services Mike Gau  
Acting Director of Infrastructure and Operations Dave Albisser  
Manager of Legislative Services Jeff O’Farrell  
Assistant City Clerk Norma Felker

Deputy Mayor Irwin called the meeting to order at 5:30 p.m.

**CALL TO ORDER**

**2015-16-01**

It was duly moved and seconded  
THAT the agenda be adopted as amended with the addition of a  
Notice of Motion under New and Unfinished Business.

**AGENDA**

Carried Unanimously

**2015-16-02**

It was duly moved and seconded  
THAT the minutes of the regular council meeting dated July 27, 2015  
be adopted as presented.

**MINUTES**

July 27, 2015

Carried Unanimously

**COMMITTEE REPORTS**

**Community Services Committee**

**2015-16-03**

It was duly moved and seconded  
THAT the 2015 operating budget be amended by increasing the  
wages and benefits for Aquatics at the Canada Games Centre in the  
amount of \$20,000.00, funded from the general reserve.

BUDGET AMENDMENT  
FOR AQUATIC CENTRE  
STAFF REQUIREMENTS

Carried Unanimously

Administration confirmed that the initial budget submission was not approved because the new ratios were simply recommendations at that time. The ratios are now regulatory, and the budget amendment is now required to meet the staffing requirements.

Discussion

Activity Reports for May to July 2015 were received from the Director of Community and Recreation Services, Parks and Community Development, Recreation and Facility Services, and the Transit Services Department.

ACTIVITY REPORTS  
For Information Only

Administration confirmed that:

- a budget submission will be coming forward to increase transit service in Whistle Bend;
- attendance numbers have increased significantly for transit and the Canada Games Centre;
- administration continues to follow-up on the agreement with Yukon Tourism and the development of the partnership with respect to a number of specific initiatives;
- work continues on the Handy Bus agreement with the Government of Yukon and it is anticipated that it will come forward for approval by the end of September;
- no changes to the cemetery master plan have been made at this time, and an implementation update will be brought forward; and
- the lease for Robert Service Campground operations expires this October, and options are being prepared for budget consideration.

Issues Arising from  
the Activity Reports

Committee members highlighted a number of community events and activities including:

- YukomiCon
- the unveiling of the new \$20 Yukon silver coin
- Canada Games Centre registration day
- *Borealis Soul*
- youth sailing school; and
- a national petition to put women on Canadian currency

COMMUNITY EVENTS  
AND ACTIVITIES  
For Information Only

**Development Services Committee**

Activity reports for May to July 2015 were received from the Director of Development Services and the Environmental Sustainability Department.

ACTIVITY REPORT  
For Information Only

Administration provided updates on discussions occurring with the Government of Yukon with respect to:

- the online ride-sharing program
- proposed Alaska Highway development, and
- monitoring of active transportation routes

September 11, 2015 was confirmed as the date the business round-table event planned as a follow-up to the Vulnerable People's Forum.

Administration advised that there are 70 participants in the pilot project for compost collection from restaurants and high volume producers. To date no complaints or concerns have been noted, and six tonnes per week are being diverted from the landfill.

Issues Arising from  
the Activity Reports

### **Corporate Services Committee**

The Financial Services Department reviewed capital budget projections submitted by department managers and provided a summary of completed capital projects. Council adopted a capital budget for 2015 totalling \$30,162,108. Throughout the first half of the year, a series of amendments were made for a new total of \$36,494,078.

SECOND QUARTER  
CAPITAL VARIANCE  
For Information Only

Departments also reviewed their planned capital spending for the balance of the year, and projects are proceeding as planned with no budget changes anticipated.

Financial Services reviewed operating budget projections and provided a forecast of operating results to the end of the fiscal year. The 2015 operating budget adopted by council totalled \$69,648,351. Throughout the first half of the year, a series of amendments were made for a new total of \$70,093,118.

The second quarter variance projection is that total operating revenues will be over budget by \$936,393 and expenses over budget by \$333,143. Therefore, operating projections to December 31, 2015 as compared to the revised budget indicate an operating surplus of \$603,250 for the corporation.

SECOND QUARTER  
OPERATING VARIANCE  
For Information Only

Overall department spending is controlled and based on the total operating budget of \$70,093,118, a second quarter positive variance of \$603,250 is within 1% of the City's total operating budget.

### **2015-16-04**

It was duly moved and seconded  
THAT the standing committee meeting scheduled for October 19 and the regular council meeting scheduled for October 26, 2015 be cancelled; and

AMEND COUNCIL  
MEETING SCHEDULE  
(October and December)

**2015-16-04** (Continued)

THAT a special council meeting be scheduled for October 26, 2015;  
and

THAT the standing committee meeting scheduled for December 21  
and the regular council meeting scheduled for December 28, 2015  
be cancelled.

AMEND COUNCIL  
MEETING SCHEDULE  
(October and December)  
(Continued)

Carried Unanimously

Activity reports for May to July 2015 were received from the City  
Manager, the Director of Corporate Services, and the Business and  
Technology Systems, Financial Services, Human Resources, and  
Strategic Communications Departments.

ACTIVITY REPORT  
For Information Only

The Committee requested an update on the building consolidation  
project and clarification on the letters of assignment.

Issues Arising from  
the Activity Reports

**City Planning Committee**

**2015-16-05**

It was duly moved and seconded

THAT Bylaw 2015-27, a bylaw to change the zoning of a parcel of  
land located north of Main Street and west of 7<sup>th</sup> Avenue in the  
downtown area to allow for mixed-use residential-commercial  
development, be brought forward for due consideration under the  
bylaw process.

BRING FORWARD  
ZONING AMENDMENT  
FOR PARCEL AT  
MAIN AND 7TH

Carried Unanimously

Administration confirmed that the 2013 detailed terrain stability hazard  
assessment study looked at this area specifically and included  
recommendations for mitigating hazards in moderate hazard areas.

Discussion

**2015-16-06**

It was duly moved and seconded

THAT the Development Incentives Policy dated August 2015 be  
adopted as presented.

DEVELOPMENT  
INCENTIVES POLICY

Carried Unanimously

Administration confirmed that the policy now includes provisions for  
incentives for smaller developments in the “old town” area.

Discussion

An activity report for May to July 2015 was received from the Planning  
and Building Services Department.

ACTIVITY REPORT  
For Information Only

**City Operations Committee**

Activity reports for May to July 2015 were received from the Director of Infrastructure and Operations, and the Engineering, Operations, and Water and Waste Services Departments.

ACTIVITY REPORTS  
For Information Only

Administration provided an update on the asset management planning project and the infrastructure deficit. It is anticipated that staff resources will be required in each department and budget submissions will be forthcoming.

The Committee requested updates on the Mary Lake brushing and Fire Smart projects.

Issues Arising from  
the Activity Reports

Administration confirmed that improvements at the compost facility are allowing compost production to occur much faster, essentially doubling capacity.

Administration confirmed that the Waste Management Facility is established as a cost recovery centre through a bylaw adopted by council, and therefore fees are set accordingly.

**Public Health and Safety Committee**

Activity reports for May to July 2015 were received from Bylaw Services and the Fire Department.

ACTIVITY REPORTS  
For Information Only

**NEW & UNFINISHED BUSINESS**

**Take notice** that I, Councillor Betty Irwin, will bring forward at the next regular meeting of council on September 14, 2015 a motion that reads:

“THAT the City of Whitehorse supports the motion passed by the Montreal City Council on August 17<sup>th</sup>, 2015 to petition the Royal Canadian Mint and the Bank of Canada to ensure that Canadian coins and bank notes proudly reflect the important and precious contributions of women in our society.”

NOTICE OF MOTION  
Councillor Irwin  
Women on Currency

**BYLAWS**

**2015-16-07**

It was duly moved and seconded  
THAT Bylaw 2015-14, a bylaw to amend the Official Community Plan with respect to a number of policy and mapping changes, having been read a first and second time, now be given third reading.

**BYLAW 2015-14**  
O.C.P. AMENDMENT  
Policy and Map Changes  
THIRD READING

Carried Unanimously

**2015-16-08**

It was duly moved and seconded  
THAT Bylaw 2015-24, a bylaw to adopt a Public Facilities Joint Use Agreement with the Government of Yukon, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2015-24**

JOINT USE AGREEMENT  
City-Yukon Public Facilities

THIRD READING

**2015-16-09**

It was duly moved and seconded  
THAT Bylaw 2015-30, a bylaw to regulate the conduct of the 2015 municipal election, having been read a first and second time, now be given third reading.

Carried Unanimously

**BYLAW 2015-30**

ELECTION  
PROCEDURES  
THIRD READING

**2015-16-10**

It was duly moved and seconded  
THAT Bylaw 2015-27, a bylaw to change the zoning of a parcel of land located north of Main Street and west of 7<sup>th</sup> Avenue in the downtown area to allow for mixed-use residential-commercial development, be given first reading.

Carried Unanimously

**BYLAW 2015-27**

ZONING AMENDMENT  
Main and West 7th  
FIRST READING

There being no further business, the meeting adjourned at 6:00 p.m.

**ADJOURNMENT**

*ORIGINAL MINUTES SIGNED BY:*

\_\_\_\_\_  
"Dan Curtis"  
Dan Curtis, Mayor

\_\_\_\_\_  
"N. L. Felker"  
Norma L. Felker, Assistant City Clerk

ADOPTED by resolution at Meeting #2015-17 dated September 14, 2015